



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
*American Canadian French Cultural Exchange Commission,
Administratively Attached*

Van McLeod, Commissioner



February 19, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, Division of the Arts, requests permission to award a Public Value Partnership Grant in the amount of \$7,200 to the Frost Place, Franconia (vendor code 156516) to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors, effective upon Governor and Council approval through June 30, 2014.
100% Federal Funds.

Funds are available in the account titled Federal Arts Partnership Grant as follows:

	<u>FY14</u>
01-34-34-341010-1255000-072-500575 Grants Federal	\$7,200

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the Arts Council Board unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

Should Federal Funds become no longer available General Funds will not be requested to support this program.

Respectfully submitted,

Van McLeod
Commissioner

156516

FY2014OPPI # 9103

Acct Code: 1255-072 347131405



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Frost Place (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. **GRANT PERIOD: FY2014/2015**

2. **OBLIGATIONS OF THE GRANTEE:**

- The Grantee agrees to accept \$7,200.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Frost Place is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. **PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. **FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. **Failure to submit the final report will render the Grantee ineligible for Council funding for two years.**

5. **SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Cassandra Mason 2/12/14
Signature Date

Name, Title: Lynn Martin Gratton, Acting Director

GRANTEE SIGNATURE

Org/ Name: **Frost Place**

Address: PO Box 74, 158 Ridge Road, Franconia, NH 03588

Maudelle Driskell
Printed Name of Authorized Official for Grantee
Maudelle Driskell Executive Director 10/1/2013
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Grafton

APPROVED BY ATTORNEY GENERAL

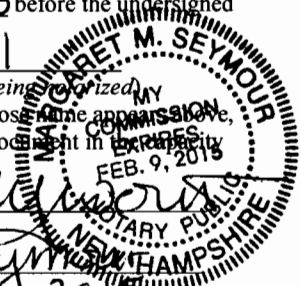
as to form, substance and execution:

Rosemary Skid 2-20-14
Office of Attorney General Date

On the 1st day of Oct. 2013 before the undersigned officer, personally appeared

Maudelle Driskell
(Print name of person whose signature is being attested) My or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Margaret Seymour
Notary Public/ Justice of the Peace
Printed Name: Margaret Seymour
My Commission expires: Feb. 9, 2015





CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

*** Resolution date must occur on or before the Grant Agreement is signed.**

**** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.**

1. *Resolution:

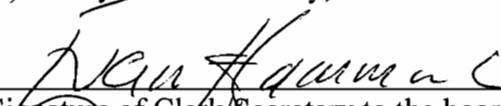
THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

The Friends of the Frost Place on April 1, 2011
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Maudelle Driskell is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: 
(Signature of Clerk/Secretary to the board)
Printed Name Evan Hammond

2. **Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF COOS

On the 5th day of Feb, 2014 before the undersigned officer, personally appeared Evan Hammond, or satisfactorily proven to be the person whose name appears above, and acknowledged s/he executed this document in the capacity indicated.



Carrie A. Irving
Notary Public/ Justice of the Peace
Printed Name: Carrie A. Irving
My Commission Expires 3/20/18

MAUELLE DRISKELL

468 Longfellow Drive, Bethlehem, NH 03574 (404) 422-7707
maudelle@gmail.com

W O R K E X P E R I E N C E

THE FROST PLACE– Franconia, New Hampshire

Executive Director (2011-Present)

Responsible for the day-to-day running of the organization, including fundraising, program development, and consistent achievement of its mission and financial objectives

- Assure that the organization has a long-range strategy which achieves its mission, and toward which it makes consistent and timely progress.
- Provide leadership in developing program, organizational and financial plans with the Board of Directors and staff, and carry out plans and policies authorized by the board.
- Promote active and broad participation by volunteers in all areas of the organization's work.
- Maintain official records and documents, and ensure compliance with federal, state and local regulations.

NOODLETEK– Bethlehem, New Hampshire

President (2008-Present)

Founded a technology consulting company to provide specialized comprehensive services for non-profits, individuals and businesses including but not limited to electronic design, programming, marketing, direct mail management, database design and implementation, online payment processing and training

- Operated as both a programmer and a project coordinator
- Created infrastructure including internal software, turnkey programs, network, phone systems, web site, and e-mail campaign software
- Completed extensive .NET development, OOP design, and programming projects
- Copywriting ,and editing
- Creation of site layout/user interface from design concepts created through client interview and analysis
- Application/Framework design
- Prioritized projects, creating a budget tailored staging processes allowing modular project roll-out

THE NATIONAL SOCIETY OF HIGH SCHOOL SCHOLARS – Atlanta, Georgia

Vice President (2002–2011)

Co-founded organization to provide unique opportunities for high-achieving students and to provide them with motivation to continue applying themselves both in their schools and in their communities

- Created organizational partnership program and established unique relationships with 32 organizations
- Created infrastructure including internal software, turnkey programs, network, phone systems, web site, and e-mail campaign software
- Recruited and worked directly with 13 Nobel Laureates to Board of Advisors
- Oversaw organizational budgeting and cash flow growth from \$20,000 dollars to \$6 million dollars annually
- Instrumental in student membership growth from zero to more than 600,000 members in more than 100 countries
- Developed and implemented strategic plans and goals to ensure mission-focused growth from zero to 32 partnerships
- Developed, wrote, and implemented all marketing collateral to solidify the organizational brand
- Conducted market research among high-school students through direct mail campaigns and online surveys
- Acquired sources for student nomination and managed the custom invitation campaign for an average of two million students annually
- Built and oversaw the software and procedures necessary to process all membership applications, monies, and scholarship requests including online and analog physical processing
- Established payment processing through online e-commerce and a custom online local system for credit cards and a custom local system for the processing of checks, including index imaging and retrieval tied to unique customer and member records
- Organized and directed all student recognition member events through securing speakers, entertainment, and catering at venues including the United States Senate, the Washington D.C. Press Club, the USS Intrepid museum, and others.
- Moderated panels, spoke, provided scholarship presentations, and served as Master of Ceremonies at all member events
- Managed the IT, accounting, data entry, scholarships, publications, and member services department to include 10 full-time employees and 20 interns
- Secured and oversaw scholarship budget funds from \$5,000 dollars to \$600,000 dollars

GOLDEN KEY INTERNATIONAL HONOUR SOCIETY – Atlanta, Georgia

Director of Information Technologies (1994–2002)

- Updated technologies establishing cohesive platform to support e-commerce, international membership, networking, telephone systems, and mobile international workforce with point-to-point secure tunneling between headquarters in Atlanta and Sydney, Australia
- Installed systems to ensure the correctness and timeliness of member recruitment campaigns initiated in more than 400 campuses
- Implemented database and data entry systems and procedures to process all incoming membership and monies, including merchandise and donations
- Wrote and supported software to alleviate logistical challenges for annual international conventions including rooming lists, activities, dietary restrictions, and medical information
- Designed and created the proofing structure and department that reduced errors in written communication from 28 percent to less than one percent
- Developed software and procedures to allow for individually customized mailings, raising response rates from 15 to 28 percent
- Instituted a program of inserting direct mail pieces into aggregated mail stream, garnering pre-sort first class rate on full first-class service saving the organization over \$700,000 annually
- Managed six departments, including budgeting and strategic planning
- Led technical supports and audio visual teams for international conventions

GENUINE PARTS COMPANY – Smyrna, Georgia

Manager of Technical Support (1990-1994)

- Created infrastructure for customer relations and technical support
- Managed a team to support over 1,000 individual computer network installations
- Created and implemented quality assurance programs, including scripting mules to run stress tests on multi-variant environments
- Developed a patentable data compression algorithm
- Created a physical interface between computer diagnostic systems and automotive control computer to read and gather diagnostic codes for after-market repair
- Spearheaded user interface testing team

BARTOW COUNTY EMS – Bartow County, Georgia

Georgia Board-Certified Emergency Medical Technician (1989-1993)

- Functioned as a member of a Basic Life Support and Later Advanced Life Support Ambulance crew to respond to emergency calls in support of the Fire Department, Police Department, and citizens of Bartow County
- Served as First Aid and CPR instructor and community liaison

FIRST FINANCIAL MANAGEMENT CORP. – Atlanta, Georgia

Programmer Analyst (1988-1989)

- Wrote and supported lock box programs for the mortgage banking industry and repaired dysfunctional code in COBOL and FORTRAN
- Worked implementing security and packet transfer systems for a variety of applications including lockbox and automatic teller machine processing
- Balanced and verified daily transactions using modular code

AMERICAN AUTOMATED – Forest Park, Georgia

Junior Programmer (1987-1988)

- Wrote custom programs to convert mortgage processing accounts and peculiarities from customer technologies to American Automated solutions
- Wrote customized reports on the advocacy of customer conversion

E D U C A T I O N

WARREN WILSON COLLEGE – Swannanoa, North Carolina
2008 MFA, Creative Writing, Poetry

GEORGIA STATE UNIVERSITY – Atlanta, Georgia
1996 BS, English (Emphasis in Creative Writing, Poetry)

THE UNIVERSITY OF GEORGIA – Athens, Georgia
1987 BS, Computer Science

FRIENDS OF THE FROST PLACE
BOARD OF TRUSTEES

Mark C. Russell, Chair

Ruth H. Cook, Vice Chair

Deming Holleran, Interim Treasurer

Evan Hammond, Secretary

Julie Yates, EC Member at Large

Edward W. Clark, Jr.

Robert L. Farnsworth

Hannah Fries

Cleopatra Mathis

Cammy Thomas

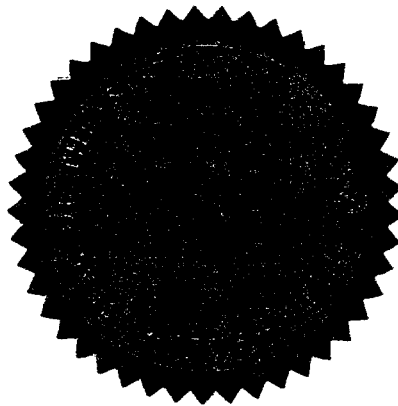
Ginger Murchison

Vievec Francis

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Friends of the Frost Place, Inc. is a New Hampshire nonprofit corporation formed March 16, 2009. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 21st day of January A.D. 2014

A handwritten signature in cursive script, which reads "William M. Gardner".

William M. Gardner
Secretary of State

