

#1 **CONSENT CALENDAR - DONATIONS:**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Glenclyff Home**

A. Authorize to accept monetary donations for the period of October 1, 2013 through December 31, 2013 with a value totaling \$954.50 and deposit into the Patient's Welfare Fund.

**NEW HAMPSHIRE LIQUOR COMMISSION**

B. Authorize to accept a donation from the Italian Trade Commission in the amount of \$2,450 for hotel accommodations, meals and transfers in Verona Italy for one employee to attend the 2014 Vinitaly Wine Exhibition in Verona, Italy from April 5-13, 2014.

**DEPARTMENT OF SAFETY**

C. Authorize the Division of State Police to accept the donation of 11 body armor/vests with a value of approximately \$8,250 from the NH based radio station Rock 101/Clear Channel Communications to be used for patrol canines.

#2 **CONSENT CALENDAR – OUT OF STATE TRAVEL:**

**DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

**Division of Forests and Lands**

A. Authorize to allow Jennifer Weimer and Molly Heuss to travel to Quebec City, Quebec, in a state vehicle, to attend the Northeast Forest Pest Council as part of the Federal Forest Health Management Grant, from March 17, 2014 to March 21, 2014. **100% Federal Funds.**

**DEPARTMENT OF SAFETY**

B. Authorize the request of the Division of State Police for one Trooper to travel over 300 miles one way in a State Police issued unmarked state vehicle to attend the Northeast Counterdrug Training Center Polygraph Institute's Polygraph Examiner Course in Annville, PA from April 7, 2014 through June 29, 2014, in the amount of \$4,047.54. Effective upon G&C approval. **100% Agency Income (Plea by Mail).**

**COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#3 Authorize to award a grant to the City of Concord NH, in the amount of \$200,000 to assist The Children's Place & Parent Education Center in performing upgrades at its facility in Concord, NH. Effective February 28, 2014 through December 31, 2015. **100% Federal Funds.**

#4 Authorize to award a grant to the Town of Northumberland, Groveton, NH, in the amount of \$12,000 for the purpose of conducting a feasibility study. Effective February 28, 2014 through June 30, 2015. **100% Federal Funds.**

**HIGHWAY SAFETY AGENCY**

#5 Authorize to enter into a **sole source** agreement with the NH Triple Play LLC d/b/a NH Fisher Cats, Manchester, NH, to coordinate a highway-safety related advertisement campaign during the 2014 season home games, in the amount of \$42,000. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

**DEPARTMENT OF THE ADJUTANT GENERAL**

#6 Authorize the confirmation of Colonel Paul Hutchinson, Topsfield, MA, for promotion to the rank of Brigadier General, NH Air National Guard.

#7 Authorize the confirmation of Lieutenant Colonel Todd E. Swass, Strafford, NH, for promotion to the rank of Colonel, NH Air National Guard.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#8 Authorize to accept and place on file the Report and Findings of Councilor Colin Van Ostern with regard to a certain project in participation with New England College, Henniker, NH.

#9 Authorize a Working Capital Warrant in the amount of \$525,000,000 to cover the payment of expenditures for the month of March.

#10 Authorize the Division of Personnel's request for a waiver of classification decisions.

#11 Authorize on behalf of the NH Deferred Compensation Commission, to amend its contract agreement with Great-West Life & Annuity Insurance Company, Greenwood Village, CO, or its approved affiliate (originally approved by G&C on 10-21-09, item #25A), by extending the end date from October 6, 2014 to December 31, 2015 and to provide for reduced fees for select plan participants for the provision of deferred compensation plan administrative services.

#12 Authorize to make a **retroactive** one-time payment using State Fiscal Year 2014 funds in the amount of \$3,812.65 to Kevin Lacross, Bureau of General Services, to compensate for wages that were not paid for SFY 2011, 2012 and 2013. Effective November 28, 2010 through June 30, 2013. **100% General Funds.**

#13 Authorize the Bureau of Public Works Design and Construction to increase project fees to the Adjutant General, NH Army National Guard, in the amount of \$115,470 from \$292,432 to \$407,902 for additional engineering services for 14 projects, which the Bureau of Public Works Design and Construction has provided oversight. **99% Federal, 1% General – Capital Funds.**

#14 Authorize to enter into a lease agreement with Lake Sunapee Bank, Newport, NH, for a Collator Bookletmaker Machine on behalf of the Bureau of Graphic Services, in the amount of \$67,493.76. Effective upon G&C approval through a period of 48 months from the date of installation and acceptance of the equipment by the State. **100% Agency Income.** (2) Further authorize on behalf of the Bureau of Graphic Services to enter into an agreement with Duplo USA Corporation, Santa Ana, CA, to supply and install a Collator/Bookletmaker and to provide training and a 90 day warranty. Effective upon G&C approval and will extend for the 90 warranty period after the delivery, installation and acceptance of the equipment by the State.

**STATE TREASURY**

#15 Authorize to issue a warrant from funds not otherwise appropriated in the amount of \$47,939 and the State Treasurer to issue checks in the amount of \$47,938.61 to the rightful owners of abandoned or unclaimed funds.

**DEPARTMENT OF CULTURAL RESOURCES**

#16 Authorize the NH State Library to **retroactively** renew a membership with the Council of State Libraries in the Northeast, in the amount of \$3,000. Effective July 1, 2013 through June 30, 2014. **100% Federal Funds.**

**DEPARTMENT OF REVENUE ADMINISTRATION**

#17 Authorize to place Attorney Caroline K. Delaney at the maximum step for the position of Revenue Counsel unclassified salary grade FF, earning \$85,175 annually. Effective upon G&C approval. **100% General Funds.**

**DEPARTMENT OF JUSTICE**

#18 Authorize the reappointment of John R. Cantin, to serve on the NH Victims' Assistance Commission, with a term expiring March 16, 2017.

#19 Authorize to appoint Lisa M. English as the Director of Charitable Trusts and an Assistant Attorney General at a salary level of \$72,000. Effective March 4, 2014 through March 22, 2019.

#20 Authorize to appoint Stacey P. Coughlin as an Assistant Attorney General at a salary of \$62,830. Effective March 29, 2014 through March 29, 2019.

#21 Authorize to appoint Brian Buonamano as an Assistant Attorney General at a salary of \$61,195. Effective February 28, 2014 through November 21, 2018.

#22 Authorize to reappoint Anne M. Edwards as Chief of Staff and Associate Attorney General. Effective March 3, 2014 through February 3, 2019.

#23 Authorize to appoint Elizabeth A. Lahey as an Attorney at a salary of \$58,500. Effective March 14, 2014.

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#24 Authorize to enter into a **sole source** contract with William A. Reichert, Eliot, ME, for IT consultation services during NHES's move to the Tobey facility, in the amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#25 Authorize to enter into a contract with Galaxie Vacuum Limited Partner, Lawrence, MA, for the purchase and installation of manual sun-screen window shades at the newly renovated Tobey building, in the amount not to exceed \$36,221.85. Effective upon G&C approval through June 30, 2014. **100% Capital Budget (General Funds).**

#### **DEPARTMENT OF CORRECTIONS**

#26 Authorize to create a new expenditure class and to transfer \$344,946 within and among accounts to reallocate appropriations and cover budget shortfalls. Effective upon G&C approval through June 30, 2014. **100% General Funds. Fiscal Committee approved.**

#### **BANKING DEPARTMENT**

#27 Authorize an annual salary increment of \$5,239.54 to Bank Commissioner Glenn A. Perlow. Effective March 6, 2014.

#### **PUBLIC UTILITIES COMMISSION**

#28 Authorize to amend a contract with Gorham Gold Greenwich & Associates LLC, Leawood, KS, (originally approved by G&C on 12-5-12, item #45), to continue to assist evaluating the transition of IT systems from National Grid, on behalf of Granite State Electric Company and EnergyNorth Natural Gas Inc., to Liberty Utilities, by increasing the amount by \$150,000 from \$300,000 to \$450,000, and by extending the end date from February 28, 2014 to October 31, 2014. **100% Utility Assessment.**

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### **Bureau of Human Resource Management**

#29 Authorize to finalize the determination made by the Commissioner that on December 21, 2013, Terry Lampman, a Mental Health Worker II at the NH Hospital sustained an injury in the line of duty and due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

##### **Division for Children, Youth and Families**

#30 Authorize to **retroactively** pay a membership fee to the Coalition of Juvenile Justice, Washington, DC, in the amount of \$5,000 for the period of January 1, 2014 through December 31, 2014. **100% Federal Funds.**

#31 Authorize to **retroactively** pay a membership fee to the Council of Juvenile Correctional Administrators, Braintree, MA, in the amount of \$2,700. Effective July 1, 2013 through June 30, 2014. **100% Federal Funds.**

#32 Authorize to amend an agreement with NFI North Inc., Contoocook, NH, (originally approved by G&C on 6-22-11, item #249), for the provision of a 15 bed co-ed, short-term staff shelter care facility known as Midway Shelter, Bradford, NH, by increasing the price by \$1,338,578 from \$4,015,734 to an amount not to exceed \$5,354,312 and by extending the completion date from June 30, 2014 to June 30, 2015. **48% Federal, 26% General, 26% Other Funds.**

#33 Authorize to enter into an agreement with Child and Family Services Inc., Manchester, NH, to provide juvenile court prevention and intervention services to youth up to age 18 in the Concord, Manchester and Rochester area who are at risk of delinquent behavior, struggling with mental health issues or struggling with substance use issues by providing behavioral treatment case management services, in an amount not to exceed \$179,699. Effective upon G&C approval through February 1, 2015. **100% Federal Funds.**

#### **Division of Public Health Services**

#34 Authorize to accept and expend federal funds in the amount of \$313,717 from the Centers of Disease Control and Prevention to fund the NH Oral Disease Prevention Program. (2)Further authorize to use funds to contract for consultant services with an epidemiologist. Effective upon G&C approval through June 30, 2015. **Fiscal Committee approved.**

#### **Bureau of Elderly & Adult Services**

#35 Authorize to **retroactively** amend six of eight ServiceLink contracts, (originally approved by G&C on 12-20-13, item #62), in order for the contractors to provide information and access to long-term supports and services to all citizens in NH, by increasing the price by \$330,999 in aggregate from \$4,334,595 to \$4,665,594 in aggregate. Effective January 1, 2014 through June 30, 2015. **100% Federal Funds.**

#### **BOARD OF PHARMACY**

#36 Authorize to accept and expend funds from the Department of Justice in the amount of \$368,871 to implement the Controlled Drug Prescription Health and Safety Program. (2)Further authorize to establish a temporary full-time position, Class 059, Administrator I, Labor Grade 27. (3)Further authorize to extend the temporary part-time position, Class 50, Administrator I, Labor Grade 27, expiring on June 30, 2014 to continue through March 31, 2015 (originally approved by G&C on 7-24-13, item #57). Effective upon G&C approval through March 31, 2015. **100% Other (Department of Justice Assistance Grant). Fiscal Committee approved.**

#### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

#37 Authorize the Division of Forests and Lands to accept and expend \$36,751 of federal funds from the Consolidated Payment Grants, for maintaining and enhancing the State Fire Assistance Program. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#38 Authorize the Division of Forests and Lands, Natural Heritage Bureau, to **retroactively** accept and expend \$85,082 of federal funds from the US Environmental Protection Agency to conduct a Wetland Program Development Grant project "Modeling Vernal Pool Locations and Vernal Pool Outreach". Effective July 1, 2013 through June 30, 2014. **100% Federal Funds.**

#38A Authorize the Division of Parks and Recreation to enter into a contract with ReserveAmerica Inc., of Delaware, a subsidiary of The Active Network Inc., of San Diego, CA, for a fee per transaction based campground reservation system. Effective upon G&C approval through October 31, 2017. No State Funds required. (2)Further authorize to contract with ReserveAmerica Inc., in the amount of \$117,375 to allow for hardware and software upgrades needed at various State Park locations. **100% General Funds.**

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#39 Authorize to amend a no cost cooperative grant agreement with the Recreational Boating and Fishing Foundation (originally approved by G&C on 3-7-12, item #41), for the purpose of implementing a direct mail marketing program targeting lapsed anglers to increase fishing license sales, by extending the agreement from March 31, 2014 to December 31, 2014. No Additional Funding.

#40 Authorize to enter into a **sole source** contract with the Northwoods Stewardship Center, East Charleston, VT, for interpretive kiosk and installation and repair at the Connecticut Lakes Natural Area, Pittsburg, NH, for an amount not to exceed \$4,000. Effective upon G&C approval through June 30, 2014. **100% Wildlife Heritage Foundation of NH.**

#41 Authorize to enter into a **sole source** contract with The Nature Conservancy, Concord, NH, for the purpose of assisting with implementation and revision of the NH Wildlife Action Plan for a total of \$25,200. Effective upon G&C approval through September 30, 2015. **100% Federal Funds.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#42 Authorize a loan agreement with Slope 'N Shore Club Inc., New London, NH, to finance water system improvements in the amount not to exceed \$500,000. Effective upon G&C approval. **79% Federal, 21% Capital (General) Funds.**

#43 Authorize to **retroactively** amend a **sole source** agreement with Inter-Fluve Inc., (originally approved by G&C on 6-22-11, item #96), to complete the Geomorphology-Based Restoration Design and Permitting for the Suncook River and Floodplain project by extending the completion date to December 31, 2016 from December 31, 2013, changing the Scope of Services and Contract Price and Method of Payment to include additional tasks and payments, and increasing the contract award amount by \$490,951 from \$418,851 to \$909,802. Effective upon G&C approval through December 31, 2016. **100% Capital (General) Funds.**

#44 Authorize to **retroactively** amend an agreement with the City of Manchester, NH, (originally approved by G&C on 1-11-12, item #43), for the Nutt Pond Watershed Management Plan Implementation Phase 2: West Inlet & Jewett Street School Best Management Practices project by changing the completion date to December 31, 2014 from December 31, 2013. No Additional Funding. **100% Federal Funds.**

#45 Authorize to enter into an agreement with the Trustees of Dartmouth College, Hanover, NH, in order to survey NH private well owners, estimate arsenic exposure and health impacts, and implement social marketing-based interventions, in the amount of \$192,990. Effective upon G&C approval through August 31, 2015. **100% Federal Funds.**

#46 Authorize to enter into an agreement with P&H Senesac Inc., Milton, VT, for digester cleaning and sludge dewatering, in the amount of \$53,500. Effective upon G&C approval through June 30, 2014. **100% WRBP Funds.**

#47 Authorize to **retroactively** amend an agreement with the Greater Portland Council of Governments, Portland, ME, (originally approved by G&C on 5-15-13, item #76), a project seeking to expand the use of alternative fuel vehicles and domestically produced alternative transportation fuel in New England, by extending the period from January 31, 2014 to January 31, 2015. No Additional Funding. **100% Other (Pass Thru Federal) Funds.**

#48 Authorize to award grant aid funds to the Town of Unity, totaling \$108,814 for the closure of Unity Unlined Municipal Landfill. Effective upon G&C approval. **100% General Funds.**

#49 Authorize to enter into **retroactive** grant agreements with (1)the Town of Exeter, in the amount of \$5,688; (2)the City of Concord, in the amount of \$7,788; and (3)the Town of Bow, in the amount of \$1,844, totaling \$15,320 to fund Household Hazardous Waste collection projects. Effective July 1, 2013 through June 30, 2014. **100% Hazardous Waste Funds.**

#50 Authorize Sprague Operating Resources' request to perform work on the Piscataqua River in Newington.

#50A Authorize to award grant aid funds to the Towns of Amherst, Piermont, Derry, Salem, Littleton, and Newport for wastewater facility projects, in the aggregate amount of \$2,154,379. Effective upon G&C approval. **100% General Funds.**

#50B Authorize to award grant aid funds to the Towns of Hanover and Merrimack, and the Cities of Manchester, Claremont, and Nashua for wastewater facility projects, in the aggregate amount of \$2,845,091. Effective upon G&C approval. **100% General Funds.**

#### **DEPARTMENT OF EDUCATION**

#51 Authorize to **retroactively** enter Deborah Krajcik into an educational tuition agreement with Keene State College, Keene, NH, to participate in the course entitled Budget, Facilities & Safe Schools for the period of September 14, 2013 through March 22, 2014, and to pay said costs in the amount of \$1,527.

#52 Authorize the Bureau of Career Development to pay the 2014 membership renewal fee in an amount not to exceed \$2,500 to the Association for Career and Technical Education for the period of March 1, 2014 through February 28, 2015. **100% Federal Funds.**

#53 Authorize to amend a contract with Southeastern Regional Education Service Center, Bedford, NH, (originally approved by G&C on 6-6-12, item #26) to work in conjunction with the Bureau of Special Education on the monitoring and approval of special education programs in NH, in order to assess the impact and effectiveness of districts and private special education schools to provide a Free Appropriate Public Education to children ages 3 through 21, by decreasing the price by \$358,242 from \$2,249,975 to \$1,891,733. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#54 Authorize to **retroactively** amend a **sole source** contract with Hupp Information Technologies, Springfield, IL (originally approved by G&C on 6-13-07, item #442), for technical maintenance and support of the Educator Information System, by increasing the price by \$275,000 from \$928,100.84 to \$1,203,100.84, and by extending the end date from June 30, 2013 to June 30, 2018. **100% Other Funds.**

#### **DEPARTMENT OF SAFETY**

#55 Authorize the Division of State Police to accept and expend \$149,080.50 of federal funds from the NH Highway Safety Agency, entitled NH State Police Virtual Private Network, Installation to provide assistance to departments in designing, configuring, and deploying a VPN solution. (2)Further authorize to establish class 046 consultant positions for the purpose of providing assistance to departments in designing, configuring, and deploying a VPN solution. Effective upon G&C approval through September 30, 2014. **100% Agency Income. Fiscal Committee approved.**

#56 Authorize the Division of State Police to accept and expend two grants for a total of \$58,504 of Federal funds from the NH Highway Safety Agency, one entitled NH State Police Robotic Total Station in the amount of \$28,535 for the NH State Police C.A.R (Collision Analysis & Reconstruction) Unit and one entitled NH State Police TAR Equipment in the amount of \$29,969 to purchase equipment to effectively investigate serious and fatal motor vehicle crashes. Effective upon G&C approval through June 30, 2014. **100% Agency Income.**

#57 Authorize the Division of State Police to transfer funds within the State Police Traffic Bureau in the amount of \$175,000 for anticipated shortages in current expense charges and Equipment, for the Fiscal Year 2014. Effective upon G&C approval through June 30, 2014. **81% Highway, 19% Turnpike Funds. Fiscal Committee approved.**

#58 Authorize the Division of Homeland Security and Emergency Management to conduct the 10<sup>th</sup> Annual Emergency Preparedness Training Conference on June 11, 2014, and to enter into a contract with JPA III Management Co., Inc., d/b/a the Radisson Hotel Manchester, NH for the purpose of providing conference facilities and food service for an amount of \$32,256. (2)Further authorize a contingency in the amount of \$3,225.60 to cover expenses associated with more people attending than originally anticipated bringing the total to \$35,481.60. Effective upon G&C approval through June 11, 2014. **100% Federal Funds.**

#59 Authorize the Division of Fire Safety to enter into a grant agreement with the Central NH Hazardous Materials Team for activities associated with the development and implementation of emergency plans under the Emergency Planning and Community Right to Know Act, in the amount of \$9,400. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#60 Authorize the Division of State Police to enter into a contract with NIIT Technologies Inc., Atlanta, GA, for the purpose of hiring one temporary consultant to assist during the Virtual Private Network rollout in preparing the courts for their future integration into the J-ONE project, in the amount of \$319,434. Effective upon G&C approval through September 30, 2015, with the option to extend through September 30, 2017. **14% Federal, 86% Agency Income Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

#61 Authorize to accept and place on file the Bureau of Mechanical Services' Monthly Equipment Acquisition Plan status report for the period ending January 31, 2014.

#62 Authorize the Bureau of Planning and Community Assistance to enter into an agreement with the Town of Conway to provide funding and services under the State Aid Highway Program through a local project administration process to reconstruct and reclassify Washington Street, totaling \$723,000. Effective upon G&C approval through June 30, 2015. **100% Highway Funds.**

#63 NOT USED

#64 Authorize the Bureau of Highway Maintenance to enter into a lease agreement with Nortrax Inc., Pembroke, NH, with credit financing through Deer Credit Inc., Johnston IA, on the basis of a low bid of \$1,085.67 per month per unit for fifty loader backhoes for a total lease value of \$3,257,010. Effective upon G&C approval through May 2019. **100% Highway Funds.**

#65 Authorize the Project Development Division to transfer \$85,000 between Highway Fund accounts and classes. Effective upon G&C approval through June 30, 2014. (2)Further authorize to transfer \$85,000 between Highway Fund accounts and classes. Effective upon G&CV approval through June 30, 2015. **Fiscal Committee approved.**

#66 Authorize the Bureau of Right of Way to establish a non-budgeted class and to transfer \$4,000 in fiscal year 2014 and \$5,000 in fiscal year 2015 between accounts and classes in the Stickney Avenue Facility accounting unit. Effective upon G&C approval through June 30, 2014 and June 30, 2015, respectively. **100% Agency Income. Fiscal Committee approved.**

#67 Authorize the Division of Operations to transfer \$100,600 between Highway Fund accounts and classes. Effective upon G&C approval through June 30, 2014. **Fiscal Committee approved.**

#68 Authorize the Bureau of Turnpikes to transfer \$103,000 between Turnpike Fund accounting units and classes. Effective upon G&C approval through June 30, 2014. **Fiscal Committee approved.**