

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
State House Concord, New Hampshire  
December 20, 2013, 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Councilor Sununu led the Pledge of Allegiance.

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Today's pre-meeting ceremonial items included:

- Music by Rundlett Middle School Chamber Orchestra

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The Governor and Executive Council on motion of Councilor Pignatelli, seconded by Councilor Pappas, accepted the minutes of December 4, 2013.

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The Governor and Executive Council, on motion of Councilor Van Ostern, seconded by Councilor Pignatelli, approved the appointment of several persons nominated for Civil Commissions from the December 4, 2013 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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The Governor and Executive Council swore into office the following Representative-elect:

**Strafford County District 6 (Durham, Madbury)**

Amanda Merrill, d, Durham (8 Meadow Road) 03824

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**RESIGNATIONS**

The Governor and Council accepted the following resignation:

Athletic Trainers Governing Board

Eleanore Beltz, Manchester

Effective: December 20, 2013

Associate Justice of the Superior Court

Timothy J. Vaughan, Littleton

Effective: February 14, 2014

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Appellate Board - RSA 282-A

(Business Management)

Angela T. Finney, Concord

Succeeding: Joanne Dobson, Laconia

Effective: December 20, 2013

Term: October 14, 2014

Judge of the Circuit Court - RSA 490-F – Councilor Sununu voted NO.

Susan B. Carbon, Chichester

Vacancy

Effective: December 20, 2013

Term: Until 70 years of age

Judge of the Circuit Court - RSA 490-F

Robert J. Foley, Dover

Vacancy

Effective: December 20, 2013

Term: Until 70 years of age

Judge of the Circuit Court - RSA 490-F

Margaret Ann Moran, Manchester

Vacancy

Effective: December 20, 2013

Term: Until 70 years of age

Judge of the Circuit Court - RSA 490-F  
Patricia B. Quigley, Concord  
Vacancy  
Effective: December 20, 2013  
Term: Until 70 years of age

Enhanced 911 Commission - RSA 106-H  
(Public Member)  
Cecily McNair, Epsom  
Vacancy  
Effective: December 20, 2013  
Term: July 22, 2014

State Historical Records Advisory Board - RSA 5:42  
Paul R. Bergeron, Nashua  
Reappointment  
Effective: January 2, 2014  
Term: January 2, 2017

State Historical Records Advisory Board - RSA 5:42  
Linda Upham-Bornstein, Lancaster  
Reappointment  
Effective: December 20, 2013  
Term: December 19, 2016

State Commission for Human Rights - RSA 354-A:4  
William E. Brennan, Bedford  
Reappointment  
Effective: December 20, 2013  
Term: November 1, 2018

Public Utilities Commission - RSA 363  
Martin P. Honigberg, Concord  
Succeeding: Michael Harrington, Strafford  
Salary: Grade JJ; Step 3- \$100,630.15  
Effective: December 20, 2013  
Term: July 1, 2019

Assistant Commissioner for the Department of Revenue Administration - RSA 21-J  
Kathryn E. Skouteris, Merrimack  
Succeeding: Margaret L. Fulton, Bedford (resigned)  
Salary: Grade HH; maximum- \$100,170.95  
Effective: January 1, 2014  
Term: January 1, 2018

### **NOMINATIONS**

The Governor placed into nomination the following:

Manager of Risks and Benefits at the Department of Administrative Services - RSA 21-I:2  
Catherine A. Keane, Concord  
Vacancy (new position per Chapter 144, Laws of 2013)  
Salary: Grade HH; step 4- \$95,210.18  
Effective: Upon Confirmation  
Term: 4 years from confirmation

Agricultural Advisory Board - RSA 425:22  
(Carroll County)  
David L. Babson, Jr., Ossipee  
Succeeding: Justin Hussey, North Conway  
Effective: Upon Confirmation  
Term: January 31, 2018

New Hampshire State Council on the Arts - RSA 19-A  
Timothy G. Sink, Concord  
Reappointment  
Effective: Upon Confirmation  
Term: November 23, 2018

Athletic Trainers Governing Board - RSA 328-F  
Scott J. Roy, Grantham  
Succeeding: Eleanor Beltz, Manchester (resigned)  
Effective: Upon Confirmation  
Term: January 8, 2016

Judge of the NH Circuit Court - RSA 490-F  
David S. Forrest, Temple  
Vacancy  
Effective: Upon Confirmation  
Term: until 70 years of age

<p><u>Judge of the Circuit Court</u> - RSA 490-F  Elizabeth M. Leonard, Concord  Vacancy</p>	<p>Effective: Upon Confirmation  Term: until 70 years of age</p>
<p><u>Community College System of New Hampshire</u> - RSA 188-F  (General Public)  Stephen J. Ellis, Pittsburg  Succeeding Ann M. Torr, Dover</p>	<p>Effective: Upon Confirmation  Term: June 30, 2017</p>
<p><u>Fire Standards and Training Commission</u> - RSA 21-P:25  (N.H. Permanent Fireman's Association)  Richard P. McGahey, Hooksett  Reappointment</p>	<p>Effective: February 15, 2014  Term: February 15, 2017</p>
<p><u>New Hampshire Health and Education Facilities Authority</u> - RSA 195-D:4  Allan M. Moses, Bow  Succeeding Thomas R. Horgan, Amherst (resigned)</p>	<p>Effective: Upon Confirmation  Term: June 30, 2015</p>
<p><u>Board of Hearing Care Providers</u> - RSA 137-F:3  (Hearing Aid Dealer)  David P. Dachowski, Bedford  Reappointment</p>	<p>Effective: Upon Confirmation  Term: April 23, 2015</p>
<p><u>Director of Agency Software for the NH Dept of Information Technology</u> - RSA 21-R:3,II.(a)(4)  Christiana Goodwin, Merrimack  Succeeding: Peter Hastings, Derry  Salary: Grade HH; Maximum \$100,170.95</p>	<p>Effective: Upon Confirmation  Term: May 23, 2016</p>
<p><u>Advisory Committee on Marine Fisheries</u> - RSA 211:60  Geno J. Marconi Jr., Stratham  Reappointment</p>	<p>Effective: Upon Confirmation  Term: October 15, 2016</p>
<p><u>Advisory Committee on Marine Fisheries</u> - RSA 211:60  (Alternate)  G. Ritchie White, Rye  Reappointment</p>	<p>Effective: Upon Confirmation  Term: December 2, 2016</p>
<p><u>Medical Review Subcommittee</u> - RSA 329:17-V-a.  David C. Conway, Henniker  Reappointment</p>	<p>Effective: Upon Confirmation  Term: December 3, 2016</p>
<p><u>Medical Review Subcommittee</u> - RSA 329:17-V-a.  Nick P. Perencevich, Concord  Succeeding Teresa Ponn, Manchester</p>	<p>Effective: January 1, 2014  Term: January 1, 2017</p>
<p><u>Medical Review Subcommittee</u> - RSA 329:17-V-a.  (Rep. Board of Medicine)  Louis E. Rosenthal, Concord  Reappointment</p>	<p>Effective: Upon Confirmation  Term: December 3, 2016</p>
<p><u>New Hampshire Board of Medicine</u> - RSA 329  Emily R. Baker, Hanover  Succeeding: Robert P. Cervenka, Manchester (resigned)</p>	<p>Effective: Upon Confirmation  Term: April 21, 2014</p>

New Hampshire Motor Vehicle Industry Board - RSA 357-C:12

Margaret S. McCabe, Sanbornton  
Succeeding: Robert M. Copeland, Wolfeboro

Effective: Upon Confirmation  
Term: January 9, 2017

Board of Natural Scientists - RSA 310-A:81

(Wetlands Scientist)  
Christopher Albert, Nottingham  
Succeeding: Daniel H. Geiger, Loudon

Effective: Upon Confirmation  
Term: October 26, 2018

Occupational Therapy Governing Board - RSA 328-F

(Certified Occupational Therapy Assistant)  
Dwayne Oothoudt, Tilton  
Succeeding Roberta Daw, Sunapee

Effective: Upon Confirmation  
Term: March 4, 2016

Pesticides Control Board - RSA 430

(Public Member)  
Carl J. Majewski, Westmoreland  
Succeeding Timothy J. Fleury, Sunapee

Effective: Upon Confirmation  
Term: April 10, 2015

Pre-Engineering Technology Advisory Council - RSA 188-E:15

(Superintendent)  
Debra Melton-Livingston, Manchester  
Succeeding Thomas J. Brennan Jr., New London

Effective: Upon Confirmation  
Term: September 4, 2014

Director of the Division of Economic Development - RSA 12-A:3

Carmen R. Lorentz, Belmont  
Vacancy  
Salary: Grade; GG, Step 3 - \$82,880.84

Effective: Upon Confirmation  
Term: April 1, 2014

Judge of the Superior Court - RSA 491:1

David A. Anderson, Portsmouth  
Vacancy

Effective: Upon Confirmation  
Term: until 70 years of age

Judge of the Superior Court - RSA 491:1

Lawrence A. MacLeod Jr., Lebanon  
Vacancy

Effective: Upon Confirmation  
Term: until 70 years of age

Judge of the Superior Court - RSA 491:1

Charles S. Temple, Concord  
Vacancy

Effective: Upon Confirmation  
Term: until 70 years of age

#1 **CONSENT CALENDAR - TRAVEL:**

**DEPARTMENT OF SAFETY**

#A. Authorized the Division of State Police to allow for one Trooper to travel over 300 miles one way in a State Police issued unmarked state vehicle in the amount of \$5,210.87 to attend the Basic Explosive Detection K-9 Handler Course in Southern Pines, North Carolina from January 2 through February 4, 2014. Effective upon G&C approval. **100% Agency Income.**

#2 **CONSENT CALENDAR - TUITION:**

**NEW HAMPSHIRE LOTTERY COMMISSION**

#A. Authorized to enter Nancy Parry into an Educational Tuition agreement with NHTI, Concord's Community College, Concord, to participate in the course entitled Accounting II, for the period of January 21 to May 12, 2014, and to pay said costs not to exceed \$690. **Lottery Funds.**

### **NEW HAMPSHIRE LOTTERY COMMISSION**

#B. Authorized to enter Tiffani Coriaty into an Educational Tuition agreement with NHTI, Concord's Community College, Concord, to participate in the course entitled Algebra I – Part I, for the period of January 21 to May 12, 2014, and to pay said costs not to exceed \$920. **Lottery Funds.**

### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

The Governor and Council acted as follows:

#3 Authorized to amend a grant agreement with the Town of Warner, NH, (originally approved by G&C on 8-8-12, item #3), in the amount of \$350,000, to allow for finalization of the Wastewater Treatment Plant Upgrade project by extending the completion date to December 31, 2014 from December 31, 2013. No Additional Funding. **100% Federal Funds.**

#4 Authorized to amend a grant agreement with the County of Rockingham, Brentwood, NH (originally approved by G&C on 8-8-12, item #5), in the amount of \$500,000, to allow for the purchase of equipment in order to finalize the Smuttynose Brewing Company Project, by extending the completion date to December 31, 2014 from December 31, 2013. No Additional Funding. **100% Federal Funds.**

#5 Authorized to amend a grant agreement with the County of Merrimack, Boscawen, NH (originally approved by G&C on 3-30-11, item #3), in the amount of \$275,000, to allow for finalization of the road improvement project, by extending the completion date to December 31, 2014 from December 31, 2013. No Additional Funding. **100% Federal Funds.**

#6 Authorized to amend a grant agreement with the Town of Boscawen, NH (originally approved by G&C on 10-3-12, item #2), in the amount of \$500,000 to allow for finalization of the Forest Lane Drainage project, by extending the completion date to December 31, 2014 from December 31, 2013. No Additional Funding. **100% Federal Funds.**

#7 Authorized to amend an agreement with the Town of Farmington, NH (originally approved by G&C on 8-22-12, item #3), in the amount of \$480,000 to allow for the creation and retention of jobs in connection with the relocation and expansion activities of Winnisquam Wood Products, by extending the completion date to December 31, 2014 from December 31, 2013. No Additional Funding. **100% Federal Funds.**

### **OFFICE OF ENERGY AND PLANNING**

The Governor and Council acted as follows:

#8 Authorized to enter into a **sole source** agreement with the University of NH, Earth Systems Research Center, Durham, NH, to continue implementation of the state's Floodplain/Risk MAP program, as approved by G&C Department of Homeland Security, Federal Emergency Management Agency, in the amount of \$27,500. Effective upon G&C approval through September 14, 2014. **100% Federal Funds.**

#9 Authorized to conduct a one-day conference on Saturday, May 3, 2014 at the Mountain View Grand Resort & Spa in Whitefield, NH, to provide training to local land use board members in accordance with RSA 673:3-a, for a total cost of the conference not to exceed \$15,000. (2)Further authorized to accept registration and exhibitor fees, in an amount not to exceed \$15,000. (3)Further authorized to enter into an agreement with Brothers Property Management Corporation, d/b/a Mountain View Grand Resort and Spa, Whitefield, NH, to provide facility rental, audio/visual equipment, refreshments and meals, at a total cost not to exceed \$11,290. (4)Further authorized to make an advance payment in the amount of \$500 to the Mountain View Grand Resort & Spa as a non-refundable security deposit. Effective upon G&C approval through May 3, 2014. **100% Other Funds (Registration Fees).**

## DEPARTMENT OF INFORMATION TECHNOLOGY

#10 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to amend a **sole source** direct supplier relationship contract with Allen Systems Group, Naples, FL (originally approved by G&C on 8-22-07, item #17), for the purpose of supporting the DHHS, Division of Family Assistance New HEIGHTS Application growth and to increase the MIPS (Million Instructions Per Second) capacity from 392 to 621 for the mainframe computer resources licenses, maintenance, and technical support services, by increasing the amount by \$217,738.90 from \$940,251.14 to \$1,157,990.04, and by extending the expiration date from August 30, 2016 to December 30, 2016. **42% DHHS capital account funds for this amount will be 71% Federal, 29% General. 58% Other (Agency Class 027) funds: the Agency Class 027 used by DHHS to reimburse DoIT for this work will be 58% General, 42% Federal Funds.**

## THE ADJUTANT GENERAL'S DEPARTMENT

The Governor and Council acted as follows:

#11 Authorized the confirmation of Major Michael J. Blough, Rollinsford, NH, for appointment to the rank of Major, NH Air National Guard.

#12 Authorized the confirmation of Major Michael C. Callaghan, Action, MA, for appointment to the rank of Major, NH Air National Guard.

#13 Authorized the confirmation of Major Daniel A. Chacon, La Vista, NE, for appointment to the rank of Major, NH Air National Guard.

#14 Authorized the confirmation of Captain Suzanne Lamb, Bedford, NH, for promotion to the rank of Major, NH Air National Guard.

#15 Authorized the nomination of Major Andrew J. Doerr, Altus AFB, OK, for appointment to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

#16 Authorized to execute the first of two contract renewals with Tri State Fire Protection LLC, Nashua, NH, (originally approved by G&C on 8-22-12, item #18), for the purpose of Fire Alarm Testing, Inspection and Maintenance at various NH Army National Guard facilities, in the amount of \$30,000. Effective January 1, 2014 through January 31, 2015. **34% General, 66% Federal Funds.**

#17 Authorized to amend a contract with The Dirt Doctors LLC, Pembroke, NH, (originally approved by G&C on 11-6-13, item #17), for the purpose of a water line repair/replacement at The State Military Reservation, Concord, NH, by extending the end date from December 30, 2013 to June 30, 2014. No Additional Funding.

#18 Authorized to execute the first of two contract renewals with Securitas Security Services USA Inc., Manchester, NH (originally approved by G&C on 3-7-12, item #12), to provide armed security services at the Pease Air National Guard Facility in Newington, NH, in the amount of \$964,254.72. Effective February 1, 2014 through January 31, 2015. **100% Federal Funds.**

## DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#19 Authorized to accept and place on file the Report and Findings of Councilor Debora B. Pignatelli with regard to a certain project in participation with Peterborough Retirement Community at Upland Farm Inc., d/b/a RiverMead, Peterborough, NH.

#20 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#21 Authorized that \$92,314,106 be lapsed from the Working Capital Warrant for the months of July (14-01), August (14-02), September (14-03), and October (14-04). (2)Further authorized a Working Capital Warrant in the amount of \$400,000,000 to cover the expenditures for the month of January, 2014.

#22 Authorized to enter into a contract with Paula Sagerman, Brattleboro, VT, for architectural history consulting services with regard to the State-owned land and buildings located at 84 Iron Works Rd, Concord, NH, for a total amount not to exceed \$3,500. Effective upon G&C approval through January 20, 2014. **100% General Funds.**

#23 Authorized to sell the State-owned land, buildings, and other improvements located at 79 Pleasant Street, Concord, NH, to Tilton Variety Inc., for \$100,000 which includes a \$1,100 administrative fee. (2)Further authorized to reserve and retain in favor of the NH Division of Historical Resources as a condition of the foregoing sale, a 7 year term historic preservation easement restricting the alteration of the exterior of each building included within the property. (3)Further authorized to pay 5% of the gross proceeds from the foregoing sale (amounting to \$5,000) to Gallo Realty Group NH LLC, Manchester, NH, as its commission for real estate brokerage and marketing services provided. Effective upon G&C approval. **100% Net Proceeds from Sale (General Funds).**

#24 Authorized to enter into a contract with Consolidated Edison Solutions Inc., Valhalla, NY, to perform a detailed energy conservation feasibility study, in the amount of \$60,000. Effective upon G&C approval through May 30, 2014. **100% Operating – General Funds.**

#25 Authorized to enter into a contract with FIAI Inc., d/b/a Cross Insurance, Manchester, NH, to purchase commercial property, general liability and umbrella insurance coverage for the Franklin, Derry and Jaffrey District Courthouses, for a total cost of \$35,007. Effective January 14, 2014 through January 14, 2017. **100% General Funds.**

#26 Authorized the Bureau of Court Facilities to enter into a lease agreement with the City of Claremont, NH, for courtroom, and office space for the Claremont Circuit Court, comprised of approximately 5,110 square feet located in the City Hall, Claremont, NH, in an amount not to exceed \$215,434.20. Effective January 1, 2014 through December 31, 2017. **100% Transfer Funds – transfer from AOC, Rent from Other Agencies.**

#27 Authorized to enter into a contract with Easter Seals NH Inc., Manchester, NH, to provide an employee shuttle service for state employees who work in the State House complex, in an amount not to exceed \$65,531.25. Effective January 2, 2014 through June 30, 2015. **100% General Funds.**

#27A Authorized the Risk Management Unit to amend a contract with Employee Benefit Management Inc., Freeport, ME (originally approved by G&C on 10-12-11, item #4B), by increasing the price by an amount not to exceed \$92,000 from \$772,502 to \$864,502 in order to pay for additional costs associated with collectively bargained changes to the Health Reimbursement Arrangement benefit. Effective upon G&C approval through December 31, 2014. (2)Further authorized to pre-fund HRA claims payments, now done solely on a reimbursement basis, by providing the contractor with \$100,000 on January 1, 2014 and up to an additional \$200,000 during calendar year 2014 if justified and agreed to by DAS and the contractor. **35% General, 31% Enterprise, 19% Federal, 13% Highway, 2% Turnpike Funds.**

#### **STATE TREASURY**

#28 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to issue a warrant form funds not otherwise appropriated in the amount of \$106,057 and the State Treasurer to issue checks in the amount of \$106,056.19 to the rightful owners of abandoned or unclaimed funds.

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

#29 The Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Pappas, authorized to **retroactively** amend a contract with Robert Half International, Manchester, NH (originally approved by G&C on 11-14-12, item C), for temporary data entry services, by extending the end date from October 15, 2013 through June 30, 2014, and by increasing the amount by \$20,000 from \$263,000 to \$283,000. **100% General Funds.**

## DEPARTMENT OF CULTURAL RESOURCES

The Governor and Council acted as follows:

#30 Authorized the Division of Arts to award a Public Value Partnership Grant in the amount of \$6,000 to Revels North, Hanover, to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#31 Authorized to award a Conservation Number Plate Grant to the Town of New Hampton for repairs to Grand Theatre Drapes in the amount of \$6,000. Effective upon G&C approval through June 30, 2014. **100% Other Funds.**

#32 Authorized the Division of Arts to award a Public Value Partnership Grant in the amount of \$8,000 to Andy's Inc., Wilton, NH, to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#33 Authorized the Division of Arts to award a Traditional Arts Apprenticeship Grant totaling \$2,368 to Elizabeth Charlebois, Warner, NH, to assist in the preservation of tradition based arts in NH so that future generations can continue to benefit from them. Effective upon G&C approval through June 30, 2014. **100% General Funds.**

#34 Authorized the Division of Arts to award a Public Value Partnership Grant in the amount of \$7,800 to the Winnisquam PlayHouse, Meredith, NH, to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#35 Authorized to award a Conservation Number Plate Grant to the Town of Chichester for window repair at the Grange Hall, in the amount of \$7,250. Effective upon G&C approval through October 31, 2015. **100% Other Funds.**

#36 Authorized to award a Conservation Number Plate Grant to the Town of Nelson for window restoration at the Nelson Town Hall, in the amount of \$10,000. Effective upon G&C approval through October 31, 2015. **100% Other Funds.**

#37 Authorized the NH State Library to renew membership with the Chief Officers of State Library Agencies, Lexington, KY, in the amount of \$3,000. Effective January 1, 2014 through December 31, 2014. **100% Federal Funds.**

## DEPARTMENT OF JUSTICE

The Governor and Council acted as follows:

#38 Authorized to appoint Peter Favreau as a Criminal Investigator at a salary level of \$68,200 (LG BB, Max). Effective January 3, 2014 through June 30, 2017.

#39 Authorized to appoint Calice Couchman-Ducey as a Criminal Investigator at a salary level of \$68,200 (LG BB, Max). Effective January 2, 2014 through July 1, 2018.

#40 Authorized to **retroactively** pay annual dues to the National Association of Medicaid Fraud Control Units in the amount of \$5,000 for the Medicaid Fraud Annual Dues. Effective July 1, 2013 through June 30, 2014. **75% Federal, 25% General Funds.**

#41 Authorized to enter into sub grants with the agencies as detailed in letter dated December 3, 2013, totaling \$761,625 from the Federal Fiscal Year 2013 Violence Against Women Formula Grant, for the purpose of providing services for women in NH who are victims of violent crimes. Effective upon G&C approval through June 30, 2015. (2) Further authorized to enter into sub grants with the agencies as detailed in letter dated December 3, 2013 from the Federal Fiscal Year 2012 Violence Against Women Formula Grant, for the purposes of providing services for women in NH who are victims of violent crimes. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**



#42 Authorized to enter into a sub grant with the NH Coalition Against and Domestic and Sexual Violence in the amount of \$231,381 from the US Department of Justice, Office on Violence Against Women, Sexual Assault Support Program, for the purpose of providing services for victims of sexual assault in NH. Effective upon G&C approval through July 31, 2015. **100% Federal Funds.**

#42A Authorized to accept and expend \$25,000 from the Consumer Fund Escrow for the purpose of purchasing a vehicle to be used for investigations in the Consumer Protection Bureau, Mortgage (Financial) Fraud Unit. Effective upon G&C approval through June 30, 2014.

#### **DEPARTMENT OF LABOR**

#43 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized to accept and place on file the 60<sup>th</sup> Biennial Report reflecting the period of July 1, 2011 through June 30, 2013.

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

The Governor and Council acted as follows:

#44 Authorized to enter into a contract with RWN Property Services, North Conway, NH, for rooftop snow removal services at NHES's offices statewide, in the amount not to exceed \$90,000. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#45 Authorized to enter into a contract with Scott Brochu d/b/a Scott Brochu's Roofing of New England, Rochester, NH, for rooftop snow removal services at NHES's Portsmouth and Somersworth offices, in the amount not to exceed \$15,000. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#46 Authorized to amend a contract with SymbioSys Solutions Inc., Nashua, NH (originally approved by G&C on 6-22-11, item #60), for modifications to the NH Unemployment Insurance System, by increasing the amount by \$2,143,400 from \$9,645,644 to \$11,789,044. Effective upon G&C approval through December 31, 2016. **100% Federal Funds.**

#### **INSURANCE DEPARTMENT**

#47 **WITHDRAWN** – The Agency withdrew the request to amend a **sole source** contract with MMcLeod Consulting (originally approved by G&C on 5-9-12, item #25A), for the provision of consulting services in connection with the initiative to improve the health insurance premium rate review process and transparency related to health insurance premiums and medical care costs in NH, by increasing the amount by \$200,840 from \$267,040 to \$467,880, and by extending the end date from September 30, 2014 to September 30, 2015. **100% Federal Funds.**

#### **DEPARTMENT OF CORRECTIONS**

#48 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized to accept and place on file, the annual report for the State fiscal year ending June 30, 2013.

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Governor and Council acted as follows:

##### **Office of Information Services**

#49 Authorized to enter into a participation agreement with the NH Health Information Organization Corporation, Concord, NH, to provide Health Information Exchange capability across the department, in the amount of \$107,500. Effective upon G&C approval through December 31, 2016. **100% Federal ARRA Funds.**

##### **Bureau of Homeless and Housing Services**

#50 Authorized to enter into **retroactive** agreements with Bridge House Shelter, Plymouth, NH, to provide Emergency Solutions and State Grant-in-Aid services to homeless individuals, in an amount not to exceed \$185,074. Effective January 1, 2013 through June 30, 2015. **84% General, 16% Federal Funds.**

#### **Office of Minority Health and Refugee Affairs**

#51 Authorized to enter into a contract with Lutheran Community Services of NH Inc., Concord, NH, to provide employment-related, direct services to NH refugees, in the amount of \$435,000. Effective upon G&C approval through September 29, 2016. **100% Federal Funds.**

#52 Authorized to enter into a contract with International Institute of Boston Inc., Boston, MA, to provide employment-related, direct services to NH refugees, in the amount of \$90,000. Effective upon G&C approval through September 29, 2016. **100% Federal Funds.**

#### **Division of Public Health Services**

#53 Authorized to enter into a **sole source** agreement with the Foundation for Healthy Communities, Concord, NH, to identify the needs, and provide implementation and evaluation of tasks to assist NH's 13 small rural hospitals with the transition to the International Classification of Disease ICD-10 code system, in an amount not to exceed \$222,000. Effective upon G&C approval through August 31, 2015. **100% Federal Funds.**

#### **Division of Family Assistance**

#54 Authorized to make a one-time payment to renew agency membership in the American Public Human Services Association, Washington, DC, in the amount of \$14,242. Effective January 1, 2014 through December 31, 2014. **37% Federal, 63% General Funds.**

#### **Division of Public Health Services**

#55 Authorized the Bureau of Infectious Disease Control to enter into a grant agreement with the Town of Warren, NH, under which the Division of Public Health Services will provide two portable ventilators and necessary accessories valued at \$13,980, to enhance respiratory medical capacity in response to a large-scale health emergency, using funding supported by the federal Department of Homeland Security Grant to NH. Effective upon G&C approval and until the grant agreement is terminated by one of the parties. **100% Other Funds.**

#### **Division for Children, Youth & Families**

#56 Authorized to enter into an agreement with Diamond Pharmacy Services, Indiana, PA, to provide Pharmaceuticals and related Pharmacy Services for the John H. Sununu Youth Services Center, in an amount not to exceed \$318,000. Effective January 1, 2014 through June 30, 2015. **100% General Funds.**

#57 Authorized to enter into an agreement with Granite State College, Concord, NH, for the provision of an education and training partnership that provides training and education opportunities to resource families, residential care providers, certain post-adoptive families and Division for Children, Youth and Families staff, in an amount not to exceed \$862,000. Effective January 1, 2014 or upon G&C approval, whichever is later, through December 31, 2014. **100% Federal Funds.**

#58 Authorized with Councilor Van Ostern recusing himself, to enter into an agreement with Granite State College, Concord, NH, to administer a tuition assistance program for the provision of tuition assistance for Child Care Teachers and Directors of Child Care Programs for Young Children, in an amount not to exceed \$450,000. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#### **Bureau of Drug and Alcohol Services**

#59 Authorized to enter into a **sole source** agreement with NH Interscholastic Athletic Association Inc., Concord, NH, to implement the Life of an Athlete program, in an amount not to exceed \$460,000. Effective upon G&C approval through June 30, 2015. **100% General Funds.**

#### **Bureau of Behavioral Health**

#60 Authorized to amend an agreement with H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI, Nashua, NH, to provide a peer-operated crisis respite program in an amount not to exceed \$75,195. Effective January 1, 2014 or upon G&C approval, whichever is later, through June 30, 2014. **100% Federal Funds.**

#61 Authorized to exercise a renewal option to an agreement with Old Dominion University Research Foundation, Norfolk, VA (originally approved by G&C on 12-19-12, item #30), to conduct two public mental health consumer surveys as required by the Mental Health Block Grant program, by increasing the price by \$121,114 from \$59,820 to an amount not to exceed \$180,934, and by extending the completion date to December 31, 2015. **100% Federal Funds.**

#### **Bureau of Elderly & Adult Services**

#62 Authorized to enter into agreements with vendors to have ServiceLink Resource Centers in designated communities serving as highly visible and trusted places where people of all incomes and ages can access information on the full range of long-term support options and ServiceLink Resource Centers also function as a single point of entry for access to Medicaid long-term support programs and benefits, with a price limitation of \$4,334,595. Effective January 1, 2014 through June 30, 2015. **54% Federal, 46% General Funds.**

#### **BOARD OF PHARMACY**

#63 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Sununu, authorized to pay a straight 30% salary enhancement for position #22008, Compliance Investigator, Salary Grade 27. Effective upon G&C approval through August 13, 2014. **100% General Funds.**

#### **PUBLIC UTILITIES COMMISSION**

The Governor and Council acted as follows:

#64 Authorized to accept and place on file the Biennial Report for the period ending June 30, 2013.

#65 Authorized to award grant funds in the amount of \$200,000 to Xylogen LLC, to install a central biomass heating plant at High Mowing School in Wilton, NH. Effective upon G&C approval through June 30, 2015. **100% Renewable Energy Fund.**

#66 Authorized with Councilor Sununu voting **no**, to award grant funds to Plymouth Area Renewable Energy Initiative, in the amount of \$317,980, to install a solar photovoltaic system at Plymouth Village Water and Sewer District's wastewater treatment plant. Effective upon G&C approval through December 31, 2014. **100% Renewable Energy Fund.**

#67 Authorized to award grant funds to Northwoods Renewables LLC, in the amount of \$125,000, to increase the capacity of renewable energy production at the Golden Pond Hydroelectric site in Ashland, NH. Effective upon G&C approval through June 30, 2015. **100% Renewable Energy Fund.**

#68 Authorized with Councilor Sununu voting **no**, to award grant funds to Jericho Power LLC, in the amount of \$1,000,000, to install and operate a wind energy project on Jericho Mountain in Berlin, NH. Effective upon G&C approval through December 31, 2015. **100% Renewable Energy Fund.**

#69 Authorized to award grant funds to Holderness School, in the amount of \$300,000, to install and operate a biomass plant and heating system. Effective upon G&C approval through December 31, 2015. **100% Renewable Energy Fund.**

#70 Authorized with Councilor Sununu voting **no**, to award grant funds to Pierce Solar LLC, to award grant funds in the amount of \$175,000, to install, operate and monitor a solar photovoltaic system at Franklin Pierce University in Rindge. Effective upon G&C approval through December 31, 2014. **100% Renewable Energy Fund.**

#71 Authorized to award grant funds to Historic Harrisville Inc., in the amount of \$150,000, to install and operate a central biomass heating system at Cheshire Mills in Harrisville, NH. Effective upon G&C approval through December 31, 2014. **100% Renewable Energy Fund.**

#### OFFICE OF THE CONSUMER ADVOCATE

#72 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized to continue membership and participation in the National Association of State Utility Consumer Advocates, in the amount of \$3,000. Effective January 1, 2014 through December 31, 2014. **100% Other Funds (Utilities Assessments).**

#### DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

#73 Authorized the Division of Travel and Tourism Development to amend a **sole source** contract with Lou Hammond & Associates, New York, NY, (originally approved by G&C on 6-20-12, Item #161), to add public relations outreach efforts in Canada to our current agreement, by increasing the amount by \$55,000 from \$300,000 to \$355,000. Effective upon G&C approval through June 30, 2014. **100% General Funds.**

#74 Authorized the Division of Forests and Lands to budget and expend \$72,530 of Fuelwood funds for forestry operation planning. Effective upon G&C approval through June 30, 2014. **100% Agency Income.**

#### NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#75 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli, authorized to enter into a memorandum of agreement with the National Oceanic and Atmospheric Administration's Fisheries Service to maintain the NH State Permit Bank in accordance with the conditions agreed to by the two parties. Effective upon G&C approval through November 2016.

#### DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#76 Authorized to accept and place on file the 2013 annual report.

#77 Authorized to **retroactively** pay the 2014 membership dues to the Northeast Waste Management Official's Association, Interstate Mercury Education & Reduction Clearinghouse, Boston, MA, in the amount of \$5,000. Effective October 1, 2013 through September 30, 2014. **100% Hazardous Waste Clean-up Funds.**

#78 Authorized to amend a contract with GEI Consultants, Portland, ME, (originally approved by G&C on 11-14-12, item #114), to provide hydrologic and hydraulic studies of the Alton Power Dam and Milton Three Ponds Dam watersheds, inundation mapping of the downstream reach resulting from dam failure, geotechnical investigations, an engineering analysis of overtopping considerations and protection design/construction recommendations, by extending the completion date from December 31, 2013 to December 31, 2014. No Additional Funding.

#79 Authorized to enter into a contract with NH Water Works Association Inc., Concord, NH, to provide training classes for certified drinking water operations and contract services for NH's Drinking Water Week Festival, totaling \$74,800. (2) Further authorized to enter into a contract with NH Water Works Association Inc., Holliston, MA, to provide training classes for certified drinking water operators and staff registrations for water works operations conferences, totaling \$50,000. Effective upon G&C approval through December 31, 2015. **100% Drinking Water Loan Management Funds.**

#80 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Newmarket in the amount of \$14,100 to finance the Wastewater Facilities upgrade Project. Effective upon G&C approval. **17.7% Clean Water State Revolving Loan, 3.6% Capital (General), 78.7% CWSRF Repayment Funds.**

#81 Authorized to award a **sole source** grant to the Great Bay Stewards Inc., Greenland, NH, in the amount of \$13,965 to develop outputs and summary documents for the Sea Level Affecting Marsh Migration model. Effective upon G&C approval through March 31, 2015. **100% Federal Funds.**

#82 Authorized to award a **sole source** grant to the University of NH, Sponsored Programs Administration, Durham, NH, to evaluate accretion and subsidence of tidal marshes by measuring Sediment Elevation Tables in the Hampton-Seabrook and Great Bay estuaries, in the amount of \$21,885. Effective upon G&C approval through March 31, 2015. **100% Federal Funds.**

#83 Authorized to award a **sole source** grant to the University of NH, Sponsored Programs Administration, Durham, NH, in the amount of \$41,862 to develop a Coastal Viewer web-based toolbox with new coastal resiliency data visualization and query tools. Effective upon G&C approval through March 31, 2015. **100% Federal Funds.**

#84 Authorized YMCA of Greater Boston's request to perform work on Lake Winnepesaukee in Mirror Lake.

#85 Authorized Jeppesen Family LLC's request to perform work on Little Bay/Welch Cove in Newington.

#86 Authorized Sprague Operating Resources LLC's request to perform work on the Piscataqua River in Newington.

#87 Authorized to enter into a memorandum of agreement with the University of NH, Sponsored Programs Administration, Durham, NH, to carry out activities to implement portions of the Piscataqua Region Estuaries Partnership Management Plan, in the amount of \$160,000. Effective January 1, 2014 through December 31, 2014. **100% Other Funds.**

#### **DEPARTMENT OF SAFETY**

The Governor and Council acted as follows:

#88 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Southwest Region Planning Commission, for a total amount of \$10,000, to provide technical assistance to the Town of Bennington and the Town of Temple for the update of their hazard mitigation plans. Effective upon G&C approval through September 18, 2014. **100% Federal Funds.**

#89 Authorized the Division of State Police to accept and expend \$61,626 of federal pass-through funds from the NH Department of Justice for the purpose of supporting the operation of the Sex Offender Unit. Effective upon G&C approval through June 30, 2014. **100% Agency Income.**

#90 Authorized to **retroactively** pay annual membership dues in the amount of \$6,000 to the National Association of State Boating Law Administrators Inc., Lexington, KY. Effective October 1, 2013 through September 30, 2014. **100% Federal Funds.**

#91 Authorized the Division of State Police to exercise the final renewal option under the contract with Intellectual Technology Inc, Carlsbad, CA (originally approved by G&C on 2-18-09, item #59D), for the purpose of producing and mailing Boater Education cards for completion of the required education course, by extending the end date from December 31, 2013 to December 31, 2014. **100% General Funds.**

#92 Authorized the Division of Motor Vehicles to enter into a contract with Tech Mahindra, for the purpose of implementing a new software solution to replace the remaining Division of Motor Vehicle subsystems from the existing legacy environment, for a total amount of \$7,819,440. Effective upon G&C approval through June 30, 2019, with the option to request additional services for up to three years. **96% Capital, 4% Revolving Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council acted as follows:

#93 Authorized the Bureau of Right of Way to pay property owners \$34,030.40 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from November 13, 2013 through November 30, 2013. Effective upon G&C approval.

#94 Authorized the Bureau of Environment to enter into a **sole source** memorandum of understanding with the Department of Cultural Resources, Division of Historical Resources, for preparation of a National Register Nomination for the Portsmouth Downtown Historic District, in an amount not to exceed \$175,000. Effective upon G&C approval through December 31, 2016. **100% Federal Funds (NH's share).**

#95 Authorized the Bureau of Materials & Research to enter into an agreement with R.W. Gillespie & Assoc., Inc., Portsmouth, NH, for the purposes of providing materials testing and construction inspection services, in an amount not to exceed \$500,000. Effective upon G&C approval through December 31, 2015. **60% Federal, 40% Turnpike Funds.**

#96 Authorized the Bureau of Planning and Community Assistance to enter into a **sole source** project agreement with the University of NH, Civil Engineering Department, Durham, NH, to administer the Local Technical Assistance Program, for a fee not to exceed \$745,502. Effective January 1, 2014 through December 31, 2015. **100% Federal Funds.**

#97 Authorized the Bureau of Construction to enter into a contract with American Flagging and Traffic Control Inc., Salem, NH, for installation of warning and intersection signs and upgrading existing warning signs located throughout District V to improve safety, on the basis of a low bid of \$230,993.25. Effective upon G&C approval through August 15, 2014. **100% Federal Funds.**

#98 Authorized the Bureau of Construction to enter into a contract with East Coast Signals Inc., Deerfield, NH, for replacing traffic signal hardware at the South Willow Street intersection with the I-293 Exit 1 ramps in Manchester, NH, on the basis of a low bid of \$93,000. Effective upon G&C approval through June 27, 2014. **100% State Betterment Funds.**

#99 Authorized the Bureau of Right of Way to enter into contracts with nine appraisal firms to prepare appraisals for property needed for transportation projects for a total cost not to exceed \$3,000,000. Effective upon G&C approval through February 4, 2019. **91.7% Federal, 7.5% Turnpikes, 0.8% Highway Funds.**

### LATE ITEMS

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### **Division of Family Assistance**

- A. Authorized to enter into a **sole source** agreement with five vendors totaling \$3,425,184 as grand recipients under the Community Services Block Grant (CSBG) to provide community based services and anti-poverty program to low-income families effective **retroactively** from October 1, 2013 to September 30, 2014. **100% Federal Funds.**
- 2) Further authorized the Department to make advance payments to the grantees totaling \$501,029. This advance will enable the program to operate during the period between monthly reimbursements from the State.

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday, January 15, 2014, at The State House, Concord, NH.

Honorable Board then Adjourned at 11:55 a.m.