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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services

*American Canadian French Cultural Exchange Commission,
Administratively Attached*

Van McLeod, Commissioner



October 11, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, Division of the Arts, requests permission to award Public Value Partnership Grant in the amount of \$11,000.00 to the Pontine Theatre, Portsmouth, to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors, effective upon Governor and Council approval through June 30, 2014.
100% Federal Funds.

Funds are available in the account titled Federal Arts Partnership Grant as follows:

01-34-34-341010-1255000-072-500575 Grants Federal **FY14**
\$11,000

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the Arts Council Board unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

Should Federal Funds become no longer available General Funds will not be requested to support this program.

Respectfully submitted,

Van McLeod
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Pontine Theatre (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2014/2015

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept **\$11,000.00** and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Pontine Theatre is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. **Failure to submit the final report will render the Grantee ineligible for Council funding for two years.**

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Signature

Date

Name, Title: Lynn Martin Graton, Acting Director

GRANTEE SIGNATURE

Org/ Name: Pontine Theatre

Address: 959 Islington St. / Portsmouth, NH

Greg Gathers, Co-Artistic Dir.
Printed Name of Authorized Official for Grantee

Authorized Official's Signature & Title

Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF _____

On the 13 day of Sept 2013 before the undersigned officer, personally appeared

Gregory Gathers
(Print name of person whose signature is being notarized, or satisfactorily proven to be the person whose name appears above, and acknowledged that he executed this document in the capacity indicated.)

Notary Public/ Justice of the Peace

Printed Name: Mindy Angel

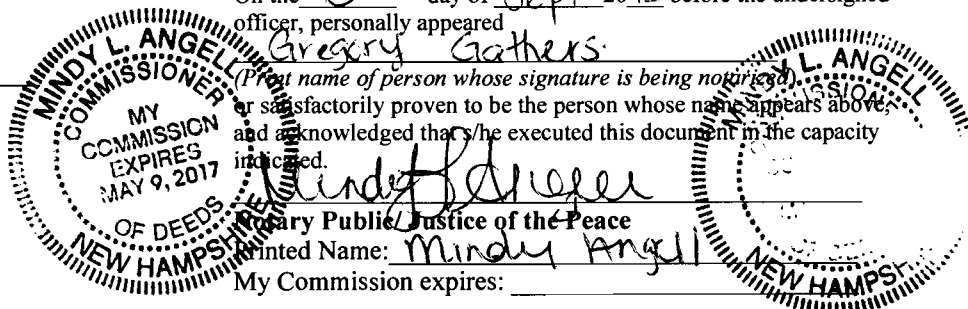
My Commission expires: _____

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

Office of Attorney General

Date



CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

*** Resolution date must occur on or before the Grant Agreement is signed.**

**** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.**

1. *Resolution:

THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

Pontine Theatre on 9/12/13
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Greg Gathers is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: Ellen B. Breed
(Signature of Clerk/Secretary to the board)
Printed Name Ellen B. Breed

2. **Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF Rockingham

On the 16th day of Sept, 2013 before the undersigned officer, personally appeared Ellen B. Breed, or satisfactorily proven to be the person whose name appears
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.

Christine Bibeau
Notary Public/ Justice of the Peace
Printed Name: Christine Bibeau
My Commission Expires _____

CHRISTINE BIBEAU, Notary Public
My Commission Expires May 26, 2015

New Hampshire
State Council on the

Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of

Organization Pontine Theatre

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

To educate the general public about the art of movement theatre and to participate in the development of this art form.

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.) Pontine is

an artist run organization. The Co-Artistic Directors oversee all aspects of program administration. Each receives an annual salary of \$25,000.

Attach the Following:

3. Resume of Administrator

4. Financial Statement:

A one-page financial statement of your organization's most recently completed fiscal year.

5. Board of Directors:

A list of the current directors and officers of your organization.

Please do not include any personal information such as home addresses, phone numbers or emails.

6. List Geographic Areas Served by Organization

7. Certificate of Liability Insurance

8. Please include a copy of a current year Certificate of Good Standing.

If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Duns # 134-541-812

Pontine Theatre

Pontine Theatre is an artist-run organization. All aspects of program administration are overseen by the company's co artistic directors:

M. Marguerite Mathews, Founder and Co-Artistic Director of Pontine Theatre, holds a degree in theatre from Michigan State University. She studied with the great French actor, Etienne Decroux, at his L'Ecole du Mime Corporeal in Paris, France. She also worked with Thomas Leabhart at the University of Arkansas and at the Valley Studio in Spring Green, Wisconsin, before founding Pontine Theatre in 1977. She served a four-year term as President of the National Movement Theatre Association and a five-year term as editor of its publication, Movement Theatre Quarterly. Ms. Mathews has served two three-year terms as a panelist for the National Endowment for the Arts and as an onsite reporter for the Endowment. She has served on numerous state and local panels and is a two-term New Hampshire Artist Laureate Emerita.

Gregory Gathers, Co-Artistic Director of Pontine Theatre, holds a BFA from the Cleveland Institute of Art. He learned theatrical design working at Theatre by the Sea, in Portsmouth, NH and Tracy Costumes, in Boston, MA. He has been designing and constructing Pontine's costumes, sets, puppets and props since 1982, and has collaborated with Ms. Mathews on the development and performance of Pontine's original works since 1984. Mr. Gathers has served as an onsite reporter for the National Endowment for the Arts, as design director for the Movement Theatre Quarterly, and on several panels at the New Hampshire State Council on the Arts.

PONTINE THEATRE – FY 2012-2013 FINANCIAL STATEMENT

2012-13 YEAR END

INCOME

Ticket Sales	22,100.15
Touring Fees	8,682.50
Benefit Events	14,895.96
Interest	7.78
Theatre Rentals	19,770.00
Playbill Advertising	7,786.15
National Endowment for the Arts	2,916.00
NH State Council on the Arts	10,389.00
Private Foundations	4,372.72
Individual Contributors	12,872.00
Business Contributors	6,402.20
Board Contributions	2,047.00
Donor Advisors	11,131.72
Program Income	123,373.18

EXPENSES

Artistic Director	25,000.04
Artistic Director	24,336.96
Administrative Personnel	3,813.73
Technical Personnel	1,045.00
Payroll Taxes	4,280.81
Retirement	671.08
Guest Artists	9,047.60
Accountant	720.00
Rent	21,969.00
Utilities	5,225.35
Phone	999.72
Printing	5,401.82
Postage	3,833.05
Production Materials	3,086.07
Office Supplies	1,501.85
Repairs & Maintenance	4,022.32
Travel	3,974.14
Liability & W.C. Insurance	3,515.28
Social & Reception	2,592.78
Advertising	891.36
Fees & Dues	637.00
Equipment	69.95
Security Deposit Refunds	300.00
Program Expenses	126,934.91

PONTINE THEATRE

BOARD OF DIRECTORS

Gary Bashline, President
Greg Gathers, Vice-President
Ellen Breed, Secretary/Treasurer
Gillian Aguilar
Denise Ankarberg
Kate Bashline
Gail Drobynk
Susan Geib
Katherine Horrigan
George Hosker-Bouley
Marguerite Mathews

GEOGRAPHIC AREAS SERVED

At the West End Studio Theatre in Portsmouth:
New Hampshire Seacoast, Southern Maine and North Shore Massachusetts

On Tour:
Connecticut, Maine, Massachusetts, New Hampshire and Vermont

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that PONTINE MOVEMENT THEATRE, INC. is a New Hampshire nonprofit corporation formed March 21, 1978. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 6th day of September A.D. 2013

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

