

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
Londonderry Town Offices, Londonderry, NH  
October 2, 2013, 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

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Councilor Pappas led the Pledge of Allegiance.

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The Governor and Executive Council on motion of Councilor Pignatelli, seconded by Councilor Burton, accepted the minutes of September 18, 2013.

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The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Pignatelli, approved the appointment of several persons nominated for Civil Commissions from the September 18, 2013 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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The Governor and Executive Council swore into office the following Representative-elect:

**Hillsborough District 14 (Manchester Ward 7)**

Mary Heath, d, Manchester (76 Island Pond Road) 03109

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**RESIGNATIONS**

The Governor and Council accepted the following resignation:

State Committee on Aging

(Coos County)

Margaret Moser, Lancaster

Effective: October 2, 2013

Speech Language Pathology Governing Board

(Licensed SPL, Clinical Setting)

Debra Kaufman, Bedford

Effective: October 16, 2013

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Board of Acupuncture Licensing - RSA 328-G

(Acupuncturist)

L. Cindy Theroux-Jette, Nashua

Reappointment

Effective: October 14, 2013

Term: October 14, 2016

Board of Acupuncture Licensing - RSA 328-G

(Acupuncturist)

Jeanne Ann Whittington, Dunbarton

Reappointment

Effective: October 14, 2013

Term: October 14, 2016

Assessing Standards Board - RSA 21-J:14

(Public Member)

Leonard Gerzon, Amherst

Reappointment

Effective: October 2, 2013

Term: September 19, 2015

Assessing Standards Board - RSA 21-J:14  
(NH Association of Assessing Officials)  
Martha Noel, Manchester  
Reappointment  
Effective: October 2, 2013  
Term: September 19, 2015

Athletic Trainers Governing Board - RSA 328-F  
(Physician/ Practice of Sports Medicine)  
Patrick J. Casey, Concord  
Succeeding: Douglas J. Moran, Concord (term limited)  
Effective: October 2, 2013  
Term: March 18, 2016

Athletic Trainers Governing Board - RSA 328-F  
Eric D. Gelinis, Warner  
Succeeding: Keith M. Belmore (resigned)  
Effective: October 2, 2013  
Term: January 8, 2015

Division for Children, Youth and Families Advisory Board - RSA 170-G:6  
(Grafton County)  
Michael F. Adamkowski, Haverhill  
Reappointment  
Effective: October 2, 2013  
Term: June 13, 2016

Commissioner of the Department of Corrections - RSA 21-H:6  
William L. Wrenn, Hampton  
Reappointment  
Salary: Grade LL- \$117, 912.55  
Effective: October 10, 2013  
Term: October 10, 2017

Board of Licensure of Interpreters for the Deaf and Hard of Hearing - RSA 326-I  
(Rec. by the NH Registry of Interpreters for the Deaf)  
Luce Aubry, Portsmouth  
Reappointment  
Effective: October 10, 2013  
Term: October 10, 2016

Board of Licensure of Interpreters for the Deaf and Hard of Hearing - RSA 326-I  
(Consumer of interpreting services)  
Laura H. Sinclair, Exeter  
Reappointment  
Effective: October 10, 2013  
Term: October 10, 2016

Board of Licensure of Interpreters for the Deaf and Hard of Hearing - RSA 326-I  
(Rec. by the NH Registry of Interpreters for the Deaf)  
Dawn Welshman, Troy  
Succeeding: Terry Linehan, Amherst  
Effective: October 10, 2013  
Term: October 10, 2016

Fish and Game Commission- RSA 206:2  
(Hillsborough County)  
Walter A. Morse, Hillsborough  
Reappointment  
Effective: October 2, 2013  
Term: June 29, 2018

Higher Education Commission- RSA 21-N:8-a  
(Rep. a College not a member of the NH College and University Council)  
Michael E. Diffily, Nashua  
Vacancy  
Effective: October 2, 2013  
Term: June 30, 2015

State Historical Records Advisory Board - RSA 5:42  
Paul R. Bergeron, Nashua  
Reappointment  
Effective: October 2, 2013  
Term: January 2, 2014

State Historical Records Advisory Board - RSA 5:42  
Mark C. Stevens, Canterbury  
Succeeding: Elizabeth Hamlin-Morin, Durham  
Effective: October 2, 2013  
Term: December 6, 2015

<u>State Historical Records Advisory Board</u> - RSA 5:42 Linda Upham-Bornstein, Lancaster Succeeding: Edouard L. Desrochers, Exeter	Effective: October 2, 2013 Term: December 19, 2013
<u>Lakes Management Advisory Committee</u> - RSA 483-A (Member representing scientific community) Shane R. Bradt, Stratham Succeeding: James F. Haney, Milton	Effective: October 2, 2013 Term: August 22, 2016
<u>Lakes Management Advisory Committee</u> - RSA 483-A (Rep. of State Conservation Committee) Linda L. Brownson, Wentworth Succeeding: Donald M. Kent, Concord	Effective: October 2, 2013 Term: August 1, 2015
<u>Board of Land Surveyors</u> - RSA 310-A:5 Kevin M. McEaney, Dover Succeeding: Earl J. Sanford, Bedford (term limited)	Effective: October 2, 2013 Term: August 12, 2018
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Licensed journeyman or master plumber) Steven M. Chartier, Concord Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2016
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Licensed journeyman or master plumber) Timothy J. Dupont, Nashua Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2015
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Licensed fuel gas fitter) David A. Pelletier, Dunbarton Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2016
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Certified heating equipment installer) Stephen M. Labbe, Hooksett Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2015
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Licensed master plumber who is also a licensed fuel gas fitter and a certified heating equipment installer) William R. Trombly, Jr., Manchester Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2016
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Certified Water Treatment Technician) Terrell P. Swain, Plymouth Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2015
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Public Member) Omer Beaudoin, Manchester Vacancy (new board created by SB 189)	Effective: October 2, 2013 Term: October 2, 2014

Pharmacy Board - RSA 318  
John Genovese, Swanzey Effective: October 2, 2013  
Succeeding: Vahrij Manoukian, Hollis (term limited) Term: September 6, 2018

Pharmacy Board - RSA 318  
(Hospital Pharmacy)  
Charles J. Fanaras, Bow Effective: October 2, 2013  
Reappointment Term: September 6, 2018

New Hampshire Real Estate Commission- RSA 331-A  
(Attorney)  
David C. Dunn, Manchester Effective: October 2, 2013  
Reappointment Term: September 15, 2018

Rivers Management Advisory Committee - RSA 483  
(Rep. Business and Industry Assoc.)  
Allan G. Palmer, Manchester Effective: October 2, 2013  
Reappointment Term: September 28, 2016

Director of the Division of Fire Standards & Training and Emergency Medical Services - RSA 21-P  
Deborah A. Pendergast, Gilford Effective: October 2, 2013  
Succeeding: Perry E. Plummer, Dover Term: March 31, 2017  
Salary: Grade GG; maximum step -\$91,964.87

#### NOMINATIONS

The Governor placed into nomination the following:

Assessing Standards Board - RSA 21-J:14-a  
(Nom. by the NH Assoc. of Assessing Officials- Assessing Official from a city)  
Robert J. Gagne, Manchester Effective: Upon confirmation  
Reappointment Term: September 19, 2015

Assessing Standards Board - RSA 21-J:14-a  
(Nom. by the NH Assoc. of Assessing Officials- Assessing Official for a town with a population of less than 3,000)  
Todd Haywood, Concord Effective: Upon confirmation  
Reappointment Term: September 19, 2015

Assessing Standards Board - RSA 21-J:14-a  
(Nom. by the NH Assoc. of Assessing Officials- Assessing official of a town with a population of more than 3,000)  
Joseph W. Lessard Jr., Salem Effective: Upon confirmation  
Reappointment Term: September 19, 2015

Community College System of New Hampshire Board of Trustees - RSA 188-F  
(Business and Industry)  
Susan M. Siegel, Newmarket Effective: Upon confirmation  
Succeeding: Geraldine Ilukowicz, Grantham (resigned) Term: June 30, 2017

Connecticut River Valley Flood Control Commission - RSA 484  
Robert G. Kline, Plainfield Effective: Upon confirmation  
Reappointment Term: May 1, 2016

Deferred Compensation Commission - RSA 101-B:2  
(Public Employee at Large)  
Craig R. Moul, Weare Effective: Upon confirmation  
Succeeding: Craig A. Downing, Manchester Term: July 15, 2016

<u>Deputy Commissioner of the Department of Education</u> - RSA 21-N:3 Paul K. Leather, Concord Reappointment	Effective: October 21, 2013 Term: October 21, 2017
<u>Lakes Management Advisory Committee</u> - RSA 483-A (NH Assoc. of Realtors) Mary D. Truell, Meredith Succeeding: George P. Quackenbos, New London	Effective: Upon confirmation Term: June 27, 2014
<u>Mechanical Licensing Board</u> - RSA 153:27-a (Licensed gas fitter representing the propane industry) Lyndon B. Rickards, Rochester Vacancy (new board created by SB 189)	Effective: Upon confirmation Term: 1 year from confirmation
<u>Board of Mental Health Practice</u> - RSA 330-A:3, II (Clinical Mental Health Counselor) Howard A. Goodman, Concord Reappointment	Effective: October 31, 2013 Term: October 31, 2016
<u>Board of Optometry</u> - RSA 327 (Optomestrist) Andrea L. Murphy, West Lebanon Succeeding: David M. Hartenstein, Hampton Falls (term limited)	Effective: Upon confirmation Term: July 1, 2018
<u>Telecommunications Planning and Development Advisory Committee</u> - RSA 12-A (Small Business Telecom User) Elizabeth H. Merry, Laconia Reappointment	Effective: October 18, 2013 Term: October 18, 2016
<u>Telecommunications Planning and Development Advisory Committee</u> - RSA 12-A (Industry) Ingo F. Roemer, Dover Succeeding: Lisa Thorne, Manchester	Effective: Upon confirmation Term: November 9, 2015
<u>University System of New Hampshire Board of Trustees</u> - RSA 187-A Cathy Furtek Conway, Jefferson Succeeding: Carol Perkins, Plymouth	Effective: Upon confirmation Term: June 30, 2017
<u>University System of New Hampshire Board of Trustees</u> - RSA 187-A John R. Rist, Manchester Succeeding: Richard E. Galway, Bedford	Effective: Upon confirmation Term: June 30, 2017
<u>State Veterans Council</u> - RSA 115:4 Kenneth E. Leidner, Concord Reappointment	Effective: Upon confirmation Term: June 30, 2016
<u>Wetlands Council</u> - RSA 21-O:5 (Farm or Forest Landowner) George W. Kimball, Center Sandwich Reappointment	Effective: October 31, 2013 Term: October 31, 2016

#1 **CONSENT CALENDAR - DONATIONS:**

**ADJUTANT GENERALS DEPARTMENT**

- A. Authorized to accept donations of brick and paver engraving, travel for training expenses, and lawn maintenance in the amount of \$3,618.69 for the NH State Veterans Cemetery.

**DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

- B. Authorized the Division of Parks and Recreation to accept a donation for the construction of a nature trail at Bedell Bridge State Park valued at approximately \$30,000 from Susan Brown of North Haverhill, NH.

**BOARD OF PSYCHOLOGISTS**

- C. Authorized to accept a donation from the Association of State and Provincial Psychology Boards in the form of payment for travel related expenses for the Administrator and 2 Board Members to attend the ASPPB 53<sup>rd</sup> Annual Meeting to be held October 15-20, 2013 in Las Vegas, NV. The estimated value of the donation is \$5,000.

**BOARD OF PHARMACY**

- D. Authorized James M. Queenan, Executive Secretary, to attend the National Association of Boards of Pharmacy Executive Forum to be held September 24-25, 2013 in Mount Prospect, IL. (2)Further authorized to accept complimentary scholarship from NABP including admission to the scheduled forum conference and travel, accommodations not to exceed \$1,500.

#2 **CONSENT CALENDAR – OUT OF STATE TRAVEL:**

**BANKING DEPARTMENT**

- A. Authorized Kathleen Sheehan to receive \$600 Cash Advance to cover anticipated expenses while traveling to Wallingford, CT, during the period of October 14-18, 2013, to perform an examination of an out of state entity for compliance with State and Federal Statutes.

**BOARD OF PHARMACY**

- B. Authorized Robert Elder, Compliance Investigator, to attend the National Association of Board of Pharmacy Sterile Compounding Inspection Training to be held October 9-10, 2013 in Mount Prospect, IL. (2)Further authorized to accept complimentary scholarship from NABP including admission to the scheduled forum conference and travel, accommodations not to exceed \$1,500. Effective upon G&C approval.

**COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

- #3 The Governor and Council on motion of Councilor Burton, seconded by Councilor Pappas, authorized to award an emergency grant to the City of Lebanon, NH, in the amount of \$170,000 to perform repairs at the Rivermere Community Housing project in Lebanon, NH. Effective October 2, 2013 through June 30, 2015. **100% Federal Funds.**

**DEPARTMENT OF STATE**

- #3A The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli, authorized to accept and place on file the Annual Report for the period of July 1, 2012 through June 30, 2013.

**OFFICE OF ENERGY AND PLANNING**

The Governor and Council acted as follows:

- #4 Authorized to **retroactively** amend the FEMA Cooperative Technical Partners Program (originally approved by G&C on 6-19-13, item #14), for Risk MAP activities, by extending the performance period from September 14, 2013 to March 14, 2014. No Additional Funding. **100% Federal Funds (FEMA – Department of Homeland Security).**

#5 Authorized to enter into a memorandum of agreement with the Department of Environmental Services, Concord, NH, for the continued operation of the Granite State Clean Cities Coalition and support of alternative fuel and advanced technology vehicle efforts in NH, in the amount of \$15,000. Effective October 2, 2013 through June 30, 2014. **100% Federal Funds (State Energy Programs).**

#6 Authorized to enter into a **retroactive sole source** contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the Fuel Assistance Program, in the amount of \$4,903,816. (2)Further authorized to advance \$487,942. Effective October 1, 2013 through September 30, 2014. **100% Federal Funds.**

#7 Authorized to enter into a **retroactive sole source** contract with Southern NH Services Inc., Manchester, NH, for the Fuel Assistance Program, in the amount of \$14,254,100. (2)Further authorized to advance \$1,033,796. Effective October 1, 2013 through September 30, 2014. **100% Federal Funds.**

#8 Authorized to enter into a **retroactive sole source** contract with Southwestern Community Services Inc., Keene, NH, for the Fuel Assistance Program, in the amount of \$3,745,475. (2)Further authorized to advance \$371,376. Effective October 1, 2013 through September 30, 2014. **100% Federal Funds.**

#9 Authorized to enter into a **retroactive sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, for the Fuel Assistance Program, in the amount of \$5,670,397. (2)Further authorized to advance \$52,856. Effective October 1, 2013 through September 30, 2014. **100% Federal Funds.**

#10 Authorized to enter into a **retroactive sole source** contract with Community Action Partnership of Strafford County, Dover, NH, for the Fuel Assistance Program, in the amount of \$2,985,713. (2)Further authorized to advance \$295,805. Effective October 1, 2013 through September 30, 2014. **100% Federal Funds.**

#11 Authorized to enter into a **sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, for the federal Weatherization Assistance Program, in the amount of \$226,091. (2)Further authorized to advance \$65,235. Effective October 2, 2013 through March 31, 2014. **100% Federal Funds.**

#12 Authorized to enter into a **sole source** contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the federal Weatherization Assistance Program, in the amount of \$177,895. (2)Further authorized to advance \$51,014. Effective October 2, 2013 through March 31, 2014. **100% Federal Funds.**

#13 Authorized to enter into a **retroactive sole source** contract with Southwestern Community Services Inc., Keene, NH, for the federal Weatherization Assistance Program, in the amount of \$141,174. (2)Further authorized to advance \$40,180. Effective July 1, 2013 through March 31, 2014. **100% Federal Funds.**

#14 Authorized to enter into a **retroactive sole source** contract with Southern NH Services Inc., Manchester, NH, for the federal Weatherization Assistance Program, in the amount of \$385,065. (2)Further authorized to advance \$118,044. Effective July 1, 2013 through March 31, 2014. **100% Federal Funds.**

#15 Authorized to enter into a **retroactive sole source** contract with Community Action Partnership of Strafford County, Dover, NH, for the federal Weatherization Assistance Program, in the amount of \$102,967. (2)Further authorized to advance \$28,906. Effective July 1, 2013 through March 31, 2014. **100% Federal Funds.**

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

#16 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Burton, authorized to amend a **sole source** direct supplier relationship contract with Allen Systems Group Inc., Naples, FL (originally approved by G&C on 8-22-07, item #17), for the purpose of supporting DHHS-DFA New HEIGHTS Application growth and to increase the MIPS capacity from 350 to 392 for the mainframe computer resource licenses, maintenance, and technical support services, by increasing the amount by \$243,628.55 from \$696,622.59 to \$940,251.14, and by extending the end date from August 30, 2014 to August 30, 2016. **100% Other (Agency Class 027) funds: the Agency Class 027 used by DHHS to reimburse DoIT for this work will be 58% General, 42% Federal Funds.**

## ADJUTANT GENERALS DEPARTMENT

The Governor and Council acted as follows:

#17 Authorized the nomination of James J. Piro, New Boston, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#18 Authorized the nomination of Jason C. Richards, Bow, NH, for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#19 Authorized the nomination of Colonel Timothy T. Lunderman, Manlius, NY, for appointment to the rank of Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

#19A Authorized to make a one-time **retroactive** payment from fiscal year 2014 funds to Aaron LeCain for wages earned, but not paid, for the period of August 9, 2009 through August 8, 2013. Effective upon G&C approval. **100% Federal Funds.**

## DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#20 Authorized the Division of Personnel's request for waiver of classification decisions.

#21 Authorized the Bureau of Public Works Design and Construction to enter into an agreement with Architechnology, Sanbornton, NH, for architectural services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department, in an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2016.

#21A Authorized annual salary step increases, delayed for up to three and a half years, as the results of Executive Order 2011-5 issued September 26, 2011, which was effective until August 30, 2012, for the group of 19 unclassified employees as detailed in letter dated September 25, 2013, effective October 4, 2013.

## STATE TREASURY

#22 The Governor and Council on motion of Councilor Burton, seconded by Councilor Pappas, authorized to issue a warrant from funds not otherwise appropriated in the amount of \$54,169 and the State Treasurer to issue checks in the amount of \$54,168.99 to the rightful owners of abandoned or unclaimed funds.

## DEPARTMENT OF REVENUE ADMINISTRATION

#23 The Governor and Council on motion of Councilor Burton, seconded by Councilor Sununu, authorized to pay the Multistate Tax Commission, Washington, DC, in the amount of \$12,144 for membership in the Nexus Program as an Associate Member. Effective upon payment until June 30, 2014.

## DEPARTMENT OF JUSTICE

The Governor and Council acted as follows:

#24 Authorized to **retroactively** amend funding for the purposes of establishing a Statewide Automated Victim Information and Notification Program (SAVIN), (originally approved by G&C on 2-8-12, item #19), by extending the end date from June 30, 2013 to September 30, 2014. No Additional Funds. **100% Federal Funds.** (2)Further authorized to **retroactively** amend the \$955,095 sub grant to the NH Department of Safety (originally approved by G&C on 2-8-12, item #19), by extending the end date of June 30, 2013 to September 30, 2014. No Additional Funding. **100% Federal Funds.** (3)Further authorized to enter into a sub grant with the NH Department of Corrections in the amount of \$8,247.28 to support the development of the NH SAVIN System. Effective upon G&C approval through September 30, 2014. **100% Federal Funds. Fiscal Committee approved.**



#25 Authorized to **retroactively** amend a grant award received from the Federal Bureau of Justice Statistics, National Criminal History Improvement Program, in the amount of \$129,580 (originally approved by G&C on 12-5-12, item #29), by extending the end date from June 30, 2013 to September 30, 2014. No Additional Funding. **100% Federal Funds.** (2)Further authorized to **retroactively** amend a sub grant with the NH Department of Safety in the amount of \$129,450 (originally approved by G&C on 12-5-12, item #29), to be utilized to enhance the criminal history records system at the Department of Safety. No Additional Funding. **100% Federal Funds. Fiscal Committee approved.**

#26 Authorized to **retroactively** amend a grant received from the US Department of Justice, Office for Victims of Crime (originally approved by G&C on 10-3-12, item #22), designed to enhance and expand the services provided for the families of victims of homicide, by extending the end date from June 30, 2013 to June 30, 2014. (2)Further authorized to **retroactively** accept and expend \$91,014 of the remaining grant to be used to enhance and expand the services provided for families of victims of homicide. Effective July 1, 2013 through June 30, 2014. (3)Further authorized to **retroactively** continue one fulltime temporary Program Specialist II, LG 21, that will provide services and support to homicide victims' families. Effective July 1, 2013 through June 30, 2014. **100% Federal Funds. Fiscal Committee approved.**

#27 Authorized to accept and expend \$1,000 in a stipend from the Massachusetts College of Pharmacy and Health Sciences, Boston, MA, for a student interning in the Office of the Chief Medical Examiner. Effective upon G&C approval through June 30, 2014. **100% Agency Income.**

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#28 The Governor and Council on motion of Councilor Burton, seconded by Councilor Pignatelli, authorized to accept and place on file the 2012-2013 Biennial Report.

#### **BANKING DEPARTMENT**

#29 The Governor and Council on motion of Councilor Burton, seconded by Councilor Pappas, authorized to accept and place on file the Annual Report for calendar year ending December 31, 2012.

#### **RACING AND CHARITABLE GAMING COMMISSION**

#30 The Governor and Council on motion of Councilor Burton, seconded by Councilor Pappas, authorized to accept and place on file the report of activities for fiscal year ended June 30, 2013.

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Governor and Council acted as follows:

##### **Office of Information Services**

#31 Authorized to accept and expend federal funds in the amount of \$672,781 from the US Department of Health and Human Services, Office of National Coordinator for Health Information Technology through the ARRA 2009, for the continued development of the Health Information Exchange. (2)Further authorized to establish Class 046 consultant positions for the purpose of developing Health Information Exchange software and interfaces for health care providers. Effective upon G&C approval through February 7, 2014. **100% ARRA Federal Funds. Fiscal Committee approved.**

#32 Authorized to amend a contract with NexJ Systems Inc., Toronto, Ontario, (originally approved by G&C on 10-17-12, item #31B), for Service Delivery Transformation-Data Repository software and services in the amount of \$907,854. Effective upon G&C approval through June 30, 2014. **40% Federal, 60% General Funds.**

##### **Bureau of Human Resource Management**

#33 Authorized to amend a **sole source** agreement with John Gfroerer, d/b/a Accompany, Concord, NH (originally approved by G&C on 6-19-13, item #75), to produce a web-based video outlining the mission and functions of the Department of Health and Human Services, by increasing the price by \$5,355 from \$17,905 to an amount not to exceed \$23,260, and by extending the completion date from December 31, 2013 to June 30, 2014. **37% Federal, 63% General Funds.**

### **Bureau of Licensing & Certification**

#34 Authorized the Bureau of Health Facilities to **retroactively** continue an increase until August 28, 2015 in hourly rate by 30% for recruitment and retention purposes for the Licensing & Evaluation Coordinator positions and their immediate supervisors currently assigned to the Health Facility Administration and Community Residence Units (originally approved by G&C in July 2007).

### **Bureau of Homeless and Housing Services**

#35 Authorized to enter into **retroactive** agreements with Families in Transition, Manchester, NH, to provide services to homeless individuals in an amount not to exceed \$816,159. Effective upon G&C approval through June 30, 2015 for \$646,319; through September 14, 2014 for \$98,466 and through August 31, 2014 for \$71,374. **70% General, 30% Federal Funds.**

#36 Authorized to enter into **retroactive** agreements with the vendors as detailed in letter dated September 13, 2013, to provide services to homeless individuals, in an amount not to exceed \$170,434. Effective July 1, 2013 through December 31, 2013. **100% Federal Funds.**

#37 Authorized to enter into a **retroactive** agreement with Tri-County Community Action Program Inc., to provide services to homeless individuals, in an amount not to exceed \$655,413. Effective July 1, 2013 through June 30, 2015. **32% Federal, 68% General Funds.**

#38 Authorized to enter into a **retroactive** agreement with Community Action Program of Strafford County, to provide services to homeless individuals, in an amount not to exceed \$110,221. Effective July 1, 2013 through June 30, 2015. **35% Federal, 65% General Funds.**

#39 Authorized to enter into a **retroactive** agreement with Southwestern Community Services Inc., to provide services to homeless individuals, in an amount not to exceed \$973,541. Effective July 1, 2013 through June 30, 2015. **46% Federal, 54% General Funds.**

### **Division for Children, Youth & Families**

#40 Authorized to enter into a **sole source** agreement with Andrew Smith, Nashua, NH, to provide services as the Disproportionate Minority Contact Coordinator, in an amount not to exceed \$50,000. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

### **Division of Community Based Care Services**

#41 Authorized to transfer funds in the amount of \$124,000 between class codes. Effective upon G&C approval through June 30, 2014. **100% Federal Funds. Fiscal Committee approved.**

### **Bureau of Elderly & Adult Services**

#42 Authorized to pay the National Association of States United for Aging and Disabilities, Washington, D.C., for annual membership dues in the amount of \$6,829. Effective **retroactive** to July 1, 2013 through June 30, 2014. **100% Federal Funds.**

### **Bureau of Behavioral Health**

#43 Authorized to amend an agreement with NFI North Inc., Contoocook, NH, (originally approved by G&C on 11-9-11, item #110A), to expand the transitional housing program by eight beds, by increasing the price by \$1,258,490 from \$15,143,904 to \$16,402,394. Effective upon G&C approval through June 30, 2015. (2)Further authorized to amend a **retroactive sole source** agreement with NFI North Inc., Contoocook, NH, to provide vocational development and recycling services, by increasing the price by \$80,574 from \$16,402,394 to \$16,482,968. Effective January 1, 2012 through June 30, 2015. (3)Further authorized to make a payment of \$33,430.50 from the above funds to pay for the recycling services for the period of January 1, 2012 through June 30, 2013. (4)Further authorized to amend an agreement with NFI North Inc., Contoocook, NH, by replacing the current contract language regarding the amount of funds to be collected from clients for food and rent with a client collection policy. **0.5% Other, 51% General, 48.5% Federal Funds.**

## DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#44 Authorized to **retroactively** budget and expend the balance of a State Small Business Credit Initiative grant award from the US Department of Treasury in the amount of \$3,009,272 (originally approved by G&C on 6-22-11, item #82A), for the purpose of providing credit assistance to small businesses. (2)Further authorized to amend a **retroactive sole source** agreement with the NH Business Finance Authority, Concord, NH, (originally approved by G&C on 7-13-11, item #38), for administration, oversight, reporting and support services in compliance with the SSBCI grant award. No Additional Funding. Effective July 1, 2013 through June 30, 2015. **100% Federal Funds. Fiscal Committee approved.**

#45 Authorized the Division of Forests and Lands to budget and expend \$7,887 of Federal Forest Stewardship funds for the purpose of seedling shipping supplies. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#46 Authorized the Division of Forests and Lands to budget and expend \$99,117 of Forest Management and Protection funds for vehicle replacement, improvements at the State Forest Nursery, and upgrading the Geographic Information System for State Reservations. Effective upon G&C approval through June 30, 2014. **100% Agency Income.**

#47 Authorized the Division of Forest and Lands to relocate a portion of an existing utility easement across Russell-Shea State Forest in the vicinity of Clinton Street, Concord. Effective upon G&C approval. No State Funds.

#48 Authorized the Division of Parks and Recreation to make a **retroactive** payment to Dell Marketing LP, Pittsburgh, PA, in the amount of \$2,972.96 for 2 unpaid invoices dated April 2 and 11, 2013. **100% Park Funds.** (2)Further authorized to make a **retroactive** payment to SHI International Corp, Dallas, TX, in the amount of \$1,434 for an unpaid invoice dated April 8, 2013. **100% Revolving Funds.**

#49 Authorized the Division of Parks and Recreation to enter into a contract with Property Logistics Inc., Hollis, NH, for roof replacement on the Seacoast Science Center at Odiorne Point State Park, in the amount of \$60,300. Effective upon G&C approval through November 22, 2013. **100% Capital Funds.**

#50 Authorized the Division of Parks and Recreation to enter into a contract with Barker Architects Inc., Concord, NH, for architectural and engineering services for improvements to toilet and shower facilities in various state parks, in the amount of \$84,000. Effective upon G&C approval through June 30, 2015. **100% Capital Funds.**

## NEW HAMPSHIRE FISH AND GAME DEPARTMENT

The Governor and Council acted as follows:

#51 Authorized to accept a \$30,000 donation from the Lakeview Neurorehabilitation Center, Effingham, NH, to be deposited into the Search and Rescue Account.

#52 Authorized to enter into a **sole source** contract with Great Bay Stewards Inc., Greenland, NH, for the purpose of completing a 20' x 30' educational pavilion at the Great Bay National Estuarine Research Reserve in Greenland, NH, in the amount of \$9,943. Effective upon G&C approval through June 30, 2014. **100% Other (Wildlife Heritage Foundation) Funds.**

#53 Authorized to accept and expend \$16,975 from the State of NH, Department of Safety, Homeland Security Grant Funds, for the purchase of Homeland Security First Responder Equipment, reimbursement of Overtime and Mileage costs associated with Operation Stonegarden activities. Effective upon G&C approval through June 30, 2014. **100% Agency Income (Safety) Funds.**

#54 Authorized to amend a grant agreement with the Town of Alstead, NH (originally approved by G&C on 3-7-12, item #44), for the restoration planning and implementation for Warren Brook, by extending the completion date from September 30, 2013 through June 30, 2015. **100% Other (Fisheries Habitat) Funds.**

## DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#55 Authorized to amend an agreement with Pepperrell Cove Marine Services Inc., Portsmouth, NH, (originally approved by G&C on 5-1-13, item #64), for the underwater installation of concrete anchor bolts for a support bracket needed for a gate operator mechanism, by increasing the amount by \$1,850 to \$21,750 from \$19,900. Effective upon G&C approval through June 30, 2014. **100% Capital (General) Funds.**

#56 Authorized to award grant aid funds to the Town of Marlow, in the amount of \$8,956, and to the Town of Whitefield, in the amount of \$35,848, totaling \$44,804 for the closure of Unlined Municipal Landfills in NH. **100% General Funds.**

#57 Authorized to amend an existing landfill closure grant with the Town of Auburn, NH, (originally approved by G&C on 10-20-04), by increasing the eligible amount of the grant by \$27,372 from \$225,213 to \$252,585 and to award the additional grant aid funds. Effective upon G&C approval. **100% General Funds.**

#58 Authorized to award grant aid funds to the Town of Farmington, in the amount of \$257,038, and to the Town of Tilton, in the amount of \$112,642, totaling \$369,680 for the closure of Unlined Municipal Landfills in NH. Effective upon G&C approval. **100% General Funds.**

#59 Authorized to enter into a grant agreement with the Town of Winchester, NH, for milfoil control efforts in portions of Forest Lake, in the amount of \$4,598. Effective upon G&C approval through December 31, 2013. **100% Lake Restoration Funds.**

#60 Authorized a Clean Water State Revolving Fund loan agreement with the City of Manchester, NH, in the amount of \$22,400,000 to finance the Aeration Systems Upgrade Project. Effective upon G&C approval. **42% Clean Water State Revolving Loan, 8% Capital (General), 50% CWSRF Repayment Funds.**

#61 Authorized Emerald Lake Village District's request to perform work on Gould Pond, Hillsborough.

#62 Authorized Samuel Cavallaro's request to perform work on Lake Winnepesaukee in Alton.

#63 Authorized Karl R. Leinsing's request to perform work on the Bellamy River in Dover.

## NEW HAMPSHIRE BOARD OF PODIATRY

#64 The Governor and Council on motion of Councilor Burton, seconded by Councilor Pappas, authorized to accept and place on file the biennial report for FY12 and FY13.

## NEW HAMPSHIRE VETERANS HOME

#65 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli, authorized to enter into a contract with Silver Birch Geriatrics, Dover, NH, for the sole purpose of providing on-site Behavior Skills Training services for the NH Veterans Home, in the amount of \$275,560. Effective upon G&C approval through September 30, 2016. **33% Federal, 34% Agency Income, 33% General Funds.**

## DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#66 Authorized to transfer \$1,525,000 between classes in order to maximize the use of available funds. Effective upon G&C approval through June 30, 2014. **100% Federal Grants. Fiscal Committee approved.**

#67 Authorized the Higher Education Commission to **retroactively** pay the October 1, 2013 to September 30, 2014 membership renewal fee to the State Higher Education Executive Officers Association, in the amount of \$3,494. Effective upon G&C approval. **52% General, 48% Other Funds.**

#68 Authorized to pay the Council of Chief State School Officers, a 2013-2014 program year enrollment fee in the Implementing the Common Core Standards Collaborative, in an amount not to exceed \$9,500. Effective **retroactive** to July 1, 2013 through June 30, 2014. **100% Federal Funds.**

#69 Authorized the Division of Career Technology and Adult Learning to grant funds to Pinkerton Academy, Derry, NH, to provide Dropout Prevention services, partnered with Career and Technical Education in an amount not to exceed \$92,594. Effective upon G&C approval through June 30, 2015. **100% State Funds.**

#70 Authorized to secure the services of Community & School Partners LLC, Rye, NH, for the purpose of continued development, enhancement and expansion of the Educator Information System, in an amount not to exceed \$97,893. Effective upon G&C approval through September 30, 2014. **100% Other Funds.**

#71 Authorized to enter into a contract with the Brain Injury Association of NH, Concord, NH, to provide independent living services, in an amount not to exceed \$70,098. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#### **DEPARTMENT OF SAFETY**

The Governor and Council acted as follows:

#72 Authorized the Division of State Police to accept and expend \$43,367 of federal funds from the Federal Motor Carrier Safety Administration entitled Border Enforcement Grant Program to ensure that motor carriers and drivers operating commercial motor vehicles entering the US from a foreign country are in compliance with US CMV safety standards and regulations. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#73 Authorized the Division of State Police to pay annual dues of \$6,500 to SEARCH Group Inc., the National Consortium for Justice Information and Statistics, Sacramento, CA for the period of October 1, 2013 through September 30, 2014. Effective upon G&C approval. **100% Revolving Fund.**

#74 Authorized the Division of Emergency Services and Communications to amend a **sole source** contract with Northern New England Telephone Operations LLC d/b/a FairPoint Communications NNE, (originally approved by G&C on 11-15-06, item #153), to provide telephone network services for the Enhanced 911 system, by increasing the amount by \$594,008.52 from \$4,521,181.84 to \$5,115,190.36, and by extending the end date from October 11, 2013 to October 11, 2014, with the option to renew from October 11, 2014 to October 11, 2015. **100% Agency Income.**

#75 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with School Administrative Unit #66 / Hopkinton School District, for emergency preparedness capabilities and enhancements for a total amount of \$38,219. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#76 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with School Administrative Unit #8 / Concord School District, for emergency preparedness capabilities and enhancements for a total amount of \$24,450. Effective upon G&C approval through May 31, 2014. **100% Federal Funds.**

#77 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with School Administrative Unit #23 / Haverhill Cooperative School District, for emergency preparedness capabilities and enhancements for a total amount of \$49,941. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

## DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#78 Authorized the Bureau of Finance and Contracts to transfer \$96,975 between Highway Fund classes. Effective upon G&C approval through June 30, 2014. (2)Further authorized to transfer \$77,580 between Highway Fund accounts. Effective upon G&C approval through June 30, 2015. **Fiscal Committee approved.**

#79 Authorized the Bureau of Turnpikes to transfer \$182,000 between Turnpike Fund accounting units and classes. Effective upon G&C approval through June 30, 2014. **Fiscal Committee approved.**

#80 Authorized the Bureau of Rail and Transit to budget and expend prior year carry-forward funds in the amount of \$708,945 from the Special Railroad Fund for the maintenance and repair of State-owned railroad lines. (2)Further authorized to accept and expend current year revenue in the amount of \$178,288 from the proceeds from the sale or lease of railroad properties, for the maintenance and repair of State-owned railroad lines. (3)Further authorized to expend an amount not to exceed \$887,233 from the Special Railroad Fund for maintenance and repair of State-owned railroad lines and bridges. Effective upon G&C approval through June 30, 2014. **100% Other Funds (Special Railroad). Fiscal Committee approved.**

#81 Authorized to enter into agreements with sub-recipients: the Town of Stratham, in the amount of \$402,488, and with the City of Keene, in the amount of \$584,960, to provide funding and services under the Transportation Enhancement Program through a local project administration process, totaling \$987,448. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

#82 Authorized the Bureau of Bridge Design to enter into two individual agreements with the firms of GM2 Associates Inc., Concord, NH, and Vanasse Hangen Brustlin Inc., Bedford, NH, for on-call engineering services for various bridge projects located throughout the State, for an amount not to exceed \$750,000 each. Effective upon G&C approval through December 30, 2016. Funding is determined by each particular project.

#83 Authorized the Bureau of Right of Way to pay various owners \$56,362 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from August 27, 2013 through September 10, 2013. Effective upon G&C approval.

#84 Authorized the Bureau of Right of Way to sell a 0.36+/- of an acre portion of the US Route 3 (Daniel Webster Highway) Limited Access Right of Way located on the easterly side of the Daniel Webster Highway/US Route 3 in the City of Nashua directly to the abutters Chester and Shirley Coulombe or their assigns, for \$21,100 which includes a \$1,100 administrative fee. Effective upon G&C approval.

#85 Authorized the Bureau of Right of Way to sell a 0.21+/- of an acre portion of the NH Route 111 Limited Access Right of Way located on the southeast corner of NH Route 28 and NH Route 111 in the Town of Windham directly to Kano Real Estate Development for \$23,100 which includes a \$1,100 administrative fee. Effective upon G&C approval.

#86 Authorized the Bureau of Right of Way to sell a 4.4+/- acre parcel of State owned land located at the corner of Radburn Street, Smyth Road, and Mammoth Road, also located on the easterly side of Interstate 93 in the City of Manchester to Sterling Homes in Manchester LLC for \$135,000 plus a \$1,100 administrative fee. Effective upon G&C approval. (2)Further authorized to compensate Coldwell Banker Residential Brokerage from the proceeds in the amount of \$8,100 for real estate services.

#87 Authorized the Bureau of Environment to pay the Department of Environmental Services Aquatic Resource Mitigation Fund \$43,697.72. Effective upon G&C approval through June 30, 2014. **100% Agency Income (Betterment).**

#88 Authorized to accept and place on file the Bureau of Construction's quarterly report of active projects that may require contingency use, for the period through August 31, 2013.

#89 Authorized the Bureau of Construction to amend a contract with A.B. Logging Inc., Lancaster, NH, (originally approved by G&C on 6-19-13, item #237), for the construction of a new scenic overlook with views of the Presidential Range and the Mount Washington Hotel on the south side of US 302, opposite the existing overlook in Carroll, by increasing the amount by \$175,000 from \$704,869.75 to \$879,869.75. Effective upon G&C approval. **100% Federal Funds.**

#90 Authorized the Bureau of Construction to amend a contract with S.U.R. Construction Inc., Rochester, NH, (originally approved by G&C on 6-5-13, item #209), for the emergency repair of two failing drainage pipes under the Spaulding Turnpike in Dover and Milton, by increasing the amount by \$118,000 from \$454,762 to \$572,762. Effective upon G&C approval. **100% Turnpike Funds.**

#91 Authorized the Bureau of Construction to enter into a contract with Surface Preparation Technologies LLC, Mechanicsburg, PA, for milling rumble strips in the shoulders and along the centerline of NH Route 111 from Hudson to Kingston, on the basis of a single bid of \$219,840. Effective upon G&C approval through November 22, 2013. **100% Federal Funds.**

#92 Authorized the Bureau of Construction to enter into a contract with SRS Petroleum Services Corp., Bridgewater, MA, for new fueling facility and removing the existing fueling facility at the Kinston Patrol Shed, on the basis of a low bid of \$312,450. (2)Further authorized a contingency in the amount of \$31,245 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through November 22, 2013. **100% Capital Budget Funds.**

#93 Authorized the Bureau of Construction to enter into a contract with Alvin J. Coleman & Son Inc., Conway, NH, for the reconstruction and realignment of NH Route 110 through the City of Berlin, on the basis of a low bid of \$4,074,356.50. (2)Further authorized a contingency in the amount of \$203,717.83 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 25, 2015. **80% Federal, 20% City Funds.**

#94 Authorized the Bureau of Materials & Research to enter into a **sole source** agreement with Worcester Polytechnic Institute, Worcester, MA, for testing services with a Falling Weight Deflectometer van and trailer in the amount of \$10,000. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

#95 Authorized the Bureau of Traffic to enter into a contract with Green Mountain Communications Inc., Pembroke, NH, for the purpose of providing Statewide intelligent transportation systems field-device repairs, on the basis of a low bid of \$193,950. Effective upon G&C approval through June 30, 2015. **100% Federal Funds for FY 2014, and 80% Federal, 20% Highway Funds for FY 2015.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday, October 16, 2013, at The State House, Concord, NH.

Honorable Board then Adjourned at 12:10 p.m.