



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

27 *JBm*

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

Bureau of Public Works
Design and Construction
Project No. 80719R – Contract A

August 22, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Jeremy Hiltz Excavating, Inc. (VC# 162245) Ashland, NH, for a total price not to exceed \$873,625, for the Nashua Site Improvements, Nashua, NH. This contract is effective upon Governor and Council approval through June 30, 2014, unless extended in accordance with the contract terms. **75% Federal Funds, 25% General Funds.**
- 2). Further authorize that a contingency in the amount of \$40,295 be approved for unanticipated site expenses for the Nashua Site Improvements, bringing the total to \$913,920. **75% Federal Funds, 25% General Funds.**
- 3). Further authorize the amount of \$30,000 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$943,920. **75% Federal Funds, 25% General Funds.**

Funding is available in account titled Adjutant General as follows:

02-12-12-120003-09300000 Adjutant General Facility Improvements

	<u>SFY14</u>
034-500162 – Repair/Renovations Bldg. & Constr.	\$ 873,625
034-500162 – Contingency	40,295
034-500162 – BPW Fees	<u>30,000</u>

Grand Total **\$943,920**

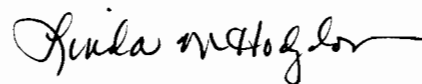
EXPLANATION

Per Chapter 253:1, I-A, Laws of 2011, as extended by Chapter 195:47, I, Laws of 2013, for Statewide Facilities Improvements. The project consists of furnishing all labor, materials, tools, equipment, transportation and supervision necessary and required to construct general site improvements including new paved and gravel parking areas, utilities, landscaping, grading, erosion and sedimentation control, ADA improvements, drainage, and site lighting.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Adjutant General's Office has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Linda M. Hodgdon
Commissioner

Department Estimate:	\$780,675
Contract Amount:	<u>\$873,625</u> (negotiated)
Over Estimate:	\$ 92,950

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80719R-A, Nashua Readiness Center Site Improvements (NHARNG) 154 Daniel Webster Highway, Nashua, NH.

DESCRIPTION: The project consists of furnishing all labor, materials, tools, equipment, transportation, and supervision necessary and required to construct general site improvements, including new paved and gravel parking areas, utilities, landscaping, grading, erosion and sedimentation control, ADA improvements, drainage, and site lighting.

EXPLANATION: The National Guard is required to meet recent federal mandates for new security requirements, along with providing more visible and functional armories in the communities. This project will provide necessary upgrades to the site for the storage of military-owned equipment and vehicles as well as vehicles owned by military personnel. In addition, the project will provide much-needed site lighting and drainage improvements.

OVER ESTIMATE EXPLANATION: After the project was advertised for bids the Guard requested that the electrical service be upgraded from 400-A to 600-A, increasing the Department's estimate to \$840,675. Due to insufficient time, a revised estimate was not published prior to receiving bids. The low bid is within 4% of the revised Department estimate.

After the bids were opened the Guard's funding mechanism changed, requiring a reduction in the construction cost. The Bureau and the contractor identified cost savings measures relating to the new underground electric service. An eight thousand dollar (\$8,000) contract cost reduction was negotiated with Jeremy Hiltz Excavating, Inc., arriving at a contract cost of \$873,625.00

ALTERNATES: None of the alternates were accepted due to insufficient funds. The alternates were: Alternate No. 1, 3 single-headed photovoltaic lights and poles; Alternate No. 2, paver blocks at the flagpole, and Alternate No. 3, additional plantings and landscaping.

DEPARTMENT ESTIMATE: \$780,675
LOW BID: \$873,625

BIDDER SUMMARY

PROJECT NAME: **Nashua Site Improvements NON-FEDERAL 80719R-A**
PROJECT NUMBER: **80719R-A**
COUNTY: **HILLSBOROUGH COUNTY (011)**
BID OPENING DATE: **07/24/2013**
SCOPE OF WORK: **SITE IMPROVEMENTS, INCLUDING PAVING, DRAINAGE, LANDSCAPING, AND LIGHTING**
LOCATION: **154 DANIEL WEBSTER HIGHWAY, NASHUA, NH**
COMPLETION DATE: **06/30/2014**

BID RESULTS

A	JEREMY HILTZ EXCAVATING, INC. - PO BOX 1142, ASHLAND, NH 03217	\$	881,625.00	INTENT TO AWARD
B	N PANDELENA CONSTRUCTION CO (B001) - 6 STARWOOD DR HAMPSTEAD, NH 03841-2339	\$	889,000.00	ACCEPTED
C	NORTHEAST EARTH MECHANICS, INC. - 159 BARNSTEAD RD., PITTSFIELD, NH 03267	\$	894,300.00	ACCEPTED
D	CONTINENTAL PAVING INC. - ONE CONTINENTAL DRIVE, LONDONDERRY, NH 03053	\$	925,195.00	ACCEPTED

BUREAU OF PUBLIC WORKS

Award to A - Bidder Negotiated Bid
 Hold for Negotiation \$ 873,625.00
 Cancel Contract
User Agency NHARNG
Authorized by [Signature]
Date 8-15-13

ITEM NO.	DESCRIPTION	PS&E			A			B		
		UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
901.00	CONSTRUCTION OF PAVED PARKING LOTS AND DRIVES	EA	1.00	\$ 210,000.00	\$ 210,000.00	\$ 200,000.00	\$ 200,000.00	\$ 285,000.00	\$ 285,000.00	
902.00	CONSTRUCTION OF DRAINAGE IMPROVEMENTS	EA	1.00	\$ 30,500.00	\$ 30,500.00	\$ 48,085.00	\$ 48,085.00	\$ 76,000.00	\$ 76,000.00	
903.00	CONSTRUCTION OF CONCRETE WALKS, PADS, AND RAMPS	EA	1.00	\$ 85,000.00	\$ 85,000.00	\$ 62,740.00	\$ 62,740.00	\$ 100,000.00	\$ 100,000.00	
904.00	INSTALLATION OF EROSION AND SEDIMENTATION CONTROL MEASURES	EA	1.00	\$ 10,175.00	\$ 10,175.00	\$ 6,550.00	\$ 6,550.00	\$ 20,000.00	\$ 20,000.00	
905.00	CONSTRUCTION AND INSTALLATION OF LANDSCAPING MEASURES	EA	1.00	\$ 16,000.00	\$ 16,000.00	\$ 34,900.00	\$ 34,900.00	\$ 70,000.00	\$ 70,000.00	
906.00	SINGLE-HEADED PHOTOVOLTAIC LIGHTS AND POLES	EA	2.00	\$ 10,500.00	\$ 21,000.00	\$ 28,475.00	\$ 56,950.00	\$ 13,000.00	\$ 26,000.00	
907.00	CONSTRUCTION OF GRAVEL PARKING LOT	EA	1.00	\$ 172,000.00	\$ 172,000.00	\$ 98,500.00	\$ 98,500.00	\$ 70,000.00	\$ 70,000.00	
908.00	PAVEMENT STRIPING AND SIGNAGE	EA	1.00	\$ 6,000.00	\$ 6,000.00	\$ 4,300.00	\$ 4,300.00	\$ 18,000.00	\$ 18,000.00	
909.00	GRADING AND ALL OTHER SITE IMPROVEMENTS	EA	1.00	\$ 75,000.00	\$ 75,000.00	\$ 69,600.00	\$ 69,600.00	\$ 100,000.00	\$ 100,000.00	
910.00	OVER EXCAVATION	CY	2,000.00	\$ 20.00	\$ 40,000.00	\$ 10.00	\$ 20,000.00	\$ 12.00	\$ 24,000.00	
911.00	EXCAVATION, MANAGEMENT AND DISPOSAL OF ASBESTOS WASTE	CY	300.00	\$ 250.00	\$ 75,000.00	\$ 300.00	\$ 90,000.00	\$ 200.00	\$ 60,000.00	
912.00	UPGRADES 400-A UNDERGROUND ELECTRICAL SERVICE	EA	1.00	\$ 20,000.00	\$ 20,000.00	\$ 1,000.00	\$ 1,000.00	\$ 20,000.00	\$ 20,000.00	
913.00	ALLOWANCE: CONNECTION FOR POWER FOR UTILITIES	\$	20,000.00	\$ 1.00	\$ 20,000.00	\$ 1.00	\$ 20,000.00	\$ 1.00	\$ 20,000.00	
				\$ 780,675.00		\$ 889,625.00		\$ 889,625.00		
									\$ 162,000.00 Not included	
									\$ 873,625.00	

Alternates:

991.01	3 SINGLE-HEADED PHOTOVOLTAIC LIGHT AND POLE LOCATION TBD-GUARD
992.02	INSTALL PAVER BLOCKS PER DWG C-10 AT FLAGPOLE IN LIEU OF CONCRETE PAD
993.03	CONSTRUCT AND INSTALL ADDITIONAL PLANTINGS AND LANDSCAPING PER C-4

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
901.00	CONSTRUCTION OF PAVED PARKING LOTS AND DRIVES	EA	1.00	\$ 182,000.00	\$ 182,000.00	\$ 178,750.00	\$ 178,750.00
902.00	CONSTRUCTION OF DRAINAGE IMPROVEMENTS	EA	1.00	\$ 28,000.00	\$ 28,000.00	\$ 40,100.00	\$ 40,100.00
903.00	CONSTRUCTION OF CONCRETE WALKS, PADS, AND RAMPS	EA	1.00	\$ 53,000.00	\$ 53,000.00	\$ 40,650.00	\$ 40,650.00
904.00	INSTALLATION OF EROSION AND SEDIMENTATION CONTROL MEASURES	EA	1.00	\$ 8,500.00	\$ 8,500.00	\$ 13,450.00	\$ 13,450.00
905.00	CONSTRUCTION AND INSTALLATION OF LANDSCAPING MEASURES	EA	1.00	\$ 11,400.00	\$ 11,400.00	\$ 12,125.00	\$ 12,125.00
906.00	SINGLE-HEADED PHOTOVOLTAIC LIGHTS AND POLES	EA	2.00	\$ 40,000.00	\$ 80,000.00	\$ 3,750.00	\$ 7,500.00
907.00	CONSTRUCTION OF GRAVEL PARKING LOT	EA	1.00	\$ 57,000.00	\$ 57,000.00	\$ 82,250.00	\$ 82,250.00
908.00	PAVEMENT STRIPING AND SIGNAGE	EA	1.00	\$ 1,400.00	\$ 1,400.00	\$ 6,500.00	\$ 6,500.00
909.00	GRADING AND ALL OTHER SITE IMPROVEMENTS	EA	1.00	\$ 247,000.00	\$ 247,000.00	\$ 318,870.00	\$ 318,870.00
910.00	OVER EXCAVATION	CY	2,000.00	\$ 32.00	\$ 64,000.00	\$ 15.00	\$ 30,000.00
911.00	EXCAVATION, MANAGEMENT AND DISPOSAL OF ASBESTOS WASTE	CY	300.00	\$ 270.00	\$ 81,000.00	\$ 250.00	\$ 75,000.00
912.00	UPGRADES 400-A UNDERGROUND ELECTRICAL SERVICE	EA	1.00	\$ 61,000.00	\$ 61,000.00	\$ 100,000.00	\$ 100,000.00
913.00	ALLOWANCE: CONNECTION FOR POWER FOR WORK BY UTILITIES	\$	20,000.00	\$ 1.00	\$ 20,000.00	\$ 1.00	\$ 20,000.00
					\$ 894,300.00		\$ 925,195.00

Alternates:

991.01	3 SINGLE-HEADED PHOTOVOLTAIC LIGHT AND POLE LOCATION TBD-GUARD	EA	1.00	\$ 36,400.00	\$ 36,400.00	\$ 12,000.00	\$ 12,000.00
992.02	INSTALL PAVER BLOCKS PER DWG C-10 AT FLAGPOLE IN LIEU OF CONCRETE PAD	EA	1.00	\$ 9,500.00	\$ 9,500.00	\$ 7,500.00	\$ 7,500.00
993.03	CONSTRUCT AND INSTALL ADDITIONAL PLANTINGS AND LANDSCAPING PER C-4	EA	1.00	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00



MEMO
NASHUA SITE IMPROVMENTS (80719R CONTRACT A)
NASHUA, NEW HAMPSHIRE
ATTN: JOBIE CHASE
EMAIL: JChase@dot.state.nh.us
July 30, 2013

Jobie,


Jeremy Hiltz Excavating Inc. has revaluated line item 12 (Upgraded 400-A Underground Electrical Service) for the Nashua Site Improvements (80719R Contract A) as requested.

Jeremy Hiltz Excavating, Inc. will reduce line item 12 by (\$8,000.00) for a revised total of \$162,000.00.

Summary:

Proposal Dated 7/24/13:	Line Item 12 (1 Unit)	\$170,000.00
JHEI Revaluation 7/30/13:		(\$8,000.00)
Revised Total	Line Item 12 (1 Unit)	\$162,000.00

Respectfully submitted,


Barry Beauregard
Jeremy Hiltz Excavating Inc. – Estimator

RECEIVED

AUG 02 2013

Bureau of Public Works

Client#: 53669

JEREM

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/19/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Davis Towle Morrill & Everett, 115 Airport Road, P O Box 1260, Concord, NH 03302-1260. CONTACT NAME: Sherri Cole, PHONE: 603 225-6611, FAX: 603-225-7935, E-MAIL ADDRESS: scole@davistowle.com. INSURER(S) AFFORDING COVERAGE: Peerless Insurance Co., Illinois Union Insurance Co.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include: A GENERAL LIABILITY (CBP8359595), A AUTOMOBILE LIABILITY (BA8359395), A UMBRELLA LIAB (CU8350196), A WORKERS COMPENSATION AND EMPLOYERS' LIABILITY (WC8573305), B Pollution Liab (G24244799).

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Workers Comp State - NH RE: Project 80719R-A With respects to noted project, State of NH - Department of Adiminstrative Services is additionally insured ATIMA under the General Liability per written contract.

CERTIFICATE HOLDER: State of NH - Dept of Administrative Services, PO Box 483, Concord, NH 03302. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

Client#: 53669

JEREM

ACORDTM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/20/2013

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PRODUCER Davis Towle Morrill & Everett 115 Airport Road P O Box 1260 Concord, NH 03302-1260	CONTACT NAME: Sherrl Cole PHONE (A/C, No, Ext): 603 225-6611 E-MAIL ADDRESS: scole@davistowle.com		FAX (A/C, No): 603-225-7935
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED State of NH - Dept of Admin Services C/O Jeremy Hiltz Excavating, Inc. PO Box 1142 Ashland, NH 03217	INSURER A: Peerless Insurance Co.		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	OCP			GL8954189	08/20/2013	08/20/2014	\$2,000,000 Occ \$3,000,000 Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
OCP for NH DOT Job 80719R-A Nashua

CERTIFICATE HOLDER State of NH - Dept of Administrative Services PO Box 483 Concord, NH 03302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Client#: 53669

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PRODUCER: Davis Towle Morrill & Everett, 115 Airport Road, Concord, NH 03302-1260. CONTACT NAME: Sherri Cole, PHONE: 603 225-6611, FAX: 603-225-7935, E-MAIL: scole@davistowle.com. INSURED: State of NH - Dept of Admin Services, C/O Jeremy Hiltz Excavating, Inc., PO Box 1142, Ashland, NH 03217. INSURER(S) AFFORDING COVERAGE: Acadia Insurance Co.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) RE: Builders Risk for NH DOT Project 80719R-A

CERTIFICATE HOLDER: State of NH - Dept of Administrative Services, PO Box 483, Concord, NH 03302. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]