State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

Bureau of Public Works
Design and Construction
Project No. 80659 – Contract B

August 22, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Schroeder Construction Management Inc. (VC# 172486) Nashua, NH, for a total price not to exceed $376,000, for the Building B & C (SMR) HVAC Upgrade, Concord, NH. This contract is effective upon Governor and Council approval through January 10, 2014, unless extended in accordance with the contract terms. 50% - General - Capital Funds., 50% Federal Funds.

2). Further authorize that a contingency in the amount of $26,000 be approved for unforeseen conditions for the Building B & C (SMR) HVAC Upgrade, bringing the total to $402,000. 50% - General - Capital Funds., 50% Federal Funds

3). Further authorize the amount of $18,000 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to $420,000. 50% - General - Capital Funds., 50% Federal Funds

Funding is available in account titled Adjutant General as follows:

02-12-120030-17380000 DE Storage Buildings SPY14
034-50162 – Repair/Renovations (Bldg. & Constr.) $ 50,000
02-12-120030-08720000  Statewide Readiness Center Restoration and Modernization

034-50162 – Repair/Renovations (Bldg. & Constr.)  $326,000
034-50162 – Contingency  26,000
034-50162 – BPW Fees  $ 18,000

Sub-Total  $370,000

Grand Total  $420,000

EXPLANATION

Per Chapter 145:1, I, B, Laws of 2009, as extended by Chapter 253:28, 2 Laws of 2011, and extended by Chapter 195:47, 2, Laws of 2013 for D & E Storage Buildings, and Chapter 195:1, I, C for Statewide Readiness Restoration and Modernization. This project will include mechanical upgrades and minor finish work, which will increase energy efficiency and allow the facilities to be better used for their intended purposes.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Adjutant General has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State’s Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

Department Estimate:  $370,000
Contract Amount:  $376,000
Under Estimate:  $ 6,000
CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80659R, Contract B - Building B and C HVAC Upgrade, 1 Minuteman Way, Concord, NH.

DESCRIPTION: Work in Building C includes removing the existing rooftop HVAC unit and replacing two new package HVAC units, including all piping, appurtenances, electrical, interior patching and new ceiling assemblies. Work in Building B includes installing a new split system HVAC in the attic space and condenser on the roof of Building C. Work also includes gas piping, electrical work, new exposed galvanized spiral ductwork and diffusers new lighting, new wall finish and removal of existing through wall units, including infill and insulation of openings.

EXPLANATION: Both Buildings B and C need mechanical upgrades and minor finish work to increase energy efficiency and increase usage of the structures for their intended purposes.

OVER ESTIMATE
EXPLANATION: The low bid was less than 2% more than the Bureau’s estimate and the three lowest bidders were very close, indicating a competitive bid. Deduct alternates were included, but not used, as the bid was within the available funding.

DEPARTMENT
ESTIMATE: $370,000
LOW BID: $376,000
INTENT TO AWARD

PROJECT NAME: Building B and C HVAC Upgrade, Concord NON-FEDERAL 80659R-B
PROJECT NUMBER: 80659R-B
COUNTY: MERRIMACK COUNTY (013)
BID OPENING DATE: 07/25/2013
SCOPE OF WORK: STRUCTURAL, CURBING, AND GAS PER PLANS/SPEC. BLDG-B: INSTALL NEW SPLIT SYSTEM HVAC, CONDENSER INCLUDING GAS, ELECTRICAL, DUCTWORK, DIFFUSERS AS REQUIRED. NEW LIGHTING, WALL FINISH.
LOCATION: SMR, BUILDING B & C
COMPLETION DATE: 01/10/2014

BID RESULTS

A. SCHROEDER CONSTRUCTION MANAGEMENT INC. - 89 AMHERST STREET NASHUA, NH 03064
   $ 376,000.00 ACCEPTED

B. MERIDIAN CONSTRUCTION CORP (B001) - 32 ARTISAN COURT 4 GILFORD, NH 03249
   $ 379,777.00 ACCEPTED

C. TURNSTONE CORP (B001) - 51 FRANKLIN ST MILFORD, NH 03055-3735
   $ 387,900.00 ACCEPTED

D. D. L. KING & ASSOCIATES, INC. - 27 TANGLEWOOD DRIVE, NASHUA, NH 03062
   $ 398,645.00 ACCEPTED

E. BROOKSTONE BUILDERS, INC. - 600 HARVEY ROAD MANCHESTER, NH 03103
   $ 459,000.00 ACCEPTED

BUREAU OF PUBLIC WORKS

X  Award to A. Schroe

Hold for Negotiation

Cancel Contract

User Agency NHARNG

Authorized by 8-8-13
# Certificate of Liability Insurance

**Date:** 8/12/2013

**Certificate Number:** 2013-2014 Master

**Producer:** Infantine Insurance Inc.
P. O. Box 5125
Manchester, NH 03108

**Insured:** Schroeder Construction Management Inc.
PO Box 601
Nashua, NH 03061

**Insurer:** Peerless Insurance
NAIC #: 24198

## Coverages

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<tr>
<th>INSR. LTR.</th>
<th>TYPE OF INSURANCE</th>
<th>ADDL/SUB INSUR. WDV</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF. (MM/DD/YYYY)</th>
<th>POLICY EXP. (MM/DD/YYYY)</th>
<th>LIMITS</th>
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<td>A</td>
<td>Commercial General Liability</td>
<td>CLAIMS-MADE X OCCUR</td>
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<td>PRODUCTS - COM/OP AGG: $2,000,000</td>
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| A          | Automobile Liability | ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS | DAB8351383 | 8/1/2013 | 8/1/2014 | COMBINED SINGLE LIMIT (EA accident): $1,000,000 |
|            |                     |                     |               |                          |                         | BODILY INJURY (Per person): $ |
|            |                     |                     |               |                          |                         | BODILY INJURY (Per accident): $ |
|            |                     |                     |               |                          |                         | PROPERTY DAMAGE (Per accident): $ |
|            |                     |                     |               |                          |                         | |
| A          | Umbrella Liability | OCCUR CLAIMS-MADE | CUB8352683 | 8/1/2013 | 8/1/2014 | EACH OCCURRENCE: $3,000,000 |
|            |                     |                     |               |                          |                         | AGGREGATE: $3,000,000 |

| A          | Workers Compensation and Employees' Liability ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED (Mandatory in NH) | Y/N N/A | NC8389128 States: NE, MA, NH, VT | 8/1/2013 | 8/1/2014 | X | |
|            |                     |                     |               |                          |                         | E.L. EACH ACCIDENT: $500,000 |
|            |                     |                     |               |                          |                         | E.L. DISEASE - EA EMPLOYEE: $500,000 |
|            |                     |                     |               |                          |                         | E.L. DISEASE - POLICY LIMIT: $500,000 |

## Description of Operations / Locations / Vehicles

(Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Building B and C HVAC Upgrade, 1 Minuteman Way, Concord, NH. Project No. 805689, Contract B. It is hereby understood and agreed that the State of New Hampshire, Department of Administrative Services is included as additional insured to General Liability and Umbrella policies when required by written contract.

## Certificate Holder

State of New Hampshire
Department of Administrative Services
PO Box 483
Concord, NH 03301

## Cancellation

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paul Sullivan/JTL

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/12/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPTO THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Infantine Insurance
P. O. Box 5125
Manchester NH 03108

Insured

State of New Hampshire
Department of Administrative Services
PO Box 601
Nashua NH 03061

INSURER A: Peerless Insurance
NAIC #: 24198

CERTIFICATE NUMBER: 2013 OCP Master

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Building B & C HVAC Upgrade, 1 Minuteman Way, Concord, NH.

CERTIFICATE HOLDER

State of New Hampshire
Dept. of Administrative Services
PO Box 483
Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paul Sullivan/BKP

ACORD 25 (2010/05)
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EVIDENCE OF PROPERTY INSURANCE

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY
Infantine Insurance
P. O. Box 5125
Manchester NH 03108
Fax: (603) 669-0704
Email: jtuttle@infantine.com

COMPANY
Acadia Insurance Co.
PO Box 9526
Manchester NH 03108-9526

CODE: 3081
SUB CODE:

AGENCY CUSTOMER ID: 00016373

INSURED
Schroeder Construction Management Inc.; State of NH-Dept. of Admin. Services
PO Box 601
Nashua NH 03061

PROPERTY INFORMATION
Location/Description
Loc# 00001/Bldg# 00001
1 Minuteman Way
Concord, NH

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

<table>
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<tr>
<th>COVERAGE / PERILS / FORMS</th>
<th>AMOUNT OF INSURANCE</th>
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<td>Job Specific Builders Risk</td>
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<td>1,000</td>
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REMARKS (Including Special Conditions)
Project No. 80659R, Contrat B - Building B & C HVAC Upgrades.

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST
NAME AND ADDRESS

MORTGAGEE
ADDITIONAL INSURED
LOAN #

AUTHORIZED REPRESENTATIVE
Paul Sullivan/BRP

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ACORD 27 (2009/12)
INS027 (200912) 02

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