

John T. Beardmore Commissioner

State of New Hampshire Department of Revenue Administration

109 Pleasant Street PO Box 457, Concord, NH 03302-0457 Telephone 603-230-5005 www.nh.gov/revenue



August 26, 2013

Her Excellency, Governor Margaret Wood Hassan and The Honorable Council State House Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 94:6, the Commissioner of the Department of Revenue Administration respectfully requests to place Ms. Amy L. Weber at the fourth step for the position of Multi-State Tax Auditor, of the Audit Division, (9U586), unclassified salary grade CC, earning \$67,875.08 annually, effective September 4, 2013, upon Governor & Council approval. Funding is 100% general funds.

EXPLANATION

The Department of Revenue Administration requests, pursuant to RSA 94:6, the Governor and Council approve an salary higher than minimum, \$53,814.50, within the established range for unclassified CC, position #9U586, Multi-State Tax Auditor, for Ms. Amy L. Weber.

Ms. Weber has over 15 years experience in various tax accounting positions within the private industry. Her experience includes several years at E&Y as a Tax Manager. Ms. Weber possesses a Bachelor of Arts in Accounting and is a Certified Public Accountant licensed in Georgia. The salary, recommended by the Department, though high within the CC salary category, is still less than market rate for someone of Ms. Weber's credentials and experience in private industry.

Ms. Weber has extensive tax experience in her accounting profession. She has been responsible for the preparation and review of individual, trust, partnership, and S Corporation tax returns, as well as responsible for federal and multi-state tax compliance. In the Multi-State Tax Auditor position, Ms. Weber will perform work by conducting examinations of tax returns filed at the taxpayers' place of business. Ms. Weber's experience preparing tax returns for large combined groups is an extremely valuable asset. She has a broad understanding of NH Tax Law, the Internal Revenue Code and related regulations, and court decisions in the area of federal and state taxation.

Based upon Ms. Weber'soutstanding credentials and experience, the Department believes that she should be placed into the Multi-State position, unclassified grade CC at the fourth step, \$67,875.08.

John T. Beardmore

Commissioner

AMY L. WEBER, C.P.A.

OBJECTIVE:

A tax manager position in which my technical, analytical and organizational experience in the field of taxation will provide an opportunity within your firm for contribution and advancement.

PROFESSIONAL EXPERIENCE:

ROBERT A DAWKINS CPA, Bow, NH

TAX MANAGER, 01/2013 - Present

- Responsible for the preparation and review of individual, trust, partnership, and S Corporation tax returns, as well as year-end bookkeeping and journal entries
- Perform tax planning for clients in order to help them minimize their tax liability

BIGELOW & COMPANY CPA, Manchester, NH

TAX MANAGER, 09/2011 - 01/2013

- Responsible for the preparation and review of individual, trust, non-profit, partnership, S
 Corporation, and C Corporation tax returns, as well as year-end bookkeeping and journal
 entries
- · Supervise staff in the preparation of tax returns
- Manage work-flow and client expectations in order to make sure that tax returns are accurately completed and e-filed on a timely basis

BIOGEN IDEC, Weston, MA

TAX MANAGER, 09/2010 - 09/2011

- Responsible for federal and multi-state tax compliance for a publicly traded biotech company
- Assisted in the preparation of quarterly and annual tax provisions
- Performed tax research in response to technical questions that arose on a day-to-day basis

ERNST & YOUNG LLP, Manchester, NH and Boston, MA

TAX MANAGER, 10/2007 - 09/2010; TAX SENIOR, 10/2000 - 10/2007

- Responsible for the planning and day-to-day management of tax compliance and advisory projects for partnership, S Corporation, LLC and C Corporation clients, including publicly traded partnerships and entities with operations in 40+ states
- Served as a direct point of contact for senior executive management at clients and worked closely with them to strengthen relationships and identify additional tax issues and opportunities
- Managed teams of staff and seniors and coordinated their work to ensure the timely and accurate completion of tax compliance and advisory projects
- Served as a counselor to interns, staff and seniors and as an instructor for in-house tax technical training
- Part of a national team that was responsible for the implementation of internally developed software in local offices.

SLOAN & LETSON, P.C., C.P.A.'s / SR BUSINESS SERVICES, INC., Atlanta, GA SENIOR ACCOUNTANT, 12/1999 TO 10/2000

- Prepared and reviewed federal and state income tax returns for individuals, partnerships, corporations and S Corporations

- Served as a direct contact between clients and the firm throughout the tax year
- Developed and presented tax return preparation training programs for tax department staff and new-hires
- Furthered professional education by attending GSCPA-sponsored continuing education classes

STAFF ACCOUNTANT, 12/1995 TO 01/1998

- Prepared annual financial statements for clients
- Prepared income tax returns for individuals, partnerships, corporations and S Corporations
- Prepared quarterly financial statements including journal entries, bank reconciliations, depreciation schedules and payroll returns

WADDELL, SMITH, MAGOON AND FREEMAN, L.L.C., C.P.A.'s, Roswell, GA SENIOR ACCOUNTANT, 01/1998 TO 05/1999

- Prepared tax returns for individuals, partnerships, corporations, S corporations, trusts and estates
- Prepared quarterly and annual financial statements including journal entries, bank reconciliations, depreciation schedules and payroll returns

COMPUTER SKILLS:

UltraTax, GoSystem Tax, ProSystem fx Tax, BNA Tax Planning Software, FAS Asset Accounting, CCH

IntelliConnect, QuickBooks, Excel, Microsoft Word

EDUCATION:

CPA certification, State of Georgia, March 1999

B.B.A. in Accounting, August 1995 MERCER UNIVERSITY, Macon, GA GPA: 3.1