August 1, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Turnstone Corp. (VC# 169530) Milford, NH, for a total price not to exceed $52,200, for the Roof and Structural Repairs – Transportation Bldg. (Hugh Gallen State Office Park), Concord, NH. This contract is effective upon Governor and Council approval through November 15, 2013, unless extended in accordance with the contract terms. 100% Operating - General Funds.

2). Further authorize that a contingency in the amount of $10,000 be approved for unanticipated structural expenses for the Roof and Structural Repairs – Transportation Bldg., bringing the total to $62,200. 100% Operating - General Funds.

Funding is available in account titled Department of Health and Human Services as follows:

05-95-95-953010-56850000 Management Support SFY14

103-502664 – Contracts For Operational Services $52,200
103-502664 – Contingency $10,000

Grand Total $62,200
EXPLANATION

This project will repair the structural damage that occurred during the fire in the Transportation Building. Also, the roof over the affected area will be replaced with a new metal roof to match the remainder of the building.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Healthy and Human Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State’s Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,

[Signature]

Linda M. Hodgdon
Commissioner

Department Estimate: $40,000
Contract Amount: $52,200
Under Estimate: $12,200
PROJECT: BPW Project No. 80721A - Roof and Structural Repairs – Transportation Bldg. (Hugh Gallen Office Park South), Pleasant Street, Concord, NH.

DESCRIPTION: This project will repair the structural damage that occurred during the fire in the Transportation Building. Also, the roof over the affected area will be replaced with a new metal roof to match the remainder of the building.

EXPLANATION: Excessive heat created during the fire at the Transportation Building, caused damage to eight (8) roof purlins, the roof insulation and roof decking. These items will be replaced under this Contract.

OVER ESTIMATE EXPLANATION: The main difference between the low bid and the Department’s estimate is the price for the metal roofing. The Department’s estimate was not inflated enough to account for the higher price of material due to its small quantity. In addition, the Department’s estimate for materials was generally low due to not accounting for the premium cost associated with the quick delivery of materials needed to make the short construction period.

DEPARTMENT
ESTIMATE: $40,000
LOW BID: $52,200
**BIDDER SUMMARY**

<table>
<thead>
<tr>
<th>PROJECT NAME:</th>
<th>Roof &amp; Structural Repairs – Transportation Bldg NON-FEDERAL 80721A 90721A</th>
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<tbody>
<tr>
<td>COUNTY:</td>
<td>MERRIMACK COUNTY 013</td>
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<td>BID OPENING DATE:</td>
<td>07/18/2013</td>
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<td>SCOPE OF WORK:</td>
<td>ROOF REPLACEMENT AND STRUCTURAL REPAIRS</td>
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<td>LOCATION:</td>
<td>STATE OFFICE PARK SOUTH, CONCORD, NH</td>
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<td>COMPLETION DATE:</td>
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**BID RESULTS**

| A TURNSTONE CORP (B001) - 51 FRANKLIN ST MILFORD, NH 03055-3705 | $ 52,200.00 | INTENT TO AWARD |
| B MERIDIAN CONSTRUCTION CORP (B001) - 32 ARTISAN COURT 4 GILFORD, NH 03249 | $ 91,977.00 | ACCEPTED        |

---

**BUREAU OF PUBLIC WORKS**

- ✔ Award to **A** Bidder **$52,200.00**

**User Agency** DHHS  
**Authorized by** MJT  
**Date** 7/18/13
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CON芙RS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
CROSS INSURANCE - IACONIA
155 Court Street

Insured
Iaconia NH 03246

Turnstone Corporation
51 Franklin Street

Milford NH 03055-0539

CONTACT NAME: Tracy Andriski, CISR
PHONE (Arc No.): (603) 524-2425
FAX (Arc No.): (603) 524-3666
E-MAIL: tandriski@crossoveragency.com

INSURER A: Fireman's Ins. Co. of

INSURER C: Acadia Ins Co.

INSURER D:

INSURER E:

INSURER F:

INSURER(S) AFFORDING COVERAGE NAIC #

COVERAGE CERTIFICATE NUMBER: CL1311077932

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR TYPE OF INSURANCE ADDL INSUR VPD POLICY NUMBER POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY)

A GENERAL LIABILITY
X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE: OCCUR CPA006510722 12/31/2012 12/31/2013 EACH OCCURRENCE $1,000,000 DAMAGE TO RENTED PREMISES (By occurrence) $250,000 MED EXP (Any one person) $5,000 PERSONAL & ADV INJURY $1,000,000 GENERAL AGGREGATE $2,000,000 PRODUCTS - COM/OP AGG $2,000,000

GENL AGGREGATE LIMIT APPLIES PER:

POLICY

B AUTOMOBILE LIABILITY
X ANY AUTO CAA0065120-23 12/31/2012 12/31/2013 COMBINED SINGLE LIMIT (Per accident) $1,000,000 BODILY INJURY (Per person) $100,000 BODILY INJURY (Per accident) $100,000 PROPERTY DAMAGE (Per accident) $100,000

UMBRELLA LIABILITY
X OCCUR CLAIMS-MADE CUA006512122 12/31/2012 12/31/2013 EACH OCCURRENCE (Per accident) $5,000,000 AGGREGATE $5,000,000

EXCESS LIABILITY

Deduct RETENTION $0

A WORKERS COMPENSATION AND EMPLOYERS' LIABILITY
T Y/N N/A WPA0095615-20 12/31/2012 12/31/2013 E.L. EACH Accident $100,000 E.L. DISEASE - EA EMPLOYEE $100,000 E.L. DISEASE - POLICY LIMIT $500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 191, Additional Remarks Schedule, if more space is required)

Job Reference: Concord 80721, Contract A - Roof & Structural Repairs - Transportation Building

When required by written contract, The State of New Hampshire Department of Administrative Services is added as additional insured but only with respect to liability arising out of work performed by or on behalf of Turnstone Corporation.

CERTIFICATE HOLDER
State of New Hampshire
Department of Administrative Services
P.O. Box 483
Concord, NH 03302

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

L. Tikkanen, CISR/LXT

ACORD 25 (2010/05)
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INS025 (2010/05).01
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
CROSS INSURANCE - LACONIA
155 Court Street
Laconia NH 03246

CONTACT NAME: Tracy Andriski, CISA
PHONE (603) 524-2425 FAX (603) 524-3666
EMAIL tandriski@crossagency.com

INSURER
Acadia Insurance Group, LLC
INSURER B: NAIC # 31325
INSURER C: NAIC #
INSURER D:
INSURER E:
INSURER F:

COVERAGES CERTIFICATE NUMBER: CL1372289602

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Job Reference: Concord 80721, Contract A - Roof & Structural Repairs - Transportation Building

CERTIFICATE HOLDER

State of New Hampshire
Department of Administrative Services
c/o Turnstone Corporation
51 Franklin Street
Milford, NH 03055

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

L. Tikkanen, CISR/LXT
EVIDENCE OF PROPERTY INSURANCE

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY
CROSS INSURANCE - LACONIA
155 Court Street
Laconia, NH 03246

COMPANY
Peerless Insurance Co.
62 Maple Avenue
Keene, NH 03431

PHONE (603) 524-2425
FAX (603) 524-3666

CODE: 00178165

INSURED
State of New Hampshire, Department of
51 Franklin Street
Milford, NH 03055-0539

LOAN NUMBER
POLICY NUMBER
IM8956261

EFFECTIVE DATE
EXPIRATION DATE
7/22/2013 7/22/2014

CONTINUED UNTIL TERMINATED IF CHECKED

THIS REPLACES PRIOR EVIDENCE DATED:

PROPERTY INFORMATION

LOCATION/DESCRIPTION
Concord 80721, Contract A - Roof & Structural Repairs, Transportation Building
Pleasant Street, Concord, NH

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

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<td>Builders Risk - Renovations Only - Special Form</td>
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<td>$1,000</td>
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REMARKS (Including Special Conditions)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

State of New Hampshire
Department of Administrative Services
P.O. Box 483
Concord, NH 03302

MORTGAGEE ADDITIONAL INSURED
LOAN #

AUTHORIZED REPRESENTATIVE
L. Tikkanen, CISR/LXT

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