



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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Dewsb

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Bureau of Mechanical Services
June 4, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord N.H. 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Transportation to enter into a RETROACTIVE contract with Unifirst Corporation, (Vendor #177547), Lebanon NH, on the basis of a low bid in the amount of \$21,507.20, effective upon Governor and Council approval for the period beginning July 1, 2013, through June 30, 2015, for providing uniforms to certain employees of the Bureau of Mechanical Services. 94.4% Highway Funds, 3.7% Inter-Agency Transfers, 1.9% Agency Income.

Funding for FY 2014 and FY 2015 is contingent upon the availability and continued appropriation of funds.

Table with 3 columns: Item Description, FY 2014, FY 2015. Rows include Mechanical Services and Clothing items with corresponding dollar amounts.

EXPLANATION

This request is retroactive due to delays in obtaining a Collective Bargaining Agreement clarification to identify which Mechanical Services employees are to be included in this safety program.

The Department of Transportation has undertaken a safety program to protect its employees from the harmful effects of lead. The Mechanical Services employees that have the potential for lead exposure are located in the welding shop, truck shop, car shop, paint shop, and 8 satellite locations.

prevent lead being taken home to the employee's family. This contract is for supplying 47 employees with uniforms. The remaining uniforms are handled by another contract.

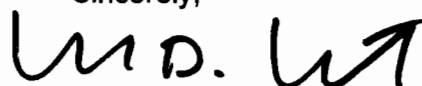
Invitations for bids to supply uniforms for the Bureau of Mechanical Services, at Seven (7) locations (Concord, Center Ossipee, Swanzey, Enfield, North Hampton, Merrimack and Dover) was published in the Manchester Union Leader for three days, May 15, 16, and 17, and placed on Administrative Services' bidding site (document attached). The bid closing date was May 23, 2013. Two bids were received, Unifirst Corporation \$21,507.20 for 2 years and G & K Services, \$26,884.00 for 2 years.

Unifirst Corporation has provided excellent uniform service to the locations for the past 8 years.

The contract has been approved by the Attorney General as to form and execution. Funding for Fiscal Year 2014 and 2015 is contingent upon the availability and continued appropriation of funds. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Service's Office, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

Your approval of this contract is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "C.D. Clement, Sr.", with a stylized flourish at the end.

Christopher D. Clement, Sr.
Commissioner

STATE OF NH - DEPARTMENT OF TRANSPORTATION - BUREAU OF MECHANICAL SERVICES

BID RFB_DOT_13_01 LEASING OF UNIFORMS BID DUE DATE 5/23/2013 TIME 1:30 PM

BID EVALUATION SUMMARY

VENDOR	QTY	UNIT OF MEASURE / EA.	DESCRIPTION	UNIT COST / \$	NUMBER OF SETS	TOTAL WEEKLY COST / \$	TOTAL ANNUAL COST / \$	TOTAL CONTRACT COST / \$
Unifirst Corp.	47	Each	Shirt	\$0.20	X 11	\$103.40	\$5,376.80	
	47	Each	Pant	\$0.20	X 11	\$103.40	\$5,376.80	
Total						\$206.80	\$10,753.60	\$21,507.20
G&K Service Inc.	47	Each	Shirt	\$0.24	X 11	\$124.08	\$6,452.16	
	47	Each	Pant	\$0.26	X 11	\$134.42	\$6,989.84	
Total						\$258.50	\$13,442.00	\$26,884.00

Note: Weekly cost was used to evaluate successful bidder.

Award made to this bidder



Subject:

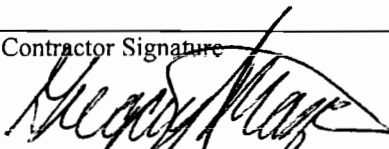
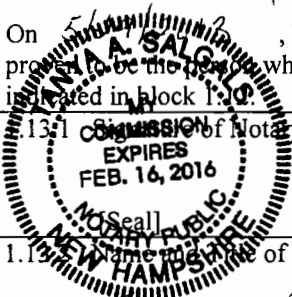
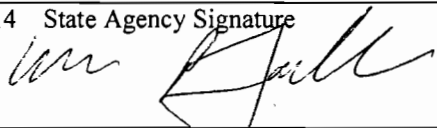
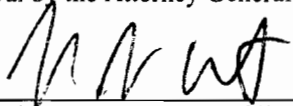
UNIFORM LEASE – UNIFIRST CORPORATION

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name NHDOT BUREAU OF MECHANICAL SERVICES		1.2 State Agency Address 33 Smokey Bear Boulevard, PO Box 456, Concord, NH 03302	
1.3 Contractor Name UNIFIRST CORPORATION		1.4 Contractor Address 8 Industrial Park Drive, Nashua, NH 03062	
1.5 Contractor Phone Number 603-888-1323	1.6 Account Number 015-096-3005-020-0235	1.7 Completion Date June 30, 2015	1.8 Price Limitation \$206.80/wk. \$10,753.60/FY2014 \$10,753.60/FY2115 TOTAL \$21,507.30
1.9 Contracting Officer for State Agency Michael P. Walsh II 603-271-3721		1.10 State Agency Telephone Number 603-271-3721	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Gregory J. Mazares, General Manager	
1.13 Acknowledgement: State of <i>New Hampshire</i> , County of <i>Hillsborough</i> On <i>5/13/13</i> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily procured to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Commission of Notary Public or Justice of the Peace 			
1.13.2 Name of Notary or Justice of the Peace <i>Tanya A. Salgals</i>			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory <i>William P. Jamb</i> <i>Director of operations</i>	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By:  On: <i>5/13/13</i>			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT. Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials *AMM*
Date *5/27/12*

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

Contractor Initials
Date 5/29/13

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

EXHIBIT A - SCOPE OF SERVICES

UNIFORMS GENERAL

Provide/lease uniforms for a daily change for up to forty-seven (47) permanent employees on a weekly basis from the date of award through June 30, 2015. Uniforms sets are to consist of eleven (11) long sleeve shirts and eleven (11) pair of pants (5 changes each week plus 1 making 11 uniform sets) for each employee and are provide weekly delivery to all locations.

UNIFORM SPECIFICATIONS:

Shirts must be 100 % cotton, two buttons thru pockets, six (6) buttons with gripper at the neck, pencil slot in the left pocket, and stitched down front facing. Color shall be navy blue

Patch with the employees name shall be affixed to the right hand shirtfront. An additional patch shall be affixed on the left hand shirtfront signifying "NHDOT", Thread for name and "NH DOT" shall be white. Photo sample attached.

Pants must be 100 % cotton jean style or slack style front pockets, set in back pockets, brass zipper with button closure. Pant leg length shall be of sufficient length to extend below the top of the work boot.

UNIFORM INITIAL FITTINGS / MEASUREMENTS

Initial fitting of individual employees at Department's convenience when shifts occur (generally, 7:00 am to 3:30 pm, Monday-Friday) at locations attached. Sizing and fittings to be done on site at each location as listed in **Table 1**. Dates and times to be arranged between vendor and agency contacts. Actual sizing may take place after contract approval but prior to contract inception to eliminate a break in service.

Request to change sizes or request replacement of a uniform item during term of contract shall be communicated between end user and vendor representative and shall physically occur within 10 business days of request by the user.

UNIFORM – DELIVERY / PICK UP

DELIVERY – delivery / pick up shall occur on a **weekly** basis on a fixed schedule with the exception of observed holidays as stated below to which adjustment for pickup ./ delivery shall be allowed.

NEW YEARS DAY	PRESIDENTS DAY
MARTIN LUTHER KING'S DAY	VETERAN'S DAY
MEMORIAL DAY	THANKSGIVING DAY
INDEPENDENCE DAY	DAY AFTER THANKSGIVING
LABOR DAY	CHRISTMAS DAY

All uniform items delivered shall be clean, in good condition (operational zippers, all buttons in place, belt loops attached). Uniform items shall be stored in a smoke free environment and delivered in a smoke free vehicle.

Bidder shall create and leave a pickup / drop off schedule on a monthly basis for the purpose of user communication. Schedule shall

PICK UP – Bidder shall provide a "soiled garment locker" type container, labeled as such for the deposit of soiled inform items at the request of the delivery location

Samples: The Department may require a viewing of sample uniforms prior to final award.

Contractors Initials: YAM

Date: 5/29/13

5/29/2013

Exhibit B – Offer Section / Contract Payments

RFB PRICE OFFER FORM

The bidder agrees to provide uniform shirts and pants to the State of New Hampshire at the prices stated below for the term of the contract and any extension. Unit cost offered shall not exceed 2 decimals to the right.

Description	Unit	Quantity	Unit of measure		Unit Cost Supplied by Bidder / ea.		Number of sets		Total Weekly Cost
Shirts	Each	47	Ea.	X	\$.20	X	11	=	\$103.40
Pant / jean	Each	47	Ea.	X	\$.20	X	11	=	\$103.40
Grand Total Weekly Cost									\$ \$206.80

INVOICING & PAYMENTS

Invoices shall be emailed to Bureau38@dot.state.nh.us

Invoices shall be submitted once per calendar month with all transaction activity for the previous calendar month clearly stated and identified including delivery locations.

Payment terms for this contract are net thirty (30) days from receipt of invoice.

New Hampshire Department of Transportation – Mechanical Services reserves the right to add or delete the number of employees, as needed, during the term of the contract.

The award of a contract will be made to the bidder offering the lowest overall cost for lease of uniforms, including any miscellaneous associated costs.

The Bureau of Mechanical Services reserves the right to reject or accept all or any part of any bid, to determine what constitutes a conforming bid and to award solely as it deems to be in the best interest of the State of New Hampshire.

The preceding service and contract agreement shall begin on or about July 1, 2013, or upon Governor and Council approval whichever is later, and end on June 30, 2015.

A person who is authorized to legally obligate the bidder must sign this document. A signature on this document indicates that all State of New Hampshire terms and the bidder accepts conditions and that any and all other terms and conditions submitted by the bidder are null and void, even if such terms and conditions have terminology to the contrary. Bidder shall also be subject to State of New Hampshire's terms and conditions as stated in the Standard contract form (P-37). Sample p-37 document attached for bidders review

Gregory J. Mazares
Signature

UniFirst Corporation
Company Name

5/29/13
Date

Gregory J. Mazares, General Manager
Name and Title

8 Industrial Park Drive, Nashua, NH, 03062
Address

Contractors Initials: GM

Date: 5/29/13

SPECIAL PROVISIONS

EXHIBIT C:

There are no special provisions for this contract

Contractor's Initials: MM
Date: 5/24/13

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that UNIFIRST CORPORATION a(n) Massachusetts corporation, is authorized to transact business in New Hampshire and qualified on September 2, 1970. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 31st day of May, A.D. 2013

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF VOTE OF
UNIFIRST CORPORATION

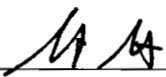
I, Steven S. Sintros, Chief Financial Officer of UniFirst Corporation, hereby certify that at a meeting of the Board of Directors of said Corporation, which meeting was duly called and held on April 11, 2002, and at which meeting a quorum was present and acting throughout, the following vote was duly adopted:

VOTED: That each of the Regional Vice Presidents and General Managers of the Corporation be and each acting singly hereby is authorized, for and in the name of the Corporation, to (i) execute rental contracts and bids regarding the Corporation providing garment or other services in an amount in each instance involving weekly payments therefor to the Corporation not in excess of \$3,000 in the case of Regional Vice Presidents and \$1,000 in the case of General Managers, and (ii) to open charge accounts for and in the name of the Corporation with a credit line not in excess of \$20,000 (in the case of both Regional Vice Presidents and General Managers) with one or more suppliers to the Corporation; and, further, the execution and delivery of any agreements, instruments or documents evidencing or in furtherance of either of the foregoing by any Regional Vice President or General Manager shall be conclusive evidence of his or her authority to so act hereunder.

I CERTIFY that Greg Mazares is a General Manager of UniFirst Corporation.

I FURTHER CERTIFY that the foregoing vote is in full force and effect and has not been modified or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand under seal this thirtieth day of May 2013.



Steven S. Sintros
Chief Financial Officer

ATTEST:





CERTIFICATE OF LIABILITY INSURANCE Page 1 of 2

DATE (MM/DD/YYYY)
0/01/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Massachusetts, Inc. c/o 26 Century Blvd. P. O. Box 305191 Nashville, TN 37230-5191	CONTACT NAME: PHONE (A/C NO. EXT): 877-945-7378 FAX (A/C NO.): 888-467-2378 E-MAIL ADDRESS: certificates@willis.com
	INSURER(S) AFFORDING COVERAGE INSURER A: National Union Fire Insurance Company NAIC# 19445-001 INSURER B: New Hampshire Insurance Company 23841-004 INSURER C: The Insurance Company of the State of Tenn 19429-001 INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 18669019 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR. TYPE	TYPE OF INSURANCE	ADD'L SUBR. INSD. WORD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	7146439	10/1/2012	10/1/2013	EACH OCCURRENCE: 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence): 1,000,000 MED EXP (Any one person): 5,000 PERSONAL & ADV INJUR*: 1,000,000 GENERAL AGGREGATE: 2,000,000 PRODUCTS-COMP/OP AGG: 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALLOWED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	VA 3447268	10/1/2012	10/1/2013	COMBINED SINGLE LIMIT (EA accident): 2,000,000 BODILY INJURY (Per person): BODILY INJURY (Per accident): PROPERTY DAMAGE (Per accident):
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE: AGGREGATE:
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	CA 043464700	10/1/2012	10/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER EL EACH ACCIDENT: 1,000,000 EL DISEASE - EA EMPLOYEE: 1,000,000 EL DISEASE - POLICY LIMIT: 1,000,000
A	Worker's Comp	Y	MA, ME, OH 6536151	10/1/2012	10/1/2013	\$1,000,000 EL each accident
B	WC-statutory limits	Y	FL 043464703	10/1/2012	10/1/2013	\$1,000,000 EL disease each employee
C		Y	OR 069862982	10/1/2012	10/1/2013	\$1,000,000 EL disease policy limit

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Accord 101, Additional Remarks Schedule, if more space is required)
 Division/Location: 044
 See Attached.

CERTIFICATE HOLDER State of New Hampshire, Dept. of Transportation, Bureau of Mechanical Service Attn: Willard Campbell 33 Sunday Bear Blvd., P.O. Box 456 Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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AGENCY CUSTOMER ID: 295752

LOC#: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis of Massachusetts, Inc.		NAMED INSURED UniFirst Corporation and its Subsidiaries 68 Jorspin Road Wilmington, MA 01887	
POLICY NUMBER See First Page		EFFECTIVE DATE: See First Page	
CARRIER See First Page	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Certificate Holder is an Additional Insured for General Liability and Auto Liability as their interest may appear if required by written contract but only with respect to liability arising out of operations of the Named Insured.

It is understood and agreed that the Company waives its right of subrogation against the Additional Insured which may arise by reason of a payment of claim under all the policies, if required by written contract and as permitted by law.

Additional Insured: State of New Hampshire, Dept. of Transportation, Bureau of Mechanical Service

STATE OF NH - DEPARTMENT OF TRANSPORTATION - BUREAU OF MECHANICAL SERVICES

BID RFB_DOT_13_01

LEASING OF UNIFORMS

BID DUE DATE 5/23/2013

TIME 1:30 PM

BID EVALUATION SUMMARY

VENDOR	QTY	UNIT OF MEASURE / EA.	DESCRIPTION	UNIT COST / \$	NUMBER OF SETS	TOTAL WEEKLY COST / \$	TOTAL ANNUAL COST / \$	TOTAL CONTRACT COST/\$
Unifirst Corp.	47	Each	Shirt	\$0.20	X 11	\$103.40	\$5,376.80	
	47	Each	Pant	\$0.20	X 11	\$103.40	\$5,376.80	
Total						\$206.80	\$10,753.60	\$21,507.20
G&K Service s Inc.	47	Each	Shirt	\$0.24	X 11	\$124.08	\$6,452.16	
	47	Each	Pant	\$0.26	X 11	\$134.42	\$6,989.84	
Total						\$258.50	\$13,442.00	\$26,884.00

Note: Weekly cost was used to evaluate successful bidder.

Award made to this bidder