



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
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www.nh.gov/oep

June 5, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend grant funds in the amount of \$44,325.00 from the Federal Emergency Management Act (FEMA) for the Cooperating Technical Partners Program/Map Modernization Management Support (MMMS), effective upon Governor and Council approval through September 14, 2013.

100% Federal Funds (FEMA MMMS)

01-02-02-024010-40610000 FY 2013 Map Modernization Mgmt Support				
Source of Funds				
Class	Description	Current Appropriation w/FY12 Balance Forward	Increase (Decrease)	Modified Budget
000-400885	Federal Funds	67,980.49	44,325.00	112,305.49
Totals		67,980.49	44,325.00	112,305.49

Class	Description	Current Appropriation w/FY12 Balance Forward	Increase (Decrease)	Modified Budget
020-500200	Current Expenses	770.00	0.00	770.00
041-500801	Audit Fund Set Aside	51.99	45.00	96.99
070-500704	In-State Travel Reimbursement	953.38	0.00	953.38
080-500710	Out-of-State Travel Reimbursement	2,300.53	0.00	2,300.53
103-502664	Contracts for Operational Services	63,904.59	44,280.00	108,184.59
Totals		67,980.49	44,325.00	112,305.49

EXPLANATION

Since 2002, the Office of Energy and Planning (OEP) has been responsible for administering New Hampshire's Map Modernization Program. Each year, FEMA invites state coordinating offices and other approved partners to apply for competitive funds to assist with its planned mapping initiatives for the year. OEP applied for and was subsequently awarded this grant on September 14, 2012. These funds will be used to support activities related to FEMA's map revisions in New Hampshire, specifically in the counties of Coos, Carroll, and Rockingham. OEP and UNH Complex Systems Research Center are both Cooperating Technical Partners with FEMA and were successful in jointly applying for this grant to work with communities on activities related to the map revision process, including compliance reviews of every community's floodplain ordinance, technical assistance to communities on the local, map adoption process and the development of datasets that will ultimately improve floodplain management and reduce flood risk across the state.

OEP did not anticipate at the time the FY12/13 budget was developed that it would receive these funds, and is therefore requesting that these funds be added to its budget now.

Funds are requested for the following purposes:

Class 041 - Audit Set-Aside	To cover 0.1% of the award for audit set-aside
Class 103 - Contracts for Operational Services	To provide mapping support to NH communities undergoing map revisions and the development of datasets to assist in local floodplain management.

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support these programs.

Respectfully submitted,



Meredith A. Hatfield
Director

JC/BS:jlc

Enclosure

G&C 06/19/13

FISCAL SITUATION
 Federal Emergency Management Act MIMMS
 010-002-4061-000
 FY 2013

06/04/13

Funding Information	Grant Award	Grant Period	Fed Award Amount	Expended thru FY12	Funding Authorization Remaining	Date of Notification
Cooperating Tech Partners (MIMMS 12)	EMB-2011-CA-0927	9/13/11-9-13/12	129,333.00	48,206.95	81,126.05	09/20/11
Cooperating Tech Partners (MIMMS 13)	EMB-2012-CA-0940	9/14/12-9/14/13	103,466.00	0.00	103,466.00	09/26/12
Total			232,799.00	48,206.95	184,592.05	
less: FY13 Budget Authorization					46,177.00	
less: FY13 Bal Forward					21,803.49	
Available for Budgeting					116,611.56	
Requested Action					44,325.00	
Balance to be Budgeted at a later time					72,286.56	

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARDS/AMENDMENTS

C.M.B. NO. 1660-0025

Expires August 31, 2011

1. AGREEMENT NO. EMB-2012-CA-0940		2. AMENDMENT NO. 0		3. TYPE OF ACTION <input type="checkbox"/> GRANT <input checked="" type="checkbox"/> AWARD <input type="checkbox"/> CA <input type="checkbox"/> AMENDMENT		4. CONTROL NO. B212419N	
6. RECIPIENT NAME AND ADDRESS NH Office of Energy and Planning Johnson Hall, 3rd Floor 107 Pleasant Street Concord, NH 03301-3834		7. PAYMENT OFFICE AND ADDRESS N/A		8. NAME OF FEMA PROJECT OFFICER Joanne Cassulo		9. NAME OF FEMA PROJECT OFFICER David Mendelssohn	
8. NAME OF RECIPIENT PROJECT OFFICER Joanne Cassulo		8A. PHONE NO. 603-271-1098		11. EFFECTIVE DATE OF THIS ACTION September 15, 2012		14. PERFORMANCE PERIOD From: 9/16/2012 To: 9/14/2013 BUDGET PERIOD From: 9/16/2012 To: 9/14/2013	
12. METHOD OF PAYMENT <input checked="" type="checkbox"/> HHS, SMARTLINK <input type="checkbox"/> SF 270 <input type="checkbox"/> OTHER		13. ASSISTANCE ARRANGEMENT <input type="checkbox"/> COST REIMBURSEMENT <input checked="" type="checkbox"/> COST SHARING <input type="checkbox"/> OTHER		15. DESCRIPTION OF ACTION a. (Indicate funding data for awards or financial changes)			
PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE)	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + or (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT	
CTP	97.045	2012-44-5821RB9012-4101-D XXXX-XXX-XXXXX-XXXXX-XXXX-XXXX-X	\$	\$103,466.00	\$ 103,466.00	\$ 26,000.00	
TOTALS			\$	\$ 103,466.00	\$ 103,466.00	\$ 26,000.00	
b. To describe changes other than funding data or financial changes, attach schedule and check here							
16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO FEMA (See Block 7 for address)							
16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN This assistance is subject to the terms and conditions attached to this award notice or incorporated by reference in program legislation or regulation cited above.							
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) Joanne Cassulo, Interim Director							
18. FEMA SIGNATORY OFFICIAL (Name and Title) Paul F. Ford, Acting Regional Administrator							
						DATE	9/21/12
						DATE	