

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
The Meetinghouse at Jaffrey Center, Jaffrey, NH  
August 18, 2004 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Wheeler, accepted the minutes of July 28, 2004.

The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Wieczorek approved the appointment of several persons nominated for Civil Commissions from the July 28, 2004 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

**RESIGNATIONS**

The Governor and Council, with regret, accepted the following resignation:

Department of Labor

Commissioner

James D. Casey, Dover

Effective: August 31, 2004

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Department of Administrative Services

Accounting Services Director

Sheri L. Walter, Contoocook

Replacing Thomas Martin, Concord

HH Step 2 \$71,594

Effective: August 18, 2004

Term: June 29, 2008

Agricultural Advisory Board

Rockingham County

Caroline S. Robinson, Stratham

Reappointment

Effective: August 18, 2004

Term: June 19, 2009

Agricultural Lands Preservation Committee

Elwin C. Hardy, Hollis

Reappointment

Effective: October 10, 2004

Term: October 10, 2007

Alcohol and Drug Abuse Prevention, Intervention, and Treatment Commission

Public Member

J. Gail Barry, Manchester

Replacing Debra Samaha, Concord

Effective: October 4, 2004

Term: October 4, 2007

Enhanced 911 Commission

Fire Chiefs Association

Douglas M. Aiken, Center Harbor

Reappointment

Effective: August 18, 2004

Term: July 8, 2007

Enhanced 911 Commission

Designee of Chairman of PUC

Kathryn M. Bailey, Bow

Reappointment

Effective: August 18, 2004

Term: July 22, 2007

Equalization Standards Board

Experience in Statistics

Colleen C. Brickley, Ashland

Reappointment

Effective: August 18, 2004

Term: September 19, 2006

Equalization Standards Board

Public Member

Richard H. Rugg, Greenland

Reappointment

Effective: August 18, 2004

Term: September 19, 2006

State Fire Marshal

J. William Degnan, Amherst

Filling Vacancy

GG Max \$77,255

Effective: August 18, 2004

Term: March 31, 2008

Historical Resources Council

Archeology

Robert Macieski, New Boston

Replacing Peter Haebler, Manchester

Effective: August 18, 2004

Term: December 10, 2008

Department of Justice

Deputy Attorney General

Michael A. Delaney, Manchester

Replacing Kelly Ayotte, Nashua

JJ Step 4 \$89,321

Effective: August 18, 2004

Term: March 31, 2007

Land and Community Heritage Board

Cultural and Historic Resources

William Veillette, Amherst

Replacing Alice DeSouza, Bedford

Effective: September 6, 2004

Term: September 6, 2008

Milk Sanitation Board

Milk Producer

Gary Peters, Bath

Reappointment

Effective: October 11, 2004

Term: October 11, 2010

Nursing Board

Certified Nurse Assistant

Brenda L. Howard, Stoddard

Reappointment

Effective: October 24, 2004

Term: October 24, 2007

Nursing Board

Certified Nurse Assistant

Linda M. Morel, Nottingham

Reappointment

Effective: October 24, 2004

Term: October 24, 2007

Personnel Appeals Board

Alternate

Philip P. Bonafide, Sanbornton

Reappointment

Effective: August 18, 2004

Term: September 24, 2007

Rivers Management Advisory Committee

Representative of Public Water Works

Robert G. Beurivage, Manchester

Reappointment

Effective: August 18, 2004

Term: September 28, 2007

Commission on the Status of Men

Scott A. Garman, Dover  
Replacing Anthony Raymond, Plymouth

Effective: August 18, 2004  
Term: October 23, 2006

Commission on the Status of Women

Elizabeth Paine, Plymouth  
Reappointment

Effective: August 18, 2004  
Term: October 20, 2007

Commission on the Status of Women

Jessica N. Stern, Concord  
Reappointment

Effective: August 18, 2004  
Term: October 20, 2007

Advisory Council on Unemployment Compensation

Employers  
Fred B. Kfoury Jr., Manchester  
Replacing Katharine Eneguess, Errol

Effective: August 18, 2004  
Term: March 26, 2005

NOMINATIONS

The Governor placed into nomination, the following:

N.H. State Council on The Arts

Toni H. Pappas, Manchester  
Replacing Mary Christine Dwyer, Portsmouth

Effective: Upon Confirmation  
Term: November 23, 2008

Ballot Law Commission

Wayne Semprini, New Castle  
Filling Vacancy

Effective: Upon Confirmation  
Term: January 21, 2008

Business Finance Authority

Michael P. Nolin, Jr., Bow  
Reappointment

Effective: Upon Confirmation  
Term: November 3, 2007

Current Use Advisory Board

Public Member/Agriculture  
Sheila Stone, Cornish  
Filling Vacancy

Effective: Upon Confirmation  
Term: November 16, 2006

Deferred Compensation Commission

Public Employee at Large  
Robert C. Lyon, Loudon  
Reappointment

Effective: Upon Confirmation  
Term: July 15, 2008

Fire Standards and Training Commission

Fire Mutual Aid Association  
Kevin Pratt, Raymond  
Filling Vacancy

Effective: Upon Confirmation  
Term: June 16, 2007

Historical Resources Council

Historic Preservation  
Mary R. Boswell, Laconia  
Replacing David Proper, Keene

Effective: Upon Confirmation  
Term: January 1, 2009

Judicial Retirement Board of Trustees

Charles G. Douglas III, Concord  
Filling Vacancy

Effective: Upon Confirmation  
Term: November 19, 2007

Land Surveyors Board

John W. Myhaver, Jr., Hopkinton  
Replacing Mark Stevens, Canterbury

Effective: Upon Confirmation  
Term: August 12, 2009

Mental Health Practice Board

Certified Clinical Social Worker  
Sheila Renaud-Finnegan, Pembroke  
Replacing Mary Ellen Forrestall-Nicholls, Bow

Effective: November 1, 2004  
Term: October 31, 2007

Nashua Police Commission

Maurice L. Arel, Nashua  
Reappointment

Effective: Upon Confirmation  
Term: September 1, 2007

Real Estate Appraiser Board

Representative of Lending Institution  
Robert E. Curtis, Laconia  
Replacing Linda D Normandin, Laconia

Effective: Upon Confirmation  
Term: August 12, 2007

Department of Revenue Administration

Director of Audit  
John Mintken, Concord  
Filing Vacancy

Effective: Upon Confirmation  
Term: Serves at Pleasure of Commissioner

Water Resources Council

Burnham A. Judd, Pittsburg  
Reappointment

Effective: Upon Confirmation  
Term: October 9, 2008

**OFFICE OF ENERGY AND PLANNING**

The Governor and Council acted as follows:

#1 Authorized to **retroactively** accept and expend a grant in the amount of \$50,000 from the US Department of Agriculture for the NH Bio-Oil Commercialization Plan, to develop a bio-oil commercialization plan. Effective July 1, 2003 to October 31, 2004. **100% Federal.**

#2 Authorized to amend an existing **sole source** agreement with Jane Hubbard, Andover, NH, (previously approved by G&C on 6-2-04, item #1), for the purpose of providing additional funds in the amount of \$5,000 for a new total of \$10,000 to conduct additional community assistance visits and technical assistance under the National Flood Insurance Program. **100% Federal.**

**COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

The Governor and Council acted as follows:

#3 Authorized under the Community Development Block Grant Program, to enter into an agreement with the Town of Merrimack, NH, for the purpose of replacing sewer lines in a mobile home park, in the amount of \$500,000. Effective upon G&C approval through December 31, 2005.

#4 Authorized under the Community Development Block Grant Program, to enter into an agreement with the Town of Raymond, NH, to study improvements to a mobile home park's water and sewer infrastructure, in the amount of \$12,000. Effective upon G&C approval through June 30, 2005.

#5 Authorized under the Community Development Block Grant Program, to enter into an agreement with the Town of Loudon, NH, to study improvements to a mobile home park's water storage and distribution infrastructure, in the amount of \$12,000. Effective upon G&C approval through June 30, 2005.

**OFFICE OF THE ADJUTANT GENERAL**

The Governor and Council acted as follows:

#6 Authorized to reclassify position #18002, Building and Grounds Utility Person, salary grade 8 to a Maintenance Mechanic II, salary grade 12.

#7 Authorized Theodore A Korontjis, Manchester, NH, be nominated for promotion to the rank of Major, NH Army National Guard. This office meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#8 Authorized Keith H Farrar, Concord, NH, be nominated for promotion to the rank of Major, NH Army National Guard. This office meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#9 Authorized Strider Sulley, Portsmouth, NH, for promotion to the rank of Major, NH Air National Guard. This office meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

The Governor and Council acted as follows:

#10 Authorized to accept and place on file a list of agency transfers Authorized for Fiscal Year 2005 during the 13<sup>th</sup> accounting period and the month of July.

#11 Authorized to accept and confirm the report of Authorized adjustments to agency's quarterly allotments for the period through June 30, 2004.

#12 Authorized the quarterly revised schedule and status report of Capital Budget Projects Authorized under Chapter 226, Laws of 1999; Chapter 32, Laws of 2000; Chapter 132, Laws of 2000; Chapter 283, Laws of 2000; Chapter 202, Laws of 2001; Chapter 81, Laws of 2002; and Chapter 240, Laws of 2003.

#13 Authorized to accept and place on file the Report and Findings of Councilor Raymond S Burton with regard to a certain proposal for the construction, renovation, and equipment project and the refinancing of existing indebtedness in connection with Speare Memorial Hospital, Plymouth, NH.

#14 Authorized to accept and place on file the Report and Findings of Councilor Raymond S Burton with regard to a certain proposal for the refinancing of existing indebtedness project in connections with Kendal at Hanover, NH.

#15 Authorized to appoint Councilor Ruth Griffin as designee of the Executive Council to hold a hearing on the proposal, as detailed in letter dated July 26, 2004, for land acquisition, construction, and equipping project, and refinancing of existing indebtedness project in connection with Measured Progress, Inc., Dover, NH.

#16 Authorized to pay the National Association of State Budget Officers, Washington, DC, for Fiscal Year 2005 membership dues, in the amount of \$9,600.

#16A Authorized Division of Personnel to enter into a contract with Mr. C Victor Gouger Jr. to provide computer training and consultation to government employees and agencies, for an amount not to exceed \$7,000. Effective upon G&C approval through June 30, 2005.

#16B Authorized the Salary Adjustment Fund and Employee Benefit Adjustment Fund and in conformance with the G&C action of January 9, 2003, the agency transfers, as detailed in letter dated August 4, 2004, were Authorized for the month of May, June and July.

#16C Authorized a Working Capital Warrant in the amount of \$400,000,000 to cover expenditures for the month of September 2004. (2)Further Authorized a Working Capital Warrant reporting expenditures of \$298,711,002.30 for the month of July and recommends the balance of \$141,288,997.70 be lapsed.

#16D Authorized to enter into a contract with Major L Rodd Inc., dba Rodd Roofing, St. Johnsbury, VT, to provide slate roof repair services at the Bancroft Building located on the NH Hospital Campus in Concord, NH, for an amount not to exceed \$13,850. Effective August 18, 2004 to September 30, 2004.

#### **DEPARTMENT OF REVENUE ADMINISTRATION**

#17 The Governor and Executive Council on motion of Councilor Wieczorek, seconded by Councilor Wheeler, authorized to reclassify position #14451, Legal Secretary, labor grade 11, to a Legal Aide, labor grade 15, in the Administration Division.

#### **NH DEPARTMENT OF AGRICULTURE, MARKETS & FOOD**

The Governor and Council acted as follows:

#18 Authorized to accept and expend funds in the amount of \$30,000 from the University of NH, to be used to assist the department in the expansion of its computer website to include a section with information about farm risk management and crop insurance, along with information technology improvements. **100% Other Funds.**

#19 Authorized to enter into a contract with Rockingham County Conservation District, Brentwood, NH, to provide administrative services for the State Conservation Committee, in the amount of \$20,000. Effective upon G&C approval through June 30, 2005. **100% General Funds.**

#20 Authorized to enter into a grant with the North Country Resource Conservation and Development Area Council, Inc., to address critical training needs of beginner farmers to help them become better land stewards, in the amount of \$13,392. Effective upon G&C approval through June 30, 2006. **100% Other Funds.**

#21 Authorized to enter into a grant with the Hillsborough County Conservation District, to purchase fifteen Gro-Lab teaching aids for elementary schools in Hillsborough County, in the amount of \$4,372.86. Effective upon G&C approval through June 30, 2006. **100% Other Funds.**

#22 Authorized to enter into a grant with the Hillsborough County Conservation District to establish a composting in the classroom project in twelve elementary schools in Hillsborough County, in the amount of \$2,582.75. **100% Other Funds.**

#23 Authorized to enter into a grant with the UNH Cooperative Extension, Rockingham County to create and present an educational outreach unit on the economics of open space and development in NH communities. **100% Other Funds.**

#### **TREASURY DEPARTMENT**

#24 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount of \$6,450.08 to the rightful owners of abandoned or unclaimed funds.

#### **DEPARTMENT OF CULTURAL RESOURCES**

The Governor and Council acted as follows:

#25 Authorized Division of Arts to award an Arts in Education grant to the Department of Health and Human Services, Division for Juvenile Justice Department in the amount of \$3,500. (2)Further Authorized the Department of Health and Human Services Division for Juvenile Justice to accept and expend and Arts in Education grant from the Department of Cultural Resources, Division of Arts. **100% Federal Funds.**

#26 Authorized Division of Historical Resources to amend an agreement with the Town of Jaffrey, NH, (previously approved by G&C on 3-10-04, item #38), for the Jaffrey Meetinghouse Window Restoration Project, by increasing the amount of the contract by \$10,698 to an amount not to exceed \$17,233. **100% Federal Funds.**

#27 Authorized Division of Arts to grand FY 2005 Individual Artist Fellowship Awards in the amount of \$30,000 as detailed in letter dated August 2, 2004. **100% Federal Funds.**

#### **ATTORNEY GENERAL**

The Governor and Council acted as follows:

#28 Authorized to designate Lynmarie Cusack, as an attorney at a salary of \$55,000. Effective August 19, 2004.

#29 Authorized to designate Kevin H O'Neill, as an attorney at a salary of \$63,000. Effective August 27, 2004.

#30 Authorized to designate Esther Bixler Piszczek, as an attorney at a salary of \$55,000. Effective August 30, 2004.

#31 Authorized to designate Karen Gorham, as an attorney at a salary of \$59,264. Effective August 30, 2004

#32 Authorized to designate James Brown, as a Criminal Justice Investigator at a salary of \$54,193. Effective **retroactively** to July 6, 2004 for a term ending April 30, 2009. **75% Federal, 25% General Funds.**

#33 Authorized to amend a grant received from the Federal Bureau of Justice Statistics, (previously approved by G&C on 10-8-03, item #25), for the Federal Year 2003 National Criminal History Improvement Program, by extending the termination date from September 30, 2004 to a new end date of September 30, 2005. (2)Further Authorized to amend two sub-grants issued to the Administrative Office of the Courts, (previously approved by G&C on 1-7-04, item #29), used to support the entry of Protective Orders and assist with computer programming, by extending the termination date from September 30, 2004 to a new end date of September 30, 2005. (3)Further Authorized to enter into a new sub-grant with the NH Department of Corrections to be used to assist the Department in interfacing their computer systems with other NH Justice Computer Systems, in the amount of \$300,000. Effective upon G&C approval through September 30, 2005. **100% Federal Funds.**

#### **HIGHWAY SAFETY AGENCY**

#34 NOT USED

#### **NH BOARD OF ACCOUNTANCY**

#35 The Governor and Executive Council on motion of Councilor Wheeler, seconded by Councilor Wieczorek, authorized to **retroactively** amend an agreement with Tanya Richmond of Crisp & Richmond, Concord, NH, (previously approved by G&C on 4-7-04, item #31), for the purpose of continuing an ongoing investigation and the possible prosecution of alleged fraud and abuse by a Certified Public Accounting firm, by extending the end date from June 30, 2004 to June 30, 2005.

#### **EMPLOYMENT SECURITY**

#36 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to enter into a service agreement with Shred Pro for confidential document shredding & disposal services for NHES, for a total agreement not to exceed \$52,000. Effective upon G&C approval through June 30, 2007. **100% Federal Funds.**

#### **BANKING DEPARTMENT**

#37 The Governor and Executive Council on motion of Councilor Wieczorek, seconded by Councilor Wheeler, authorized to accept and place on file the Annual Report for calendar year ending December 31, 2003.

#### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

The Governor and Council acted as follows:

#38 Authorized Bureau of Ski Operations reports regarding season passes issued for Cannon Mountain for the quarter ending June 30, 2004.

- #39 Authorized to accept the Division of Travel and Tourism's report on activity within the Travel and Tourism Revolving Fund.
- #40 Authorized Division of Economic Development to accept a donation for two tradeshows in Tucson, AZ on October 12 – 15, 2004 and in San Antonio, TX on November 5 – 1-, 2004, from Public Service Company of NH valued at \$13,025 total.
- #41 Authorized Division of Parks and Recreation to enter into a **sole source** service agreement with the Town of Nottingham Police Department, Nottingham, NH, for security coverage and traffic control at Pawtuckaway State Park in an amount not to exceed \$7,960. Effective upon G&C approval through May 31, 2005. **100% Park Funds.**
- #42 Authorized Division of Parks and Recreation to pay the emergency invoice, detailed in letter dated August 18, 2004, with Tasker's Well Company, Inc., Northwood, NH, in the amount of \$11,608. **100% Other.**
- #43 Authorized Division of Parks and Recreation to enter into a memorandum of agreement with the Audubon Society of NH for the construction, maintenance and operation of a Raptor Migration Observatory at Miller State Park. Effective upon G&C approval through December 31, 2007. **No Cost.**
- #44 Authorized Division of Forests and Lands to **retroactively** extend the full-time temporary employees, as detailed in letter dated August 18, 2004, beyond their one-year anniversary date of full-time employment. **100% Other.**
- #45 Authorized Division of Forests and Lands to enter into an agreement with The Nature Conservancy to undertake rare species and natural community inventories at Sunapee State Park for a total of \$1,000. Effective upon G&C approval through October 1, 2004. **100% Park Funds.**
- #46 Authorized Division of Parks and Recreation to enter into a contract as a **sole source** with Fay, Spofford & Thorndike, LLC, Bedford, NH, for site engineering and landscape architecture services at Monadnock State Park, in the amount of \$27,000. Effective upon G&C approval through December 3, 2004. **100% Capital, Parks Funds.**
- #47 Authorized Division of Parks and Recreation Bureau of Trails to enter into Grant-In-Aid Trail Maintenance Contracts with the NH ATV Clubs as detailed in letter dated August 18, 2004, in the amount of \$6,079.96. Effective upon G&C approval through January 1, 2005. **100% Other.**
- #48 **TABLED** – The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Griffin, voted to **table** the request of the Division of Travel and Tourism to award grants under the out-of-state Joint Promotional Program to the Greater Laconia Weirs Beach Chamber of Commerce for 2004 Tourism Brochure through December 2004 in the amount of \$7,417.38 and for 2005 Tourism Brochure through June 2005 in the amount of \$24,329.66. Effective upon G&C approval.
- #49 **TABLED** – The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Griffin, voted to **table** the request of the Division of Travel and Tourism to award grants under the in-state Joint Promotional Program to the New London-Lake Sunapee Region Chamber for a promotional event in the amount of \$1,752.02 through September 2004, Greater Laconia/Weirs Beach Chamber of Commerce for 2004 tourism brochure in the amount of \$3,355.25 through June 2005, Littleton Area Chamber of Commerce for a promotional event in the amount of \$5,000 through April 2005 and Mt. Washington Valley Chamber of Commerce for in-state winter marketing in the amount of \$5,000 through June 30, 2005. Effective upon G&C approval.
- #50 **TABLED** – The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Griffin, voted to **table** the request of the Division of Travel and Tourism to award grants under the out-of-state Joint Promotional Program to the Lakes Region Association for National Advertising Campaign, Map and Guide, Media and Web Site, Group Marketing, and Seasonal Event in the amount of \$84,673.93 through June 2005, Lincoln Woodstock Chamber of Commerce for Year-Round Marketing Plan in the amount of \$26,762 through June 2005. Effective upon G&C approval.



#51 **TABLED** – The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Griffin, voted to **table** the request of the Division of Travel and Tourism to award grants under the out-of-state Joint Promotional Program to Ski NH Inc for 2005 International Marketing Program in the amount of \$44,058.88 through April 2005, and for 2004/2005 Advertising and Promotion Program in the amount of \$91,051 through June 2005, White Mountain Attractions Association for 2004 Marketing Program in the amount of \$33,587 through June 2005, Meredith Area Chamber of Commerce for 2005 Marketing Plan in the amount of \$71,806 through June 2005 and Mt Washington Valley Chamber of Commerce for Fulfillment, Lead Generation, Distribution, and Public Relations Marketing Plan in the amount of \$41,338.23, for Winter Marketing in the amount of \$21,826.92 and for Shoulder Season in the amount of \$19,582 all through June 30, 2005.

#### **NH FISH AND GAME DEPARTMENT**

The Governor and Council acted as follows:

#52 Authorized to accept and expend an additional \$500,498 in Wetlands Reserve Program funds received from the US Department of Agriculture to implement various wetland protection actions on state lands in the Great Bay region. Effective upon G&C approval through December 31, 2012. **100% Federal.**

#53 Authorized to extend two temporary full time positions, Program Assistant II, position #8T027 and Computer Entry/Audit Clerk, position #8T028. **100% Other.**

#54 Authorized to enter into a **sole source** contract with GreatLodge.com, Inc., Nashville, TN, for the purpose of providing maintenance and hosting of an Internet Based Department licensing and migratory bird Harvest Information Program website in the amount of \$25,000. Effective upon G&C approval through June 30, 2006.

#55 Authorized to enter into a **sole source** contract with The Nature Conservancy for the purpose of conducting research to assess the quality of NH's watersheds, lakes, and forests as part of the Department's Comprehensive Wildlife Conservation Plan in the amount of \$29,855. Effective upon G&C approval through June 30, 2005. **100% Federal.**

#56 Authorized to **retroactively** amend an existing contract with Joe Brigham, Inc., Pembroke, NH, for the yearly aerial stocking by increasing the contract price from \$6,750 to an amount not to exceed \$8,572.50. Effective upon G&C approval. **100% Fish and Game.**

#57 Authorized to pay the Atlantic States Marine Fisheries Commission, Washington, DC \$15,554 annual assessment. Effective upon G&C approval through June 30, 2005. **36.5% Fish and Game, 55.61% Federal, 7.81% Other Funds.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

The Governor and Council acted as follows:

#58 Authorized a step increase in salary for Robert Scott, Director, Air Resources Division, to Group HH, Step 3, \$75,806. Effective September 17, 2004.

#59 Authorized a step increase in salary for Michael J Walls, Assistant Commissioner, to Group II-Maximum, \$89,128. Effective August 19, 2004.

#60 Authorized Air Resources Division to pay Fiscal Year 2004 travel expenses in the amount of \$155.68 for Dr. Jeffrey Underhill using Fiscal Year 2005 funds.

#61 Authorized to amend an existing grant with the Town of Merrimack, NH, for the unlined landfill, by increasing the eligible amount of the grant by \$21,040.87 to \$521,040.87. **100% General Funds.**

#62 Authorized to accept and expend a grant in the amount of \$15,000 from the National Fish and Wildlife Foundation for the removal of the West Henniker Dam. Effective upon G&C approval through October 31, 2004. (2)Further Authorized to accept and expend a grant in the amount of \$8,900 from the FishAmerica Foundation for the removal of the Bellamy River Dam. Effective upon G&C approval through December 31, 2004. (3)Further Authorized to accept and expend a grant in the amount of \$5,520 from Trout Unlimited – Ammonoosuc Chapter for the removal of the Bearcamp River Dam. Effective upon G&C approval through October 31, 2004. (4)Further Authorized to accept and expend a donation in the amount of \$2,000 from the Swanzey Conservation Commission for the Homestead Dam Feasibility Study. Effective upon G&C approval through December 31, 2004. **100% Other.**

#63 Authorized to amend a memorandum of agreement with the NH Fish & Game Department (previously approved by G&C on 8-13-03, item #82), for the removal of the West Henniker Dam, by increasing the amount to \$24,716. Effective upon G&C approval through June 30, 2005. (2)Further Authorized to accept and expend funds in the amount of \$24,716 from the NH Fish & Game Department for the removal of the West Henniker Dam. **100% Other.**

#64 Authorized to enter into a contract with the Town of Meredith, NH, to install a boat sewage pumpout station at the town docks, for \$12,000. (2)Further Authorized to enter into a contract with J&B Marine Services dba Shep Browns Boat Basin, Meredith, NH, to install a boat sewage pumpout station, for \$12,000. Effective upon G&C approval through September 30, 2004. **100% Federal Funds.**

#65 Authorized to **retroactively** amend an agreement with the University of NH, Jackson Estuarine Laboratory, Durham, NH, (previously approved by G&C on 10-10-01, item #81), by extending the completion date for implementing Year Two of the National Coastal Assessment Estuarine Monitoring Program to December 31, 2004 from December 31, 2003. **100% Federal Funds.**

#66 Authorized to award a Used Oil grant to the Town of Antrim, NH, for the purpose of improving and operating their Used Oil Collection Center, for \$2,500. (2)Further Authorized to award a Used Oil grant to the Town of Lee, NH, for the purpose of improving and operating their Used Oil Collection Center, for \$2,500. Effective upon G&C approval through August 18, 2005. **100% Other Funds.**

#67 Authorized to enter into an agreement with Holden Engineering and Surveying, Inc., Concord, NH, for professional civil engineering services, in the amount of \$13,411.20. Effective upon G&C approval through January 31, 2005. **100% Other.**

#68 Authorized to enter into an agreement with the City of Portsmouth, NH, for the Oxford Avenue Sewer Extension Project, in the amount of \$10,000. Effective upon G&C approval through December 31, 2004. **100% Federal.**

#69 Authorized to **retroactively** amend an agreement with GZA GeoEnvironmental, Inc., Manchester, NH, (previously approved by G&C on 10-23-02, item #1, amended on 4-21-04, item #7), for Phase II of the Brownfields Coastal Project, by extending the completion date to September 30, 2004 from June 30, 2004. **100% Federal.**

#70 Authorized to award a Wastewater State Aid Grant in the amount of \$433,630 to the Town of Belmont for a water pollution control project. Effective upon G&C approval.

#71 Authorized to amend a contract with Sanborn, Head and Associates, Inc., Concord, NH, (previously approved by G&C on 7-16-03, item #82), to conduct site investigations, remediation design and remedial action implementation, by increasing the contract value by \$40,000 from \$1,546,400 to \$1,586,400. (2)Further Authorized to amend a contract with ENSR Corporation, Gilford, NH, (previously approved by G&C on 7-16-03, item #83), to conduct site investigations, remediation design and remedial action improvements, by increasing the contract value by \$50,000 from \$1,000,000 to \$1,050,000. Effective upon G&C approval through June 30, 2007.

#72 Authorized Jay Seaton's request to construct a piling pier with a seasonal canopy and a piling supported boatlift, repair an existing nonconforming breakwater by resetting four rocks on frontage on property located at Tuftonboro Neck on Lake Winnepesaukee in Tuftonboro.

#73 Authorized Shawn & Laurie Olivier's permit name change request to fill to construct breakwater in a dogleg configuration with a gap at the shoreline and a cantilevered pier connected to a piling pier by a walkway accessed by a walkway and stairs with two tie-off pilings on frontage on property located at Rattlesnake Island on Lake Winnepesaukee in Alton.

#74 Authorized 18 Mile Point Dr. Realty Trust's request to construct a 10 slip major docking facility consisting of a permanent wharf over the bank with five permanent piling supported docks with 8 tie off pilings between the slips and one tie off piling in the northern slop and one tie off piling in the southern slip, and three, 3 piling ice clusters, accessed by a wide stairway constructed over the bank on frontage on property located at Lake Winnepesaukee in Meredith.

#74A Authorized to **retroactively** amend a Cooperative Agreement with the US Fish & Wildlife Service, (previously approved by G&C on 8-9-00, Late Item #A), to accept and expend \$25,000 for habitat restoration projects. (2)Further Authorized to **retroactively** amend a Cooperative Agreement with US Fish & Wildlife Services (previously approved by G&C on 8-9-00, Late Item #A), to accept and expend an additional \$20,000 for the specific projects as detailed in letter dated July 29, 2004. Effective upon G&C approval through July 8, 2010. (3)Further Authorized to accept and expend a grant in the amount of \$10,000 with US Fish & Wildlife Service restoration projects on the rivers, as described in letter dated July 29, 2004. Effective upon G&C approval through September 24, 2005. **100% Federal.**

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

#75 Authorized contract extension with Seneca Corporation, Vienna, VA, by extending the current contract form September 1, 2004 through August 31, 2006 and increases the contract price by \$1,303,320 to bring the total contract price to a total of \$4,335,583. **100% Other Funds (Transfer).**

#### Office of Finance

#75A Authorized Teresa Commeau, Susan Gifford, and Francia Roy, or designee, to stay overnight at the Radisson Hotel and Conference Center, Merrimack, NH, for the purpose of attending the National Conference of State Social Security Administrators for \$372. Effective **retroactive** to July 25, 2004 through July 26, 2004. **100% General Funds.**

#### Office of Business Operations

#76 Authorized to enter into a short-term holdover amendment to an existing lease contract with The Stop & Shop Supermarket Company, Quincy, MA, for office space in Manchester, NH, in the amount of \$42,681.33. Effective September 1, 2004 or upon G&C approval, whichever is later, and to end thirty days thereafter. **55% General, 45% Federal Funds.**

#### Division of Public Health Services

#77 Authorized the Comprehensive Cancer Control Program to award ten scholarships to attend the Comprehensive Cancer Control Leadership Institute Phase II in an amount not to exceed \$11,100. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.**

#78 Authorized Rural Health & Primary Care to enter into an agreement with Kathryn Schat, MD, Laconia, NH, for physician loan repayment, in an amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2006. **100% Federal Funds.**

#79 Authorized Bureau of Rural Health and Primary Care to amend a **sole source** agreement with Trustees of Dartmouth College, Office of Sponsored Projects, Hanover, NH, (previously approved by G&C on 6-25-03, item #233A), to provide funds the Rural Scholars Program to increase the number of primary care physicians prepared to work in rural communities, by increasing the price limitation by \$60,000 from \$79,861 to \$139,861 to provide educational opportunities that prepare medical students interested in working in rural communities, and extend the completion date to June 30, 2005. Effective **retroactive** to July 1, 2004. **100% Federal Funds.**

#80 Authorized Division of Public Health Services and the Department of Safety to amend a memorandum of understanding with Southern NH Area Health Education Center of Lamprey Health Care Inc., Raymond, NH, (previously approved by G&C on 7-16-03, item #114), to continue the establishment and support of emergency preparedness training opportunities in NH, by increasing the price limitation by \$85,000 from \$75,000 to \$160,000 and extending the completion date to August 31, 2005. Effective upon G&C approval. **100% Federal Funds.**

#81 Authorized Division of Public Health Services and the Department of Safety to amend a memorandum of understanding with North Country Health Consortium, Littleton, NH, (previously approved by G&C on 7-16-03, item #115), to continue the establishment and support of emergency preparedness training opportunities in NH, by increasing the price limitation by \$75,000 from \$75,000 to \$150,000 and extending the completion date to August 31, 2005. Effective upon G&C approval. **100% Federal Funds.**

#82 Authorized Maternal & Child Health Section to enter into an agreement with Visiting Nurse Association and Hospice of Vermont and NH, Inc., White River Jct, VT, to provide home visiting services for Medicaid eligible pregnant and parenting women in the Lebanon and Canaan community, totaling \$32,374. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.**

#### **Office of Program Support**

#83 Authorized Legal Services to **retroactively** provide travel reimbursement to Rogers Lang in the amount of \$46.87 for the period from May 3 to May 20, 2004. **64% General, 36% Federal Funds.**

#### **Division of Behavioral Health**

#84 Authorized to enter into an agreement with the Mental Health Center for Southern NH, Inc., dba Center for Life Management, Salem, NH, to provide services to homeless individuals in an amount not to exceed \$245,267. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.**

#85 Authorized to enter into an agreement with Lakes Region Mental Health Center Inc., dba Genesis Behavioral Health, Laconia, NH, to provide services to homeless individuals in an amount not to exceed \$97,260. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.**

#86 Authorized to enter into an agreement with Harbor Homes, Inc., Nashua, NH, to provide services to homeless individuals in an amount not to exceed \$190,635. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.**

#87 Authorized to enter into an agreement with Seacoast Mental Health Center Inc., Portsmouth, NH, to provide services to homeless individuals in an amount not to exceed \$13,817. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.**

#88 Authorized to amend a **sole source** contract with Office of Public Guardian, Concord, NH, (previously approved by G&C on 6-25-03, item #R), to provide public guardianship services by increasing the price limitation by \$362,255.38 from \$712,931.80 to \$1,075,187.18 and **retroactively** extending the completion date from June 30, 2004 to December 31, 2004. **100% General Funds.**

#89 NOT USED

#90 Authorized to amend a **sole source** contract with Northern NH Mental Health and Development Services, Conway, NH, (previously approved by G&C on 6-24-04, item #199), to provide family support and education by increasing the price limitation by \$110,043 from \$156,374 to \$266,417. Effective upon G&C approval through June 30, 2005. **60% General, 40% Federal Funds.**

#91 Authorized to enter into a contract with Dartmouth College-Department of Psychiatry, Lebanon, NH, to provide psychiatric services, in an amount not to exceed \$117,657.68. Effective **retroactive** to December 31, 2003 through June 30, 2005. **100% General Funds.**

#92 Authorized to amend a contract with The Mental Health Center of Greater Manchester, NH, (previously approved by G&C on 6-24-04, item #195), to provide family support and education by increasing the price limitation by \$110,043 from \$1,189,368 to \$1,299,411. Effective upon G&C approval through June 30, 2005. **60% General, 40% Federal Funds.**

#93 Authorized to amend a **sole source** contract with Granite State Federation of Families, Manchester, NH, (previously approved by G&C on 6-23-04, item #183), to provide family support and education by increasing the price limitation by \$123,582 from \$108,367 to \$231,949. Effective upon G&C approval through June 30, 2005. **26% General, 74% Federal Funds.**

#94 Authorized to amend a **sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, (previously approved by G&C on 6-25-03, item #294), to provide public guardianship services by increasing the price limitation by \$173,074.22 from \$338,654.73 to \$511,728.95 and **retroactively** extending the completion date from June 30, 2004 to December 31, 2004. **100% General Funds.**

#### **Bureau of Elderly & Adult Services**

#95 Authorized to amend an existing **sole source** agreement with Belknap County Nursing Home, Laconia, NH, (previously approved by G&C on 7-16-03, item #121), to provide long term care assessment and counseling services to Medicaid applicants to nursing facilities in Belknap County, by extending the termination date from June 30, 2004 to June 30, 2005, and including Home and Community based Care for the Elderly and Chronically Ill, eligibility and service plan services and by increasing the contract by \$42,000 from \$27,000 to \$69,000. Effective **retroactive** to July 1, 2004. **50% General, 50% Federal Funds.**

#### **Division of Family Assistance**

#96 Authorized to enter into a memorandum of understanding with the Office of Energy and Planning for the administration of the Federal Refugee Resettlement Program. Effective **retroactive** to July 1, 2004 through June 30, 2005.

#97 Authorized to enter into an agreement with Southern NH Services, Manchester, NH, to provide employment and training services in the amount of \$937,078.65. Effective **retroactive** to July 1, 2004 through June 30, 2005. **40% General, 60% Federal Funds.**

#98 Authorized to enter into an agreement with Familystrength, Concord, NH, to provide in-home family intervention services in the amount of \$550,287. Effective upon G&C approval through June 30, 2005. **40% General, 60% Federal Funds.**

#### **Division of Alcohol & Drug Abuse Prevention and Recovery**

#99 Authorized to enter into an agreement with Manchester Alcoholism Rehabilitation Center, Manchester, NH, to provide outpatient and residential substance abuse treatment services, in an amount not to exceed \$833,770. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal Funds.**

#100 Authorized to enter into an agreement with NH Teen Institute for the Prevention of Alcohol and Other Drug Abuse, Inc., Concord, NH, to provide prevention services, in an amount not to exceed \$226,623. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal Funds.**

#101 Authorized to enter into an agreement with SAU #35, Littleton, NH, to provide student assistance programming, in an amount not to exceed \$77,425. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal Funds.**

#102 Authorized to enter into an agreement with Dover Police Department, Dover, NH, to provide prevention services, in an amount not to exceed \$18,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal Funds.**

#103 Authorized to enter into an agreement with SAU #41, Hollis, NH, to provide prevention services, in an amount not to exceed \$12,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal Funds.**

- #104 Authorized to enter into an agreement with Makin' It Happen Coalition for Resilient Youth, Manchester, NH, to provide prevention services, in an amount not to exceed \$30,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal Funds.**
- #105 Authorized to enter into an agreement with Phoenix Houses of New England, Inc., Providence, RI, for comprehensive substance abuse treatment services, in an amount not to exceed \$1,190,549. Effective **retroactive** to July 1, 2004 through June 30, 2005. **66% Federal, 31% General, 3% Highway Funds.**
- #106 Authorized to enter into an agreement with Northern NH Mental Health and Development Services, Conway, NH, to provide outpatient counseling and prevention services, in an amount not to exceed \$362,707. Effective **retroactive** to July 1, 2004 through June 30, 2005. **17% Federal, 70% General, 7% Highway Funds.**
- #107 Authorized to enter into an agreement with Horizons Counseling Center Inc., Gilford, NH, to provide outpatient counseling and prevention services, in an amount not to exceed \$105,004. Effective **retroactive** to July 1, 2004 through June 30, 2005. **37% Federal, 62% General, 1% Highway Funds.**
- #108 Authorized to enter into an agreement with Monadnock Family Services, Keene, NH, to provide outpatient counseling and prevention services, in an amount not to exceed \$281,329. Effective **retroactive** to July 1, 2004 through June 30, 2005. **75% Federal, 25% General Funds.**
- #109 Authorized to enter into an agreement with Greater Nashua Council on Alcoholism Inc., Nashua, NH, to provide comprehensive services, in an amount not to exceed \$472,315. (2)Further Authorized to enter into an agreement with Greater Nashua Council on Alcoholism, Inc., Nashua, NH, to provide intensive outpatient services, in an amount not to exceed \$37,722. Effective **retroactive** to July 1, 2004 through June 30, 2005. **46% Federal, 47% General, 7% Highway Funds.**
- #110 Authorized to enter into an agreement with Families First of the Greater Seacoast, Portsmouth, NH, to provide outpatient services, in an amount not to exceed \$15,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **14% Federal, 86% General Funds.**
- #111 Authorized to enter into an agreement with The Youth Council, Inc., Nashua, NH, to provide outpatient counseling and prevention services, in an amount not to exceed \$145,869. Effective **retroactive** to July 1, 2004 through June 30, 2005. **30% Federal, 67% General, 3% Highway Funds.**
- #112 Authorized to enter into an agreement with Southeastern NH Alcohol and Drug Abuse Services, Dover, NH, to provide comprehensive substance abuse services, in an amount not to exceed \$725,224. Effective **retroactive** to July 1, 2004 through June 30, 2005. **17% Federal, 74% General, 9% Highway Funds.**
- #113 Authorized to enter into an agreement with the Community Diversion Program, Greenland, NH, to provide substance abuse prevention services, in an amount not to exceed \$30,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **67% Federal, 33% General Funds.**
- #114 Authorized to enter into an agreement with the Upper Room, Derry, NH, to provide prevention services, in an amount not to exceed \$23,113. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #115 Authorized to enter into an agreement with Headrest, Lebanon, NH, to provide outpatient counseling and clinically managed residential detoxification services, in an amount not to exceed \$278,218. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #116 Authorized to enter into an agreement with SAU #7, Colebrook, NH, to provide student assistance programming, in an amount not to exceed \$40,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #117 Authorized to enter into an agreement with Lamprey Health Care, Nashua Area Health Center, Nashua, NH, to provide perinatal substance abuse outpatient services, in an amount not to exceed \$69,495. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**

- #118 Authorized to enter into an agreement with Odyssey House, Inc., Dover, NH, to provide residential treatment services, in an amount not to exceed \$605,283. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #119 Authorized to enter into an agreement with National Council on Alcoholism and Drug Dependence/Greater Manchester, NH, to provide comprehensive substance abuse services, in an amount not to exceed \$409,504. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #120 Authorized to enter into an agreement with Tri-County Community Action Program, Inc., Berlin, NH, to provide comprehensive substance abuse treatment services, in an amount not to exceed \$713,188. Effective **retroactive** to July 1, 2004 through June 30, 2005. **60% Federal, 34% General, 6% Highway Funds.**
- #121 Authorized to enter into an agreement with Friends of Recovery, Manchester, NH, to support the provision of outreach, education and referral services to people suffering from addiction and their families, in an amount not to exceed \$74,500. Effective **retroactive** to July 1, 2004 through June 30, 2005. **85% General, 15% Highway.**
- #122 Authorized to enter into an agreement with Concord Hospital, Concord, NH, to provide outpatient and intensive outpatient substance abuse treatment services, in an amount not to exceed \$80,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #123 Authorized to enter into an agreement with the Pittsfield Youth Workshop, Pittsfield, NH, to provide prevention services, in an amount not to exceed \$40,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #124 Authorized to enter into an agreement with HUB Family Resource Center, Dover, NH, to provide prevention services, in an amount not to exceed \$29,994. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #125 Authorized to enter into an agreement with Girls, Incorporated of NH, Manchester, NH, to provide prevention services, in an amount not to exceed \$44,090. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #126 Authorized to enter into an agreement with United Way of Merrimack County, Concord, NH, to provide prevention services, in an amount not to exceed \$37,959. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #127 Authorized to enter into an agreement with West Central Behavioral Health Services, Lebanon, NH, to provide outpatient counseling, in an amount not to exceed \$83,651. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #128 Authorized to enter into an agreement with Second Start, Concord, NH, to provide prevention services, in an amount not to exceed \$45,393. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #129 Authorized to enter into an agreement with The Mental Health Center of Greater Manchester, NH, to provide outpatient counseling services, in an amount not to exceed \$30,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #130 Authorized to enter into an agreement with Familystrength, Concord, NH, to provide prevention services, in an amount not to exceed \$23,205. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**
- #131 Authorized to enter into an agreement with Community Services Council of NH, Concord, NH, to provide clinically managed residential detoxification services, in an amount not to exceed \$230,019. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**

#132 Authorized to enter into an agreement with Northumberland School District, SAU #58, Groveton, NH, to provide student assistance programming, in an amount not to exceed \$39,147. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**

#133 Authorized to enter into an agreement with Greater Manchester Family Young Men's Christian Association, Manchester, NH, to provide prevention services, in an amount not to exceed \$134,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**

#134 Authorized to enter into an agreement with Adolescent Drug & Alcohol Prevention Tools, Woodstock, NH, to provide prevention services, in an amount not to exceed \$55,460. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% Federal.**

#135 Authorized to enter into an agreement with Crispin's House, Goffstown, NH, to provide substance abuse prevention services, in an amount not to exceed \$26,251. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% General.**

#136 Authorized to enter into an agreement with The Sad Café, Plaistow, NH, as the fiscal agent for the Sanborn/Timberland Safe and Drug Free Community Coalition for the purpose of providing substance abuse prevention and treatment services, in an amount not to exceed \$74,250. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% General.**

#137 Authorized to enter into an agreement with Communities for Alcohol- and Drug-Free Youth whose fiscal agent is Whole Village Family Resource Center, Plymouth, NH, for the purpose of providing substance abuse prevention and treatment services, in an amount not to exceed \$73,801. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% General.**

#138 Authorized to enter into an agreement with Child and Family Services – Upper Valley, West Lebanon, NH, to provide outpatient counseling services, in an amount not to exceed \$90,000. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% General.**

#139 Authorized to enter into an agreement with the Alliance for Community Supports, Manchester, NH, to provide substance abuse prevention services, in an amount not to exceed \$42,002. Effective **retroactive** to July 1, 2004 through June 30, 2005. **100% General.**

#### **Division for Juvenile Justice Services**

#140 Authorized to enter into a contract with Marcosa J. Santiago, M.D., for psychiatric services, in the amount of \$52,000. Effective **retroactive** to July 1, 2004 through June 30, 2006. **75% General, 25% Other Funds.**

#141 Authorized to enter into a contract with Gregory S. Colpitts, D.M.D., for dental services, in an amount not to exceed \$24,960. Effective upon G&C approval through June 30, 2006. **75% General, 25% Other Funds.**

#142 Authorized to enter into a **sole source** contract with Blessed Sacrament Community, for religious services, in the amount of \$22,724. Effective **retroactive** to July 1, 2004 through June 30, 2006. **75% General, 25% Other Funds.**

#### **Division of Child Support Services**

#143 Authorized to amend an existing agreement with Citizens Bank NH, Manchester, NH, (previously approved by G&C on 6-6-01, item #106, amended on 9-3-03, item #78), to exercise an option to extend banking services related to the processing of child support payments by entering into a second amended agreement in the amount of \$50,868. Effective January 1, 2005 or upon G&C approval, whichever is later, through December 31, 2005. **24% General, 66% Federal, 10% Other Funds.**

#### **New Hampshire Hospital**

#144 Authorized to accept a non-monetary donation of 168 Bibles from The NH Bible Society, Concord, NH, for a market value of \$523.66.



#145 Authorized to reclassify position #18358 from level of Program Planner III, salary grade 25, to the level of Business Administrator II, salary grade 24.

#146 Authorized to enter into a contract with NCS Healthcare of NH Inc., dba Uni-Care Health Services, Londonderry, NH, to provide pharmacy services consisting of intravenous medications, IV therapy and related staff services and education related to IV Certification at NH Hospital, in the amount of \$10,000. Effective **retroactive** to July 1, 2004 through June 30, 2006, renewable for an additional two years, July 1, 2006 to June 30, 2008, upon G&C approval. **99% General, 1% Other.**

#147 Authorized to amend a contract with Interactive Systems and Management Inc., Little Falls, NJ, (previously approved by G&C on 10-27-99, item #105, amended on 9-19-01, item #193, amended on 9-17-03, item #96), for software maintenance, by increasing the total price limitation by \$6,000 from \$81,551 to \$87,551 and by extending the end date by three months from June 30, 2004 to September 30, 2004. Effective **retroactive** to July 1, 2004 through September 30, 2004. **96% General, 4% Other Funds.**

#148 **TABLED** – The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Wheeler, voted to **table** the request to enter into an agreement with Norris Inc., Portland, ME, to provide fire alarm, nurse call station and security system test and inspection services, in the amount of \$58,000. Effective **retroactive** to July 1, 2004 through June 30, 2006. **96% General, 4% Other Funds.**

#### **OFFICE OF LICENSED ALLIED HEALTH PROFESSIONALS**

#149 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, authorized to provide Fiscal Year 2004 per diem reimbursement out of FY 05 funds to board members as listed in letter dated August 4, 2004, in the amount of \$1,750 for the May and June 2004 board meetings.

#### **BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS**

#150 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Griffin, authorized to budget and expend \$10,000 in general funds from examination fees, not otherwise appropriated, for prosecution and investigation of legal matters for the Board. Effective upon G&C approval through June 30, 2005.

#### **NH BOARD OF MEDICINE**

#151 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Wheeler, authorized with Councilor Griffin voting **no**, to enter into a contract with the NH Medical Society, Concord, NH, to manage and administer the Physician Health Program for FY 05 and FY 06, in the amount of \$60,000. Effective upon G&C approval.

#### **NH VETERANS HOME**

The Governor and Council acted as follows:

#152 Authorized to accept monies, totaling \$20,675.92, as detailed in letter dated July 19, 2004, received during the period of April 1, 2004 to June 30, 2004 as a result of fundraising drives from various organizations and from personal contributions. These monies are placed in the Veterans Home Benefit Fund.

#153 Authorized to enter into a contract with Uni-Care Health Services, Londonderry, NH, to provide on-site pharmacy services, for a total of \$1,671,654. Effective upon G&C approval through June 30, 2008. **33% Federal, 40% Other, 27% General Funds.**

#154 Authorized to amend an existing **sole source** contract with Long Term Care Network, aka Primedia Workplace Learning, LP, Carrollton, TX, for a satellite-based training program for obtaining on-site long-term care accredited education and information for NH Veteran's Home Employees, by extending the date **retroactively** from December 31, 2003 to December 31, 2006, and increasing the price limitation of \$18,353 by \$17,568 to \$35,921. **24% General, 34% Federal, 42% Other Funds.**

#155 Authorized to enter into a contract with the Department of Veterans Affairs, Manchester, NH, to provide consultative services relating to utilization of the Veterans Affairs pharmaceutical prime vendor, and non-formulary drug request reviews and approvals/denials.

**DEPARTMENT OF EDUCATION**

The Governor and Council acted as follows:

#156 Authorized to pay the FY 2005 participation fee for the Health Education Assessment Consortium to the Council of Chief State School Officers, in the amount of \$12,000. **100% Federal Funds.**

#157 Authorized to exercise its renewal option and grant funds to Southeastern Regional Education Service Center, Inc., Bedford, NH, (previously approved by G&C on 2-5-03, item #123, renewed on 10-8-03, item #110), to provide academic content courses needed by middle and high school teachers for certification, for an amount not to exceed \$199,271. Effective upon G&C approval through September 30, 2005, and Authorized unencumbered payment of said grant with internal accounting control within the department. **100% Federal Funds.**

#158 Authorized to accept and expend additional grant funds in the amount of \$2,231,683.37 and budget and expend prior year unexpended funds in the amount of \$1,590,253.56 for an amount of \$3,911,936.93 from the US Department of Education to provide expanded learning opportunities outside of regular school hours to students during the year ending June 30, 2005. **100% Federal Funds.**

#159 Authorized to enter into a contract with Susan E Marshall, Hopkinton, NH, sole proprietor, to provide technical assistance and writing services in the development, and revision of the state board rules, for an amount not to exceed \$13,000. Effective upon G&C approval through June 30, 2005. **31% Federal, 69% General Funds.** (2)Further Authorized to waive the 25% withholding provision of the Code of Administrative Rules because invoices will be submitted on actual work performed as provided under the terms of the contract.

#160 Authorized to enter into a contract with Molly Colman, sole proprietor, South Berwick, ME, to provide coordination of program development and fund development for the Enterprise Teacher and Future Educator Academy Programs, in an amount not to exceed \$25,000. Effective upon G&C approval through June 30, 2005. **100% Federal Funds.** (2)Further Authorized payment for services rendered and approved in lieu of the 25% of the total value of the contract withholding provision of the Code of Administrative Rules.

#161 Authorized Division of Adult Learning and Rehabilitation to enter into a **sole source** contract with Knowledge Institute, Inc., East Kingston, NH, to provide a Vocational Rehabilitation Business and Entrepreneurial Development Learning and Resource Center, for an amount not to exceed \$52,605. Effective upon G&C approval through June 30, 2006 pending legislative approval of the next biennial budget. **100% Federal Funds.** (2)Further Authorized payment for services rendered and approved in lieu of withholding at least 25% of the total value of the contract.

#162 Authorized Division of Adult Learning and Rehabilitation to enter into a contract with Borman Brothers, Inc., Pepperell, MA, to physically move the Division of Adult Learning and Rehabilitation from Regional Dr and Pleasant St to Fruit St, in an amount not to exceed \$11,452.50. Effective August 23, 2004 to September 30, 2004. **29% General, 71% Federal Funds.**

**NH COMMUNITY TECHNICAL COLLEGE SYSTEM**

The Governor and Council acted as follows:

#163 Authorized to enter into a contract with Marshall Technical Services, Inc., Portsmouth, NH, for the purpose of providing typewriter maintenance and emergency repair, in the amount of \$6,760. Effective upon G&C approval through June 30, 2006. **42% General, 58% Other Funds.**

#164 Authorized to enter into a contract with Capitol Alarm Systems Inc., Penacook, NH, for the purpose of providing specialized burglar and fire alarm services, in the amount of \$181,492. Effective upon G&C approval through June 30, 2006. **42% General, 58% Other Funds.**

#165 Authorized NHCTC-Nashua to enter into a contract with A Touch of Green, Inc., Hudson, NH, for the purpose of maintaining the plants throughout the facility, in the amount of \$17,089. Effective upon G&C approval through June 30, 2007. **37% General, 63% Other.**

#166 Authorized NHCTC-Stratham to **retroactively** conduct an organized meeting entitled “Northeast Bio-Link Summer Workshop” at the NH Biotechnology Education and Training Center, Portsmouth, NH, for a total cost not to exceed \$13,752.95. Effective July 25-30<sup>th</sup>, 2004. (2)Further Authorized NHCTC-Stratham to **retroactively** enter into a service contract with the Millroc of Portsmouth, dba the Hampton Inn, to provide lodging for workshop participants, at a total cost of \$4,296. (3)Further Authorized NHCTC-Stratham to **retroactively** pay the Green Bean restaurant for breakfast and lunch not to exceed \$1,500, the Redhook restaurant for dinners not to exceed \$350, the NHCTC bookstore for reference materials not to exceed \$180, lab technology instructors, not to exceed \$4,850 and travel expenses for participants not to exceed \$2,576.95. **100% Other Funds.**

#167 Authorized to exercise a contract renewal option with Chartwells, Charlotte, NC, (previously approved by G&C on 7-21-99, item #229), for the purpose of providing food management services to the College, in an amount not to exceed \$553,000. Effective upon G&C approval through June 30, 2005. **100% Other Funds.**

#### **POLICE STANDARDS & TRAINING COUNCIL**

#168 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, authorized to enter into a service agreement with Crawford Polygraph Services of Center Harbor, NH, to provide instruction in two five-day sessions of “Interview & Interrogation” to be held at the Police Standards and Training facility in Concord, at a cost of \$7,000. Effective upon G&C approval through June 30, 2005. **100% Other Funds.**

#### **NH LOTTERY COMMISSION**

#169 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Burton, authorized to enter into a contract with Johnson & Hill Staffing Services, Inc., Springfield, MA, for personnel to staff the Sweepstakes booth at the Eastern State Exposition from September 17, 2004 through October 3, 2004, at an estimated cost of \$7,938. Effective for one year and upon the written consent of both parties, two one year options to extend at the price indicated. **100% Other Funds.**

#### **DEPARTMENT OF SAFETY**

The Governor and Council acted as follows:

#170 Authorized to reclassify position #10455 Licensing Officer, labor grade 14, to a Program Specialist, labor grade 19, and in the Homeland Security division, reclassify position #41983 Programmer I, labor grade 19 to a Program Specialist II, labor grade 21.

#171 Authorized Division of Motor Vehicles to reclassify one Data Control Clerk III, position #18436, labor grade 12 to a Supervisor I, labor grade 19.

#172 Authorized to accept and expend \$2,685.15 in additional funds from the Highway Safety Agency (previously approved by G&C on 12-3-03, item #51), for the Fatal Accident Reporting System to cover increased cost in salaries and benefits, as detailed in letter dated July 7, 2004. Effective upon G&C approval through September 30, 2004. **100% Hwy Funds.**

#173 Authorized Division of Fire Standards and EMS to enter into a **sole source** agreement with Honeywell-Home and Building Control Division of Manchester, NH, to provide annual maintenance for the air/heat system at the Academy, in the amount of \$13,406. Effective upon G&C approval through June 30, 2005 with the option of two one-year extensions.

#174 Authorized Division of Fire Standards and EMS to enter into a \$10,000 contract with ADR Small Engine Repair of Penacook, NH, to provide maintenance on the NH Fire Academy Gas powered tools and generating equipment. Effective upon G&C approval through June 30, 2005. **100% Other.**

#175 Authorized Division of State Police to enter into a two-year cleaning contract for Troop B Milford, with B&D Cleaning of Nashua, NH, for a total of \$36,450. Effective upon G&C approval through June 30, 2006. **100% Federal.**

#176 Authorized Division of State Police to accept and expend a grant from the US Department of Justice, Drug Enforcement Administrator in the amount of \$26,000 titled "Drug Eradication". Effective upon G&C approval through December 31, 2004. **100% Federal.**

#177 Authorized Division of State Police to enter into a \$8,000 contract with L&B Tailoring of Concord, NH, to provide clothing alterations to law enforcement uniforms. Effective upon G&C approval through June 30, 2005. **100% Highway.**

#178 Authorized with Councilor Wieczorek and Councilor Wheeler voting **no**, the Division of Fire Standards/EMS contract with LAD Welding and Fabrications of Concord, NH, to provide fabrication, installation and welding, as needed, for FY 2005 at the Academy, for \$10,000. Effective upon G&C approval through June 30, 2005. **100% Revolving.**

#179 Authorized Division of Motor Vehicles to accept and expend \$107,611.21 of Federal Motor Carrier Safety Administration monies to be budgeted as detailed in letter dated July 20, 2004, for Motor Carrier activities such as training, safety education and other associated activities. **100% Federal.**

#180 Authorized to reimburse the individuals as indicated in letter dated July 22, 2004, for travel expenses incurred prior to June 1, 2004.

#181 Authorized to **deny** the permit application of Pine Landing Beach Club, Inc., located on Ossipee Lake in Freedom, NH, as recommended by the Department of Safety, Division of Safety Services and the Office of State Planning and Energy Planning for an expansion of their congregate mooring field. Pine Landing Beach Club Inc. is requesting an increase of six moorings for a total of forty-five moorings.

#### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council acted as follows:

#182 Authorized the Bureau of Right of Way's petition for a hearing on alteration to NH Route 28 and including the replacement of NH Route 28 Bridge over the Merrymeeting River in the Town of Alton. (2)Further Authorized to appoint a commission to hold the hearing, and, if the necessity is found, to layout the new highway at this location, for a suggested budget of \$780.

#183 Authorized to accept and place on file the Bureau of Right of Way's Contemplated Award List for the period of July 9, 2004 through July 29, 2004.

#184 Authorized Bureau of Rail & Transit to enter into a lease agreement with Blackhawk Realty Trust, Laconia, NH, for a parcel of land with private pedestrian crossing on the State-owned Concord to Lincoln Railroad Line in Laconia for \$1,300 per year for a period of five year and negotiable for an additional five year period, and a one-time administrative fee of \$350.

#185 Authorized to enter into an agreement with McMahon & Mann Consulting Engineers, P.C., Buffalo, NY, for engineering consulting services, for a total fee of \$166,724. Effective upon G&C approval through nine months from the Notice to Proceed. **100% Federal.**

#186 Authorized Division of Aeronautics to enter into a grant agreement with the town of Haverhill, NH, owner of the Dean Memorial Airport, to provide state funds in the amount of \$1,150, for the installation of an electrical condominium metering bank with six meter positions to provide for the distribution of electrical power for airport expansion and construction. **100% General Funds.**

#187 Authorized Bureau of Highway Maintenance to amend an agreement with Bestway Disposal Services, Inc., Epping, NH, by increasing the contract total by \$675 from \$5,720 to \$6,395. Effective upon G&C approval through June 30, 2005. **100% Highway.**

#188 Authorized to enter into a contract with Unifirst Corporation, Lebanon, NH, for the purpose of providing uniforms for certain employees, totaling \$8,567.04. Effective August 23, 2004 through June 30, 2006. **100% Highway.**

#189 Authorized Bureau of Right of Way to quitclaim whatever interest the State of NH may have in a parcel of land located easterly of North River St in the Town of Holderness to Durwood J. Miller Jr. dba Coldwell Banker Old Mill Properties.

#190 Authorized to lease a 3,500 square foot parcel in Moultonborough to the Center Harbor-Moultonboro Chamber of Commerce for a five year period, with the option for an additional five year period at a renegotiated rate, for the sum of \$300 per, for a total of \$1,500.

#191 Authorized Division of Aeronautics to accept federal funds in the amount of \$88,065 for this AIP-01 project to conduct a site feasibility study and airport master plan for the Dean Memorial Airport, North Haverhill, NH.

#192 Authorized Division of Aeronautics to accept federal funds in the amount of \$191,900 for this AIP-15 project to construct modifications to the Runway 11 approach area drainage and rehabilitate the airport rotating beacon at the Claremont Airport.

#193 Authorized Division of Aeronautics to accept federal funds in the amount of \$1,222,143 for this AIP-15 project to construct a new aircraft parking apron, and design/permit for the reconstruction of Runway 8-26, the runway safety areas, and construction of a new parallel taxiway at the Laconia Airport.

#194 Authorized Division of Aeronautics to accept federal funds in the amount of \$205,200 for this AIP-12 project to design and permit for the reconstruction, extension, marking, and lighting of Runway 10-28 at the Mount Washington Regional Airport, Whitefield, NH.

#195 Authorized Bureau of Municipal Highways to enter into an agreement with the City of Dover, delineating duties and responsibilities of both parties for designing, constructing, and maintaining a bridge on Washington St over the Cocheco River in Dover, NH.

#196 Authorized the Construction Bureau to amend a contract with New England Signal Systems, Inc., Northwood, NH, (previously approved by G&C on 4-7-04, item #87), for signal replacement and other associated work at the intersection of NH Route 107, Essex Rd and Central St in the Town of Raymond, by increasing the amount by \$11,000 from \$106,379.50 to \$117,379.50.

#197 Authorized the Construction Bureau to amend a contract with Winterset, Inc., Lydonville, VT, (previously approved by G&C on 4-7-04, item #86), for inlaying and overlaying existing I-93 pavement with hot bituminous pavement as well as bridge preservation work on 28 associated bridges, by increasing the amount by \$342,000 from \$3,360,535.10 to \$3,702,535.10.

#198 Authorized the Construction Bureau to amend a contract with Pike Industries, Inc., Belmont, NH, (previously approved by G&C on 5-19-04, item #E), for the cold planning and hot bituminous pavement inlay of existing pavement on I-93 from Salem to Manchester and ramps at Exit 1, Exit 2, and Exit 4, as well as, deck repairs and joint work to 20 bridges in this area, by increasing the amount by \$400,000 from \$3,743,780 to \$4,143,780.

#199 Authorized Bureau of Bridge Design to enter into an agreement with Hoyle, Tanner & Associates, Inc., for consulting services, for a Time and Materials fee not to exceed \$500,000. **100% Highway.**

#200 Authorized to enter into a contract with Delucca Fence Co., Inc., Methuen, MA, to provide all labor, material and equipment to perform on-call specific guardrail repair services at accident locations on the turnpike system, on the basis of a low bid of \$71,149 per year for a two-year period.

#201 Authorized the Bureau of Construction to enter into a contract with Continental Paving Inc., Londonderry, NH, to provide for reconstructing US 3/NH 28 beginning south of the US 3/NH28 Benton Rd/Clough Ave intersection and ending just north of the US 3/NH 28 entrance to Granite State Marketplace, and also will realign NH bypass 28 at its intersection with US 3/NH 28, on the basis of a low bid of \$3,277,139.75. Effective upon G&C approval through November 1, 2005. **100% Highway.**

#202 Authorized the Bureau of Construction to enter into a contract with Weaver Brothers Construction, Co., Inc., Concord, NH, for the reconstruction and widening of US 202/NH 123, beginning south of Southfield Lane and continuing north, to just south of the Hancock town line, and also includes the re-alignment and reconstruction of Scott Mitchell Rd, on the basis of a low bid of \$6,099,927.50. Effective upon G&C approval through November 1, 2006. **100% Highway.**

#203 Authorized Bureau of Public Works to enter into a contract with Goguen Construction Company, Amherst, NH, for a lump sum price of \$807,985 for the construction of a highway maintenance facility in Chester, NH. (2)Further Authorized that the amount of \$40,000 be approved for payment to NH Department of Transportation, Bureau of Public Works for engineering services provided.

#204 Authorized Bureau of Public Works to enter into a contract with Pilot Construction, Inc., Portsmouth, NH, for a lump sum price of \$3,039,587 for construction of the Student Center, NH Technical Institute, Concord, NH.

**NH BUSINESS FINANCE AUTHORITY**

#205 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Griffin and further on a roll call vote as follows: Councilor Burton – yes, Councilor Spaulding – yes, Councilor Griffin – yes, Councilor Wieczorek – yes, and Councilor Wheeler – yes, Authorized to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from Connecticut River Bank to Bradford Veneer & Panel Co., Inc. in North Haverhill, New Hampshire. Action will Authorized a Resolution under RSA 162-I:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE  
GOVERNOR AND COUNCIL HELD ON AUGUST 18, 2004  
MEETINGHOUSE AT JAFFREY CENTER, JAFFREY, NEW HAMPSHIRE**

\* \* \* \* \*

At approximately 11:35 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Guaranteed Asset Program of the Business Finance Authority in connection with a loan to be made by Connecticut River Bank to Bradford Veneer & Panel Co., Inc., and declared that the public hearing on the subject had commenced. He said that he and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael B. Donahue, Senior Credit Officer of the Authority who briefly explained the project and introduced Gary Best, President of Bradford Veneer & Panel Co., Inc., and Michael Clafflin, Vice President of Connecticut River Bank. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDDING A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM CONNECTICUT RIVER BANK TO BRADFORD VENEER & PANEL CO., INC." and moved its adoption, which was seconded by Councilor Griffin. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Spaulding, Councilor Griffith, Councilor Wieczorek, and Councilor Wheeler; those abstaining were Councilor(s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

\* \* \* \* \*

**A RESOLUTION UNDER RSA 162-A:18  
AWARDING A STATE GUARANTEE UNDER RSA 162-A:13  
WITH RESPECT TO A LOAN FROM  
CONNECTICUT RIVER BANK TO BRADFORD VENEER & PANEL CO., INC.**

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$675,422 from Connecticut River Bank to Bradford Veneer & Panel Co, Inc. ("the Borrower"), pursuant to RSA 162-A:13 (the Guaranteed Asset Program or the "GAP Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

(a) Special Findings.

(i) The award of the guarantee as proposed will contribute significantly to the success of the financing.

(ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and insure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

(b) General Findings.

(i) The award of the guarantee as proposed will serve a public use and provide a public benefit.

(ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.

(iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.

(iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

2. Approval. The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

3. Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to August 18, 2004.

#206

#### TUITION REQUESTS

The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, Authorized the requests:

- A. ADMINISTRATIVE SERVICES** - Request permission to pay CALCampus, East Rochester, NY, the sum of \$220.00 for the sole purpose of enrolling James Ramanek, Associate Professor Computer Technology, in the online course entitled "Micro Economics".
- B. ADMINISTRATIVE SERVICES** - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$642.00 for the sole purpose of enrolling Donna Raymond, Administrator III, in the course entitled "Money & Banking".
- C. COMMUNITY TECHNICAL COLLEGE** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$852.00 for the sole purpose of enrolling Robert Arredondo, Professor of Mechanical Engineering Technology, in the course entitled "Analytical Fluid Dynamics".
- D. COMMUNITY TECHNICAL COLLEGE** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$852.00 for the sole purpose of enrolling Robert Arredondo, Professor of Mechanical Engineering Technology, in the course entitled "Foundations of Applied Mathematics".
- E. COMMUNITY TECHNICAL COLLEGE** - Request permission to pay New England College, Henniker, NH, the sum of \$936.00 for the sole purpose of enrolling Suzanne Brouillet, System Development Specialist, in the course entitled "Managing Projects".



- F. COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$480.00 for the sole purpose of enrolling Susan Gatton, Administrative Assistant, in the online course entitled "Fundamentals of Investments".
- G. EDUCATION** - Request permission to pay New England College, Henniker, NH, the sum of \$936.00 for the sole purpose of enrolling Rosanne Curry, Internal Auditor III, in the course entitled "Managing Projects".
- H. EDUCATION** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$1,668.00 for the sole purpose of enrolling Craig Dailey, Disability Adjudicator/Examiner, in the course entitled "Criminal Justice Administration".
- I. EDUCATION** - Request permission to pay Springfield College Graduate School, Springfield, MA, the sum of \$3,600.00 for the sole purpose of enrolling Patricia Drayer, Vocational Rehabilitation Counselor I, in the courses entitled "Community Project I", "Child and Family Service II", "Women's Issues in Aging", and "Leadership: A Lifelong Journey".
- J. EDUCATION** - Request permission to pay the University of Arkansas, Little Rock, AR, the sum of \$720.00 for the sole purpose of enrolling Elizabeth Durant, Vocational Rehabilitation Supervisor, in the Internet course entitled "Rehabilitation Counseling Practicum".
- K. EDUCATION** - Request permission to pay the University of Arkansas, Little Rock, AR, the sum of \$720.00 for the sole purpose of enrolling Gina Fournier, Rehabilitation Counselor I, in the Internet course entitled "Vocational Counseling, Assessment, and Placement".
- L. EDUCATION** - Request permission to pay the College for Lifelong Learning, Tilton, NH, the sum of \$728.00 for the sole purpose of enrolling Elaine Hennessy, Secretary II, in the course entitled "Critical Thinking".
- M. EDUCATION** - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$648.00 for the sole purpose of enrolling Kathryn G.M. Hodges, Accountant III, in the course entitled "Business Ethics".
- N. EDUCATION** - Request permission to pay Springfield College Graduate School, Springfield, MA, the sum of \$3,600.00 for the sole purpose of enrolling Karen Martin-Brown, Vocational Rehabilitation Counselor I, in the courses entitled "Community Project I", "Child and Family Service II", "Women's Issues in Aging", and "Leadership: A Lifelong Journey".
- O. EDUCATION** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$632.00 for the sole purpose of enrolling Sheila Miller, Human Resources Technician, in the course entitled "Algebra I".
- P. EDUCATION** - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$728.00 for the sole purpose of enrolling Lorraine Payeur, Executive Secretary Stenographer, in the course entitled "Health and Society".
- Q. EDUCATION** - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$728.00 for the sole purpose of enrolling Lorraine Payeur, Executive Secretary Stenographer, in the Internet course entitled "Systems Analysis and Design".
- R. EDUCATION** - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$648.00 for the sole purpose of enrolling Teresa Vincent, Program Specialist II, in the course entitled "Business Ethics".

- S. EDUCATION** - Request permission to pay Springfield College Graduate School, Springfield, MA, the sum of \$2,800.00 for the sole purpose of enrolling Douglas Wood, Vocational Rehabilitation Counselor I, in the courses entitled "Project Phase I", "Leadership: A Lifelong Journey", and "Program Evaluation".
- T. EDUCATION** - Request permission to pay Springfield College Graduate School, Springfield, MA, the sum of \$3,600.00 for the sole purpose of enrolling Jennifer Geaumont, Vocational Rehabilitation Counselor I, in the courses entitled "Community Project I", "Child and Family Service II", "Women's Issues in Aging", and "Leadership: A Lifelong Journey".
- U. ENVIRONMENTAL SERVICES** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$518.00 for the sole purpose of enrolling Raymond Gordon III, Supervisor, Reporting and Information Management Section, in the course entitled "Managing Information Systems".
- V. ENVIRONMENTAL SERVICES** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$474.00 for the sole purpose of enrolling Maria Michel, Data Control Clerk III, in the course entitled "Accounting I".
- W. ENVIRONMENTAL SERVICES** - Request permission to pay the University of Massachusetts, Lowell, MA, the sum of \$2,760.60 for the sole purpose of enrolling Ellis Wongsearay, Toxicologist III, in the courses entitled "Industrial Hygiene & Ergonomics" and "Cleaner Production Principles".
- X. ENVIRONMENTAL SERVICES** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$1,200.00 for the sole purpose of enrolling Marjorie Yin, Industrial Hygiene Engineer I, in the course entitled "Public Health Ethics".
- Y. HEALTH & HUMAN SERVICES** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$3,537.00 for the sole purpose of enrolling Margaret Snow, Dental Director, in the courses entitled "Environmental Health", "Public Health Policy", and "Social and Behavioral Health".
- Z. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay Boston University, Boston, MA, the sum of \$1,335.00 for the sole purpose of enrolling Alyssa Adams, Child Protective Services Worker, in the course entitled "Field Education Seminar".
- AA. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay Boston University, Boston, MA, the sum of \$1,375.00 for the sole purpose of enrolling Alyssa Adams, Child Protective Services Worker, in the course entitled "Brief Treatment".
- BB. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay St. Joseph's College of Maine, Standish, ME, the sum of \$750.00 for the sole purpose of enrolling Sandra Auvil, Public Health Nurse Coordinator, in the course entitled "Nursing Informatics".
- CC. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay Springfield College, Manchester, NH, the sum of \$2,000.00 for the sole purpose of enrolling Robert Boisvert, Assistant Administrator, in the courses entitled "Project Phase I" and "Program Evaluation".
- DD. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay Rivier College, Nashua, NH, the sum of \$1,636.00 for the sole purpose of enrolling Melissa Brien, Child Protective Service Worker Coordinator, in the course entitled "Techniques of Counseling".
- EE. HEALTH & HUMAN SERVICES, Employee Assistance** - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$1,296.00 for the sole purpose of enrolling Patricia Thompson, Administrative Assistant, in the courses entitled "American Politics" and "Graphics and Layout in Print Media".

- FF. HEALTH & HUMAN SERVICES, Division of Family Assistance** - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$672.00 for the sole purpose of enrolling Bridgette Dukette, Family Services Specialist II, in the course entitled “Science of Society I”.
- GG. HEALTH & HUMAN SERVICES, Division of Family Assistance** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$995.00 for the sole purpose of enrolling Kerry Nelson, Family Services Specialist Roving Trainer, in the course entitled “Introduction to Exceptionality”.
- HH. HEALTH & HUMAN SERVICES, Office of Program Support** - Request permission to pay Springfield College – School of Human Services, Manchester, NH, the sum of \$846.00 for the sole purpose of enrolling Jennifer Daniels, Administrative Assistant, in the course entitled “Ethics and Law”.
- II. HEALTH & HUMAN SERVICES, Office of Program Support** - Request permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$408.00 for the sole purpose of enrolling Susan Dupuis, Administrative Secretary, in the course entitled “Federal Taxes”.
- JJ. HEALTH & HUMAN SERVICES, Office of Program Support** - Request permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$408.00 for the sole purpose of enrolling Susan Dupuis, Administrative Secretary, in the course entitled “Management/Leadership”.
- KK. HEALTH & HUMAN SERVICES, Division of Public Health Services** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$2,000.00 for the sole purpose of enrolling Dianne Donovan, Program Specialist II, in the courses entitled “Public Health Finance and Budgeting” and “Public Health Economics”.
- LL. HEALTH & HUMAN SERVICES, Division of Public Health Services** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$1,283.00 for the sole purpose of enrolling David Reichel, Program Planner III, in the course entitled “Spatial Statistics”.
- MM. JUSTICE** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$1,688.00 for the sole purpose of enrolling Karen Jensen, Criminal Justice Program Spec, in the course entitled “Professional Seminar: Introduction to Justice Studies”.
- NN. NH HOSPITAL** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$1,688.00 for the sole purpose of enrolling Teresa Bryant, Social Worker III, in the course entitled “Psychological Disorders and Adaptation”.
- OO. NH HOSPITAL** - Request permission to pay Daniel Webster College, Nashua, NH, the sum of \$1,350.00 for the sole purpose of enrolling Bethany Hunt, Recreational Therapist II, in the course entitled “Business Communication”.
- PP. NH HOSPITAL** - Request permission to pay New England College, Henniker, NH, the sum of \$936.00 for the sole purpose of enrolling Heather McAllister, Recreation Therapist II, in the course entitled “Negotiations and Mediation”.
- QQ. NH HOSPITAL** - Request permission to pay Massachusetts College of Pharmacy and Health Science, Boston, MA, the sum of \$2,315.00 for the sole purpose of enrolling Wendy Parker, Pharmacist, in the course entitled “Project Module”.
- RR. NH HOSPITAL** - Request permission to pay New England College, Henniker, NH, the sum of \$936.00 for the sole purpose of enrolling Patrick Rockburn, Security Officer III, in the course entitled “Managing Projects”.

- SS. NH LOTTERY** - Request permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$453.00 for the sole purpose of enrolling Tonya Loving, Data Control Clerk II, in the course entitled "Accounting II".
- TT. TRANSPORTATION** - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$336.00 for the sole purpose of enrolling William Dusavitch, Right-of-Way Agent, in the course entitled "The 20<sup>th</sup> Century".
- UU. TRANSPORTATION** - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$679.50 for the sole purpose of enrolling Donald Lasell, Project Manager, in the online course entitled "Multinational Corporate Finance".
- VV. TRANSPORTATION** - Request permission to pay Keene State College, Keene, NH, the sum of \$517.00 for the sole purpose of enrolling Ryan Lavoie, Safety and Environmental Coordinator, in the courses entitled "Life Diversity" and "Statistics".
- WW. TRANSPORTATION** - Request permission to pay Antioch New England Grad School, Keene, NH, the sum of \$1,850.00 for the sole purpose of enrolling Russell St. Pierre, Environmentalist III, in the courses entitled "Proposal Writing and the Grants Process", "Environmental Writing", and "Conservation Biology".

### LATE ITEMS

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### **Division for Children, Youth and Families**

- A. Authorized the Department of Health and Human Services, Division for Children, Youth and Families (DCYF) and Division for Juvenile Justice Services (DJJS) to retroactively amend an existing agreement with Eckert Youth Alternatives, Inc., Clearwater, Florida (Vendor #98218), for the operation of camp E-TOH-ANEE, a year round wilderness camp the serves 33 male youth, which was approved by the governor and Executive Council on December 20, 2000 (Item #98), by reducing the price limitation by \$177,792, to a new price limitation of eight million, three hundred and twenty-five thousand, nine hundred and sixteen dollars (\$8,325,916), effective January 1, 2004.

#### **ATTORNEY GENERAL**

##### **Department of Justice**

- B. Authorized the NH Department of Justice to establish two positions within budget class 046 (Consultants) for the purpose of contracting for legal services that are necessary to implement the federal Help America Vote Act, in account #010-0203367, effective upon Fiscal Committee and Governor and Council approval through June 30, 2005.

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

##### **Division of Accounting Services**

- C. Authorized the Department of Administrative Services to enter into an educational tuition agreement and to pay said costs in the amount of \$400.00 as follows: Institution- New England College, Course Titles- Managing Projects, Course Dates- September 7, 2004 through October 19, 2004, Employee- Ann-Marie Hartshorn (Agency Records Auditor), Vendor Code- PS3657, Total Cost of Courses- \$936.00, State Share- \$400.00, Distribution Codes: 010-014-1310-0900802, Source of Funds- 100% State.
- D. Authorized the Department of Administrative Services to enter into an educational tuition agreement and to pay said costs in the amount of \$400.00 as follows: Institution- New England College, Course Titles- Managing Projects, Course Dates- September 7, 2004 through October 19, 2004, Employee- Kelly Brown (Agency Records Auditor), Vendor Code- PS3657, Total Cost of Courses \$936.00, State Share- \$400.00, Distribution Codes: 010-014-1310-090-0802, Source of Funds- 100% State.

**DEPARTMENT OF TRANSPORTATION**

- E. Authorized the Department of Transportation to enter into an educational tuition agreement and to pay said costs in the amount of \$1264.00 as follows: Institution UNH Durham NH, Course Titles- Network Exploration (an online course) and Business Statistics, Degree Program- Bachelor's in Accounting/2007, Course Dates- August 30, 2004 through December 10, 2004, Employee- Kathryn Dow (Account Clerk III), Vendor Code- 68039, Total Cost of Courses- \$2528.00, State Share- \$1264.00, Source of Funds- 100% Highway.
- F. Authorized the Department of Transportation to enter into an educational tuition agreement and to pay said costs in the amount of \$296.00 as follows: Institution NH Technical Institute, Concord NH, Course Titles- Fiber Optics & Transmission Lines, Degree Program- Associates Degree Broadband Networking, Course Dates- September 7, 2004 through December 21, 2004, Employee- David S. Chase, Vendor Code- 92402, Distribution Code- 015 096 3017 092 0802, Total Cost of Courses- \$592.00, State Share- \$296.00, Source of Funds- 100% Highway.

**DEPARTMENT OF SAFETY**

- G. Authorized to revise and amend the Governor and Council submission dated April 2, 2004 and approved by the Governor and Council as Item #B on May 9, 2004 as follows: Amend item #2 of the request to read: The Department of Safety, Office of the Commissioner, respectfully requests your approval to reallocate the local eligible share of the 2004 Homeland Security Grant from the United States Department of Homeland Security to cities, towns and counties in New Hampshire by eliminating population-based grants and allocating the funds entirely on the basis of threat.
- H. Authorized the Department of Safety, Division of State Police, to amend an existing lease with Lighthouse Trust of 124 Hall Street, Concord, NH., vender code 42634. This amendment extends the current and date of August 31, 2004 to May 31, 2005. The current rent remains at \$4,687.50 per month for a total of \$42,187.50. Funding is available in 010-023-4408-022.
- I. Authorized the Department of Safety, Division of Administration, to enter into a sole source \$9,654.58 maintenance agreement with Neopost Inc. to perform annual maintenance and rental fees on several pieces of mailing equipment at The Department of Safety. Vender code 69552. The agreement is effective with Governor and Council through June 30, 2005. Funding is available in 010-0232320-020.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES****Division of Behavioral Health**

- J. Authorized the Department of Health and Human Services to amend contract 850505, with NAMI New Hampshire, 15 Green Street, Concord, New Hampshire, which was originally approved by Governor and Council on July 16, 2003, item number 135, to provide family support by increasing the price limitation by \$97,008 from \$592,517 to \$689,525. The effective date of this amendment is retroactive to July 1, 2004, though September 30, 2004.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES****Division of Behavioral Health**

- K. Pursuant to the provisions of NH RSA 21-I:56, I, HHS seeks to reclassify position number 15729 from Internal Auditor II, salary grade 21, to an Administrator IV, salary grade 33.
- L. Pursuant to the provisions of NH RSA 21-I:56, I, HHS to reclassify position number 14916 from a building and grounds utility person, salary grade 8, to a program planning and review specialist, salary grade 28.
- M. Pursuant to the provisions of NH RSA 21-I:56, I, HHS to reclassify position number 14950 from an Internal Auditor, Salary Grade 21, to a program Specialist IV, salary grade 25.
- N. Pursuant to the provisions of NH RSA 21-I:56, I, HHS to reclassify position number 14634 from a word processor operator I, salary grade 9, to a Program planner I, salary grade 19.
- O. Pursuant to the provisions of NH RSA 21-I:56, I, HHS to reclassify position number 16482 from a Refrigeration Mechanic, salary grade 14, to a Program Planner I, salary grade 19.

**ITEMS REMOVED FROM THE TABLE**

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Wiczorek, voted to remove item #54- which was tabled at the July 28, 2004 Meeting.

**NH FISH AND GAME DEPARTMENT**

#54 The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Burton and with Councilor Wheeler voting **no**, voted to approve the request to enter into a contract with Mark Damian Duda & Associates, Inc., Harrisonburg, VA, for the purpose of implementing a Big Game Population Preference Survey in order to quantify resident opinions, concerns and desires regarding bear, moose, turkey and deer populations and their management in NH, in the amount of \$20,000. Effective upon G&C approval through October 31, 2004.

Next Governor and Executive Council meeting is scheduled for Wednesday, September 8, 2004 at 10:00 a.m. at The Southern NH Hospitality Center, Manchester, NH.

The Honorable Board then Adjourned