

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, New Hampshire
January 15, 2003 10:30 a.m.

The Governor and Executive Council convened at 10:30 a.m. with all members present

The Governor and Executive Council on motion of Councilor Wieczorek, seconded by Councilor Wheeler accepted the minutes of January 9, 2003.

The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, confirmed the appointment of several persons nominated for Civil Commissions from the January 9, 2003 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

The Governor and Executive Council swore in the following representative-elect.

District No. 67 (Wards 1-6, Rollinsford, Somersworth Wards 1-5)

Julie Brown, r, Rochester (414 Lilac City East) 03867.

The Governor and Council, on motion of Councilor Wieczorek, seconded by Councilor Griffin, voted to set the special election for state representative in Hillsborough County District No. 50. The special election will be held on April 8, 2003. The primary will be held on March 4, 2003 and the filing period will begin on January 21, 2003 and end on January 27, 2003.

NOMINATIONS

Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Nick Vailas, Bedford
Succeeding: Donald Shumway (resigned)
Salary: MM \$102,704

Effective Date: Upon Confirmation
Term End Date: February 3, 2007

POLICE COMMISSION

David Lavoie, Nashua
Term: September 1, 2006

Effective: September 1, 2003

NOMINATION AND CONFIRMATION

The Governor nominated, then on motion of Councilor Griffin, seconded by Councilor Spaulding voted to confirm the following appointment:

Acting Commissioner

DEPARTMENT OF ENVIRONMENTAL SERVICES

Bob Monaco, Stratham
Succeeding: Dana Bisbee (resigned)
Salary: No Compensation

Effective: Upon Confirmation
Term: To serve at pleasure of the Governor

OFFICE OF STATE PLANNING

The Governor and Council acted as follows:

#1 Authorized to enter into an Agreement with the US Environmental Protection Agency to accept and expend \$1,029,412.84 to implement the NH Estuaries Project Year 6 and Year 7 work plans. Effective upon G&C approval to December 31, 2004.

#2 Authorized request to transfer \$18,200, as specified in letter dated December 4, 2002.

#3 **WITHDRAWN** – The Governor withdrew the request of the Department of Economic Development and the Department of Environmental Services to enter into a Memorandum of Agreement to continue the multi-agency effort aimed at increasing the use of recycled materials in production process in NH. Effective upon G&C approval through June 30, 2003.

#4 Authorized to enter into an Agreement with Exeter River Advisory Committee, Exeter, NH, to conduct the third annual Exeter River Alewife Festival, under the provisions of the NH Coastal Program, in the amount of \$5,000. Effective upon G&C approval to June 30, 2003.

#5 Authorized to enter into a **sole source** Agreement with Northeast Resource Recovery Association, Chichester, NH, to provide technical assistance relative to community-based recycling as an alternative to solid waste disposal, in the amount of \$18,200, with an initial payment of \$6,200. Effective upon G&C approval through June 30, 2003.

#6 Authorized to enter into an Agreement with the County of Merrimack, to provide 16 units of transitional housing, in the amount of \$285,000, under the provisions of the Community Development Block Grant Program. Effective upon G&C approval to June 30, 2004.

#7 Authorized to enter into an Agreement with the Town of Conway, NH to assist the RDC in improving its revolving loan fund, in the amount of \$30,000, under the provisions of the Community Development Block Grant Program. Effective upon G&C approval until December 31, 2003.

#8 Authorized to enter into an Agreement with the Town of Bristol, NH, for the purpose of upgrading the Town's wastewater treatment facility, in the amount of \$247,500, under the provisions of the Community Development Block Grant Program. Effective upon G&C approval to June 30, 2004.

#9 Authorized to enter into an Agreement with the Town of Milton, NH, for the purpose of assisting the expansion of a private company, in the amount of \$700,000, under the Community Development Block Grant Program. Effective upon G&C approval until December 31, 2004.

#10 Authorized to amend an existing Agreement with the Town of Newmarket, NH, (previously approved by G&C on 7-21-99, item#10, amended 10-24-01, item #9), to complete rehabilitation of 7 units of sub-standard housing by extending the end date June 30, 2002 to December 31, 2002.

#11 Authorized to **retroactively** amend an existing Agreement on a **sole source** basis with Planning Decisions, Inc., York Harbor, ME, (previously approved by G&C on 4-17-02, item #4), by extending the end date from December 31, 2002 to June 30, 2003 and increasing the dollar amount by \$6,500 to a new total of \$56,500 for the purpose of providing technical planning assistance for an additional two communities.

#12 Authorized to **retroactively** amend an existing Agreement with the City of Portsmouth, NH, (previously approved by G&C on 8-14-02, item #13), for the purpose of extending the ending contract date from December 31, 2002 to December 31, 2003, for stormwater and sewer system improvements.

#13 Authorized to **retroactively** amend an existing Agreement with the University of NH, Durham, NH, (previously approved by G&C on 7-10-02, item #3), for the purpose of extending the end date from December 31, 2002 to June 30, 2003 to evaluate and analyze the effectiveness of the stakeholder group survey as a planning tool.

#14 Authorized to accept and place on file the Land Conservation Investment Program Monitoring & Enforcement Activities report of FY02. **Informational.**

EXECUTIVE COUNCIL

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Wieczorek:

#14A Authorized an annual salary step increase within the salary range for the unclassified position of Executive Assistant of the Executive Council, for Joanne C Ruel from Group AA, step 1 (\$43,860) to Group AA, step 2 (\$46,604) effective January 30, 2003.

ADJUTANT GENERAL

The Governor and Council acted as follows:

#15 Authorized to accept material donations in the amount of \$907.35 for the NH State Veterans Cemetery of be used for the betterment of the cemetery as listed in letter dated December 16, 2002.

#16 Authorized to reclassify position #41562, Electronic Technician I, Salary Grade 17 to Inventory Control Supervisor, Salary Grade 14, for support needed to operate the newly implemented Integrated Engineering Management System, used in the tracking of utilities, personnel, and maintenance expenditures for the purpose of analyzing, formulating, and generating the annual federal/state operation and maintenance agreement. This position is currently vacant.

#17 Authorized to enter into a no cost amendment to an existing memorandum of agreement with the NH Department of Fish and Game to perform Habitat Management and Monitoring of the Concord Municipal Airport Conservation Zones, by extending the end date from January 31, 2003 to April 30, 2003.

ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#18 Authorized Bureau of Court Facilities, to pay the invoice from SimplexGrinnell, as detailed in letter dated December 31, 2002, a total cost of \$1,365.60 for labor and parts to the emergency lighting located in the Plymouth District Court.

#19 Authorized Bureau of Court Facilities to pay the invoice from R.B. Allen Co., Inc., as detailed in letter dated December 31, 2002, a total of \$2,051 for labor and parts to the fire alarm system located in the Rockingham County Courthouse.

#20 Authorized to waive the State's workers' compensation lien related to Robin Belyea who is no longer employed by the NH Department of Transportation, and is no longer receiving workers' compensation benefits from the State. The State had determined that it would be best to settle for \$35,000 and counsel for Robin Belyea has agreed and now seeks approval of lien waiver in order to achieve a just and efficient resolution of this case, it is the request to exercise the discretion afforded them and waive the workers' compensation lien, as described in letter dated December 17, 2002.

#21 **WITHDRAWN** – The Governor withdrew the request of the Bureau of Purchase and Property, to enter into a statewide agreement with the vendors, as listed in letter dated December 9, 2002, to provide information technology services as well as grant permission to implement these agreements under an approved process. These agreements have a six year term, ending June 30, 2005 contingent upon performance reviews to occur every two years. Effective upon G&C approval.

#21A Authorized to contract with Johnson Controls, Inc., Lynnfield, MA, for mechanical equipment service and maintenance, in the amount not to exceed \$754,252.40. Effective upon G&C approval through December 31, 2005.

#21B Authorized that Working Capital Warrant #03-08 be Authorized to cover expenditures for the Month of February 2003, in the amount of \$320,000,000. (2)Further Authorized to accept reporting expenditures of Working Capital Warrant #03-06 for \$433,440,025.29 for the month of December and recommends the balance of \$96,559,974.71 be lapsed.

#21C Authorized Bureau of General Services to contract with The Scott Lawson Group, Ltd, Concord, NH, for removal and monitoring of Asbestos-Containing Material at the State House Annex, Concord, NH, in an amount of \$5,485. Effective January 24, 2003 to end on January 26, 2003.

TREASURY DEPARTMENT

The Governor and Council acted as follows:

#22 Authorized to accept and expend \$30,000 of Unique Plan Administration Fee revenues from the period of G&C approval to June 30, 2003, as indicated in letter dated December 31, 2002, to process administrative expenses connected with the Scholarship program through fiscal year 2003.

#23 Authorized to enter into a sole source contract with Bottomline Technologies Inc., Portsmouth, NH, for the purpose of providing services to implement "CheckMatch", in the amount of \$6,240. Effective upon G&C approval through December 31, 2003.

CULTURAL RESOURCES

The Governor and Council on motion of Councilor Burton, seconded by Councilor Spaulding authorized:

#24 Authorized Division of Libraries to accept and expend a grant from Easter Seals NH, for the Family Resource Connection to develop "Early Literacy Kits" and "Books for Babies and Beyond" programs, in the amount of \$33,792. Effective upon G&C approval through March 31, 2004.

ATTORNEY GENERAL

The Governor and Council acted as follows:

#25 **WITHDRAWN** – The Governor withdrew the request to accept and expend a grant from the federal Office of Justice Programs, Bureau of Justice Assistance for Residential Substance Abuse Treatment and to direct the Director, Bureau of Accounting Services to deposit same within entitled Residential Substance Abuse Treatment, as indicated in letter dated January 2, 2003, in the amount of \$349,605. Effective upon G&C approval to September 30, 2004. (2) Further Authorized Department of Justice to enter into subgrants for Residential Abuse Treatment, as indicated in letter dated January 2, 2003. Effective upon G&C approval through September 30, 2004.

#26 Authorized Department of Justice to enter into a subgrant, as detailed in letter dated January 2, 2003, for crisis shelter handicap accessibility improvements for the period of December 12, 2002 to June 30, 2003. **Retroactive.**

#27 Authorized Department of Justice to enter into eight sub-grants, as detailed in letter dated December 31, 2002, to be used to increase the number of communities reporting National Incident Based Reporting System data to State Police. Effective upon G&C approval to December 31, 2003.

BANKING DEPARTMENT

#28 **WITHDRAWN** – The Governor withdrew the request to establish an Accounting Technician position through June 30, 2003, as specified in letter dated December 18, 2002.

INSURANCE DEPARTMENT

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Griffin:

#29 Authorized to adjust the budget for Market Conduct Examinations, (previously approved by G&C on 6-26-02, item #68), by \$54,554, through June 30, 2003, as detailed in letter dated December 12, 2002.

EMPLOYMENT SECURITY

The Governor and Council acted as follows:

#30 **WITHDRAWN** – The Governor withdrew the request to reclassify two positions, #11320 and #11339, Legal Secretary III, salary grade 13, to Paralegal I, salary grade 16, to restructure the support staff positions to better serve this agency's legal matters. These positions are currently vacant.

#31 **WITHDRAWN** – The Governor withdrew the request to reclassify one position #30137, Field Auditor, salary grade 20, to Programs Technician, salary grade 19, to provide much needed additional technical support. This position is currently vacant.

#32 Authorized to enter into an agreement with the Workforce Opportunity Council, Inc., for EmplyOn ClientMatch job match system access services related to assisting the State of NH in the implementation of the Workforce Investment Act including the continued implementation and expansion of the One-Stop System, in the amount of \$177,500 for a two year period upon G&C approval through November 30, 2004.

#33 Authorized to enter into a **retroactive sole source** service agreement with Altura Communications Solutions LLC, for telephone system maintenance services for the NHES Local Job & Information Center, Administrative offices and Centralized Telephone Claims Center, Manchester, NH, in the amount of \$105,000, the total price limitation of the agreement includes an annual maintenance fee of \$20,592 for each of the three annual periods and a contingency amount of \$43,224 for the entire three-year period from December 1, 2001 through November 30, 2004.

#34 Authorized to enter into an amended service agreement with Capital Alarm Systems, increasing the current agreement in the amount of \$4,120 by \$2,000 to a new total of \$6,120 for the annual period effective upon G&C approval through June 30, 2003, and in the amount of \$4,120 by \$240 to a new annual total of \$4,360 for the annual period July 1, 2003 through June 30, 2004 thereby increasing the total current agreement price limitation in the amount of \$12,360 by \$2,240 to the revised total agreement price limitation of \$14,600, (previously approved by G&C on 10-24-01, item #31), through June 30, 2004 for alarm system monitoring and repair services at NHES's offices statewide. **Sole Source.**

#35 Authorized to enter into an amended services agreement with First Choice Office Services, increasing the current agreement in the annual amount of \$30,000 by \$52,000 to the revised total of \$82,000 annually only for the current annual period effective upon G&C approval through June 30, 2003, thereby increasing the total current agreement price limitation in the amount of \$90,000 by \$52,000 to the revised total agreement price limitation of \$142,000, (previously approved by G&C on 5-15-02, item#31), through June 30, 2004 for wall panel and furniture installation services at NHES's office statewide. **Sole Source.**

#36 Authorized to enter into a **retroactive** third tenancy-at-will lease agreement extension with Community Action Program Belknap Merrimack Counties, Inc., for the purpose of leasing office space to CAPBM a NHES's property, Laconia, NH, in an amount not to exceed \$3,532 for the period August 1, 2002 through September 13, 2002. (2)Further Authorized to accept and expend additional funds in the amount not to exceed \$3,532, for the purpose of leasing office space to the CAPBM. Effective August 1, 2002 through June 30, 2003.

#37 Authorized to enter into a lease agreement with GE Capital Modular Space for rental of a box office trailer to locate in Laconia, NH, for temporary claims adjudication training activities, at a cost of \$10,500. Effective upon G&C approval through November 30, 2003 or one year from the date of G&C approval. Subject to approval by Governor's Commission of Disability and air quality certification.

DEPARTMENT OF CORRECTIONS

The Governor and Council acted as follows:

#38 Authorized to add Linda Richardson, Concord, NH, to approved list of Dental Consultants.

#39 Authorized to enter into a contract with Brigade Fire Protection, Inc., (previously approved by G&C on 4-17-02, item #36), for inspections and repairs on sprinkler systems at the NH Prison Facilities, this increases the price limitation from \$47,340 to \$64,340 and increase of \$17,000. **Sole Source.**

#40 Authorized to enter into a **sole source** contract agreement with Simplex Grinnell of Nashua, NH, for maintenance, testing and repair of the Building Service and Fire Protection Equipment connected to the Detection, Alarm and Communications Systems for the Facilities in Concord, Manchester, and Laconia, in an annual amount of \$102,106.92 for a total contract price limitation of \$204,213.84. Effective from February 1, 2003 to January 31, 2005.

#41 Authorized to enter into a contract with Brigade Fire Protection Inc., Boscawen, NH, for the relocation and addition of sprinkler heads at the Northern NH Correctional facility in Berlin, NH, in the amount of \$5,190. Effective upon G&C approval through March 31, 2003.

#42 Authorized to enter into a contract with Simplex Grinnell, for maintenance, testing and repair of the fire safety system at the NH State Prison for Women, in an annual amount of \$4,373 for a total contract of \$8,746. Effective for two years upon G&C approval with the option to renew for an additional period of two years.

#43 Authorized to enter into a contract with Skyline Roofing, Inc., Manchester, NH, for replacement of the C-tier and D-tier roofs at the NH State Prison for Women, in the amount of \$15,600. Effective upon G&C approval through May 1, 2003.

#44 Authorized to enter into a contract with J.P. Chemical Co., Inc., (previously approved by G&C on 4-11-01, item #46), for pest control services at the North Country Facility in Berlin, NH, increasing the price limitation from \$6,588 to \$13,176, and increase of \$6,588 and extends the completion date from April 11, 2003 to April 11, 2005.

#44A Authorized to reimburse Assistant Commissioner Les Dolecal for the cost of relocation expenses from July 26, 2002 through September 19, 2002, for a total amount not to exceed \$9,676.38. **Retroactive.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Burton:

#45 Authorized Division of Parks and Recreation to enter into an agreement with Philip and Stephanie Hames, d/b/a: Littleton Commercial Cleaning, Littleton, NH, as detailed in letter dated December 20, 2002, for daily cleaning of the Peabody and Brookline Learning Center at Cannon Mountain, not to exceed \$8,531.25. Effective upon G&C approval to March 31, 2003.

FISH AND GAME DEPARTMENT

The Governor and Council acted as follows:

#46 Authorized to accept and expend \$239,324 of Federal funds from the Wildlife Conservation Restoration Act and State wildlife grants, as indicated in letter dated December 9, 2002, to provide financial support necessary for work to be done. Effective upon G&C approval through June 30, 2003.

#47 Authorized additions of revenue and expenditure lines to the Wildlife Habitat, as indicated in letter dated December 30, 2002. (2)Further Authorized to expend \$700,000 to partially reimburse the State of NH's General Fund for the purchase price of the Natural Area of the Connecticut Lakes Headwaters Tract, for the acquisition and management.

#48 Authorized to accept and expend an additional \$80,000 in federal funds from the US Fish and Wildlife Service, for use in the construction and development of the Holderness Hunter Education Center. Effective upon G&C approval through June 30, 2003.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#49 **WITHDRAWN** – The Governor withdrew the request to budget unallocated Maintenance of Dams funds in the amount of \$78,130.02 for FY03. Funding budgeted as detailed in letter dated December 2, 2002.

#50 Authorized to expend an amount not to exceed \$45,000 from the Dam Maintenance Fund, to reconstruct a deteriorated culvert and headwalls at the Souhegan Flood Control Site 8 property in Lyndeborough, NH, on a force account basis, through June 30, 2003.

#51 **WITHDRAWN** – The Governor withdrew the request to enter into a **retroactive** agreement with Amro Environmental Laboratories Corporation, Merrimack, NH, to pay for prior fiscal year expenses for biosolids analysis, for the amount of \$16,666. (2)Further Authorized to budget and expend prior year carry forward funds in the amount of \$24,000.50.

#52 **WITHDRAWN** – The Governor withdrew the request to amend a contract with H.L. Turner Group Inc., Concord, NH, (previously approved by G&C on 5-23-01, item #56), for engineering, design and construction services, by \$17,375.60 from \$94,000 to \$111,375.60.

#53 Authorized to **retroactively** amend a Local Source Water Protection grant award to the Dover Conservation Commission, Dover, NH, (previously approved by G&C on 4-11-01, item #59), by extending the completion date to December 31, 2003 from December 31, 2002, due to the underestimated time it would take to complete the project.

#54 Authorized loan agreement with the Town of Goffstown, NH, for the purpose of covering additional eligible costs related to the closure of the Town's landfill, in the amount of \$64,498.62. Effective upon G&C approval.

#55 Authorized loan agreement with the Town of Hooksett, NH, for the purpose of design and construction of improvements to the Town's WWTP including a new compost facility, in the amount of \$3,500,000. Effective upon G&C approval.

#55A Authorized Beacon Cabin LLC's request to construct a ramp with landings to a float, providing 2 slips on 132' of frontage on property located on the Piscataqua River in Portsmouth, NH.

#55B Authorized Michael Marsh's request to construct a fixed pier to a ramp to a float providing two 20' slips on 1000' of frontage on property located at Great Bay in Greenland, NH.

#55C Authorized change of name request to Mark and Karen Bartlett, Lutherville, MD, (previously approved by G&C on 11-13-02), to dredge and fill 104 sq ft within the bank to construct a stairway and two concrete pads to anchor two seasonal piers connected by seasonal walkway in an "U" configuration, providing three slips on an average of 201 ft of frontage on property located at Hermit Cove on Lake Winnepesaukee in Moultonborough, NH.

#55D Authorized Jerome Lemieux's request to construct a pier to a ramp to a T-shaped float providing 3 slips on 167' of frontage on property located at Great Bay on the Piscataqua River in Dover, NH.

#55E Authorized Dolosuki Holdings, LLP's request to amend permit to dredge lakebed and excavate shoreline to construct a dug in boathouse, construct a crib pier and retaining wall around an existing beach area on an average frontage on property located at Wolfeboro Neck on Lake Winnepesaukee in Wolfeboro, NH. (Previously approved by G&C on 8-14-02)

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

#56 Authorized Commissioner's office to reimburse William Wright, Director, Office of Emergency Preparedness for relocation expenses to move the household goods from Falls Church VA, to Concord, NH of up to \$6,892.79 based upon actual expenses incurred.

Office of Health Planning & Medicaid

#57 **WITHDRAWN** – The Governor withdrew the request to enter into a third and fourth year agreement with the Granite State Independent Living, Concord, NH, for health planning services in the amount of \$770,201. Effective **retroactive** to January 1, 2003 through December 31, 2004. **Sole Source.**

Office of Community & Public Health

#58 Authorized to accept and expend \$36,664 in federal funds, as specified in letter dated December 18, 2002.

#59 **WITHDRAWN** – The Governor withdrew the request to accept and expend \$150,890 in federal funds and continue one Program Planner III, position and establish one Pharmaceutical Services Specialists position, two Program Specialist IV positions and two Program Specialist III positions through June 30, 2003, as specified in letter dated December 18, 2002.

#60 **WITHDRAWN** – The Governor withdrew the request to accept and expend \$788,785 in federal funds and establish one Claims Processor II position, one Claims Processor I position, and one Senior Management Analyst position through June 30, 2003, as specified in letter dated December 18, 2002.

#61 Authorized to accept and expend \$317,180 in federal funds, as specified in letter dated December 18, 2002.

#62 Authorized to accept and expend \$160,160 in federal funds, as specified in letter dated December 18, 2002.

#63 Authorized Bureau of Radiological Health, to enter into an agreement with Air Chek, Inc., Fletcher, NC, for radon testing devices, in an amount not to exceed \$19,250. Effective upon G&C approval through June 30, 2004. **Sole Source.**

#64 Authorized Bureau of Rural Health & Primary Care to enter into an agreement with Michael Thompson, Dover, NH, for physician loan repayment, for an amount not to exceed \$56,000. Effective upon G&C approval through June 30, 2005.

#65 Authorized Bureau of Rural Health & Primary Care to enter into an agreement with John D Lloyd, Bristol, NH, for physician loan repayment, for an amount not to exceed \$40,000. Effective upon G&C approval through June 30, 2005.

#66 **WITHDRAWN** – The Governor withdrew the request of the Division of Chronic Disease Prevention, to enter into a contract with the Community Health Access Network, Raymond, NH, to provide statewide cessation services through publicly funded community health centers, totaling \$600,000. Effective upon G&C approval through June 30, 2004.

Behavioral Health

#67 **WITHDRAWN** – The Governor withdrew the request to reclassify position #16158 from a Supervisor II, salary grade 21, to a Program Planning and Review Specialist, salary grade 28, for organizational structure the job accountabilities.

NH Hospital

#68 Authorized to compensate Emmi-Rose Almeida, a Mental Health Worker II, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#69 Authorized to compensate Todd Paris, a Mental Health Worker II, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#70 Authorized to compensate Patricia Lodi, a Mental Health Worker II, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#71 Authorized to compensate Leticia Conrad, a Mental Health Worker III, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#72 Authorized to compensate Pamela Cote, a Registered Nurse III, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#73 Authorized to compensate Christina Paddock, a Mental Health Worker I, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#74 Authorized to compensate Carla Barrett, a Teacher Assistant, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#75 Authorized to compensate Kay Knight, a Nursing Coordinator, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#76 Authorized to compensate Perla Yabut, a Registered Nurse II, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#77 Authorized to compensate Thomas Tirrell, a Mental Health Worker II, in the Patient Care Services area, for lost time while recovering from a work-related injury, Compensation for the State Employees Injured in Line of Duty.

#78 Authorized with Thanks, Glenclyff Home for the Elderly to accept and expend a \$100 donation from the Haverhill Women's Fellowship, as specified in letter dated December 27, 2002.

#79 Authorized with Thanks, Glenclyff Home for the Elderly to accept and expend a \$200 donation from the Cohase Lions Club, as specified in letter dated December 27, 2002.

Division for Children, Youth & Families

#80 **WITHDRAWN** – The Governor withdrew the request to enter into an agreement with Scott Noyes, Sole Proprietor, Exeter, VT, for Water Safety and Supervision Training: Preventing Drowning in Child Care in an amount not to exceed \$60,000. Effective upon G&C approval through February 28, 2005.

#81 Authorized, with Councilor Wheeler voting **no**, to amend an existing Agreement with the NH Community Technical College System, (previously approved by G&C on 5-23-01, item #96), for early child care tuition assistance, by increasing the agreement amount by \$104,000 to a new price limitation of \$304,000 and extending the end date to September 30, 2003. Effective upon G&C approval.

#82 Authorized with Councilor Griffin and Councilor Wheeler voting **no**, to enter into an agreement with Margorie Moreau, New Boston, NH, for rules assistance, in an amount not to exceed \$15,000. Effective upon G&C approval through June 30, 2004.

Division for Juvenile Justice Services

#83 Authorized to accept and expend \$26,979.80 from the NH Dept of Education, as specified in letter dated December 18, 2002.

#84 Authorized to award to the City of Portsmouth, NH, a Juvenile Accountability Incentive Block Grant, for funding the Juvenile Offender Locator Team in the amount of \$20,918. Effective **retroactive** to November 15, 2002 through September 30, 2003.

Division of Child Support Services

#85 Authorized to accept and expend \$100,000 in federal funds, as specified in letter dated December 18, 2002.

#86 **WITHDRAWN** – The Governor withdrew the request to amend an existing Agreement with ACS State and Local Solutions, Inc., Washington, DC, (previously approved by G&C on 4-17-02, item #93), by increasing the Price limitation by \$410,292 from \$2,774,494.38 to \$3,184,786.38 and by adding additional services to the scope of the services for the period May 1, 2002 through April 30, 2005.

#87 Authorized to enter into an agreement with the NH Mediation Program, Inc., Concord, NH, to provide a fourth year of mediation services to parents in Merrimack County to assist them in resolving their differences regarding custody, access and visitation issues in a non-adversarial, confidential setting, in the amount of \$15,000. Effective upon G&C approval through September 30, 2003.

#88 Authorized to enter into an agreement with Merrimack County Visitation Center, Concord, NH, to provide fully supervised visitation and supervised exchange services to families in Merrimack, Grafton, Cheshire, and Rockingham Counties in a safe, secure and structures setting, in the amount of \$24,900. Effective upon G&C approval through September 30, 2003.

#89 Authorized to enter into an agreement with Monadnock Family Services, Inc., Keene, NH, to provide a third year of access, visitation and mediation services to parents in Cheshire County to assist them in resolving their differences regarding custody, access and visitation issues in a non-adversarial, confidential setting, in the amount of \$20,000. Effective upon G&C approval through September 30, 2003.

#90 Authorized to renew an agreement with Tri-County Community Action Program, Incorporated, Berlin, NH, to provide a fifth year of mediation services to parents in Coos County to assist them in resolving their differences regarding custody, access and visitation issues in a non-adversarial, confidential setting, in the amount of \$25,000. Effective upon G&C approval through September 30, 2003.

#91 Authorized to enter into an agreement with Tri-County Community Action Program, Incorporated, Berlin, NH, to provide a third year of mediation services to parents in Carroll County to assist them in resolving their differences regarding custody, access and visitation issues in a non-adversarial, confidential setting, in the amount of \$15,000. Effective upon G&C approval through September 30, 2003.

OFFICE OF ALLIED HEALTH PROFESSIONALS

The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Burton:

#92 Authorized to accept and place on file the Annual Report for Fiscal Year 2002.

DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#93 **WITHDRAWN** – The Governor withdrew the request to reclassify position #13219, Administrator I, Labor grade 27, to an Educational Consultant III, Labor grade 28, for providing leadership and resources to assist all youth and adults in making successful transition, between school and work.

#94 Authorized, with Councilor Wheeler voting **no**, to conduct a one-day progress meeting for Cohort 2, Cohort 3, and Cohort 4 to be held at the Radisson Hotel and Conference Center, Merrimack, NH on January 15, 2003, a total cost not to exceed \$12,113.48. (2)Further Authorized to enter into a contract with the Radisson Hotel and Conference Center, Merrimack, NH, to provide appropriate meeting space and meals for the Best Schools Leadership Institute Cohort 2, Cohort 3, and Cohort 4 on January 15, 2003 in an amount not to exceed \$11,605.48, which is part of the total cost. (3)Further Authorized to exercise the right to reschedule these meetings from the original date of January 15, 2003 in case of inclement weather or unexpected conditions to dates not to go beyond June 30, 2003. **Retroactive.**

#95 **WITHDRAWN** – The Governor withdrew the request to conduct two one-day facilitator training sessions to be held at the Radisson Hotel and Conference Center, Merrimack, NH, on March 20, 2003 and June 9, 2003 for Cohorts II, Cohorts III and IV at a total cost not to exceed \$6,891.18. (2)Further Authorized to enter into a contract with the Radisson Hotel and Conference Center, Merrimack, NH, to provide appropriate meeting space and meals for the Best Schools Leadership Institute facilitators and employees of the Department of Education on March 20, 2003 and June 9, 2003 in an amount not to exceed \$6,679.48, which is part of the total cost. (3)Further Authorized to exercise the right to reschedule these meetings from the original date of March 20, 2003 and June 9, 2003 in case of inclement weather or unexpected conditions to dates not to go beyond June 30, 2003.

#96 Authorized to accept and expend grant funds from the NH Highway Safety Agency in the amount of \$42,600, for the purpose of participating in a program titled Crash-The Science of Collision. Effective upon G&C approval through June 30, 2003.

#97 Authorized to enter into a **sole source** contract with Sun Associates Educational Technology Integration, Inc., North Chelmsford, MA, to provide evaluation services for Project New Teachers II. Effective upon G&C approval through June 30, 2004.

#98 **WITHDRAWN** – The Governor withdrew the request to enter into a contract with Dr. G. William Porter, Sole Proprietor, Gilford, NH, for the purpose of improving the administration of the School Building Aid Program, in an amount not to exceed \$4,940. Effective upon G&C approval through June 20, 2003. (2)Further Authorized payment for services rendered and approved in lieu of withholding 25% of the total of the contract.

#99 Authorized Division of Adult Learning and Rehabilitation to **retroactively** amend contract with Northeast Deaf and Hard of Hearing Services, Inc., Concord, NH, (previously approved by G&C on 4-17-02, item #114), by extending the termination date from December 31, 2002 to June 30, 2003, due to rescheduling of meetings.

#100 **WITHDRAWN** – The Governor withdrew the request to amend a sole proprietor contract with Emma Wood Rous, Durham, NH, (previously approved by G&C on 12-5-01, item #70, and renewal option on 7-10-02, item #107), to provide facilitation services by increasing the contract price from \$9,250 by \$9,500 to an amount not to exceed \$18,750. Effective upon G&C approval to June 30, 2003.

#101 **WITHDRAWN** – The Governor withdrew the request to amend contract with Kristen Harris, Portsmouth, NH, (previously approved by G&C on 10-9-02, item #102), to increase the contract from \$15,000 to a new limit that is not to exceed \$40,000, to provide complaint investigative services. Effective upon G&C approval through June 30, 2003.

#102 Authorized to grant funds with the Carl D Perkins Vocational Education Act to Strafford County Department of Corrections, to assist recipients in operating their approved vocational education or apprenticeship programs, in the amount of \$17,749 and Authorized unencumbered payment of said grant with internal accounting control within the Department of Education. Effective upon G&C approval through June 30, 2003.

#103 Authorized to enter into **sole source** grants with the Institute on Disability, University of NH, Office of Sponsored Research, and Alliance for Community Supports, Manchester, NH, to provide training and service for those who are supporting educationally disabled students who are at risk of school dropout. (2)Further Authorized unencumbered payment of said grants with internal accounting control within the Department of Education, in an amount not to exceed \$484,791.81. Effective upon G&C approval through September 30, 2003.

#104 Authorized to grant funds to the Southeastern Regional Education Service Center, Inc., Bedford, NH, for on-site evaluations for programs designed for children and youth with disabilities. (2)Further Authorized unencumbered payment of said grant with internal accounting control within the Department of Education, in an amount not to exceed \$817,542.72. Effective January 1, 2003 through June 30, 2004, pending legislative approval of the next biennial budget. **Retroactive.**

NH COMMUNITY TECHNICAL COLLEGE SYSTEM

The Governor and Council acted as follows:

#105 Authorized to expend \$70,809 from the non-lapsing account for the purpose of upgrading the equipment for programs at the Berlin campus and Laconia campus, as specified in letter dated December 18, 2002.

#106 Authorized to expend \$67,625 from the non-lapsing account for the purpose of upgrading the education stimulation equipment for the nursing program at NH Technical Institute, as specified in letter dated December 18, 2002.

#107 **WITHDRAWN** – The Governor withdrew the request to establish a Secretary II position through June 30, 2003, as specified in letter dated December 18, 2002.

CHRISTA MCAULIFFE PLANETARIUM

The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Burton authorized:

#108 Authorized to accept and expend \$15,000 from the University System of NH, for outreach efforts under the NASA Workforce Development Grant through August 31, 2003.

POLICE STANDARDS & TRAINING COUNCIL

The Governor and Council acted as follows:

#109 Authorized to accept and expend grant funds from the NH Highway Safety Agency, for a grant entitled Traffic Crash Investigation Training, in the amount of \$33,092.52. Effective upon G&C approval through June 30, 2003. (2)Further Authorized to enter into a contract with the Institute of Police Technology and Management of the University of North Florida, to provide three training courses in furtherance of the grant above, to be held at the NH Police Standards and Training facility in Concord, NH, in the amount of \$11,500 each for the first two courses and \$7,500 for the third course, for a contract limitation of \$30,500, before the end of the fiscal year June 30, 2003.

#110 **WITHDRAWN** – The Governor withdrew the request to enter into a service agreement with Richard Ayres of Fredericksburg, VA, to provide instruction in a one two-day session of “Managing the Problem Employee” to be held at the NH Police Standards and Training facility in Concord, at a cost of \$4,000, before the end of the fiscal year June 30, 2003.

#111 Authorized to enter into a service agreement with Forensic Consulting of New England LLC, Manchester, NH, to provide instruction in one three-day session of “Fingerprint Techniques and Classification” at a cost of \$2,000, one five-day session of “Latent Recovery Techniques” at a cost of \$3,000, and a one three-day session of “Dust and Bust” at a cost of \$2,000, with all classes to be held at the NH Police Standards and Training Facility in Concord, NH during the fiscal year 2003, at a total cost of \$7,000.

DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#112 Authorized Division of Motor Vehicles to accept an Explosive Detection Dog from the Working Dog Foundation of Concord, NH, to interact with the hundreds of commercial vehicles officers sees daily. The total value is \$5,000.

#113 Authorized Division of Motor Vehicles to reclassify a Secretary II, labor grade 9, position # 10493 to an Assistant to the Director of Motor Vehicles, labor grade 28, to relieve the Director of some duties.

#114 **WITHDRAWN** – The Governor withdrew the request of the Division of Watercraft Safety to extend position 8T029, Staff Development & Training Specialist from January 30, 2003 through June 30, 2003, to establish the required Boater Education Programs.

#115 **WITHDRAWN** – The Governor withdrew the request of the Division of Watercraft Safety to extend position #8T027, Technical Support Specialist IV from G&C approval through June 30, 2003, to establish the require Boater Education Education.

#116 Authorized Division of Motor Vehicles to accept and expend \$21,119 grant from the Federal Motor Carrier Safety Administration titled Intelligent Transportation System Partnership Agreement, for safety information exchange, credentials administration, and electronic screening. This grant is a 50% in-kind matching grant that will be matched with existing resources within the Division of Motor Vehicles. Effective upon G&C approval through April 2003.

#117 Authorized Division of Fire Safety and Emergency Management to execute mitigation grant agreement with the Town of Gorham, NH, for the purpose of riverbank stabilization in the Androscoggin River, in the amount of \$7,091. Effective upon G&C approval through March 31, 2003.

#118 Authorized Division of Fire Safety and Emergency Management to execute a mitigation grant agreement with the Town of Northfield, NH, for the purpose of replacing an old inadequate drainage system on Hodgdon and Zion Hill Roads, in the amount of \$11,964. Effective upon G&C approval through March 31, 2003.

#119 Authorized Division of Fire Safety and Emergency Management to execute a mitigation grant agreement with the Town of Salem, NH, for the purpose of removing structures and restoring wetlands on South Broadway, in the amount of \$33,075. Effective upon G&C approval through March 31, 2003.

#120 Authorized Division of Fire Safety and Emergency Management to execute a mitigation grant agreement with the Town of Gorham, NH, for the purpose of restoring the Moose River flood control berms to pre-storm configurations, in the amount of \$7,963. Effective upon G&C approval through March 31, 2003.

#121 Authorized Division of Fire Safety and Emergency Management to execute a mitigation grant agreement with the Town of Columbia, NH, for the purpose of replacing existing undersized culverts with larger structures to provide better drainage, in the amount of \$11,686. Effective upon G&C approval through March 31, 2003.

ELECTRICIANS BOARD

The Governor and Council on motion of Councilor Burton, seconded by Councilor Wheeler:

#122 Authorized to accept and expend an additional \$4,539.79 in examination fees over the amount budgeted for FY03, due to the increase of applicants for licensing.

DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#123 Authorized to accept and place on file the Department's Equipment Acquisition Plan status report for the period ending November 30, 2002. **Informational Item.**

#124 Authorized Bureau of Finance and Contracts, payment of small claims occasioned by accidents due to the activities of the Department, as specified in letter dated November 27, 2002 "Blanket approval to pay small claims."

#125 Authorized Bureau of Right-of-Way, Contemplated Award List for the period November 27, 2002 through December 30, 2002, as specified in letter dated December 30, 2002.

#126 Authorized Bureau of Right-of-Way, petition for a hearing on alterations to improve the intersection of Bow Center Rd and Bow Bog Road, Class II Highway, in the Town of Bow, NH, for a suggested budget of \$1,609.50.

#127 Authorized Bureau of Right-of-Way to transfer a remnant parcel of the State owned property for land needed for the re-alignment and construction of NH Route 108 in the Town of Newfields. Land and easement are required from Barbara C Hayden (parcel 7) as part of the re-alignment.

#128 Authorized Bureau of Right-of-Way to Quitclaim to the two abutting property owners whatever interest the State of NH may have in the Old NH Route 85 Highway Easement that is more than twelve meters Southerly of NH Route 85 construction base line, and twenty-two meters Westerly of the NH Route 108 construction baseline, as now traveled, in the Town of Newfields to the two abutting property owners, where it abuts other land of each said owner.

#129 Authorized Bureau of Rail & Transit to enter into an agreement with Community Action Program/Belknap-Merrimack Counties, Inc., Concord, NH, to facilitate in-plant production and delivery for three transit buses for public transportation services in the City of Concord, in an amount not to exceed \$15,000 in Federal Transit Administration Funds. Effective January 30, 2003 through July 30, 2003.

#130 Authorized Bureau of Rail & Transit to enter into an agreement with Advance Transit, Inc., Wilder, VT, for funding for six buses, for an amount not to exceed \$1,428,000.

#131 Authorized Bureau of Rail & Transit to enter into an agreement with Southwest Region Planning Commission, Keene, NH, to undertake transportation study in the City of Keene, for a fee not to exceed \$15,000.

#132 Authorized Bureau of Rail & Transit to amend the existing agreement with Tri-County Community Action Program, Inc., Berlin, NH, (previously approved by G&C on 6-12-02, item #136), to change the amount of the current contract from \$126,328 to \$132,028 in Federal Transit Administration funds, for unexpected balances from the previous years contracts.

#133 Authorized to modify agreement with Nashua Regional Planning Commission, Nashua, NH, (previously approved by G&C on 7-14-00, item #154, amended 12-19-01, item #123), to study the Route 101A corridor by increasing the total amount payable under the agreement by \$47,260 from \$273,000 to \$320,260 and extend by twenty-four months from December 31, 2002 to December 31, 2004. **Retroactive.**

#134 Authorized to enter into an agreement with The Initiative for a 20/20 Vision for Concord, Concord, NH, to assist the City of Concord and NHDOT to implement the strategies developed through Phases I and II of the Concord 20/20 Initiative, for a fee not to exceed \$495,654. Effective upon G&C approval through December 31, 2004.

#135 Authorized Bureau of Highway Design to enter into an agreement with Parsons Brinckerhoff Quade & Douglas, Incorporated, Manchester, NH and Boston, MA, for study of improvements to US Route 1 Bypass in the City of Portsmouth, NH, for a total fee not to exceed \$1,392,425.77. Effective upon G&C approval through a twenty-four month period.

#136 Authorized Bureau of Highway Design to enter into an agreement with Edwards and Kelcey, Incorporated, Manchester, NH, for final design of improvement of section of US Route 3/NH Route 11 in Vicinity of Belknap Mall in Town of Belmont, for a total fee not to exceed \$465,200. Effective upon G&C approval through a twenty-four month period.

#137 Authorized Bureau of Highway Design to modify agreement for engineering and environmental services with Vanasse Hangen Brustlin, Incorporated, Bedford, NH and Watertown, MA, (previously approved by G&C on 10-10-01, item #152), for preliminary design of reconstruction and widening of section of NH Route 125 in Town of Plaistow and Kingston, by increasing the total amount payable under the agreement by \$225,021 from \$1,241,631 to \$1,466,652.

#138 Authorized Transportation Planning to enter into an agreement with the City of Franklin, NH, to provide a preliminary engineering design for the Route 3 and Industrial Park Dr intersection for a fee not to exceed \$99,131. Effective upon G&C approval through November 1, 2003.

#139 Authorized the Bureau of Highway Design to enter into an agreement with Vanasse Hangen Brustlin, Incorporated, Bedford, NH and Watertown, MA, for preliminary design of improvement of 3.5 mile section of Spaulding Turnpike in Town of Newington/City of Dover, for a total fee not to exceed \$2,647,853.61. Effective upon G&C approval through forty months.

#140 Councilor Wieczorek moved to Table this item. There, being no second to that motion, a roll call vote was requested, the results being: Councilor Burton – yes, Councilor Spaulding – yes, Councilor Griffin – no, Councilor Wieczorek – no, and Councilor Wheeler – yes, Authorized The Bureau of Construction approve contract with George R Cairns & Sons, Inc., Londonderry, NH, on the basis of a low bid of \$5,734,477.93, for pavement widening and rehabilitation, drainage construction and waterline construction beginning at the US Route 302 and NH Route 16 intersection in North Conway proceeding to US Route 302 and NH Route 16 intersection with Artist Falls Rd. Also included in the project are signal upgrades and capacity improvements to four intersections. (2)Further Authorized a contingency in the amount of \$286,723.90 be approved for payment of latent conditions which may appear during execution of the project. Effective upon G&C approval through October 1, 2003.

#141 Authorized Bureau of Construction to increase the contingency for contract with Pike Industries, Inc., Belmont, NH, (previously approved by G&C on 6-12-02, item #148B), by \$103,317 from \$241,073.04 to \$344,390.04, on a basis of a low bid of \$3,443,900.55 with 7% contingency of \$241,073.04 for an original contract encumbrance of \$3,684,973.59 from Consolidated Federal Aid Appropriation. (2)Further Authorized to increase referenced contingency amount to \$344,390.04 and revise contract encumbrance to \$3,788,290.59 for pavement rehabilitation and safety work along NH Route 103 beginning at the intersection of Brookside Dr in Newbury and proceeding east approximately seven miles to the Bradford/Warner Town line.

#142 Authorized Bureau of Construction approve contract with DeLucca Fence Company, Inc., Pittsfield, ME, on the basis of a low bid of \$248,942.59, for construction of a five-foot high snow screening and nine-foot high protective screening on twenty-two bridges on and over NH Rout 101 and Interstate 93 from the east end of NH Route 101 to Interstate 93 in Manchester plus four bridges on Interstate 93 in the Manchester/Hooksett area. (2)Further Authorized a contingency in the amount of \$24,894.26 for payment of latent conditions which may appear during execution of the project. Effective upon G&C approval through June 6, 2003.

#143 Authorized Bureau of Construction approve contract with Nicom Coatings, Corp., of Barre, VT, on the basis of a low bid of \$120,000, consists of crack sealing a segment on I-93, including the interchange ramps and paved crossovers, begins just north of Exit 20 in Tilton and proceeds north approximately 17.5 miles to just south of Exit 24 in Ashland. (2)Further Authorized a contingency in the amount of \$18,000 for payment of latent conditions which may appear during execution of the project. Effective upon G&C approval through June 27, 2003.

#144 Authorized Bureau of Public Works to increase the contingency y \$2,685 with Northeast Safe-T Solutions (previously approved by G&C on 10-9-02, late item #C), for a total contingency of \$6,250, for the purpose of Flooring Replacement, Concord, NH.

#145 Authorized Bureau of Public Works to enter into an contract with Victor Virgin Construction Corporation West Franklin, NH, for replacing sidewalk at Main Building, State Office Park South, Concord, NH, for a lump sum price of \$16,884. (2)Further Authorized a contingency in the amount of \$2,530 for payment of latent conditions which may appear during execution of the project.

#146 Authorized Bureau of Public Works to enter into an agreement with Ewing Electrical Company Inc., Deerfield, NH, for Fire Alarm System Installation, Main Building State Office Park South, Concord, NH, for a lump sum price of \$203,750. (2)Further Authorized a contingency in the amount of \$36,675 for payment of latent conditions which may appear during execution of project.

#147

TUITION REQUESTS

The Governor and Council on motion of Councilor Burton, seconded by Councilor Wieczorek authorized:

- A. **ADMINISTRATIVE SERVICES** - Request permission to pay New Hampshire Community Technical College, Concord, NH, and the sum of \$214.00 for the sole purpose of enrolling Vicki Tinsley, Information Technology Manager IV, in the course entitled "XML".
- B. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Plymouth State College, Plymouth, NH, and the sum of \$640.67 for the sole purpose of enrolling Maryanne Cantor, Professor, in the course entitled "Operations Management".
- C. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Grambling State University, Grambling, LA, and the sum of \$477.00 for the sole purpose of enrolling C. Bean Doran, Professor, in the on-line course entitled "Adult Learning & Development".
- D. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Franklin Pierce College, Concord, NH, and the sum of \$720.00 for the sole purpose of enrolling Kilee Douglass, Human Resources Assistant, in the course entitled "Organizational Behavior".
- E. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Southern New Hampshire University, Manchester, NH, and the sum of \$452.00 for the sole purpose of enrolling Sheri Gonthier, Financial Aid Officer, in the course entitled "Introduction to Investments".
- F. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$994.00 for the sole purpose of enrolling Lynn Kilchenstein, Associate VP of Academic Affairs, in the course entitled "Bibliography and Methods".
- G. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Boston University, Boston, MA, and the sum of \$1,269.00 for the sole purpose of enrolling Valerie Mahar, Director of External Affairs, in the course entitled "Group Problem Solving".
- H. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Park University, Parkville, MO, and the sum of \$426.00 for the sole purpose of enrolling Bret Peterman, Technical Support Specialist, in the on-line course entitled "Principles of Management".
- I. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay Park University, Parkville, MO, and the sum of \$426.00 for the sole purpose of enrolling Bret Peterman, Technical Support Specialist, in the on-line course entitled "Computer System Analysis and Design I".
- J. **COMMUNITY TECHNICAL COLLEGE** - Request permission to pay the University of Massachusetts, Boston, MA, the sum of \$486.00 for the sole purpose of enrolling Pat Shay, Associate VP of Institutional Advancement, in the course entitled "Dissertation Research".
- K. **DENTAL EXAMINERS** - Request permission to pay New Hampshire Community Technical College, Laconia, NH, and the sum of \$378.00 for the sole purpose of enrolling Tina Kelley, Administrative Assistant, in the course entitled "Accounting I".
- L. **EDUCATION** - Request permission to pay New Hampshire Technical College, Concord, NH, the sum of \$568.00 for the sole purpose of enrolling Kristy Cafiero, Technical Support Specialist, in the course entitled "Programming Fundamentals".

- M. EDUCATION** - Request permission to pay Southern New Hampshire University, Nashua, NH, the sum of \$606.00 for the sole purpose of enrolling Kathryn Hodges, Accountant III, in the course entitled "Auditing Principles".
- N. EDUCATION** - Request permission to pay Plymouth State College, Manchester, NH, the sum of \$921.00 for the sole purpose of enrolling Mary Lane, Educational Consultant II, in the course entitled "Legal Aspects of Policy Making".
- O. EDUCATION** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$437.00 for the sole purpose of enrolling Sudha Sharma, Systems Development Specialist IV, in the course entitled "Advanced Visual Basic".
- P. ENVIRONMENTAL SERVICES** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$1,147.25 for the sole purpose of enrolling Michael Juranty, Civil Engineer V, in the course entitled "Viscous Flow".
- Q. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay Boston University, Boston, MA, the sum of \$2,640.00 for the sole purpose of enrolling Alyssa Adams, Childs Protective Service Worker I, in the courses entitled "Research Methods I" and "Human Behavior II".
- R. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families** - Request permission to pay Springfield College, Manchester, NH, the sum of \$1,835.00 for the sole purpose of enrolling Jade LeBlanc, Childs Protective Service Worker II, in the courses entitled "Graduate Project III" and "Clinical Issues in Criminal Justice".
- S. HEALTH & HUMAN SERVICES, Office of Community & Public Health** - Request permission to pay the University of New Hampshire, Manchester, NH, and the sum of \$1,110.00 for the sole purpose of enrolling Wendy Lamothe, Laboratory Scientist II, in the course entitled "Introduction to Epidemiology".
- T. HEALTH & HUMAN SERVICES, Office of Community & Public Health** - Request permission to pay the University of New Hampshire, Manchester, NH, and the sum of \$1,107.00 for the sole purpose of enrolling Marjorie Yin, Industrial Hygiene Engineer I, in the course entitled "Epidemiology".
- U. HEALTH & HUMAN SERVICES, Division of Family Assistance** - Request permission to pay the University of New Hampshire, Manchester, NH, the sum of \$776.00 for the sole purpose of enrolling Kerry Nelson, Family Services Specialist Roving Trainer, in the course entitled "Teaching Writing".
- V. HEALTH & HUMAN SERVICES, Division for Juvenile Justice Services** - Request permission to pay Southern New Hampshire University, Manchester, NH, and the sum of \$1,299.00 for the sole purpose of enrolling Kelly Healy, Teacher, in the course entitled "Research Methods".
- W. NH HOSPITAL** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$1,491.00 for the sole purpose of enrolling Teresa Bryant, Social Worker III, in the course entitled "Group Counseling".
- X. NH HOSPITAL** - Request permission to pay New England College, Henniker, NH, and the sum of \$936.00 for the sole purpose of enrolling Heather McAllister, Recreational Therapist II, in the course entitled "Organizational Management & Leadership".

- Y. NH HOSPITAL** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$393.00 for the sole purpose of enrolling Victoria Pennell, Mental Health Worker I, in the course entitled "Physiology & Pharmacology of Addiction".
- Z. NH HOSPITAL** - Request permission to pay Rivier College, Nashua, NH, and the sum of \$1,798.00 for the sole purpose of enrolling Regina Sanders, Registered Nurse III, in the course entitled "Advanced Psychiatric Nursing Theory I".
- AA. NH HOSPITAL** - Request permission to pay the College for Lifelong Learning, Concord, NH, the sum of \$778.00 for the sole purpose of enrolling Donna Thoroughgood, Program Assistant II, in the course entitled "The Writing Process".
- BB. NH HOSPITAL** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$584.00 for the sole purpose of enrolling Elizabeth Townsend, Mental Health Worker II, in the course entitled "Anatomy & Physiology I".
- CC. PLANETARIUM** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$403.00 for the sole purpose of enrolling Judith Kostiew, Cashier/Visitor Services Assistant, in the course entitled "Grant Writing Community-Based Org.".
- DD. SAFETY** - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$606.00 for the sole purpose of enrolling Rebecca Wood, Technical Support Specialist II, in the course entitled "Introduction to Marketing".
- EE. TRANSPORTATION** - Request permission to pay the University of New Hampshire, Durham, NH, the sum of \$388.00 for the sole purpose of enrolling Kathryn Dow, Account Clerk III, in the course entitled "Financial Accounting".
- FF. TRANSPORTATION** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$196.50 for the sole purpose of enrolling Raymond Grogan, Bridge Maintainer II, in the course entitled "PC Applications".
- GG. TRANSPORTATION** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$284.00 for the sole purpose of enrolling Raymond Grogan, Bridge Maintainer II, in the course entitled "Physics I".
- HH. TRANSPORTATION** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$218.50 for the sole purpose of enrolling Terry Place, Engineer Tech IV, in the course entitled "Advanced Visual Basics".
- II. TRANSPORTATION** - Request permission to pay Columbia Southern University, Orange Beach, AL, the sum of \$172.50 for the sole purpose of enrolling Susan Quigley, Safety Specialist, in the on-line course entitled "Advanced Industrial Hygiene".
- JJ. TRANSPORTATION** - Request permission to pay the University of Massachusetts, Lowell, MA, the sum of \$136.44 for the sole purpose of enrolling Eric Thibodeau, Civil Engineer IV, in the course entitled "Experimental Soil Mechanics".
- KK. TRANSPORTATION** - Request permission to pay the University of Massachusetts, Lowell, MA, the sum of \$136.44 for the sole purpose of enrolling Eric Thibodeau, Civil Engineer IV, in the course entitled "Deep Foundations".
- LL. TRANSPORTATION** - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$284.00 for the sole purpose of enrolling Ronald Weilnau, Customer Service Supervisor, in the course entitled "Programming Fundamentals".

MM. TRANSPORTATION - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$218.50 for the sole purpose of enrolling Ronald Weinau, Customer Service Supervisor, in the course entitled "Web Design and Development".

#148

TRAVEL REQUESTS

The Governor and Council on motion of Councilor Spaulding, seconded by Councilor Wheeler authorized:

- A. CULTURAL RESOURCES, Division of the Arts** - Request permission for (1) employee, Catherine O'Brien, Arts in Education Coordinator, or designee, to travel to San Francisco, CA on January 25 – 27, 2003, to attend the Arts Education Partnership Conference. ALSO A CASH ADVANCE OF \$490.00 IS REQUESTED FOR Catherine O'Brien. Total Cost: \$893.50. Source of Funds: 100% Federal Funds. Registration Fee: \$60.00.
- B. FISH & GAME** - Request permission for (2) employees, Mark Ellingwood, Game Programs Administrator, and Andrew Timmins, Bear Project Leader, or designee, to travel to Mount Olive, NJ, on March 2 – 5, 2003, to attend the 17th Eastern Black Bear Workshop. Permission is also requested for a waiver to exceed the 300-mile radius by state vehicle. Total Cost: \$1,092.00. Source of Funds: 100% Fish & Game Funds. Registration Fee: \$520.00.

LATE ITEMS:

A.

ADMINISTRATIVE SERVICES

Governor and Council on motion of Councilor Wheeler, seconded by Councilor Wieczorek:

Authorized to accept and place on file the State of NH's audited Comprehensive Annual Financial Report for the year ended June 30, 2002.

B.

NH COMMUNITY TECHNICAL COLLEGE SYSTEM

Governor and Council on motion of Councilor Griffin, seconded by Councilor Burton:

Authorize The NHCTC-Stratham/Pease be authorized to enter into a contract with The Piscataqua Café Inc. The effective date of this contract is upon G&C approval through June 30, 2003.

C.

PUBLIC UTILITIES COMMISSION

Governor and Council on motion of Councilor Burton, seconded by Councilor Wheeler:

Authorized with Councilor Wheeler voting **no**, to accept a gift on behalf of the State in the amount of \$1,025.50 for travel expenses for Nancy Brockway, Commissioner, to travel to Palm Springs, CA, January 29-31, 2003.

D.

DEPARTMENT OF ENVIRONMENTAL SERVICES

Governor and Council on motion of Councilor Spaulding, seconded by Councilor Burton:

Authorized to pay NH Community Technical Institute the sum of \$655 for the sole purpose of enrolling Craig Thoroughgood, Carpenter II, in the course entitled "Introductory Technical Mathematics I."

E.

DEPARTMENT OF ENVIRONMENTAL SERVICES

Governor and Council on motion of Councilor Spaulding, seconded by Councilor Burton:

Authorized to pay Franklin Pierce Law Center the sum of \$300 for the sole purpose of enrolling Stephanie Lindloff, River Restoration Coordination, in the course entitled "Environmental Law."

The Governor set a special meeting on January 24, 2003, at 10:30 a.m., for the purpose of nominations and confirmations.

Next Governor and Executive Council meeting is scheduled for Wednesday, February 5, 2003 at 10:30 a.m. at the State House in Concord, NH.

The Honorable Board then Adjourned