

Minutes April 3, 2002

GOVERNOR AND EXECUTIVE COUNCIL MINUTES

State House, Concord, New Hampshire
April 3, 2002
10:30 a.m.

The Governor and Executive Council convened at 10:30 a.m., with all members present.

The Governor and Executive Council, on motion of Councilor Spaulding seconded by Councilor Wheeler, accepted the minutes of March 20, 2002.

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, confirmed the appointment of several persons nominated for Civil Commissions from the March 20, 2002 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

CONFIRMATIONS

The Governor and Executive Council confirmed the following:

ADVISORY PANEL ON CANCER AND CHRONIC DISEASES

Letha Mills, MD, Norwich, VT
NH Breast Cancer Coalition
Effective: April 3, 2002
Term: April 3, 2006

ADVISORY PANEL ON CANCER AND CHRONIC DISEASES

Mary L. Palmer, Exeter
Rockingham County
Succeeding: Lucius T. Hill, Jr. Exeter
Effective: April 3, 2002
Term: December 3, 2005

PARI-MUTUEL COMMISSION

Robert S. Fennerty, Bow
Reappointment
Effective: April 9, 2002
Term: April 9, 2005

PUBLIC WATER ACCESS ADVISORY BOARD

Roger J. Bellerose, Sr., Manchester
Hunting
Succeeding: Henry W. Coulombe, Berlin
Effective: April 3, 2002
Term: October 27, 2004

SPEECH-LANGUAGE PATHOLOGY GOVERNING BOARD

Rita Kirk, Nashua
Reappointment
Effective: April 3, 2002
Term: March 5, 2005

TELECOMMUNICATIONS PLANNING AND DEVELOPMENT ADVISORY COMMITTEE

Terry Hicks, Gilford

Industry - Nominated by the Commissioner of the Department of Resources and Economic Development

Succeeding: Timothy Gage, North Hampton (resigned)

Effective: April 3, 2002

Term: November 9, 2003

TELECOMMUNICATIONS PLANNING AND DEVELOPMENT ADVISORY COMMITTEE

David R. Lendry, New Boston

Large Business Telecommunications User - Nominated by the Commissioner of the Department of Resources and Economic Development

Vacancy

Effective: April 3, 2002

Term: October 18, 2004

TELECOMMUNICATIONS PLANNING AND DEVELOPMENT ADVISORY COMMITTEE

Carol Miller, Gorham

Internet Service Provider - Nominated by the Commissioner of the Department of Resources and Economic Development

Succeeding: Mark Mallett, Litchfield (resigned)

Effective: April 3, 2002

Term: December 6, 2003

NOMINATIONS

The Governor nominated the following:

BOARD OF LICENSING FOR ALCOHOL AND OTHER DRUG ABUSE PROFESSIONALS

Margaret Defosses, Portsmouth

Succeeding: Peter Moses, Keene (resigned)

Effective: Upon confirmation

Term: January 28, 2003

ARTIST LAUREATE

M. Marguerite Mathews, Durham

Succeeding: James Bolle, Frankestown

Effective: Upon confirmation

Term: February 18, 2004

ADVISORY PANEL ON CANCER AND CHRONIC DISEASES

Norrine Williams, Waterford, VT

Coos County

Reappointment

Effective: Upon confirmation

Term: January 8, 2006

DIVISION FOR CHILDREN, YOUTH AND FAMILIES ADVISORY BOARD

Bruce Boley, Portsmouth

Rockingham County

Succeeding: Kay Wagner, Portsmouth

Effective: Upon confirmation

Term: July 1, 2004

DIVISION FOR CHILDREN, YOUTH AND FAMILIES ADVISORY BOARD

Sharon Dalton, Windham

Rockingham County
Vacancy
Effective: Upon confirmation
Term: July 1, 2005

DIVISION FOR CHILDREN, YOUTH AND FAMILIES ADVISORY BOARD

Marilyn R. Lynch, Laconia
Belknap County
Vacancy
Effective: Upon confirmation
Term: July 1, 2005

DIVISION FOR CHILDREN, YOUTH AND FAMILIES ADVISORY BOARD

Margaret Rieser, Freedom
Carroll County
Succeeding: Richard J. Russell, Chocorua
Effective: May 8, 2002
Term: May 8, 2005

DIVISION FOR CHILDREN, YOUTH AND FAMILIES ADVISORY BOARD

Judith P. Santy, Whitefield
Coos County
Vacancy
Effective: Upon confirmation
Term: July 1, 2005

LAKES MANAGEMENT ADVISORY COMMITTEE

Leslie Enroth, North Sutton
Representing Conservation Community
Succeeding: Jordan Prouty, Center Harbor
Effective: Upon confirmation
Term: September 19, 2004

CHRISTA MCAULIFFE PLANETARIUM COMMISSION

Byron O. Champlin, Concord
Succeeding: Richard M. Carmody, Portsmouth
Effective: Upon confirmation
Term: December 2, 2004

MERRIMACK RIVER VALLEY FLOOD CONTROL COMMISSION

Frederick W. Welch, Bristol
Reappointment
Effective: Upon confirmation
Term: March 1, 2005

OCCUPATIONAL THERAPY GOVERNING BOARD

Michael S. Huffman, MD, Hollis
Physician knowledgeable in the practice of occupational therapy
Succeeding: H. James Forbes, MD, Concord
Effective: Upon confirmation
Term: February 18, 2004

TELECOMMUNICATIONS PLANNING AND DEVELOPMENT ADVISORY COMMITTEE

Michael A. Neil, Berlin
Nominated by the Commissioner of the Department of Resources and Economic Development
Residential Telecommunication User
Succeeding: Donald E. Garretson, Jefferson

Effective: Upon confirmation
Term: October 18, 2004

WATER COUNCIL

Peter B. Davis, Jaffrey
Agriculture
Reappointment
Effective: Upon confirmation
Term: April 16, 2006

ADVISORY COUNCIL ON WORKERS' COMPENSATION

Margaret Crouch, Bedford
Representative of Insurance Interests of Commercial Workers' Compensation Carriers
Succeeding: Roger Sevigny, Manchester (resigned)
Effective: Upon confirmation
Term: June 13, 2004

OFFICE OF STATE PLANNING

The Governor and Executive Council acted as follows:

#1 Authorized Governor's Recycling Program to conduct a one day facility tour on April 23, 2002 in order to assist New Hampshire municipal officials with the development and expansion of their recycling programs, total cost not to exceed \$2,000 as specified in letter dated March 13, 2002.
(2) Further authorized Governor's Recycling Program to accept and expend funds received as registration fees (\$15 per person for a total of \$1,500), charged to participants to help defray tour expenses effective upon G&C approval through June 30, 2002.

#2 ITEM NOT USED.

#3 Authorized Memorandum of Agreement with the Fish and Game Department, Nongame and Endangered Wildlife Program, in the amount of \$15,000 in federal funds from the New Hampshire Estuaries Project to assist the Fish and Game Department in accomplishing action plans, as specified in letter dated March 19, 2002 and effective upon G&C approval through December 31, 2003.
(2) Further authorized the Fish and Game Department to accept and expend a total of \$15,000 in Nongame Species Account, as specified in letter dated March 19, 2002 and effective upon G&C approval through December 31, 2003.

#4 Authorized retroactively, agreement with the City of Dover, NH in the amount of \$5,446 under the provisions of the New Hampshire Estuaries Project, effective February 6, 2002 to December 31, 2002.

#5 Authorized grant agreement with the Rockingham Planning Commission, Exeter, NH in the amount of \$20,000 under the provisions of the New Hampshire Estuaries Project, effective upon G&C approval through December 31, 2002.

#6 Authorized to amend retroactively, agreement with the Town of Hinsdale, NH (originally approved at G&C meeting of March 8, 2000 Item #3, amended September 19, 2001 Item #16), by extending the end date from December 31, 2001 to June 30, 2002 to allow the town to hire an engineer to conduct studies to evaluate effects of groundwater infiltration, as specified in letter dated March 4, 2002. No additional federal funds required.

GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES

The Governor and Executive Council acted as follows:

#7 Authorized to amend contract with Strafford County Community Action Committee, Inc., Dover, NH (originally approved at G&C meeting of September 19, 2001 Item #29), as a grant recipient under the Community Services Block Grant by increasing the contract from \$287,595 to an amount not to exceed \$355,518 in federal funds, effective upon G&C approval.

#8 Authorized to amend contract with Southwestern Community Services, Inc., Keene, NH (originally approved at G&C meeting of September 19, 2001 Item #33), as a grant recipient under the Community Services Block Grant by increasing the contract from \$302,286 to an amount not to exceed \$373,679 in federal funds, effective upon G&C approval.

#9 Authorized to amend contract with Tri-County Community Action Program, Inc., Berlin, NH (originally approved at G&C meeting of September 19, 2001 Item #34), as a grant recipient under the Community Services Block Grant by increasing the contract from \$476,835 to an amount not to exceed \$589,452 in federal funds, effective upon G&C approval.

#10 Authorized to amend contract with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH (originally approved at G&C meeting of September 19, 2001 Item #30), as a grant recipient under the Community Services Block Grant by increasing the contract from \$344,118 to an amount not to exceed \$425,390 in federal funds, effective upon G&C approval.

#11 Authorized to amend contract with Rockingham Community Action, Inc., Portsmouth, NH (originally approved at G&C meeting of September 19, 2001 Item #31), as a grant recipient under the Community Services Block Grant by increasing the contract from \$385,203 to an amount not to exceed \$476,179 in federal funds, effective upon G&C approval.

#12 Authorized to amend contract with Southern New Hampshire Services, Inc., Manchester, NH (originally approved at G&C meeting of September 19, 2001 Item #32), as a grant recipient under the Community Services Block Grant by increasing the contract from \$693,963 to an amount not to exceed \$857,859 in federal funds, effective upon G&C approval.

OFFICE OF THE ADJUTANT GENERAL

The Governor and Executive Council acted as follows:

#13 Resolved to confirm to the rank of Lieutenant Colonel, New Hampshire Army National Guard: Major Daniel L. Saucier, Rochester, NH.

#14 Authorized to accept material donations in the amount of \$10,654 for the New Hampshire State Veterans Cemetery to be used for the betterment of the cemetery as listed on attachment to letter dated March 15, 2002.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#15 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Wheeler, authorized Bureau of Court Facilities one-year lease extension with the Town of Gorham, NH during the term of July 1, 2002 through June 30, 2003 in the amount of \$8,920.08 annually. (2) Further authorized to waive compliance with RSA 10:B; to obtain a clean air certificate, as specified in letter dated March 12, 2002.

OFFICE OF EMERGENCY MANAGEMENT

#15A The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, authorized to amend an educational tuition agreement (originally approved at G&C meeting of February 6, 2002 Item #122F), by substituting the course entitled "Research Methods in Business" for the original course entitled "Managerial Economics" effective March 18, 2002. Retroactive.

TREASURY DEPARTMENT

#16 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Wheeler, authorized the Comptroller to issue a warrant in the total amount of \$7,535.30 from funds not otherwise appropriated, and the State Treasurer to issue checks in the amounts as specified in letter dated March 21, 2002.

DEPARTMENT OF JUSTICE

#16A The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, authorized to enter into a sub-grant with the New Hampshire Department of Safety in the amount of \$320,000 for the period from G&C approval through September 30, 2003 to be used to continue a study of the criminal justice records information system within the State.

(2) Further authorized to enter into 3 sub-grants with the New Hampshire Department of Safety totaling \$100,000 for the period from G&C approval through the dates as specified in letter dated March 18, 2002 to be utilized to purchase a National Institute of Standards and Technology fingerprint archive server to be used to store electronic fingerprint data.

DEPARTMENT OF REVENUE ADMINISTRATION

#17 The Governor and Executive Council on motion of Councilor Wieczorek, seconded by Councilor Burton, authorized to accept and place on file the 2002 Annual Report of the Department of Revenue Administration.

DEPARTMENT OF AGRICULTURE, MARKETS AND FOOD

The Governor and Executive Council acted as follows:

#18 Authorized to budget and expend prior year unexpended revenues of Agriculture Product/Scale testing funds in the amount of \$27,686 as specified in letter dated March 15, 2002 and effective upon G&C approval through June 30, 2002.

#19 Authorized agreement with Rumbletree, Portsmouth, NH in the amount of \$55,000 to develop a five year strategic marketing plan for agriculture, based on an assessment of the statistical impact of the agricultural industry on the state's economy, effective upon G&C approval through October 30, 2002.

#20 Authorized agreement with Atlantic Media Productions, Portsmouth, NH in the amount of \$20,000 for development of television advertising and public service announcements to raise public awareness and understanding of the New Hampshire agriculture industry, effective upon G&C approval through March 31, 2003.

#21 Authorized to enter into grant agreements totaling \$252,066 for the purpose of promoting and improving the state's agricultural industry, effective upon G&C approval through February 1, 2003 in amounts as specified in letter dated March 7, 2002 with: UNH Cooperative Extension, NH Farm Bureau Federation, NH Timberland Owners Association, NH Aquaculture Association, NH Association of Conservation Districts, NE Organic Farmers Association of NH, NH Stories, Inc., The Small Dairy Project, NH Plant Growers Association, NH Farm & Forest Exposition, NH Horse Council, Inc., and Southern NH RC&D.

DEPARTMENT OF CULTURAL RESOURCES

The Governor and Executive Council acted as follows:

#22 Authorized Division of Historical Resources to accept and expend funds totaling \$2,500 of which \$1,765.07 are carried forward from FY2001 and \$734.93 are anticipated to be earned through donations and fees received through June 30, 2003 as specified in letter dated March 15, 2002.

#23 Authorized Division of Arts to award a Community Arts grant to the Division of Libraries in the amount of \$2,975 to be used in conjunction with other grants, to develop a roster of artists and award grants to local libraries that wish to incorporate artists from roster into their 2002 Summer Reading Programs, as specified in letter dated March 19, 2002 and effective upon G&C approval.

#24 Authorized Division of the Arts to commission the following artists to create various works of art for the new wing of the New Hampshire Veterans Home, as approved at the G&C meeting of March 6, 2002 Item #79C, and upon G&C approval: Sheldon Cassady, Concord, NH in the amount of \$4,000; Gordon Carlisle, Portsmouth, NH in the amount of \$12,000; Michele O'Neil Kincaid, Strafford, NH in the total amount of \$1,400; and Robert Hughes, Berlin, NH in the amount of \$4,000.

BANKING DEPARTMENT

#25 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, concurred with the decision of the Director of Personnel to reclassify position #13778, Statistical Assistant, Grade 14 to Technical Support Specialist II, Grade 21, as specified in letter dated March 11, 2002.

INSURANCE DEPARTMENT

#26 The Governor and Executive Council on motion of Councilor Wieczorek, seconded by Councilor Burton, with Councilor Wheeler voting NO, authorized entrance salary for Mr. David A. Withers, Property and Casualty Actuary, be established within Group HH at Step 5, as specified in letter dated March 14, 2002.

EMPLOYMENT SECURITY

The Governor and Executive Council acted as follows:

#27 Authorized to retroactively extend its lease agreement (originally approved at G&C meeting of February 9, 2000 Item #37), with Key Road Associates (for office located at 109 Key Road in Keene, NH), for one additional two-year term ending January 31, 2004 at a cost of \$52,320 annually for a total two year cost of \$104,640 in federal funds, as specified in letter dated March 22, 2002.

#27A Authorized to continue two Interviewer I positions #'s 8T038 and 8T037, SG 16 on a full-time temporary basis for a period of one year. The period of this extension will be from July 1, 2002 through June 30, 2003 and funded from existing federal funds.

#27B Authorized to reclassify vacant position #11067 Account Clerk III SG 9 to Maintenance Mechanic II, SG 12 as specified in letter dated March 18, 2002.

DEPARTMENT OF CORRECTIONS

The Governor and Executive Council acted as follows:

#28 Authorized annual salary increment for Richard Gerry, Warden, New Hampshire State Prison for Women from salary scale FF, Step 4, \$66,580 to salary scale FF, Step 5, \$70,080 effective May 24, 2002.

#28A Authorized to add James Knoll, MD New London, NH to the approved list of Psychiatric Consultants with an estimated cost of \$9,000.

#28B Authorized five year lease agreement with Bergeron Construction Company, Inc., Keene, NH in the amount of \$1,857.50 per month, an annual total of \$22,290 for a five year total of \$111,450 for Probation/Parole District Office space located at 28 Mechanic Street, Keene, NH, effective upon G&C approval.

#28C Authorized amendment to lease with Sunspace Realty, Inc., Keene, NH for the Probation/Parole District Office space located at 372 West Street, Keene, NH, effective upon G&C approval. Amendment allows for the termination of the lease agreement prior to the original end date of June 30, 2002 and prorates the annual lease amount of \$17,112 to reflect the number of days of actual occupancy during the final month of tenancy, giving the Department of Corrections the option to vacate the premises and relocate to new leased space.

#29 Authorized to accept and expend a grant in the amount of \$56,889.85 from the NH State Department of Education effective upon G&C approval through August 23, 2002 to supplement current educational program, as specified in letter dated March 19, 2002.

#30 Authorized to retroactively enter into Amendment #2 to existing lease with David M. Gottesman & Morgan A. Hollis, Attorneys-At-Law, Nashua, NH to extend lease expiration date for space (located at 39 East Pearl Street, Nashua, NH), from January 31, 2002 to February 28, 2002 and increase price limitation by \$3,809.34 with a new total lease cost increasing from \$126,195.22 to \$130,004.56 as specified in letter dated March 20, 2002.

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Executive Council acted as follows:

#31 Authorized to accept and expend a grant in the amount of \$30,000 from the Department of Cultural Resources for repairs at the Wentworth-Coolidge Mansion in Portsmouth, NH.

#31A Division of Forests and Lands to budget and expend prior year unexpended grant awards under the Cooperative Forestry Assistance Act of 1978, Urban and Community forestry, America the Beautiful, upon G&C approval through June 30, 2002 in the amount of \$15,927.93 as specified in letter dated March 4, 2002.

#32 Authorized Division of Parks and Recreation to enter into an Addendum to original lease (originally approved at G&C meeting of August 12, 1981), with New England Ski Museum, Franconia, NH effective upon G&C approval through January 31, 2022 as specified in letter dated March 21, 2002. Long Range Capital Planning and Utilization Committee Approved.

#33 Authorized Division of Economic Development to enter into a grant agreement with CombiNet-NH, Inc., in the amount of \$50,000 for assisting with the creation of small business information center in New Hampshire, effective upon G&C approval through December 31, 2002.

#34 Authorized retroactively Educational Tuition Agreement with Leslie Sherman, Secretary II, in the amount of \$2,050 in federal funds, to attend course entitled "Technical Support Specialist Program" from March 11, 2002 through May 17, 2002.

#35 Authorized agreement with Manufacturing Extension Partnership of New Hampshire, Concord, NH for financial support (grant) in the amount of \$150,000 for the term of July 1, 2001 through December 31, 2002. Retroactive.

#36 Authorized to award grants under the Joint Promotional Program effective upon G&C approval and as specified in letter dated March 15, 2002 to the following: Waterville Valley Resort Association, in the amount of \$20,000 for the production, printing and distribution of brochure; and Lakes Region Association, in the amount of \$7,406.20 for the Advertising Cooperative Program.

#37 Authorized contract with Penta Corporation, Moultonborough, NH on the basis of a low bid of \$287,200 for construction of bathhouse at Coleman State Park, Stewartstown, NH, effective upon G&C approval through August 28, 2002. Further authorized a contingency in the amount of \$28,720 be approved for payment of latent conditions that may appear during execution of this project.

FISH AND GAME DEPARTMENT

The Governor and Executive Council acted as follows:

#38 Authorized to accept donation of a stonewall, valued at \$3,151 from the New Hampshire Wildlife Trust, Concord, NH. The wall is to be built in April 2002 at the backyard wildlife habitat demonstration area established at Fish and Game Headquarters. Donation was approved by the NH Fish and Game Commission on February 20, 2002.

#39 Authorized to accept donation from the Great Bay Stewards of Educational Supplies in the amount of \$2,674.22; Books in the amount of \$138.85; Bear Hide in the amount of \$297; and cash in the amount of \$4,239.28 as specified in letter dated March 14, 2002.

#40 Authorized to accept a donation of two Old Town kayaks (\$750 each), from the Great Bay Stewards to support an interpretive education program in the Great Bay National Estuarine Research Reserve.

#41 Authorized to accept and expend an additional \$150,000 in federal funds effective upon G&C approval from the US Fish and Wildlife Service for use in the construction of the Owl Brook Hunter Education Facility.

(2) Further authorized to budget and expend donations in the amount of \$5,000 received during Fiscal Year 2002 as specified in letter dated March 14, 2002.

(3) Further authorized to budget and expend prior years carry-forward income from donations in the amount of \$36,044.43 as specified in letter dated March 14, 2002.

#42 Authorized to amend contract with Zero Waste and Recycle Services, Inc., Bow, NH, increasing the contract by \$1,600 to \$6,352 for waste removal services at 2 Hazen Drive, Concord, NH, effective upon G&C approval through June 30, 2002.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#43 Authorized Air Resources Division to accept and expend funds in the amount of \$1,500 from American Honda (\$1,000) and General Motors Corporation (\$500), to cover expenses of designation ceremony and future Advancing the Choice events, as specified in letter dated March 20, 2002 and effective upon G&C approval through June 30, 2003.

#43A Authorized to reclassify position #12032 Environmentalist III, LG 23 to a Civil Engineer IV, LG 27 as specified in letter dated March 20, 2002.

#44 Authorized to budget and expend unallocated FY 02 State Permit Fee funds under the provision of RSA 125-C:12, effective upon G&C approval in the amount of \$132,000 through June 30, 2002 as specified in letter dated March 15, 2002.

#45 Authorized to accept and expend \$200,736 of additional federal funds from the US Environmental Protection Agency for the administration of programs to eliminate water pollution, effective upon G&C approval through September 30, 2003.

#46 Authorized the Department of Environmental Services (DES), and the Fish and Game Department (NHFG), to amend existing agreement (originally approved at G&C meeting of June 20, 2001 Item #105), for dam maintenance, extending the end date from June 30, 2002 to June 30, 2003 and increasing the amount that NHFG will reimburse DES by \$50,000 to \$113,000.

#47 Authorized to award a Local Source Water protection grant to Manchester Water Works, Manchester, NH in the amount of \$15,000 to complete a project to protect drinking water from contamination, effective upon G&C approval through June 30, 2003.

#48 Authorized grant agreement with Hillsborough County Conservation District, Milford, NH in the amount of \$5,803 for construction of a prototype portable skidder bridge, effective upon G&C approval through December 31, 2004.

#49 Authorized to award a Local Source Water protection grant to American Ground Water Trust, Concord, NH in the amount of \$15,000 to complete a project to protect drinking water from contamination, effective upon G&C approval through June 30, 2003.

#50 Authorized Supplemental Loan Agreement with Sullivan County in the principal amount of \$1,811,537.24 under the provisions of the State Revolving Fund Program for financing the Sullivan County sewer connection to the City of Claremont's sewer system, effective upon G&C approval.

#51 Authorized loan agreement with the Town of Stratford, NH in the amount of \$111,500 under the provisions of the State Water Pollution Control Revolving Fund Program (SRF), for constructing improvements to the Mill House WWTF, effective upon G&C approval.

#52 Authorized Allonge to Promissory Note with the White Lake Estates Homeowners Association Inc., (Original Loan Agreement was originally approved at G&C meeting of June 21, 2000 Item #92), in the principal amount of \$45,072.53 for financing construction of water main replacement under the provisions of the Drinking Water State Revolving Fund Program, effective upon G&C approval.

#53 Authorized to award a Household Hazardous Waste grant to the City of Manchester, NH in an amount not to exceed \$8,850 for conducting household hazardous waste collection project, effective upon G&C approval through September 15, 2002.

#54 Authorized to award a Household Hazardous Waste grant to the Nashua Regional Planning Commission, Nashua, NH for an amount not to exceed \$23,134.43 for conducting household hazardous waste collection project, effective upon G&C approval through September 15, 2002.

#55 Authorized to budget and expend funds under the provisions of Hazardous Waste Cleanup Fund in the amount of \$20,000 in FY 2002, as specified in letter dated March 13, 2002.

(2) Further authorized to budget and expend funds under the provisions of the Hazardous Waste Cleanup Fund in the amount of \$20,000 in FY 2003, as specified in letter dated March 13, 2002.

(3) Further authorized sole source Contract Amendment #4 with the University of New Hampshire Environmental Research Group (Amendment #3 previously approved at G&C meeting of April 11, 2001 Item #66), to provide assistance in the Evaluation of Bioremediation Project for the Cleanup of Hazardous Wastes Sites, extending the end date from June 30, 2002 to June 30, 2003 and increasing contract price limit by \$40,000 to \$70,000 effective upon G&C approval.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Executive Council acted as follows:

Office of Administration

#56 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized Division of Child Support Service to reclassify vacant position #12146 from Accounting Technician, SG 12 to Case Technician I, SG 14, as specified in letter dated February 26, 2002.

#57 Authorized sole source lease renewal agreement with the Town of Salem, Salem District Court, Salem, NH in the amount of \$10,800 effective upon G&C approval through 36 months thereafter, for the lease of facility, as specified in letter dated February 27, 2002.

Office of Program Support

#58 Authorized Bureau of Food Protection agreement with the New Hampshire Grocers Association, Manchester, NH in the amount of \$3,500 to provide meeting space and administrative support to New Hampshire Safe Food Alliance, as specified in letter dated February 28, 2002 and effective upon G&C approval through June 30, 2002.

Office of Finance

#58A Authorized the Department of Health and Human Services, as administrator of the Social Security Program, to amend agreement between the Secretary of the US Department of Health and Human Services and the State of New Hampshire on behalf of the Sanborn Regional School District, for the purpose of adopting the optional exclusion from Social Security and Medicare coverage for the services performed by election officials or election workers for each calendar year in which the remuneration paid for such services is less than \$1,000.

Office of Information Systems

#59 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized to reclassify vacant position #16032 from Mental Health Worker II, SG 11 to Technical Support Specialist V, SG 29, as specified in letter dated February 13, 2002.

Office of Community and Public Health

#60 Authorized retroactive exemption to Administrative Rule 308.05-(c), Out of State Travel, allowing Joan Ascheim, Bureau Chief, employee of the Bureau of Maternal and Child Health to travel beyond a 300-mile radius (to Arlington, VA), by private vehicle from March 3, 2002 to March 6, 2002.

#61 REMOVED BY AGENCY.

Division for Children, Youth and Families

#62 Authorized to amend agreement with the New Hampshire Coalition Against Domestic and Sexual Violence, Concord, NH (originally approved at G&C meeting of October 24, 2001 Item #89), increasing price limitation by \$206,453 to \$1,366,453 for support services for victims of sexual and domestic violence, as specified in letter dated March 20, 2002 and effective upon G&C approval.

Glenclyff Home for Elderly

#63 Authorized to amend agreement with Pete's Rubbish Removal, Haverhill, NH (originally approved at G&C meeting of June 20, 2001 Item #221), increasing price limitation by \$8,000 to \$65,980 effective retroactive to July 1, 2001 through June 30, 2003 and as specified in letter dated February 26, 2002.

New Hampshire Hospital

#64 Authorized agreement with Behavioral Health and Developmental Services of Strafford County, Dover, NH in an amount not to exceed \$275,880 to provide mental health services, for the period retroactive to September 26, 2001 through June 30, 2002 as specified in letter dated February 26, 2002.

Division of Elderly and Adult Services

#65 Authorized to amend agreement with Gibson Center for Senior Services, Inc., North Conway, NH (originally approved at G&C meeting of June 20, 2001 Item #200), increasing the amount by \$17,099.07 to \$508,689.95 to provide Nutrition and Transportation services, effective retroactive to July 1, 2001 through June 30, 2003 as specified in letter dated February 27, 2002.

#66 Authorized to amend agreement with Tri-County Community Action Program, Inc., Berlin, NH (originally approved at G&C meeting of June 20, 2001 Item #175), increasing the amount by \$32,586.43 to \$1,350,383.65 to provide Transportation, Nutrition, Transportation and Support Services for Retired Senior Volunteer Program and Case management and assessment services by the North Country Alzheimer's Partnership, effective retroactive to July 1, 2001 through June 30, 2003.

#67 Authorized to amend agreement with Community Health and Hospice, Inc., Laconia, NH (originally approved at G&C meeting of June 20, 2001 Item #195), increasing the amount by \$57,288.98 to \$883,096.62 to provide Homemaker, Adult In-Home Care and Alzheimer's Disease and Related Disorders Respite Care services, effective retroactive to July 1, 2001 through June 30, 2003.

#68 Authorized to amend agreement with Rockingham Nutrition & Meals on Wheels Program, Inc., Brentwood, NH (originally approved at G&C meeting of June 20, 2001 Item #199), increasing the amount by \$63,736.59 to \$2,145,230.57 to provide Nutrition, Transportation and Support services, effective retroactive to July 1, 2001 through June 30, 2003.

#69 Authorized to amend agreement with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH (originally approved at G&C meeting of June 20, 2001 Item #170), increasing the amount by \$67,396.96 to \$2,661,651.76 to provide Nutrition, Transportation and Senior Companion services, effective retroactive to July 1, 2001 through June 30, 2003.

#70 Authorized to amend agreement with Weeks Medical Center (formerly Weeks Home Health Services, Inc.), NH (originally approved at G&C meeting of June 20, 2001 Item #178), increasing the amount by \$1,174.70 to \$81,686.70 to provide Homemaker and Home Health Aide services, effective retroactive to July 1, 2001 through June 30, 2003.

#71 Authorized to amend agreement with Concord Regional Visiting Nurse Association, Inc., Concord, NH (originally approved at G&C meeting of May 23, 2001 Item #104), increasing the amount by \$51,081.94 to \$760,306.08 to provide Homemaker, Adult In-Home Care and Alzheimer's Disease and Related Disorders Respite Care services, effective retroactive to July 1, 2001 through June 30, 2003.

#72 Authorized to amend agreement with The Homemakers of Strafford County, Rochester, NH (originally approved at G&C meeting of June 20, 2001 Item #193), increasing the amount by \$114,297.12 to \$2,038,874.58 to provide Homemaker, Adult In-Home Care, Group Day Care, Home Health Aide, Nursing and Alzheimer's Disease and Related Disorders Respite Care services, effective retroactive to July 1, 2001 through June 30, 2003.

#73 Authorized agreement with Myers & Stauffer, LC, d/b/a Myers & Stauffer, LLC, Topeka, KS in an amount not to exceed \$135,700 to design and implement a Minimum Data Set Validation Program, effective upon G&C approval through March 31, 2003.

BOARD OF NURSING

The Governor and Executive Council acted as follows:

#74 Authorized to budget and expend agency income unexpended from SFY 2002 in the amount of \$15,000 with the intent to use some of these funds to address the critical need for nursing professionals in New Hampshire, as specified in letter dated February 28, 2002 and effective July 1, 2002 through June 30, 2003.

#75 Authorized to conduct an organized meeting on April 29, 2002 for informing and educating licensed nursing assistants on the rules and regulations that govern their licensure. Estimated cost of meeting will be \$8,500.

(2) Further authorized agreement with Center of NH Holiday Inn, Manchester, NH in the amount of \$7,100 for accommodating the participants attending meeting.

(3) Further authorized to accept and expend agency income generated from registration fees related to above referenced meeting and to apply funds to accounts, as specified in letter dated February 25, 2002.

NEW HAMPSHIRE VETERANS HOME

#76 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized reclassification of position #41624 Security Officer, LG 12 to Human Resources Administrator, LG 26. Reclassification will require an additional \$8,262.43 in salary and benefits for the balance of FY 2002.

DEPARTMENT OF EDUCATION

The Governor and Executive Council acted as follows:

#77 Authorized to accept and expend \$36,000 from the US Department of Education under the Preparing Tomorrow's Teachers to Use Technology program, as specified in letter dated March 14, 2002 and effective upon G&C approval through June 30, 2002.

#77A Authorized Division of Adult Learning and Rehabilitation contract with Denis Cushman, Sole Proprietor, Merrimack, NH to provide administrative and logistical support services to an employee of the Division of Adult Learning and Rehabilitation with a disability, effective upon G&C approval through June 30, 2003. Further authorized payment for services rendered and approved in lieu of withholding at least 25% of the total value of the contract.

#77B The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Griffin, with Councilor Wheeler voting NO, authorized contract with Ann Driscoll, sole proprietor, Kittery, ME to provide Program Leadership Support in leading implementation of several activities in support of the Department's Best Schools Initiative, effective upon G&C approval through June 30, 2002 in an amount not to exceed \$27,000. Further authorized the payment for services rendered and approved in lieu of withholding 25% of the total value of the contract.

#78 Authorized Division of Adult Learning and Rehabilitation to conduct a one day conference focusing on learning and planning through the Authentic Task Approach to be held at the Inns at Mill Falls in Meredith, NH April 16, 2002 in an amount not to exceed \$6,564.

(2) Further authorized contract with the Inns at Mill Falls (trade name New Hampshire Hospitality Holdings, Inc.), to host a one day conference in an amount not to exceed \$4,120.

#79 Authorized contract with Richard L. Hodgkinson, sole proprietor, Londonderry, NH in an amount not to exceed \$29,931 for developing a plan to attract retiring service members and other qualified military veterans to enter teaching as a second career, effective upon G&C approval through September 30, 2002. Further authorized payment for services rendered and approved in lieu of withholding 25% of the total of the contract.

#80 Authorized contract with B & E Educational Consultants, LLC, Milford, NH in an amount not to exceed \$5,000 for assisting in implementation of several initiatives relative to the certification of educators, effective upon G&C approval through June 30, 2002. Further authorized payment for services rendered and approved in lieu of withholding 25% of the total of the contract.

#81 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Griffin, with Councilor Wheeler voting NO, authorized contract with Community and School Partners, LLC, Rye, NH in an amount not to exceed \$30,000 for assisting in the redesign of its certification procedures of its certification procedures, effective upon G&C approval through June 30, 2003. Further authorized payment for services rendered and approved in lieu of withholding 25% of the total of the contract.

#82 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Griffin, with Councilor Wheeler voting NO, authorized contract with Young Women's Christian Association, Manchester, NH in an amount not to exceed \$4,750 to conduct a community-based youth outreach program, effective upon G&C approval through November 30, 2002.

POSTSECONDARY EDUCATION COMMISSION

The Governor and Executive Council acted as follows:

#83 Authorized to award an \$8,000 grant to Hesser College under the provisions of the Leveraged Incentive Grant Program for granting scholarships to New Hampshire residents who have completed their freshman year and who will be selected for scholarships by the college on the basis of financial need or merit.

#84 Authorized to award a \$6,000 grant to Daniel Webster College under the provisions of the Leveraged Incentive Grant Program for granting scholarships to New Hampshire residents who have completed their freshman year and who will be selected for scholarships by the college on the basis of financial need or merit.

COMMUNITY TECHNICAL COLLEGE SYSTEM

#85 The Governor and Executive Council on motion of C, seconded by C, authorized to accept and expend federal funds on behalf of the Workforce Opportunity Council, Inc., in the amount of \$8,060,879 to fund worker assessment and training services throughout the State, as specified in letter dated March 18, 2002.

DEPARTMENT OF SAFETY

The Governor and Executive Council acted as follows:

#86 Authorized to accept and expend three grants from the Attorney General's Office totaling \$100,000 to purchase a National Institute of Standards and Technology fingerprint archive server, effective upon G&C approval and as specified in letter dated March 22, 2002.

#87 Authorized to reallocate the federal grant, "Codes" as approved at the G&C meeting of December 19, 2002 Item #103 to correct itemization, as specified in letter dated March 14, 2002.

#88 Authorized to reallocate the line items in the Fatal Accident Reporting System Federal Grant, effective upon G&C approval through September 20, 2000 Item #105, in order for final billing to be completed, as specified in letter dated March 18, 2002.

#89 Authorized retroactively to reimburse Tracy Behrens, Police Communication Specialist II for shift differential earned but not paid from August 22, 2000 to June 14, 2001 in the amount of \$1081.75 as specified in letter dated March 14, 2002.

#90 Authorized to accept and expend \$320,000 grant from the Attorney General's Office to continue a study of the Criminal Justice Records System within the state, effective upon G&C approval through September 30, 2003.

#91 Approve the renewal permit application of The Meadows Motel located on Lake Winnepesaukee, Center Harbor, NH as recommended by the Department of Safety, Division of Safety Services for a congregate mooring field under the authority of RSA 270:67. The Meadows Motel had been previously issued a permit for eight moorings in 1994. It is recommended that the application be approved for a total of eight moorings.

DEPARTMENT OF TRANSPORTATION

The Governor and Executive Council acted as follows:

#92 Approved the Petition for a public hearing on alterations to be made to NH Route 26 in the Town of Colebrook, NH. Since the Petition is for the limitation or control of access, the Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, authorized the appointment of a special committee to conduct a public hearing and determine whether there is necessity for the project. The Governor appointed Councilor Burton to serve as Chairman and Councilors Councilor Spaulding and Councilor Griffin to serve as the other members of the special committee. If the Special Committee finds necessity for the project, a Commission should later be appointed to conduct negotiations with the property owners, as specified in letter dated March 6, 2002.

#93 Authorized the Contemplated Award List for the period February 15, 2002 through March 14, 2002.

#94 Resolved that the Commissioner of the Department of Transportation, or their designee be Authorized to pay Small Claims submitted under the provisions of RSA 228:29 for the period of April to June 2002.

#95 Authorized to Bureau of Turnpikes to continue membership and participation with the E-ZPass Interagency Group, New York, NY (a consortium of Northeast toll agencies, as specified in letter dated March 19, 2002), for calendar years 2002 and 2003. Funding for Calendar Year 2002 totaling \$17,500 is available.

#96 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, concurred with the Director of Personnel to reclassify position of Stock Control Supervisor, SG 12, located in the Bureau of Finance and Contracts, to Information Technology Manager II, SG 30 and transferred to the Commissioner's Office.

#97 Authorized to accept and place on file the Information Item "Equipment Acquisition Plan Status Report" for the period ending February 28, 2002.

#98 Authorized Leasing of State owned land in Springfield to Todd Elgin for five years at \$100 dollars per year with an additional five years at the then established fair market value, as specified in letter dated February 6, 2002.

#99 Authorized release of Rights to Lonnie A. Larrow, whatever interests the State may have in a portion of State-owned Northern Railroad corridor, in Lebanon for \$2,500 as specified in letter dated March 18, 2002.

#100 Authorized Agreement with the Mount Washington Railway, Mount Washington, NH using Class III Railroad and Cog Railroad Capital Rail Line Rehabilitation and Equipment Revolving Loan Funds in an amount not to exceed \$170,000 to design and construct a passing loop on track, as specified in letter dated March 11, 2002.

#101 Authorized contract #616246 (Bedford x-A000(011), 12317-A), with L.A. Brochu, Inc., Concord, NH on the basis of low bid of \$101,000 for tree and shrub landscaping, wildflower establishment and related work on US Route 3, in Bedford, effective upon G&C approval through final date of completion, July 31, 2003. Further authorized a contingency in the amount of 15% of the contract be approved for payment of latent conditions that may appear during execution of the project.

#102 Authorized contract #616262 (Bow 13422), with Evroks Corporation, Winnisquam, NH, NH on the basis of low bid of \$818,005.80 for rehabilitation and safety improvements on the bridge carrying I-93 Collector-Distributor Road over I-93, northbound and southbound and Turkey River, effective upon G&C approval through final date of completion, November 15, 2002. Further authorized a contingency in the amount of 10% of the contract be approved for payment of latent conditions that may appear during execution of the project.

#103 Authorized contract #616256 (Manchester NHS-T-293-1(170), 12110-B), with George R. Cairns & Sons, Inc., Londonderry, NH on the basis of low bid of \$13,176,752.45 pavement rehabilitation and bridge reconstruction along the I-293 corridor beginning at the easterly limits of the Merrimack River bridges and continues easterly to South Willow Street Bridge overpass of I-293, effective upon G&C approval through final date of completion, September 10, 2004. Further authorized a contingency in the amount of 5% of the contract be approved for payment of latent conditions that may appear during execution of the project.

#104 Authorized contract #616255 (Hillsborough-Antrim-New Ipswich STP-X-012-1(053), 13611), with Pike Industries, Inc. Belmont, NH on the basis of low bid of \$1,822,611.82 pavement rehabilitation and safety work along NH Route 9 in the Towns of Hillsborough and Antrim and along NH route 124 in the Town of New Ipswich, effective upon G&C approval through final date of completion, September 27, 2002. Further authorized a contingency in the amount of 10% of the contract be approved for payment of latent conditions that may appear during execution of the project.

DEPARTMENT OF ENVIRONMENTAL SERVICES

#105 The Governor and Executive Council on motion of C, seconded by C, authorized request of Purity Spring Resort to install two 6' x 80' seasonal floating docks with associated structures on property located at Danforth Bay on Ossipee Lake in Freedom, NH. File #2001-00654.

#106 TUITION REQUESTS

The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO on Items # A, B, C, D, E, F, O, P, and Q approved the following Tuition Requests:

A. EDUCATION - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$692.00 for the sole purpose of enrolling Bruce Alleyne, Technical Support Specialist, in the course entitled "Social Science: History of New England".

B. EDUCATION - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$692.00 for the sole purpose of enrolling Bruce Alleyne, Technical Support Specialist, in the course entitled "Humanities: Fundamentals of Acting".

C. EDUCATION - Request permission to pay the University of Sarasota, Sarasota, FL, the sum of \$2,235.00 for the sole purpose of enrolling Chrys Bouvier, Educational Technology Consultant, in the Internet course entitled "Dissertation Block 1".

D. EDUCATION - Request permission to pay the Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Scott A. Vittner, Assistant Vending Stand Coordinator, in the course entitled "Race and Ethnic Relations".

E. EMERGENCY MANAGEMENT - Request permission to pay the Southern New Hampshire University, Manchester, NH, the sum of \$1,728.00 for the sole purpose of enrolling William Shurbert, Information Systems Supervisor, in the courses entitled "Human Relations in Administration", "Introduction to Psychology" and "Introduction to Western Philosophy".

F. EMERGENCY MANAGEMENT - Request permission to pay the Southern New Hampshire University, Manchester, NH, the sum of \$645.00 for the sole purpose of enrolling Tammy Vaillancourt, Senior Field Representative, in the course entitled "United States History II".

G. ENVIRONMENTAL SERVICES - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$576.00 for the sole purpose of enrolling Wendy Hullinger, Executive Secretary, in the course entitled "Database Management Systems".

H. ENVIRONMENTAL SERVICES - Request permission to pay University of New Hampshire, Manchester, NH, the sum of \$1,092.00 for the sole purpose of enrolling Richard G. Rumba, Air Toxics Program Manager, in the course entitled "Public Health Policy".

I. HEALTH & HUMAN SERVICES - Request permission to pay College for Lifelong Learning, Bow, NH, the sum of \$692.00 for the sole purpose of enrolling Ransey R. Hill, Senior Business Systems Analyst, in the course entitled "Contemporary Management, Management 601".

J. HEALTH & HUMAN SERVICES, Division of Behavioral Health - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Rebecca Mair, Accountant I, in the course entitled "Cost Accounting I".

K. HEALTH & HUMAN SERVICES, Berlin District Office - Request permission to pay College for Lifelong Learning, Berlin, NH, the sum of \$742.00 for the sole purpose of enrolling Lucille L. Wiemer, Supervisor III, in the course entitled "Presentational Communications".

L. HEALTH & HUMAN SERVICES, Division for Children, Youth & Families - Request permission to pay College for Lifelong Learning, Bow, NH, the sum of \$742.00 for the sole purpose of enrolling Mary Calise, OJJDP Fiscal Specialist, in the course entitled "Financial Management".

M. HEALTH & HUMAN SERVICES, Office of Community & Public Health - Request permission to pay College for Lifelong Learning, Bow, NH, the sum of \$692.00 for the sole purpose of enrolling Constance S. Cascini, Public Health Nurse, in the course entitled "Introduction to Human Services".

N. HEALTH & HUMAN SERVICES, Office of Finance - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Margaret Curtis, Accounting Technician, in the course entitled "Filing & Data Applications-Microsoft Access".

O. HEALTH & HUMAN SERVICES, Office of Program Support - Request permission to pay University of New Hampshire, Manchester, NH, the sum of \$1,442.00 for the sole purpose of enrolling Valerie A. King, Program Specialist III, in the course entitled "Seminar in American Politics: Public Policy".

P. LIQUOR - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$645.00 for the sole purpose of enrolling Margaret D. LaBrecque, Accountant III, in the course entitled "Survey of American Literature".

Q. LIQUOR - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$645.00 for the sole purpose of enrolling Margaret D. LaBrecque, Accountant III, in the course entitled "Environmental Issues".

R. NH HOSPITAL- Request permission to pay Massachusetts College of Pharmacy, Boston, MA, the sum of \$1,827.00 for the sole purpose of enrolling Wendy Parker, Pharmacist, in the course entitled "Endocrine Module".

S. RESOURCES & ECONOMIC DEVELOPMENT - Request permission to pay Leadership New Hampshire, Concord, NH, the sum of \$3,500.00 for the sole purpose of enrolling Cynthia Harrington, Supervisor IV, in the course entitled "Leadership New Hampshire".

T. TRANSPORTATION - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$187.50 for the sole purpose of enrolling Raymond Grogan, Bridge Maintainer II, in the course entitled "PC Applications".

U. TRANSPORTATION - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$209.50 for the sole purpose of enrolling Raymond Grogan, Bridge Maintainer II, in the course entitled "Surveying".

#107 TRAVEL REQUESTS

A. COMMUNITY TECHNICAL COLLEGE - Request permission for (1) employee, Lyn Micklovich, TI/College Professor, or designee, to travel to Washington, D.C. on April 17 - 21, 2002, to attend the Oncology Nursing Society 27th Annual Congress. Permission is also requested for a waiver to exceed the 300-mile radius by private vehicle. Total Cost: \$1,751.30. Source of Funds: 100% Federal. Registration Fee: \$385.00.

B. FIRE STANDARDS AND TRAINING - Request permission for (1) employee, Dennis Rosolen, Bureau Chief, or designee, to travel to Emmitsburg, MD on June 2 - 15, 2002, to attend the Executive Fire Office Program. Permission is also requested for a waiver to exceed the 300-mile radius by state vehicle. ALSO A CASH ADVANCE OF \$174.00 IS REQUESTED FOR Dennis Rosolin. Total Cost: \$344.00. Source of Funds: 100% Fire/EMS Fund. No Registration Fees.

C. TRANSPORTATION - Request permission for (1) employee, James A. Moore, Civil Engineer VII or designee, to travel to Asheville, NC on April 21 - 26, 2002, to attend the Annual AASHTO Subcommittee on Right-of-Way and Utilities. Permission is also requested for a waiver to exceed the 300-mile radius by private vehicle. Total Cost: \$1,200.00. Source of Funds: 100% Highway Funds. Registration Fee: \$250.00.

LATE ITEMS:

A. OFFICE OF EMERGENCY MANAGEMENT

Authorized the NH Office of Emergency Management to hold the "Donations Management Workshop" on April 9-11, 2002 at the North Conway Grand Hotel in North Conway, NH at a total cost not to exceed \$6,600.00.

B. DEPARTMENT OF ADMINISTRATIVE SERVICES

Authorized the Department of Administrative Services to amend a current lease with the Laconia Savings Bank for commercial space at a state owned facility located on 33 Capitol Street in Concord, NH.

The Governor set the next Governor and Executive Council Meeting for Wednesday, April 17, 2002 at 10:30 a.m., at the State House, Concord, New Hampshire.

The Honorable Board then Adjourned