

# **Minutes December 19, 2001**

## **GOVERNOR AND EXECUTIVE COUNCIL MINUTES**

State House, Concord, New Hampshire  
December 19, 2001  
10:30 a.m.

The Governor and Executive Council convened at 10:30 a.m., with all members present.

The Governor announced the resignation of Councilor Thomas Colantuono, and pursuant to The New Hampshire Constitution, Part Second, Article 62 has issued a precept for a special election to be held to fill the vacancy.

The Governor and Executive Council, on motion of Councilor Burton seconded by Councilor Spaulding, accepted the minutes of December 5, 2001.

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Griffin, confirmed the appointment of several persons nominated for Civil Commissions from the December 5, 2001 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

## **RESIGNATION**

### **STATE APPRENTICESHIP COUNCIL**

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, accepted with regret, and thanks, the resignation of:  
George E. Brodeur, Sr., Twin Mountain  
Employer  
Effective: Upon acceptance of resignation

The Governor and Executive Council confirmed the following:

## **CONFIRMATIONS**

### **BOARD OF ACUPUNCTURE LICENSING**

Max E. Warren, Lempster  
Acupuncturist  
Succeeding: Joseph Dudley, Keene  
Effective: December 19, 2001  
Term: October 14, 2004

### **AVIATION USERS ADVISORY BOARD**

Joseph R. Brigham, Bow  
General Aviation  
Succeeding: Gregory Franklin, Etna (resigned)  
Effective: December 19, 2001  
Term: April 23, 2002

### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

Klaas Nijhuis, Merrimack

Community Development Organization  
Reappointment  
Effective: December 19, 2001  
Term: December 18, 2006

**JUSTICE OF THE CLAREMONT DISTRICT COURT**

John J. Yazinski, Claremont  
Vacancy  
Effective: December 19, 2001  
Term: Until 70 years of age

**SPECIAL JUSTICE OF THE MILFORD DISTRICT COURT**

Paul S. Moore, Bedford  
Vacancy  
Effective: December 19, 2001  
Term: Until 70 years of age

**BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS**

John A. Curran, Londonderry  
Public Member  
Reappointment  
Effective: December 19, 2001  
Term: November 25, 2006

**STATE HISTORICAL RESOURCES COUNCIL**

Carl W. Schmidt, Orford  
Decorative and Fine Arts  
Reappointment  
Effective: December 27, 2001  
Term: December 27, 2006

**NEW HAMPSHIRE COMMISSION FOR HUMAN RIGHTS**

John J. Coughlin, Mont Vernon  
Reappointment  
Effective: December 19, 2001  
Term: November 1, 2006

**MEDICAL REVIEW SUBCOMMITTEE**

Wassfy M. Hanna, Rye  
Succeeding: Cynthia S. Cooper, Durham  
Effective: December 19, 2001  
Term: December 3, 2004

**BOARD OF MEDICINE**

Mary S. Nelson, Nashua  
Public member  
Succeeding: Jean A. Barnes, Concord  
Effective: December 19, 2001  
Term: December 18, 2006

**VOLUNTEER NEW HAMPSHIRE BOARD OF DIRECTORS**

Colleen Franco, Bedford  
Person between 16 and 25/participant in a service program  
Effective: December 19, 2001  
Term: December 19, 2002

**STATE COMMISSION ON THE STATUS OF WOMEN**

Elizabeth Paine, Plymouth  
Succeeding: Linda A. Jenkins, Eaton Center  
Effective: December 19, 2001  
Term: October 20, 2004

**STATE COMMISSION ON THE STATUS OF WOMEN**

Jessica Stern, Concord  
Succeeding: Priscilla J. Shaw, Newmarket  
Effective: December 19, 2001  
Term: October 20, 2004

The Governor nominated the following:

**NOMINATIONS**

**BOARD OF ACCOUNTANCY**

Robert A. Lemay, Belmont  
Certified Public Accountant  
Reappointment  
Effective: Upon confirmation  
Term: December 2, 2006

**BOARD OF LICENSING FOR ALCOHOL AND OTHER DRUG ABUSE PROFESSIONALS**

Robert O. Kelley, Jr., Lee  
Succeeding: James P. O'Hearn, Landaff (resigned)  
Effective: Upon confirmation  
Term: January 28, 2003

**BOARD OF BARBERING, COSMETOLOGY AND ESTHETICS**

Joel J. Kirby, Bristol  
Public Member  
Reappointment  
Effective: Upon confirmation  
Term: July 31, 2006

**ADVISORY PANEL ON CANCER AND CHRONIC DISEASES**

Andrea K. Grevior, Franklin  
Merrimack County  
Succeeding: Leslie Melby, Hopkinton  
Effective: Upon confirmation  
Term: December 3, 2005

**ADVISORY PANEL ON CANCER AND CHRONIC DISEASES**

Rachel Rowe, Hopkinton  
Effective: Upon confirmation  
Term: Four years from date of confirmation

**CURRENT USE ADVISORY BOARD**

Timothy Butterworth, Chesterfield  
Representing assessing official from town with less than 5,000 population  
Reappointment  
Effective: Upon confirmation  
Term: December 23, 2003

**CURRENT USE ADVISORY BOARD**

Normand R. Pelletier, Jr., Hudson  
Representing assessing official from town with more than 5,000 population  
Reappointment  
Effective: Upon confirmation  
Term: December 23, 2003

**BOARD OF LICENSED DIETICIANS**

Joanne Ward, Stratham  
Reappointment  
Effective: Upon confirmation  
Term: December 6, 2004

**STATE HISTORICAL RESOURCES COUNCIL**

David Starbuck, Plymouth  
Archeology  
Reappointment  
Effective: Upon confirmation  
Term: December 10, 2006

**LAKES MANAGEMENT ADVISORY BOARD**

James F. Haney, Union  
Representing Scientific Community  
Reappointment  
Effective: Upon confirmation  
Term: August 22, 2004

**MEDICAL REVIEW SUBCOMMITTEE**

Wendy Gair Muello, Lancaster  
Nominated by the Board of Medicine  
Reappointment  
Effective: Upon confirmation  
Term: December 3, 2004

**OCCUPATIONAL THERAPY GOVERNING BOARD**

Thomas A. Prince, Auburn  
Licensed Occupational Therapist  
Reappointment  
Effective: Upon confirmation  
Term: January 8, 2005

**PESTICIDES CONTROL BOARD**

Anne D. Krantz, Amherst  
Public member  
Reappointment  
Effective: Upon confirmation  
Term: November 23, 2004

**PESTICIDES CONTROL BOARD**

Susan Whittemore, Keene  
Ecologist  
Reappointment  
Effective: Upon confirmation  
Term: November 6, 2004

**DIRECTOR OF THE DIVISION OF PLANT AND PROPERTY MANAGEMENT**

Michael P. Connor, Pembroke

Nominated by the Commissioner of Administrative Services  
Vacancy  
Effective: Upon confirmation  
Term: May 1, 2005  
Salary: Group GG, Step 4 - \$71,950

**ASSISTANT COMMISSIONER OF THE DEPARTMENT OF REVENUE ADMINISTRATION**

Barbara T. Reid, Concord  
Nominated by the Commissioner of Revenue Administration  
Reappointment  
Effective: Upon confirmation  
Term: January 1, 2006  
Salary: Group HH/max. - \$82,580

**BUSINESS FINANCE AUTHORITY**

#1 Authorized to hold a Public Hearing with respect to the financing of a loan to Business Enterprise Development Council, Inc., for the benefit of Trust for Public Land for the purchase of 171,500 acres of land located in Pittsburg, Clarksville, and Stewartstown, NH. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON  
DECEMBER 19, 2001 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

At approximately 11:10 a.m., the Governor announced that the next matter to be considered would be loan made by the Business Finance Authority to Business Enterprise Development Council, Inc., to be loaned to Trust for Public Land to purchase 171.500 acres of land in Pittsburg, Stewartstown and Clarksville, New Hampshire and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received written material from the Authority with respect to the proposed loan. The Governor then said that the meeting would hear anyone wishing to speak on the subject. Jack Donovan, Executive Director of the Authority, briefly explained the project and introduced Dennis Cote, President of Business Enterprise Development Council, Inc. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDING A LOAN UNDER RSA 162-A:7 FROM THE BUSINESS FINANCE AUTHORITY TO BUSINESS ENTERPRISE DEVELOPMENT COUNCIL, INC." and moved its adoption, which was seconded by Councilor Wheeler. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Spaulding, Councilor Griffin, and Councilor Wheeler; Executive Councilor District 4 - Vacant; those abstaining were Councilor(s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

A RESOLUTION UNDER RSA 162-A:18 AWARDING A LOAN UNDER RSA 162-A:7 FROM THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE TO BUSINESS ENTERPRISE DEVELOPMENT COUNCIL, INC.

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to a loan by the Authority to Business Enterprise Development Council, Inc. (the "Borrower") in the original principal amount of up to \$1,000,000 to provide funds to the Trust for Public Land for the purchase of land in Pittsburg, Clarksville and Stewartstown, New Hampshire (the "Loan")

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to authorize and approve the Loan by the Authority upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council will receive all the documentation and information with respect to the proposed Loan by the Authority; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this Resolution and cannot be taken until after its passage.

NOW, THEREFORE, it is hereby resolved that:

1. Findings and Determination. On the basis of the documentation and information received by the Governor and Council, after a public hearing, the Governor and Council find:

a. Special Findings.

(i) The Loan in consistent with local or regional development plans or policies.

b. General Findings.

(i) The Loan that the Authority has proposed will serve a public use and provide a public benefit.

(ii) The Loan that the Authority has proposed is within the policy of, and the authority conferred, by RSA Chapter 162-A.

(iii) The Loan that the Authority has proposed will preserve or increase the social welfare or economic prosperity of the State and one or more of its political subdivisions, and will promote the general welfare of the State's citizens.

(iv) The Loan that the Authority has proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

2. Approval. Governor and Council approve the Loan by the Authority as recommended by the Authority and authorize the Authority to cause the execution and delivery of the loan documents substantially in the form submitted to Governor and Council and to take such further action as the act with respect to the transaction as may be required.

3. Effective Date. This Resolution shall take effect upon its passage.

Passed and agreed to December 19, 2001.

#2 Authorized to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from First Colebrook Bank to Jack Frost Shop, LLC in Jackson, NH in the amount of \$197,485. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON  
DECEMBER 19, 2001 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

At approximately 11:16 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Guaranteed Asset Program of the Business Finance Authority in connection with a loan to be made by First Colebrook Bank to Jack Frost, L.L.C. and declared that the public hearing on the subject had commenced. She said that she and the members

of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael B. Donahue, Senior Credit Officer of the Authority who briefly explained the project. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDED A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM FIRST COLEBROOK BANK TO JACK FROST, L.L.C." and moved its adoption, which was seconded by Councilor Spaulding. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Spaulding, Councilor Griffin, and Councilor Wheeler; Executive Councilor District 4-Vacant; those abstaining were Councilor(s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

A RESOLUTION UNDER RSA 162-A:18 AWARDED A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM FIRST COLEBROOK BANK TO JACK FROST, L.L.C. OF JACKSON, NEW HAMPSHIRE

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to eighty percent (80%) of the principal amount of a loan up to \$197,485 from First Colebrook Bank to Jack Frost, L.L.C. pursuant to RSA 162-A:13 (the Guaranteed Asset Program or the "GAP Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed eighty percent (80%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

(a) Special Findings.

(i) The award of the guarantee as proposed will contribute significantly to the success of the financing.

(ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and insure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

(b) General Findings.

(i) The award of the guarantee as proposed will serve a public use and provide a public benefit.

(ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.

(iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.

(iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

2. Approval. The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

3. Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to December 19, 2001.

#3 Authorized to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from First Colebrook Bank to Jack Frost Shop, LLC in Jackson, NH in the amount of \$60,027. Action will authorize a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON  
DECEMBER 19, 2001 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

At approximately 11:14 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Working Capital Line of Credit Guarantee Program of the Business Finance Authority in connection with a loan to be made by First Colebrook Bank to Jack Frost, L.L.C. and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael B. Donahue, Senior Credit Officer of the Authority who briefly explained the project. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDDING A STATE GUARANTEE UNDER RSA 162-A:13-a WITH RESPECT TO A LOAN FROM FIRST COLEBROOK BANK TO JACK FROST, L.L.C." and moved its adoption, which was seconded by Councilor Spaulding. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Spaulding, Councilor Griffin, and Councilor Wheeler; Executive Councilor District 4- Vacant; those abstaining were Councilor(s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

A RESOLUTION UNDER RSA 162-A:18 AWARDDING A STATE GUARANTEE UNDER RSA 162-A:13-a  
WITH RESPECT TO A LOAN FROM FIRST COLEBROOK BANK TO JACK FROST, L.L.C. OF JACKSON, NEW  
HAMPSHIRE

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$60,027 from First Colebrook Bank to Jack Frost, L.L.C. pursuant to RSA 162-A:13-a (the Working Capital Loan Guarantee Program or the "WAG Program");



WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

(a) Special Findings.

(i) The award of the guarantee as proposed will contribute significantly to the success of the financing.

(ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and to ensure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

(b) General Findings.

(i) The award of the guarantee as proposed will serve a public use and provide a public benefit.

(ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.

(iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.

(iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

2. Approval. The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

3. Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to December 19, 2001.

The Governor and Executive Council acted as follows:

**OFFICE OF STATE PLANNING**

#4 Authorized to accept donation, with thanks, of 480 sq. ft. of heated warehouse space (estimated value of \$3,360), from Verizon Communications located on One Horseshoe Pond Road, Concord, NH.  
(2) Further authorized "License for Use of Premises", with Verizon Communications to provide and allow access to said space for the purpose of storing computer equipment to be used for the Governor's Computer in the Schools Program.  
(3) Further authorized to accept said warehouse space from Verizon Communications in each of the next two years.

#4A Authorized to accept and expend federal funds from the US Environmental Protection Agency (EPA) in the amount of \$388,794.21 in prior year funds and from a new grant award from the EPA, towards funding of The New Hampshire Estuaries Project, effective upon G&C approval through June 30, 2002.

#5 Authorized agreement with New Hampshire Department of Transportation (DOT), New Hampshire Department of Fish and Game, New Hampshire Department of Education (DOE), and the New Hampshire Department of Environmental Services (DES) to provide \$20,000 for maintenance and support of the GRANIT project at the University of New Hampshire effective upon G&C approval through June 30, 2002.  
(2) Further authorized to amend Memorandum of Agreement with the University of New Hampshire to provide additional funding in the amount of \$20,000 for the GRANIT project at UNH for a new total of \$90,000.  
(3) Further authorized to accept and expend \$20,000 from the NH Department of Fish and Game, DOT, DOE and DES.

#6 Authorized agreement with the Town of Stewartstown, NH in the amount of \$350,000 under the provisions of the Community Development Block Grant, intended to help communities solve development problems effective upon G&C approval through June 30, 2003.

#7 Authorized agreement with Cheshire County, Keene, NH in the amount of \$90,000 under the provisions of the Community Development Block Grant, intended to help communities solve development problems effective upon G&C approval through June 30, 2003.

#8 Authorized agreement with Coos County, Stewartstown, NH in the amount of \$1,000,000 under the provisions of the Community Development Block Grant, intended to help communities solve development problems effective upon G&C approval through June 30, 2004.

#9 Authorized agreement with Southern New Hampshire Planning Commission, Manchester, NH in the amount of \$1,500 to be matched with \$500 from Southern New Hampshire Planning Commission in their effort to provide assistance to municipalities under the National Flood Insurance Program effective upon G&C approval through September 30, 2002.

#10 Authorized agreement with Upper Valley Lake Sunapee Regional Planning Commission, Lebanon, NH in the amount of \$1,500 to be matched with \$500 from Upper Valley Lake Sunapee Regional Planning Commission in their effort to provide assistance to municipalities under the National Flood Insurance Program effective upon G&C approval through September 30, 2002.

#11 Authorized to amend agreement with the Town of Derry, NH (originally approved at G&C meeting of January 24, 2001 Item #13), utilizing Community Development Block Grant funds intended to help municipalities solve development problems, by extending the completion date from December 31, 2001 to December 31, 2002. No additional funds required.

#12 Authorized to amend agreement with Strafford Regional Planning Commission, Dover, NH (originally approved at G&C meeting of August 9, 2000 Item #3, December 6, 2000 Item #5, and October 10, 2001 Item #7), by extending the completion date from December 31, 2001 to March 31, 2002 and providing an additional \$5,000 for a new total of \$31,000 for activities associated with Year Four of the New Hampshire Estuaries Project.

The Governor and Executive Council acted as follows:

### **GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES**

#13 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Wheeler voting NO, authorized agreement with Northeast Energy Efficiency Partnerships, Inc., Lexington, MA in an amount not to exceed \$30,000 to manage all arrangements for the execution of a pilot workshop and subsequent workshops on high performance school design and construction effective upon G&C approval through September 30, 2002.

#14 Authorized Memorandum of Agreement with the New Hampshire Department of Revenue Administration for the purchase of an alternatively fueled natural gas vehicle. Total funding to be provided by Energy and Community Services will be \$6,500 in federal funds as specified in letter dated December 19, 2001 effective upon G&C approval.

The Governor and Executive Council acted as follows:

### **OFFICE OF THE ADJUTANT GENERAL**

#15 Authorized the transfer of funds from the Governor's Emergency Fund, due to the department not receiving a budget for State Active Service for Fiscal Year 2002-2003, in the amount of \$1,883.99 for expenses incurred during three missions as specified in letter dated November 30, 2001.

#16 Resolved to nominate for promotion to the rank of Major, New Hampshire Air National Guard: Captain Michael A. Domingue, Madbury, NH.

### **NEW HAMPSHIRE RETIREMENT SYSTEM**

#17 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Wheeler, authorized to budget and expend \$10,477.86 in available funds to pay increased salary levels to the end of the current fiscal year, effective upon G&C approval through June 30, 2002.

The Governor and Executive Council acted as follows:

### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

#18 Authorized Working Capital Warrant in the amount of \$300,000,000 to cover expenditures for the Month of January 2002.

(2) Authorized acceptance of the Working Warrant NO. 02-05 reporting expenditures of \$196,563,722.82 for the Month of November and the balance of \$103,436,277.18 be lapsed.

#18A Authorized to appoint Raymond S. Burton as a designee of the Executive Council to hold a hearing on the proposal, attached to letter dated December 12, 2001, for the construction project in connection with Dartmouth College, Hanover, New Hampshire.

#18B Authorized Bureau of Court Facilities contract with Bradley Tree & Landscape, LLC, Litchfield, NH for a total amount of \$53,175 for snow removal services. Term of contract shall commence on the first snowstorm of the State's FY 2002 and end April 30, 2004.

#19 Authorized list of agency transfers for Fiscal Year 2002 during the month of November 2002.

#20 Authorized to accept and confirm the report of authorized adjustments to agency's quarterly allotments for the period through September 30, 2001.

#21 Authorized Financial Data Management agreement with GTSI Corp., Chantilly, VA in the amount of \$525,000 to provide a full range of support services for the network hardware that the State now owns or intends to purchase effective upon G&C approval through May 22, 2003 with the State having the option to extend this contract on a month to month basis until June 30, 2004.

#22 Authorized Bureau of Court Facilities retroactive lease extension agreement with Carol A. Peterson, President, Dusty's Transport, Inc., Auburn, NH for the Auburn District Court. Term commenced on October 1, 2001 and ends on May 31, 2002. The rent shall be for \$28,527.28.

#23 Authorized Bureau of Court Facilities contract with Mason E. Sabin, Jr., d.b.a. Property Maintenance Services, for the total amount of \$15,120 for snow and ice removal services for the Hillsborough County Superior Court, Manchester, NH. Term shall commence on the first snowstorm of the State's FY 2002 and end on April 30, 2004.

#24 Authorized Bureau of Court Facilities contract with T.J.B., Inc., for the total amount of \$17,800 for snow and ice removal services for the Manchester District Court. Term shall commence on the first snowstorm of the State's FY 2002 and end on April 30, 2004.

#25 Authorized Bureau of Court Facilities contract with Guardian Technologies, Ltd., Laconia, NH in the amount of \$35,680 to furnish and install a security system for the Jaffrey-Peterborough District Court.

#26 Authorized Bureau of Court Facilities lease agreement with Hayes W. Sawyer, Jr., Ossipee, NH in the amount of \$16,800 for office space for the Southern Carroll County District Court Clerk's Office for one year term commencing on January 1, 2002 and ending December 31, 2002.

The Governor and Executive Council acted as follows:

#### **TREASURY DEPARTMENT**

#27 Authorized to amend Investment Management Agreement between the Hew Hampshire Higher Education Savings Plan Trust and Strategic Advisors, Inc., d.b.a. Fidelity Strategic Advisors to provide for a third pool of funds to be known as the Workplace 529 Plan and establish the compensation arrangement for this Plan effective December 19, 2001.

#28 Approved bond resolution authorizing the State Treasurer to arrange and conclude the sale of \$5.25 million of taxable State of New Hampshire general obligation bonds on terms most advantageous to the State in accordance with the provisions of RSA 6-A. A roll call vote was requested, the results are as follows: Councilor Burton - Yes: Councilor Spaulding -Yes: Councilor Griffin - Yes: Executive Councilor District 4 - Vacant: Councilor Wheeler - Yes.

#29 Authorized the comptroller to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount of \$15,761.28.

#30 Authorized Abandoned Property Division to distribute funds accrued from unclaimed property in the Report Years 1996 (total \$2,719,978.56), and 1997 (total \$2,131,985.61), to New Hampshire Counties and escheat funds to the State per the attached schedules and as specified in letter dated December 4, 2001.

#### **NEW HAMPSHIRE MUNICIPAL BOND BANK**

#30A The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Wheeler, authorized to accept and place on file the Annual Report of the New Hampshire Municipal Bond Bank for the fiscal year ended June 30, 2001.

The Governor and Executive Council acted as follows:

## **DEPARTMENT OF JUSTICE**

#31 DENIED the request of Harvey Milton Danforth for a pardon hearing for the offense of Felonious Sexual Assault.

#31A The Governor and Executive Council on motion of C, seconded by C, authorized to accept and place on file the Biennial Report for the New Hampshire Department of Justice for the period July 1, 1999 through June 30, 2001.

#31B Authorized to accept and expend a grant in the amount of \$950,000 from the Federal Violence Against Women Office effective upon G&C approval through March 31, 2003, as specified in letter dated December 6, 2001.

(2) Further authorized to enter into subgrants effective from January 1, 2002 to March 31, 2003 with:  
Cheshire County Attorney in the amount of \$33,25,  
Hillsborough County Attorney in the amount of \$32,965;  
Manchester Police Department in the amount of \$100,000;  
Nashua Police Department in the amount of \$76,250;  
Merrimack County Attorney in the amount of \$34,000;  
Rockingham County Attorney in the amount of \$43,000;  
Portsmouth Legal Department in the amount of \$27,359 and  
NH Coalition Against D & S V in the amount of \$25,000.

#32 Authorized salary increases set out in Appendix A effective December 28, 2001 for Attorneys; and Assistant, Senior and Associate Attorneys General as specified in letter dated December 6, 2001.

(2) Further authorized the designation of Ann Rice, position #9U035 and Daniel Mullen, position #9U048, as associate attorneys general effective December 28, 2001.

(3) Further authorized the designation of Simon Brown, position #9U284; Michael Delaney, position #9U054; Stephen Fuller, position #9U056; Susan Morrell, position #9U499; Geoffrey Ransom, position #9U039; and Peter Roth, position #9U220, as senior assistant attorneys general, effective December 28, 2001.

(4) Further authorized the appointment of Jeffery Strelzin, position #9U350, as an assistant attorney general for a five year term, effective December 28, 2001 and Orville Brewster Fitch, III, position #9U360, as an assistant attorney general for a term ending May 26, 2002.

#33 ITEM NOT USED

#34 Authorized to enter into two subgrants targeted specifically for enhancing services to victims of violent crime, from federal funds, for the period effective upon G&C approval through September 30, 2003 with the New Hampshire Coalition Against D & S V in the amount of \$5,702 and UNH Police Department in the amount of \$19,950 as specified in letter dated December 6, 2001.

#35 Authorized to enter into subgrants from January 1, 2002 to September 30, 2003 to support statewide mentoring initiative, from federal funds, with Granite State Youth Mentors in the amount of \$150,000; Nashua School District in the amount of \$31,530; and Big Brothers and Big Sisters of Northern NH in the amount of \$22,500 as specified in letter dated December 6, 2001.

#36 Authorized to enter into subgrants targeted specifically for enhancing services to victims of violent crime, from federal funds, for the period from January 1, 2002 the July 31, 2003 as follows:  
Belknap County Attorney in the amount of \$30,373; Coos County Attorney in the amount of \$20,000;  
Merrimack County Attorney in the amount of \$32,000; Sexual Assault Support Services in the amount of \$118,000; Sullivan County Sheriff in the amount of \$6,000; Admin. Office of the Court in the amount of \$50,957; Department of Corrections in the amount of \$35,624; NH Bar Assoc.-DOVE in the amount of \$15,000; NH Coalition Against D & S V in the amount of \$26,675 and NH Legal Assistance in the amount of \$54,535 as specified in letter dated December 6, 2001.

#37 Authorized to enter in subgrants targeted specifically for enhancing services to victims of violent crime, from federal funds, effective upon G&C approval through September 30, 2002 with: Carroll County Mediation Serv. in the amount of \$10,000; UNH-Justiceworks in the amount of \$16,400 and NH Coalition Against D & S V in the amount of \$25,000 as specified in letter dated December 6, 2001.

#38 Authorized subgrant targeted specifically for at deterring crimes involving violence against women and aiding victims of these crimes, from federal funds, effective upon G&C approval through February 28, 2002 NH Coalition Against D & S V in the amount of \$2,000 as specified in letter dated December 6, 2001.

#39 Authorized to amend Governor and Council Item #38, approved on October 10, 2001 that provides funds to assist in law enforcement efforts, by extending the termination date only of the grant received from the Bureau of Justice Assistance from September 30, 2002 to October 21, 2003.

#40 Authorized to amend Governor and Council Item #48, approved on November 10, 1999 by retroactively extending the end date only of the grant received from the Federal Bureau of Justice Statistics from September 30, 2000 to September 30, 2002.

(2) Further authorized to amend Governor and Council Item #65, approved July 21, 1999 by retroactively extending the end date only of the sub-grant from September 30, 2000 to a new date of December 31, 2002 with no additional funding,, as specified in letter dated December 4, 2001.

The Governor and Executive Council acted as follows:

#### **DEPARTMENT OF CULTURAL RESOURCES**

#41 Authorized the New Hampshire State Library to enter into retroactive contract with McGowan Fine Art, Inc., Concord, NH in the amount of \$7,241.30 for the framing and preservation of 60 World War II posters as specified in letter dated December 3, 2001.

#42 Authorized Division of the Arts to award an Annual Advancement Grant in the amount of \$5,085 to Northern Forest Heritage Park Trust, Berlin, NH effective upon G&C approval, to assist with arts programming and strategic arts management projects that are occurring during the period of July 1, 2001 through June 30, 2002 as specified in letter dated December 4, 2001.

#43 ITEM NOT USED

#### **PARI-MUTUEL COMMISSION**

#44 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to revise salaries of its Commission Veterinarians; Greyhound, Harness (from \$171.44 to \$178.30 per performance), and Thoroughbred (from \$266.30 to \$276.95 per performance), appointed to serve at the various racetracks as specified in letter dated December 5, 2001. There is no cost to the State of New Hampshire.

#### **EMPLOYMENT SECURITY**

#45 The Governor and Executive Council on motion of Councilor Wheeler, seconded by Councilor Burton, authorized amended sole source service agreement with Gerard A. LaFlamme, Inc., (originally approved at G&C meeting of June 20, 2001 Item #65), by increasing the annual amount by \$5,000 to the revised total of \$10,000 annually for the current annual period effective upon G&C approval through June 30, 2002, thereby increasing the total original agreement price limitation by \$5,000 to the revised total of \$20,000 for the three year period that began with approval at G&C meeting of June 20, 2001 Item #65 through June 30, 2004 for electrical services at NHES's Manchester City offices as specified in letter dated December 4, 2001. Existing federal funds available.

The Governor and Executive Council acted as follows:

### **LIQUOR COMMISSION**

#46 Authorized Amendment #3 with Unisys Corporation, Burlington, MA, (originally approved at G&C meeting of November 30, 1994 Item #39, amended March 22, 2000 Item #44A and March 14, 2001 Item #71), by extending the termination date from December 31, 2001 to December 31, 2002 and increasing the contract price limitation by \$47,084.40 to \$1,149,942.24 for the purpose of providing additional computer system maintenance and support. Sole Source.

#47 Authorized to accept a donation, with thanks, of (2) Fatal Vision Goggles, from Law Warehouses, Inc., Nashua, NH with the approximate value of donation being \$500.

#48 The Governor and Executive Council on motion of C, seconded by C, authorized to accept and place on file the Annual Report of the New Hampshire State Liquor Commission for the period ending June 30, 2001.

### **DEPARTMENT OF LABOR**

#49 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Wheeler, authorized to accept and place on file the 54th Biennial Report of the New Hampshire Department of Labor for the period of July 1, 1999 through June 30, 2001.

### **PUBLIC UTILITIES COMMISSION**

#50 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Burton, authorized reclassification of vacant position #14358 from Assistant Chief Engineer, Salary Grade 29, to an Administrator II, Salary Grade 28 as specified in letter dated December 4, 2001.

### **OFFICE OF THE CONSUMER ADVOCATE**

#51 The Governor and Executive Council on motion of Councilor Spaulding, seconded by Councilor Burton, authorized waiver from Adm 308.05(c)(2), for travel outside a 300-mile radius of the employee's official headquarters by other than commercial carrier. Retroactive permission is requested for Mr. Kenneth Traum, Administrator, to travel by his private vehicle, to Philadelphia, PA for four days, from November 11, 2001 through November 15, 2001 to attend the 2001 Annual National Association of State Utility Consumer Advocates Annual Meeting.

The Governor and Executive Council acted as follows:

### **DEPARTMENT OF CORRECTIONS**

#52 Concurred with the decision of the Director of Personnel to reclassify vacant position #18563, Secretary II, Labor Grade 8 to Case Technician I, Labor Grade 13 effective upon G&C approval.

#53 Authorized to retroactively enter into contract with ABC Septic Services, Tilton, NH in the amount of \$11,376 for Portable Toilet Services for the NH State Prison for Men effective September 10, 2001 through September 10, 2003 and has the option to renew for an additional period of 2 years.

#54 Authorized five year lease agreement with Riverside Properties of Nashua, Inc., Nashua, NH in the initial amount of \$44,096 annually with a scheduled increase each year for a five year total of \$244,224 plus a pro-rated share of any increase in real estate taxes. as specified in letter dated December 5, 2001 for Probation/Parole District Office space located at 1C Pine Street, Nashua, NH effective upon G&C approval through December 18, 2006.

The Governor and Executive Council acted as follows:

#### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

#55 Authorized to participate as a sponsor for the Made In New Hampshire Exposition that highlights a variety of the state's leading industries and resources and will feature over 1,000 NH-made products as specified in letter dated November 30, 2001 to be held in Manchester on April 12-14, 2002. Funds are available in the amount of \$5,000.

#55A Authorized Division of Economic Development contract with Economic Corporation, Newport, NH in the amount of \$100,000 for supporting the pilot to launch the "Tool & Technology Resource Center" at Newport's Eagle Block. effective upon G&C approval through February 28, 2003.

#56 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized Division of Economic Development sole source agreement with INSTEP Knowledge Systems, Inc., Bedford, NH in the amount of \$5,000 for providing business/financial management consulting services effective upon G&C approval through January 31, 2002.

#57 Authorized Bureau of Trails to enter into a Grant-in-Aid Trail Maintenance contract with the Rockingham County OHRV Assn., Sandown, NH in the total amount of \$5,023.80 effective upon G&C approval through January 1, 2002.

#58 Authorized Bureau of Trails agreement with the Rowley Agency, Inc., Concord, NH in the annual amount of \$63,870 for the off highway recreational vehicle landowner liability insurance policy. Contract total of the three year period is \$191,610 for the term of January 1, 2002 through January 1, 2005.

#59 Authorized to accept and place on file a detailed analysis of Park Revenue and Expenditures, including Cannon Mountain ski area for fiscal year 2001 and report of implementations taken place during the fiscal year to continually improve the profitability of ski operations

#60 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized sole source agreement with The Nature Conservancy to provide ecological services to the Division of Forests and Lands for a total of \$60,000 effective upon G&C approval through June 30, 2003.

#61 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized sole source agreement with The Nature Conservancy to undertake management measures and outreach activities to maintain and promote protection of New Hampshire's native plant species and natural plant communities for a total of \$44,300 effective upon G&C approval through December 31, 2002.

The Governor and Executive Council acted as follows:

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

#62 Authorized to accept, with thanks, a \$5,000 donation from the Lakes Region Inland Fishing Association as specified in letter dated December 5, 2001.

#62A Authorized to grant an unpaid leave from January 11, 2002 through May 2, 2002 to Peter Wallenberger, Biologist III, who acts as Manager of the Great Bay National Estuarine Research Reserve.



#63 Authorized to accept and expend \$85,965 in federal funds through a new grant from the National Oceanic and Atmospheric Administration effective upon G&C approval through June 30, 2003 for benefiting the educational programs associated with the Great Bay National Estuarine Research Reserve program and renovations at the NH Fish and Game's regional office in Durham, NH.  
(2) Further authorized to accept and expend an additional \$18,000 in funds through December 31, 2002 from the Office of State Planning to complete disease assessments associated with marine shellfish monitoring.

#64 Authorized contract with Malcolm Shute, Gorham, NH in the amount of \$30,000 for aerial monitoring of telemetry equipped moose in northern NH effective upon G&C approval through December 31, 2003 with option to renew for an additional two year period as specified in letter dated November 20, 2001.

#65 Authorized sole source Memorandum of Agreement with the University of New Hampshire in the amount of \$97,500 for the monitoring of the Great Bay Estuary effective upon G&C approval through June 30, 2002.

#66 Authorized to amend contract, retroactively, with A. W. Therrien Company, Inc., Manchester, NH in the amount of \$499 for 70 ft. of heavy duty ice shield for the Twin Mountain Fish Hatchery roof. Contract period is from September 18, 2001 through June 30, 2002.

#67 Authorized to amend sole source contract with Fay, Spofford and Thorndike, LLP, Bedford, NH (originally approved at G&C meeting of January 19, 2000 Item #39, and amended June 20, 2001 Item #95), increasing the contract by \$150,000 to \$300,000 (an increase of \$150,000 for two years), to provide additional environmental consulting and engineering services as specified in letter dated November 30, 2001.

The Governor and Executive Council acted as follows:

### **ENVIRONMENTAL SERVICES**

#68 Authorized to amend contract with City of Manchester, NH (originally approved at G&C meeting of May 9, 2001 Item #97), to provide the City of Manchester additional time to complete restoration efforts of a three-acre vacant lot along the Piscataquog River and prepare a final report, effective upon G&C approval through December 31, 2002. Involves no new funds.

#69 Authorized to amend contract with the Town of Newmarket, NH (originally approved at G&C meeting of August 22, 2001 Item #148), increasing the amount by \$2,000 to \$9,000 to be paid from federal funds, to complete installation of erosion control practices at two sites in Newmarket effective upon G&C approval through December 31, 2001.

#70 Authorized Water Division to amend grant agreement with Pennichuck Water Works, Nashua, NH (originally approved at G&C meeting of April 11, 2001 Item #60), effective upon G&C approval through June 30, 2002 to provide additional time to complete implementation of pollution prevention and remediation measures. Involves no new funds.

#71 Authorized to accept a grant for the Lisbon Lower Unlined Landfill with the Town of Landaff, NH in an amount not to exceed \$9,000 for a landfill closure project as specified in letter dated November 29, 2001.

#72 Authorized to accept a grant for the Lisbon Lower Unlined Landfill with the Town of Lisbon, NH in an amount not to exceed \$40,000 for a landfill closure project as specified in letter dated November 29, 2001.

#73 Authorized Waste Management Division to retroactively amend contract with U.S. Filter Operating Services, Inc., Houston, TX (most recently amended June 20, 2001 Item #109), effective upon G&C approval and to conclude December 31, 2002. Involves no new funds.

#74 Authorized Supplemental Loan Agreement with the City of Berlin, NH (originally approved at G&C meeting of May 12, 1999 Item #54), in the principal amount of \$1,088,708.23 for financing the construction and engineering of a water storage tank, effective upon G&C approval, as specified in letter dated November 26, 2001.

The Governor and Executive Council acted as follows:

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

### **Office of Administration**

#75 Authorized to reclassify position #16442 from Cook I, Salary Grade 6 to Secretary II, Salary Grade 8, and position #16350 from Food Service Worker II, Salary Grade 4 to Secretary II, Salary Grade 8 as specified in letter dated December 5, 2001. Positions are currently vacant.

#76 Authorized Office of Medicaid Management Information Systems to reclassify position #30846 from Mental Health Worker II, Salary Grade 10, to Information Technology Manager V, Salary Grade 33. Position is currently vacant.

#77 Authorized Office of Family Assistance to reclassify position #16249 from Senior Management Analyst, Salary Grade 25, and position #16409 from Building and Grounds Utility Person, Salary Grade 7, to Case Technician II, Salary Grade 15. Positions are currently vacant.

#78 Authorized Office of Program Support to reclassify position #15803 from Physician Assistant, Salary Grade 21 to Attorney I, Salary Grade 25, and position #15402 from Registered Nurse III, Salary Grade 22 to Attorney II, Salary Grade 27. Positions are currently vacant.

#79 Authorized new lease agreement with Patricia Brodie, Auburn, NH in the amount of \$156,349.29 for office space in Derry for the Division of Juvenile Justice Services effective December 20, 2001 or upon G&C approval, whichever is later, and to end sixty months thereafter.

### **Office of Knowledge Management and Decision Support**

#80 Authorized agreement with Public Consulting Group, Inc., Boston, MA in an amount not to exceed \$600,946 for the provision of Medicaid Rate Setting and Billing Review Services for the period beginning January 2, 2002 or upon G&C approval, whichever is later, through July 1, 2002.

### **Office of Ombudsman**

#81 Authorized to amend agreement with New Hampshire Catholic Charities, Inc., (originally approved at G&C meeting of January 24, 2001 Item 112), to extend the end date from December 31, 2001 to June 30, 2002 for the provision of a Volunteer Ombudsman Program for Consumers Receiving Long-Term Care in Non-Institutional Settings effective January 1, 2002 or upon G&C approval, whichever is later.

### **Office of Information Systems**

#82 Authorized contract with The MEDSTAT Group, Inc., Ann Arbor, MI for \$1,958,209 for the design, development and implementation of a Medicaid Decision Support System effective upon G&C approval through June 30, 2005.

#83 Authorized to amend sole source, retroactive agreement with International Business Machines (IBM), (originally approved at G&C meeting of November 20, 1996 Item #108), to increase the amount by \$170,128 to \$314,308 for Business Recovery Services as specified in letter dated November 16, 2001. Effective November 1, 2001 through December 31, 2006.

#### **Office of Community and Public Health**

#84 Authorized Public Health Laboratories to reimburse Michael Wagner, Ph.D., relocation expenses of up to \$6,000 based upon actual expenses incurred as specified in letter dated December 5, 2001. Retroactive.

#85 Authorized Public Health Laboratories sole source agreement with BioChem ImmunoSystems Inc., Allentown, PA in the amount of \$26,556 for instrument maintenance, retroactive from May 10, 2001 through June 30, 2004.

#86 Authorized Public Health Laboratories (PHL), agreement with B&V Testing, Inc., Waltham, MA in the amount of \$6,553 for maintenance, replacement of filter, and certification of biosafety cabinets and chemical and radioisotope fume hoods in the PHL and the Bureau of Radiological Health effective retroactive from October 15, 2001 to June 30, 2002.

#87 Authorized contract with Margorie Moreau, New Boston, NH in the amount of \$17,500 for assistance in preparing administrative rules effective upon G&C approval through June 30, 2002 with option to extend for one additional year as provided for in language of agreement.

#88 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized Bureau of Maternal and Child Health to amend agreement with Manchester Health Department (originally approved at G&C meeting of August 22, 2001 Item 185), by increasing the dollar amount by \$10,000 to \$327,094 for systems development effective upon G&C approval through completion date of September 30, 2002.

#89 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized amend agreement with Healthy Kids Corporation, Concord, NH (originally approved at G&C meeting of December 16, 1998 Late Item D, amended December 15, 1999 Item #67D and December 20, 2000 Item #104), by extending the date from December 31, 2001 to June 30, 2003 and increasing the amount by \$9,316,591 to \$19,403,283 effective January 1, 2002 or upon G&C approval, whichever is later.

#### **Division for Juvenile Justice Services**

#90 Authorized reclassification of position #11677 from Supervisor V, Salary Grade 25 to Attorney II, Salary Grade 27. Position is currently vacant.

#### **Division of Child Support Services**

#91 Authorized to amend agreement with ACS State and Local Solutions (formerly known as Lockheed Martin IMS), Washington, DC (originally approved at G&C meeting of December 6, 2000 Item #154), by changing Block 1.6 Completion Date from December 31, 2001 to read April 30, 2002 and by changing Block 1.8 Price Limitation from reading \$460,000 to read \$640,000 to manage billing and collections currently operated on a statewide basis as part of the automated child support system.

#### **Office of Family Services**

#### **Division of Family Assistance**

#92 Authorized to amend agreement with Deloitte Consulting LLC, Pittsburgh, PA (originally approved at G&C meeting of June 22, 1999 Item #156A, amended November 10, 1999 Item #85 and April 26, 2000 Item #80), by increasing the amount from \$14,666,666 to \$18,666,666 to cover maintenance and enhancements of the New HEIGHTS system in the State FY 2002.

#93 Authorized to make unencumbered payments on a fee for service basis to providers of interpreting services effective December 19, 2001 or upon G&C approval, whichever is later, through June 30, 2003 at an annual estimated cost of \$15,000 as specified in letter dated November 19, 2001.

#94 Authorized Memorandum of Understanding with the Office of Emergency Management related to management of the New Hampshire Radiological emergency Response Plan retroactive for the period July 1, 2001 through June 30, 2002 in the amount of \$29,598 as specified in letter dated November 13, 2001.

### **Division of Children, Youth and Families**

#95 The Governor and Executive Council on motion of Councilor Griffin, seconded by Councilor Burton, with Councilor Wheeler voting NO, authorized to pay a membership fee to the American Public Human Services Association, Washington, DC in an amount not to exceed \$6,000 effective upon G&C approval through December 31, 2002 for annual membership renewal.

#95A Authorized agreement with Odyssey House, Hampton, NH in the amount of \$2,486,627 to provide a short-term, staff secure residential program effective for the period of January 1, 2002 or date of G&C approval, whichever is later, through June 30, 2004.

### **Division of Behavioral Health**

#96 Authorized to reclassify position #40356 from Word Processor Operator I, Salary Grade 8 to Plant Maintenance Engineer II, Salary Grade 18.

### **Glenclyff Home for the Elderly**

#97 Authorized contract with CorrTech, Inc., Hopkinton, MA in an amount not to exceed \$15,000 to provide inspection services for oil tanks effective upon G&C approval through February 28, 2002.

#98 Authorized contract with Eastern Analytical, Inc., Concord, NH in an amount not to exceed \$4,904.10 to provide groundwater laboratory services effective upon G&C approval through June 30, 2003.

### **Division of Elderly and Adult Services**

#99 Authorized sole source agreement with Bailit Health Purchasing, LLC Wellesley, MA in an amount not to exceed \$15,053 to study the long term care systems redesign effective retroactive to November 1, 2001 through December 31, 2001.

### **New Hampshire Hospital**

#100 Authorized to amend the Consultants List (originally approved at G&C meeting of June 20, 2001 Item #235), by revising the rate of compensation for Therapist Management Services, Inc., Exton, PA to \$49/hour for four hours/day or more, and \$59/hour for less than four hours, effective retroactive to July 1, 2001 through June 30, 2003.

#101 Authorized to accept and expend, with thanks, a \$200 donation from Saint Anselm College, Manchester, NH to be used at the discretion of the Superintendent to meet some of the special needs of patients. Fiscal Committee Approved.

#102 Authorized to reclassify position #30802 from a Technical Support Specialist I, Salary Grade 16, to an Accountant I, Salary Grade 15.

## **DEPARTMENT OF SAFETY**

The Governor and Executive Council acted as follows:

#103 Authorized to accept and expend a \$133,285 grant from the Department of Transportation, National Highway Traffic Safety Administration entitled "Crash Outcome Data Evaluation System", that has demonstrated the feasibility of generating linked crash and injury outcome data using probabilistic techniques effective upon G&C approval through August 30, 2002.

#104 Authorized to reallocate funds within the federal grant titled DNA Lab Improvement Program (originally approved at G&C meeting of October 14, 1999 Item #78 as specified in letter dated December 10, 2001 effective upon G&C approval through December 31, 2001.  
(2) Further authorized retroactive, sole source Division of State Police contract with Doctor George Carmody, Ottawa, Ontario Canada in the amount of \$3,000 to provide training in DNA statistics scheduled December 4-6, 2001. This is a requirement of all DNA analysts for continued certification.

#105 Authorized to accept and expend an additional \$8,146 from the Federal Highway Administration. The Federal/State Motor Fuel Tax compliance grant is effective upon G&C approval through September 30, 2003.

#106 Authorized Division of State Police to accept and expend \$25,000 grant from the Attorney General's office (Department of Justice), entitled "National Criminal History Improvement Project", to create a "Link" between the Automated Fingerprint Identification Systems and the Criminal Justice Information System Arrest Incident Module and the Nashua, NH Police Department Records Management System. effective upon G&C approval through September 30, 2002.

#107 Authorized Division of Fire Standards and Training agreement with Rudolph Electrical Co., Inc., Concord, NH in an amount not to exceed \$9,000 to perform miscellaneous electrical services as needed at the NH Fire Academy during FY 2002 effective upon G&C approval through June 30, 2002.

#108 Authorized Division of Fire Standards and Training contract in the amount of \$12,375 for snowplowing services with Tasker Landscaping, Loudon, NH.

#109 Authorized to amend Division of Watercraft Safety contract with Ambrose Brothers, Inc., Meredith, NH (originally approved at G&C meeting of November 7, 2001 Item #106A), in the amount of \$2,000 changing the original amount from \$10,500 to \$12,500 due to large boulders encountered that required additional equipment to be brought in to dispose of the problem adding the additional cost.

## **DEPARTMENT OF STATE**

#110 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Wheeler, authorized to accept and place on file the Annual Report of the Department of State for the Fiscal Year ending June 30, 2001.

The Governor and Executive Council acted as follows:

## **DEPARTMENT OF EDUCATION**

#111 Authorized retroactive short-term "holdover" amendment to lease with 547 Amherst Street Company, LLC, Nashua, NH (originally approved at G&C meeting of October 27, 1999 Item #117), in the amount of \$30,720 and by changing the expiration date from October 31, 2001 to February 28,

2002 to provide for up to 4 additional months of occupancy at current lease location of 2,880 sq. ft. of office space.

#112 Authorized to increase the salary level of Dr. Paul F. Ezen, Office of the Commissioner, from Grade II, Step 2 (\$74,270), to Grade II, Step 3 (\$78,640), January 2, 2002.

#113 Authorized to increase the salary level of Dr. Joanne Baker, Division of Instruction, from Grade GG, Step 2 (\$64,380) to Step 3 (\$68,170), January 15, 2002.

#114 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Wheeler voting NO, authorized to grant research funds to Upper Valley Teacher Institute, Lebanon in an amount not to exceed \$20,466 to conduct research that will evaluate the effectiveness of electronic mentoring in teacher preparation programs effective upon G&C approval through August 31, 2002.

The Governor and Executive Council acted as follows:

### **NEW HAMPSHIRE COMMUNITY TECHNICAL COLLEGE SYSTEM**

#115 Authorized to extend the medical leave of absence without pay for Mr. Richard Conway, Financial Aid Officer, at the Claremont Community Technical College effective January 30, 2002 through October 31, 2002.

#116 Authorized Manchester/Stratham Campus to accept and expend additional funds from the US Department of Education for the TRIO Student Support Services Grant Program in the amount of \$24,362 for the program period effective upon G&C approval through August 31, 2002.

#117 Authorized Stratham Campus to extend the service period of Mr. John Burt, as a full-time temporary TI/C Associate Professor of E-Commerce/Business, position #8T079, Grade 21, A180 for a period of one more year. Extension period will be from December 31, 2001 through December 30, 2002.

#118 Authorized Manchester Campus to extend the service period of Mr. Robert Jarmak, as a full-time temporary TI/C Associate Professor of E-Commerce/Computer Technology, position #8T078, Grade 21, A180 for a period of one more year. Extension period will be from December 31, 2001 through December 30, 2002.

#119 Authorized agreement with Cullen Concrete Form Company, Inc., Northfield, NH in the amount of \$9,795 for pouring concrete footings for the new maintenance building effective upon G&C approval through June 30, 2002.

#120 Authorized Stratham Campus agreement with LandCare Associates, Inc., Durham, NH in the amount of \$15,000 for removing snow at the Pease Education & Training Center as specified in letter dated December 4, 2001.

#121 Authorized Nashua Campus contract with Waste Management of New Hampshire, Londonderry, NH in the amount of \$10,860 for rubbish removal at the campus. A retroactive contract is requested for the period of July 1, 2001 through June 30, 2002.

### **CHRISTA MCAULIFFE PLANETARIUM**

#122 The Governor and Executive Council on motion of Councilor Wheeler, seconded by Councilor Burton, authorized contract with Copley Harris Company, Inc., Danvers, MA in an amount not to exceed \$44,000 to provide fundraising guidance to build the Alan Shepard Discovery Center at the

Planetarium as specified in letter dated December 5, 2001 effective upon G&C approval through June 30, 2002.

The Governor and Executive Council acted as follows:

#### **DEPARTMENT OF TRANSPORTATION**

#123 Authorized to modify agreement with Nashua Regional Planning Commission, Nashua, NH (July 14, 2000 Item #154), increasing the total amount payable from \$250,000 to \$273,000 and extending the completion date from December 31, 2001 to May 31, 2002.

(2) Further authorized to increase encumbrance of said contract from the amount of \$250,000 to \$273,000 for payment for additional services that may be required during the prosecution of the work, through the issuance of change orders in the implementation of the above services.

#124 Authorized consultant service agreements with the following firms for providing required engineering and technical services for various highway projects statewide in order to increase the Bureau of Highway Design's capacity to respond to the increased needs in highway design and other responsibilities as specified in letter dated December 3, 2001:

Fay, Spofford & Thorndike, LLC, Bedford, NH and Burlington, MA, contract duration 24 Months - \$250,000;

Maguire Group Inc., Portsmouth, NH and Foxborough, MA, contract duration 36 Months - \$500,000;

Edwards and Kelcey, Inc., Manchester, NH, contract duration 36 Months - \$500,000;

Chas. H. Sells, Inc., Nashua, NH and Charlton, MA, contract duration 24 Months - \$250,000.

#125 Authorized contract with Dellagatta Contracting Company, Inc., Nashua, NH for a lump sum price of \$755,676 for renovations to maintenance buildings at New Hampton, NH and Manchester Patrol Sheds, Manchester, NH.

(2) Further authorized a contingency in the amount of \$113,350 be approved for payment of latent conditions that may appear during the execution of project as specified in letter dated November 28, 2001.

#126 Authorized blanket approval to pay small claims occasioned by accidents due to the activities of the Department of Transportation, (if the valid claim is less than \$600 and upon the Commissioner's recommendation for payment to the Governor and Council for approval), as specified in letter dated December 5, 2001.

#127 Authorized retroactive tuition assistance agreement to train Laurie Hill, Software Development Specialist, in "Visual Basic" software programming language for an amount not to exceed \$419 as specified in letter dated November 26, 2001.

#128 Authorized to accept and place on file the Contemplated Award List for the period November 10, 2001 through November 27, 2001.

#129 Authorized to sell to Burton H. and Barbara L. Biathrow, Lebanon, NH for \$7,675 eleven hundredths acres, more or less, on the State-owned Northern Railroad line in Lebanon subject to the conditions listed in letter dated November 15, 2001.

#130 Authorized to purchase educational training coupons from Datalex Corporation, doing business as New Horizons Computer Learning Center, Nashua, NH in the amount of \$21,250 for training services in support of the Department's computer systems as specified in letter dated December 4, 2001.

#131 Authorized agreement with GD Geographic Data Management LTD., Calgary, Alberta, Canada in the amount of \$36,070 to purchase of QA/Qc software and professional services as specified in letter dated November 14, 2001 effective upon G&C approval.

#132 Authorized agreement with the University of New Hampshire, Civil Engineering Department, Durham, NH for a fee not to exceed \$751,254 for the continuation of the Local Technical Assistance Program and the Crash Location Improvement Program as specified in letter dated December 4, 2001.

#133 Authorized the Department, (as the lead state for the pooled-fund research project), sole source agreement with University of New Hampshire, Office of Sponsored Research, Durham, NH for a total fee of \$230,056 to investigate the "nest generation retro-reflective beads for traffic paints", as specified in letter dated December 3, 2001 and effective upon G&C approval through December 31, 2003.

#134 Authorized agreement with Lakes Region Planning Commission, Meredith, NH for a fee not to exceed \$25,000 to undertake certain transportation related planning activities as specified in letter dated November 26, 2001 and effective upon G&C approval through June 30, 2002.

The Governor and Executive Council acted as follows:

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

#135 Approved the request of Norman Ahn to construct a breakwater in a "dogleg" configuration with associated structures on property located at Clay Point on Lake Winnepesaukee in Alton, NH.

#136 Approved the request of Wood & Clay Inc., to construct a boathouse with associated structures on property located on Lake Winnepesaukee in Tuftonboro, NH.

The Governor and Executive Council acted as follows:

#### **#137 TUITION REQUESTS**

A. COMMUNITY TECHNICAL COLLEGE - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$470.50 for the sole purpose of enrolling Susan Blais, Program Assistant II, in the course entitled "Assessment of Prior Learning for Early Childhood Educators".

B. COMMUNITY TECHNICAL COLLEGE - Request permission to pay Nova Southeastern University, Springfield, MA, the sum of \$810.00 for the sole purpose of enrolling Ruth M. Heath, Assistant Professor, in the internet course entitled "Master's Project in Computing Technology in Education".

C. COMMUNITY TECHNICAL COLLEGE - Request permission to pay the Pennsylvania State University, University Park, PA, the sum of \$400.00 for the sole purpose of enrolling John Marcley, Program Director, in the distance learning course entitled "Introduction to Adult Education".

D. COMMUNITY TECHNICAL COLLEGE - Request permission to pay the University of Massachusetts, Lowell, MA, the sum of \$1,300.00 for the sole purpose of enrolling Jessica Price, Profession of Nursing, in the course entitled "Doctoral Dissertation in Education Dissertation Research".

E. COMMUNITY TECHNICAL COLLEGE - Request permission to pay the Pennsylvania State University, University Park, PA, the sum of \$400.00 for the sole purpose of enrolling Wendy Ann Smith, Assistant Professor, in the distance learning course entitled "The Teaching of Adults".

F. DENTAL EXAMINERS, BOARD OF - Request permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$366.00 for the sole purpose of enrolling Tina M. Kelley, Administrative Assistant, in the course entitled "College Composition".

G. EDUCATION - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$1,053.00 for the sole purpose of enrolling Bruce Alleyne, Technical Support Specialist, in the courses entitled "Critical Thinking" and "Professional Development, Self-Design".



H. EDUCATION - Request permission to pay Plymouth State College, Plymouth, NH, the sum of \$1,638.00 for the sole purpose of enrolling Bruce Chipman, Rehabilitation Counselor II, in the courses entitled "Interpersonal and Group Process" and "Social Behavior in a Diverse Society".

I. EDUCATION - Request permission to pay Plymouth State College, Plymouth, NH, the sum of \$822.00 for the sole purpose of enrolling Cathy Higgins, Educational Technology Consultant, in the course entitled "Transforming the Educational Agenda".

J. EDUCATION - Request permission to pay Springfield College, Manchester, NH, the sum of \$750.00 for the sole purpose of enrolling James Leger, Rehabilitation Counselor I, in the course entitled "Career Development & Job Placement".

K. EDUCATION - Request permission to pay Springfield College, St. Johnsbury, VT, the sum of \$2,478.00 for the sole purpose of enrolling Jean Mainguy, Rehabilitation Counselor II, in the courses entitled "Leadership: a Lifelong Journey", "Action Research Project" and "Current Topics in Community Psychology".

L. EDUCATION - Request permission to pay Springfield College, Manchester, NH, the sum of \$3,540.00 for the sole purpose of enrolling Bonnie Rothermel, Vocational Rehabilitation Counselor I, in the courses entitled "Organizational Transformation", "Project IV", "Assessment and Intervention" and "Vocational Evaluation".

M. EDUCATION - Request permission to pay Springfield College, Manchester, NH, the sum of \$3,186.00 for the sole purpose of enrolling Alan Sallet, Vocational Rehabilitation Counselor I, in the courses entitled "The Economics of Change", "Project II", "Human Nature, Development and Assessment" and "Assessment and Intervention".

N. EDUCATION - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Scott A. Vittner, Assistant Vending Stand Coordinator, in the course entitled "Quantitative Research Methods".

O. EMERGENCY MANAGEMENT - Request permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of \$419.00 for the sole purpose of enrolling Michael J. Poirier, Assistant Section Chief, in the course entitled "Visual Basic".

P. EMERGENCY MANAGEMENT - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$576.00 for the sole purpose of enrolling Tammy Vaillancourt, Field Representative, in the course entitled "Mathematical Concepts & Techniques for Business".

Q. EMERGENCY MANAGEMENT - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$576.00 for the sole purpose of enrolling Janice Wing, Business Administrator I, in the course entitled "Strategic Management and Policy".

R. ENVIRONMENTAL SERVICES - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$576.00 for the sole purpose of enrolling Wendy Hullinger, Executive Secretary, in the course entitled "Object Oriented Programming C++".

S. ENVIRONMENTAL SERVICES - Request permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of \$375.00 for the sole purpose of enrolling Maureen Lemay, Accounting Technician, in the course entitled "Accounting II".

T. ENVIRONMENTAL SERVICES - Request permission to pay the UNH College of Lifelong Learning, Bow, NH, the sum of \$692.00 for the sole purpose of enrolling Spruce C. Wheelock, Sanitarian I, in the course entitled "Writing Process".

U. HEALTH & HUMAN SERVICES, Office of Administration- Request permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of \$500.00 for the sole purpose of enrolling Karen Blizzard-Royce, Administrative Assistant, in the course entitled "Fundamentals of Math with Applications".

V. HEALTH & HUMAN SERVICES, Office of Family Services- Request permission to pay the College for Lifelong Learning, Concord, NH, the sum of \$692.00 for the sole purpose of enrolling Melody Braley, Supervisor IV, in the course entitled "Financial Management".

W. HEALTH & HUMAN SERVICES, Office of Family Services - Request permission to pay Springfield College, Manchester, NH, the sum of \$1,770.00 for the sole purpose of enrolling Jade LeBlanc, Child Protective Service Worker I, in the courses entitled "Graduate Project I" and "Leadership: A Lifelong Journey".

X. HEALTH & HUMAN SERVICES, Office of Family Services - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Rebecca Mair, Accounting Technician, in the course entitled "Intermediate Accounting I".

Y. HEALTH & HUMAN SERVICES, Office of Family Services - Request permission to pay Fitchburg State College, Fitchburg, MA, the sum of \$536.00 for the sole purpose of enrolling Pamela Sullivan, Juvenile Probation & Parole Officer, in the course entitled "Counter-Terrorism".

Z. HEALTH & HUMAN SERVICES, Office of Family Services - Request permission to pay University of New Hampshire, Durham, NH, the sum of \$950.00 for the sole purpose of enrolling Brian McVeigh, Social Worker III, in the course entitled "Research III - Evaluation".

AA. HEALTH & HUMAN SERVICES, Office of Finance- Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Margaret Curtis, Account Technician, in the course entitled "Intermediate Accounting I".

BB. HEALTH & HUMAN SERVICES, Office of Program Support- Request permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$366.00 for the sole purpose of enrolling Susan Dupuis, Executive Secretary, in the course entitled "College Composition".

CC. HEALTH & HUMAN SERVICES, Child Support Services - Request permission to pay Hesser College, Manchester, NH, the sum of \$579.00 for the sole purpose of enrolling Susan P. Kuhn, Child Support Officer, in the course entitled "Oral English Communication I".

DD. HEALTH & HUMAN SERVICES, Juvenile Justice Services Division- Request permission to pay Notre Dame College, Manchester, NH, the sum of \$2,046.00 for the sole purpose of enrolling Todd Breault, Teacher, in the courses entitled "Consultation & Collaboration" and "Clinical Experience; Emotional & Behavioral".

EE. HEALTH & HUMAN SERVICES, Juvenile Justice Services Division- Request permission to pay Notre Dame College, Manchester, NH, the sum of \$1,023.00 for the sole purpose of enrolling Kelly Healey, Teacher, in the course entitled "The Exceptional Child".

FF. HEALTH & HUMAN SERVICES, Juvenile Justice Services Division- Request permission to pay Notre Dame College, Manchester, NH, the sum of \$1,023.00 for the sole purpose of enrolling Thomas Vachon, Teacher, in the course entitled "Theories of Counseling".

GG. LIQUOR COMMISSION - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$645.00 for the sole purpose of enrolling Christina M. Demers, Statistician I, in the course entitled "Introduction to Computer Technology and Microcomputer Applications".

HH. LIQUOR COMMISSION - Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$531.00 for the sole purpose of enrolling Dorothy G. McBurney, Accountant I, in the course entitled "Accounting & Financial Reporting I".

II. NH HOSPITAL - Request permission to pay the University of Dundee, Scotland, UK, the sum of \$1,000.00 for the sole purpose of enrolling Diane Allen, Nurse Specialist, in the internet course entitled "Management Topic I".

JJ. NH HOSPITAL - Request permission to pay the University of North Texas, Denton, TX, the sum of \$906.19 for the sole purpose of enrolling Wandajune Bishop-Towle, Psychologist, in the internet course entitled "Techniques in Applied Behavior Analysis".

KK. NH HOSPITAL - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$827.00 for the sole purpose of enrolling Cynthia Chapman, Nursing Coordinator, in the course entitled "Critical Thinking".

LL. NH HOSPITAL - Request permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$692.00 for the sole purpose of enrolling Kathleen Cummings, Registered Nurse III, in the course entitled "Critical Thinking".

MM. NH HOSPITAL - Request permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of \$375.00 for the sole purpose of enrolling Victoria Pennell, Mental Health Worker I, in the course entitled "Ethics & the Professional Helper".

NN. NH HOSPITAL - Request permission to pay Springfield College, Manchester, NH, the sum of \$1,500.00 for the sole purpose of enrolling Theresa Rainville, Mental Health Worker II, in the courses entitled "Communications Skills I" and "Issues in Research".

OO. NH HOSPITAL - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Irene H. Varney, Mental Health Worker II, in the course entitled "Social Problems".

PP. RETIREMENT - Request permission to pay Becker Conviser, North Andover, MA, the sum of \$500.00 for the sole purpose of enrolling Angelyn Duffy, System Accountant, in the course entitled "CPA Review Course".

QQ. RETIREMENT - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Tracey Wells, System Accountant, in the course entitled "Human Resource Management".

RR. RETIREMENT - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$588.00 for the sole purpose of enrolling Tracey Wells, System Accountant, in the course entitled "The Global Economy".

SS. PUBLIC UTILITIES COMMISSION - Request permission to pay University of New Hampshire, Manchester, NH, the sum of \$1,400.00 for the sole purpose of enrolling Thomas B. Getz, Chairman, in the course entitled "Seminar in American Politics - State and Local Government".

TT. SWEEPSTAKES COMMISSION - Request permission to pay the Department of Administrative Services, Concord, NH, the sum of \$3,200.00 for the sole purpose of enrolling Joseph Timmons, Technical Support Specialist I, in the course entitled "Technical Support Specialist Program".

UU. TRANSPORTATION - Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$312.50 for the sole purpose of enrolling Leo Gerior, Technical Support Specialist, in the course entitled "Intro to Technical Math II", also request permission to pay New Hampshire Technical

Institute, Concord, NH, the sum of \$209.50 for the sole purpose of enrolling Leo Gerrior, Technical Support Specialist, in the course entitled "Computer Information Systems", also request permission to pay New Hampshire , Concord, NH, the sum of \$300.00 for the sole purpose of enrolling Terry Place, Engineering Tech. IV, in the course entitled "Algorithms with Object Oriented Programming".

The Governor and Executive Council approved the following travel requests:

#### **#138 TRAVEL REQUESTS**

A. EDUCATION - Request permission for (1) employee, Lynda Thistle Elliott, Education Consultant, or designee, to travel to Tampa, FL on January 23 - 27, 2002, to attend the National Title I Conference. ALSO A CASH ADVANCE OF \$1,080.00 IS REQUESTED FOR Lynda Thistle Elliott. Total Cost: \$1,697.42. Source of Funds: 100% Federal Funds. Registration Fee: \$305.00.

B. FISH & GAME - Request permission for (1) employee, Laura Ryder, Aquatic Education Supervisor, or designee, to travel to Shepardstown, West Virginia on January 6 - 11, 2002, to attend Fisheries Management. Permission is also requested for a waiver to exceed the 300-mile radius by state vehicle. Total Cost: \$1,450.00. Source of Funds: 100% Federal Funds. Registration Fee: \$550.00.

C. SAFETY - Request permission for (1) employee, Julia Brown, Hearings Examiner, or designee, to travel to New Orleans, Louisiana on January 26 - 28, 2002, to attend the National Association of Motor Vehicle Boards and Commission Workshop. ALSO A CASH ADVANCE OF \$650.00 IS REQUESTED FOR Julia Brown. Total Cost: \$1,021.00. Source of Funds: 100% Federal Funds. Registration Fee: \$100.00.

#### **Item removed from Table**

#### **EMPLOYMENT SECURITY**

The Governor and Executive Council, on motion of Councilor Wheeler, seconded by Councilor Spaulding, voted to remove Item #36 which was tabled at the November 7, 2001 Governor and Executive Council Meeting, that requested to enter into an amended sole source agreement with Ne-Op-Co Sign Co., Inc., (originally approved at G&C meeting of August 23, 2000 Item #48), increasing the original agreement by \$2,990 to the revised total of \$8,640 from existing federal funds and extending the end date from October 31, 2000 to December 31, 2001 for sign installation services at the NH Works Job & Information Center, (Retroactive).

Following removal from Table, Item # 36 was withdrawn by agency.

The Governor and Executive Council acted as follows:

#### **LATE ITEMS:**

##### **A. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES**

Authorized to accept and expend additional Low Income Home Energy Assistance Program funds from the US Department of Health and Human Services in the amount of \$2,800,705.41.

##### **B. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES**

Authorized to amend Fuel Assistance Program contract with Rockingham Community Action, Portsmouth, NH by increasing the contract \$313,665.00 to an amount not to exceed \$1,383,748.00.

##### **C. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES**

Authorized to amend the Fuel Assistance Program contract with Southwestern Community Services, Keene, NH, by increasing the contract \$391,229.00 to an amount not to exceed \$1,706,110.00.

D. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES

Authorized to amend the Fuel Assistance Program contract with Tri-County Community Action Program, Berlin, NH, by increasing the contract \$663,397.00 to an amount not to exceed \$2,865,411.00.

E. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES

Authorized to amend the Fuel Assistance Program contract with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH, by increasing the contract \$505,200.00 to an amount not to exceed \$2,189,139.00.

F. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES

Authorized to amend the Fuel Assistance Program contract with Southern New Hampshire Services, Inc., Manchester, NH, by increasing the contract \$778,432.00 to an amount not to exceed \$3,348,992.00.

G. GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES

Authorized to amend the Fuel Assistance Program contract with Strafford County Community Action Committee, Inc., Dover, NH, by increasing the contract \$259,599.00 to an amount not to exceed \$1,144,300.60.

H. DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

Authorized to amend the agreement with Independent Archaeological Consulting, Portsmouth, NH, for consulting services to monitor excavation work at the Wentworth Coolidge Mansion at Rye, NH. (Retroactive).

I. The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Wheeler, DENIED Justices Sherman D. Horton, Jr., David A. Brock, and John T. Broderick, Jr., motion for rehearing of the order of dismissal issued by the Governor and Executive Council on October 10, 2001.

The Governor set the next Governor and Executive Council Meeting for Wednesday, January 9, 2002 at 10:30 a.m., at the State House, Concord, New Hampshire.

The Honorable Board then Adjourned