Minutes May 12, 1999

GOVERNOR AND EXECUTIVE COUNCIL MINUTES

State House, Concord, NH May 12,1999 10:30 a.m. #10

On motion of Councilor Griffin, seconded by Councilor Colantuono, the Governor and Executive Council voted to adjourn the meeting of April 28, 1999. The Governor and Executive Council convened the May 12, 1999 meeting at 10:30 a.m., with all present.

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, accepted the minutes of April 28, 1999.

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Colantuono, confirmed the appointment of several persons nominated for Civil Commissions from the April 28, 1999 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

The Governor and Executive Council confirmed the following:

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

Katharine Bogle Shields, Canterbury (Banking) Reappointment Effective: May 12, 1999

TERM: May 7, 2004

COMPENSATION APPEALS BOARD

Nancy L. Lang, Hampton (Employer-Insurer)

Succeeding: Elaine Murphy Maltais, Epsom (resigned)

Effective: May 12, 1999 TERM: February 13, 2002

CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION

Gregory S. Cloutier, Jefferson

Reappointment

Effective: May 12, 1999 TERM: May 1, 2002

CONNECTICUT RIVER VALLEY RESOURCE COMMISSION

Sheila A. Satzow, Claremont (Commercial Tourism Industry) Succeeding: Joan Debrine, Charlestown

Effective: May 12, 1999 TERM: January 22, 2002

ENCHANCED 911 COMMISSION

Douglas Aiken, Moultonboro

(Nom. By NH Association of Fire Chiefs)

Reappointment

Effective: May 12, 1999 TERM: July 8, 2001

HEARING CARE PROVIDERS BOARD

Claire Clark, Boscawen (Public Member) Reappointment

Effective: May 12, 1999 TERM: April 23, 2001

Dana Fiske, Brentwood (Audiologist) Reappointment Effective: May 12, 1999

TERM: April 23, 2001

Jane Forrest, Rochester Otolaryngologist Reappointment Effective: May 12, 1999

TERM: April 23, 2001

Norman Fournier, Manchester (Hearing Aid Dealer) Reappointment Effective: May 12, 1999

Effective: May 12, 1999 TERM: April 23, 2001

Bradley Lown, Portsmouth (Public Member)
Reappointment
Effective: May 12, 1999

Effective: May 12, 1999 TERM: April 23, 2001

INSURANCE DEPARTMENT: COMMISSIONER

Paula T. Rogers, Concord

Succeeding: Charles N. Blossom, Jr., Bow

Effective: May 12, 1999 Salary: Group R-Max, \$76,532

TERM: June 9, 2003

PENALTY APPEALS BOARD

Gayle E. Troy, Dunbarton

(Management)

Succeeding: Frances P. Lefavour, Newmarket

Effective: May 12, 1999 TERM: April 11, 2002

JOINT PHARMACEUTICAL FORMULARY BOARD

David J. Caban, OD, Bedford (Optometrist) Reappointment Effective: May 12, 1999

Effective: May 12, 1999 TERM: December 1, 2003

The Governor nominated the following:

ADVISORY PANEL ON CANCER AND CHRONIC DISEASES

Patricia Gray Di Padova, Newport (Sullivan County) Reappointment

Effective: Upon confirmation

TERM: May 28, 2003

COMPENSATION APPEALS BOARD

Christopher T. Regan, Durham

(Attorney)

Succeeding: James Kruse, Concord (resigned)

Effective: Upon confirmation

TERM: April 14, 2001

HEALTH SERVICES PLANNING AND REVIEW BOARD

Thea G. Braiterman, Henniker

(Consumer)

Succeeding: Harland Eaton, Auburn (reached term limit)

Effective: Upon confirmation

TERM: April 19, 2002

ADVISORY COMMITTEE ON INTERNATIONAL TRADE

Kevin E. Cash, Somersworth (Rep. of Organized Labor)

Vacancy

Effective: Upon confirmation

TERM: Serves at the pleasure of the Governor and Council

JOINT PHARMACEUTICAL FORMULARY BOARD

Peter Wasserman, MD, Hopkinton

(Ophthalmologist)

Succeeding: Lucian Szmyd, Portsmouth (reached term limit)

Effective: Upon confirmation TERM: January 27, 2004

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT ADIVSORY COMMISSION

Michael S. Marconi, Portsmouth

(Commerce) Reappointment

Effective: Upon confirmation

TERM: April 1, 2004

STATE SWEEPSTAKES COMMISSION

Richard J. Campbell, Goffstown

Succeeding: J. Richard Higgins, Manchester

Effective: June 29, 1999 TERM: June 29, 2002

James A. Shanahan, Jr., Manchester

Succeeding: Howard W. Keegan, Manchester

Effective: Upon confirmation

TERM: June 29, 2001

DIRECTOR OF WASTE MANAGEMENT: DEPARTMENT OF ENVIRONMENTAL SERVICES

Philip J. O'Brien, Ph.D., New London (Nominated by Commissioner)

Reappointment

Effective: Upon confirmation Salary: Group P, Max - \$72,206

TERM: May 13, 2003

ADVISORY COUNCIL ON WORKER'S COMPENSATION

Kathryn Ryan, Londonderry

(Management)

Succeeding: Thomas Kleeman, Bedford

Effective: June 13, 1999 TERM: June 13, 2002

BUSINESS FINANCE AUTHORITY

#1 Authorized to hold a Public Hearing with respect to the financing of a commercial facility by the Business Finance Authority for Brewster Academy located in Wolfeboro, New Hampshire. Action will authorize a Resolution under RSA 162-I:9 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

A roll call vote was requested, the results are as follows:

Councilor Burton - Yes: Councilor Spaulding - Yes: Councilor Griffin - Yes: Councilor Colantuono - Yes: Councilor Streeter - Yes.

EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD MAY 12, 1999 IN THE COUNCIL CHAMBER, STATE HOUSE, CONCORD

At 11:00 a.m., the Governor announced that the next matter to be considered would be the financing of a commercial project by the Business Finance Authority for Brewster Academy, a tax-exempt organization described in Section 501 (c)(3) of the Internal Revenue Code (the "Borrower") in Wolfeboro and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received the written recommendation of the Authority and other documentation and information with respect to the project. The Governor said that the meeting would then hear anyone wishing to speak on the subject. Jack Donovan, Executive Director of the Authority, briefly explained the project, emphasized that the credit of the State was not involved and introduced Elaine Hazeltine, Assistant Business Manager of the Borrower, and Edward F. Caron, Chairman of the Board of Directors for the Business Finance Authority. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-I:9 WITH RESPECT TO THE FINANCING OF A COMMERCIAL FACILITY BY THE BUSINESS FINANCE AUTHORITY FOR BREWSTER ACADEMY IN WOLFEBORO, NEW HAMPSHIRE" and moved its adoption, which was seconded by Councilor Spaulding. Those voting in favor were: the Governor and Councilor Burton, Councilor Spaulding, Councilor Griffin, Councilor Colantuono, and Councilor Streeter; those abstaining were Councilor(s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

A RESOLUTION UNDER RSA 162-I:9 WITH RESPECT TO THE FINANCING OF A COMMERCIAL FACILITY BY THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE FOR BREWSTER ACADEMY IN WOLFEBORO, NEW HAMPSHIRE

WHEREAS, the Governor and Council have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and a determination under RSA 162-I:9 with respect to the financing or refinancing of a commercial facility for Brewster Academy, a tax-exempt organization described in Section 501 (c)(3) of the Internal Revenue Code (the "Borrower") in Wolfeboro, New Hampshire by the Authority's issuance of up to \$500,000 in Bonds (the "Bonds") under RSA 162-I (the "Act"); and

WHEREAS, the Governor and Council have received all of the documentation and information with respect to the proposed transaction which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to, and cannot be taken until passage of, this Resolution;

NOW, THEREFORE, in consideration of the foregoing, IT IS HEREBY RESOLVED THAT:

Section 1. Findings. On the basis of the Authority's recommendation and the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

- (a) Special Findings.
- (1) The project to be financed or refinanced with the proceeds of the Bonds consists of (i) the acquisition of certain land and buildings; and (ii) the payment of certain closing costs (collectively, the "Facility"). The Facility is within the definition of "Commercial Facility" in RSA 162-I and may be financed under the Act.
- (2) The establishment and operation of the Facility will create and preserve employment opportunities directly or indirectly within the State of New Hampshire (the "State") and will likely be of general benefit to the community as a whole.
- (b) General Findings.
- (1) The creation, establishment, acquisition, construction, expansion, remodeling or replacement of the Facility (the "Project") and the proposed financing of the Project are feasible.
- (2) The Borrower has the skills and financial resources necessary to operate the Facility successfully.
- (3) The Mortgage, Security and Loan Agreement and the other documents evidencing and securing the Bonds (the "Financing Documents") contain provisions so that under no circumstances will the Authority be obliged, directly or indirectly, to pay Project costs, debt service or expenses of operation, maintenance and upkeep of the Facility except from proceeds of the Bonds or from funds received under the Financing Documents, exclusive of funds received under the Financing Documents by the Authority for its own use.
- (4) The Financing Documents do not purport to create any debt of the State with respect to the Facility, other than a special obligation of the Authority acting on behalf of the State under the Act.
- (5) The proposed financing of the Project by the Authority and the proposed operation and use of the Facility will serve one or more needs and implement one or more purposes set forth in RSA 162-I:1, will preserve or increase the social or economic prosperity of the State and one or more of its political subdivisions, and will promote the general welfare of the State's citizens.
- Section 2. Ultimate Finding and Determination. The Governor and Council find that the proposed financing, operation and use of the Facility will serve a public use and provide a public benefit and determine that the Authority's financing of the Project will be within the policy of, and the authority conferred by, the Act.
- Section 3. Approval. The Governor and Council hereby approve the Authority's taking such further action under the Act with respect to the transaction involving the Facility, the Project and the Bonds as may be required.
- Section 4. Effective Date. This Resolution shall take effect upon its passage.

Passed and Agreed to: May 12, 1999.

OFFICE OF STATE PLANNING

The Governor and Executive Council acted as follows:

#2 Authorized to enter into an Agreement with the Town of Haverhill, NH, and the County of Grafton, in the amount of \$500,000 through June 30, 2000. The Town and County will jointly use Community Development Block Grant Funds for the purpose of constructing a new Senior Center on land that is located behind the Haverhill Town Offices.

#3 Authorized to RETROACTIVELY AMEND an existing Agreement, with the Town of Danbury, NH [initially approved March 6, 1997, (Item #2)], by changing the end date from December 31, 1998 to June 30, 1999. No additional federal funds are required by this action.

#4 Authorized to AMEND an existing Agreement with the Town of Colebrook, [initially on July 15, 1998 (Item #9)], by increasing the funding level for the project by \$350,000 to a new total of \$700,000, and by extending the completion date to December 31, 2000.

#5 Authorized to AMEND an existing Agreement with the City of Laconia, NH, [initially approved on March 4, 1998 (Item #9)], by extending the completion date from June 30, 1999 to June 30, 2000. No additional state or federal funds are required by this action.

OFFICE OF EMERGENCY MANAGEMENT

#6 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Colantuono, authorized to execute a grant agreement with the New Hampshire Department of Environmental Services-Dam Bureau-Water Division in the amount of \$10,000.00 through September 30, 1999. This grant would enable the Office to convert their emergency action plans and inundation maps from paper to electronic form, adding additional data fields and digital photographs to their dam information and making this important data available in the field, they would be able to anticipate and possible prevent death and damage.

OFFICE OF ENERGY AND COMMUNITY SERVICES

The Governor and Executive Council acted as follows:

#7 Authorized to enter into a contract with the Conway School District, N. Conway, NH, in an amount not to exceed \$7,500 through December 31, 1999 for the installation of a 2kw solar electric system at Kennett High School, Conway, NH, and accompanying energy education materials.

#8 Authorized to enter into a contract with the Hopkinton School District, Contoocook, NH in an amount not to exceed \$7,500 through December 31, 1999 for the installation of a 2kw solar electric system at Hopkinton High School and accompanying energy education materials.

#9 Authorized to enter into a contract with the John Stark School, District, SAU 24, Henniker, NH, in an amount not to exceed \$7,500 through December 31, 1999 for the installation of a 2kw solar electric system at John Stark Regional High School and accompanying energy education materials.

#10 Authorized to enter into a contract with the Newmarket School District, SAU 31, Newmarket, NH, in an amount not to exceed \$7,500 for the installation of a 2kw solar electric system at Newmarket Junior and Senior High School and accompanying energy education materials.

OFFICE OF ADJUTANT GENERAL

The Governor and Executive Council acted as follows:

#11 Authorized to accept and expend funds in the amount of \$21,000.00 from the federal government (National Guard Bureau) to cover the cost of utilities at buildings occupied by tenants at Pease Air National Guard Base.

#12 Authorized the nomination for promotion of Captain William M. Dearborn, 10 Carriage Hill Road, Epsom, NH to the rank of Major, New Hampshire Army National Guard.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Executive Council acted as follows:

#13 Authorized Surplus Distribution Section, request for two or more employees to travel out of state July 1, 1999 through December 31, 1999. (2) This Section would also like to request a cash advancement of \$500.00 for each specific requirement.

#14 Authorized Bureau of General Services to contract with Clean Up Group, Inc., Augusta ME, in an amount not to exceed \$82,000.00 for window cleaning services through October 31, 2000.

#15 Authorized Bureau of Court Facilities, to exercise its option (3.3) under the present lease agreement to extend the lease for an additional one year period (July 1, 1999-June 30, 2000) with the Town of Hillsborough, PO Box 7, Hillsborough, NH. The total for the one-year period is \$10,759.44.

#15A Authorized approval of the Report and Findings of Councilor Raymond S. Burton with regard to a certain refinancing of existing indebtedness project with the Tilton School, Tilton, New Hampshire.

TREASURY DEPARTMENT

#16 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized the Comptroller to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount of \$2,768.60 as indicated in letter of April 29, 1999.

DEPARTMENT OF JUSTICE

The Governor and Executive Council acted as follows:

#17 Authorized to enter into grants through September 30, 2000 and further Authorized the Director, Bureau of Accounting Services to encumber same as indicated in letter of April 28, 1999.

#18 DENIED-The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, voted to DENY the petition of Michael Jay Neddenriep requesting a pardon hearing for the offense of Receiving Stolen Property.

#19 TABLED-The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, voted to TABLE the petition of Colin J. Gilmartin requesting a pardon hearing from the offenses of Receiving Stolen Property (7 counts), Driving After Suspension, and Possession of Controlled Drug (3 counts).

DEPARTMENT OF STATE

#20 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Colantuono, authorized the Division of Records Management and Archives to accept with thanks and place on file John Brown's manuscript 1732 surveyor's field book, specifying the lotting plan of

Boscawen, as donated to the State by Lawrence C. Ames, Jr., PO Box 11277, Piedmont, CA; and the manuscript volume of Proprietors' Records for the Town of Boscawen beginning in 1733, and also the volume From The King's Plantation to Home Town Heritage by Walter Theo Silver and Linnea Stadig Silver (1997), as donated to the State by Linnea Silver.

EMPLOYMENT SECURITY

The Governor and Executive Council acted as follows:

- #21 Authorized to accept and expend additional federal Y2K funds in the amount of \$215,751.00 from the US Department of Labor, Employment & Training Administration through September 30, 1999.
- #22 Authorized to enter into a service agreement with Nudd & Davis Electrical Contractors, in the amount of \$50,000.00 annually through June 30, 2002, for electrical services at NHES's offices statewide.
- #23 Authorized to enter into a contractual agreement with New England Building Maintenance, in the amount of \$8,220.00 annually through June 30, 2002, to provide janitorial services for the NHES's Salem local office.
- #24 Authorized to enter into a contractual agreement with Bordeau's Janitorial Service, in the amount of \$6,600.00 annually through June 30, 2002, to provide janitorial services for the NHES's Lebanon local office.
- #25 Authorized to extend the lease agreement with James Tamposi and Shirley Tamposi for rental of 7,140 square feet of office space located at 33 Pine St., Nashua, for one additional 2 year term ending April 30, 2001 [initially approved April 10, 1996 (Item #39A)].

PUBLIC UTILITIES COMMISSION

The Governor and Executive Council acted as follows:

#26 Authorized to accept a gift on behalf of the State in the amount of \$714.00 for travel related expenses. Commissioner Nancy Brockway will be traveling to the National Energy Assistance Directors' Association Annual Meeting, in Pittsburgh, PA, with airfare expense paid for by The National Center for Appropriate Technology.

#27 Authorized to accept a gift on behalf of the State in the amount of \$570.00 for travel related expenses. Kathryn Bailey, Assistant Chief Engineer, will be traveling to Washington, DC, to participate on The Arbitration Process panel sponsored by Personal Communications Industry Association (PCIA) ON May 13, 1999. PCIA will pay for the cost of travel.

DEPARTMENT OF CORRECTIONS

The Governor and Executive Council acted as follows:

#28 Authorized request to RETROACTIVELY grant permission for the four employees: Asst. Commissioner Edda Cantor, Warden Sid Bird, Administrator Andrea Goldberg, and Counselor Dan Millis to travel out of state to San Diego, CA to the US Department of Justice Conference on Therapeutic Community Program Design and Implementation for five days, May 10 through May 14, 1999.

#29 Authorized to accept a donation of a 6' x 4' freezer chest from Jeff Perkins, Kitchen NH State Prison for Men. Mr. Perkins is willing to donate it to the Recreation Department at the NH State Prison for Men. It is an older model but is in good working condition. The value of the freezer chest is approximately \$99.

- #30 Authorized to accept a donation of a 14" CTX color monitor from Dick Champey, Education, NH State Prison for Men. The value of the monitor is approximately \$50.
- #31 Authorized to accept donations of various sewing materials and notions with a total value of \$3,520. The donations were made from March 1st to April 30, 1999 from various individuals as specified on sheet attached to letter of April 28, 1999.
- #32 Authorized to accept a donation of \$25.00 to be used for fabric and notions in "Hems With Hearts" Program. The donation is from Ladies Aid Society, Wilmot Flat Baptist Church, Wilmot Flat, NH.
- #32A Authorized request to expend \$60,000 to purchase computer equipment and services to implement the department network system, as specified in letter dated April 12, 1999. FISCAL COMMITTEE APPROVED
- #32B Authorized request to transfer \$12,500, as specified in letter dated April 20, 1999. FISCAL COMMITTEE APPROVED

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Executive Council acted as follows:

- #33 Authorized Division of Parks and Recreation to accept and expend \$166,841.00 from the Federal Emergency Management Agency and the State Office of Emergency Management in order to reimburse expenses for mitigating ice storm related damage through the State's trails.
- #34 Authorized Division of Parks and Recreation, Bureau of Trails to accept and expend \$70,225.11 from the Department of Transportation for gate installations along the railroad corridors. Further authorization is requested for the comptroller to establish a separate account for the receipt and disbursement of these funds.
- #35 Authorized Division of Forests and Lands to RETROACTIVELY extend the ending date of the federal grants as specified in letter of April 16, 1999 to September 30, 1999, under the Cooperative Forestry Assistance Act of 1978.
- #36 Authorized Division of Forests and Lands to extend the following full-time temporary employees beyond their one year anniversary date of full-time employment: Shaun Bresnahan, Forester I, Anniversary Date 6/30/00 and Kevin Whiting, Maintenance Mechanic II, Anniversary Date 6/30/00.
- #37 Authorized Design, Development, and Maintenance to enter into an agreement with Temple Construction, Inc., Lunenburg, VT, for the construction of the bath house at Lake Francis State Park, Pittsburg, NH.
- #38 Authorized Design, Development, and Maintenance to enter into an agreement with Mark D. Adams, Contractor Services, of Dover, NH, for consultant services for the repair and painting of the Franklin Pierce Homestead.
- #39 Authorized to enter into agreement with Halkin Services, Inc. of Aurora, Colorado, in the amount of \$4,563.00 for the cable and connection hardware inspection on the Cannon Mountain Aerial Tramway in Franconia, NH, with a completion date of May 31, 1999.
- #40 Authorized to enter into agreement for professional engineering services with Hoyle, Tanner and Associates of Manchester, NH, at the Sherman Adams Building, Mt. Washington State Park, Sargents Purchase, NH.

#41 Authorized to AMEND contract with Advantage Signs, Inc., Concord, NH, to update the Welcome Center Information Boards at the Hooksett and Seabrook Welcome Centers for \$875.00 for a new total of \$5,875.00 through June 4, 1999.

#42 Authorized Division of Parks and Recreation, Bureau of Trails to enter into a Grant-in-Aid trail maintenance contract with the following OHRV Clubs: Pittsburg Ridge Runners \$7,843.76 and Rockingham County OHRV Association \$6,882.80.

#43 Authorized Division of Parks and Recreation, Trails Bureau to enter into Recreational Trails Program grants with the organizations and in the amounts as listed in attachment to letter of April 22, 1999.

#43A Authorized Division of Parks and Recreation to transfer \$89,000 as specified in letter dated March 31, 1999. FISCAL COMMITTEE APPROVED

FISH AND GAME DEPARMENT

The Governor and Executive Council acted as follows:

#44 Authorized up to two Marine Fisheries Division personnel (Douglas Grout, Marine Biologist; Cheri Rogers, Biologist I; Clare Mcbane, Marine Biologists; Sean Stimmell, Biological Aid; Mike Dionne, Biological Aid; Michael Bailey, Biological Aid; Shannon Fogarty, Biological Aid; Tim Fomulare, Biological Aid or their designees) per day travel to Massachusetts to collect spawning adult American Shad from the Connecticut River between May 1, and May 31, 1999.

#45 Authorized to accept an additional \$73,500 in FY 1999 Federal Aid in Sportfish Restoration funds and further request the Comptroller to allocate the funds as specified in letter of April 23, 1999.

#46 Authorized to accept a donation in the amount of \$500.00 from Allen K. MacNeil of Plymouth, NH. (2) Authorized to accept \$500.00 collectively from the members of the New Hampshire Fish and Game Commission.

#47 Authorized the Department on behalf of the Great Bay National Estuarine Research Reserve to enter into a Contract with the University of New Hampshire in the amount of \$30,000.00 through June 30, 1999.

#48 Authorized to award a \$5,500.00 Service Rental Contract to Joe Brigham, Inc., of Pembroke, NH through June 30, 1999. This contract provides for aerial stocking and water sample collection (acid rain analysis) of remote, high altitude trout ponds.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#49 Authorized Waste Management Division to budget monies from the Hazardous Waste Cleanup Fund in the amount of \$66,000 for the remainder of Fiscal Year 1999.

#50 Authorized Waste Management Division to enter into a grant agreement with the Southeast Regional Refuse Disposal District for an amount not to exceed \$6,310.00 for the purpose of conducting a household hazardous waste collection project, through December 2, 1999. This collection is scheduled for June 5, 1999.

#51 Authorized Waste Management Division to enter into a grant agreement with the Pemi-Baker Solid Waste District for an amount not to exceed \$4,161.50 for the purpose of conducting a household

hazardous waste collection project, through December 2, 1999. This collection is scheduled for June 5, 1999.

#52 Authorized Waste Management Division to enter into a grant agreement with the City of Concord for an amount not to exceed \$8,000.00 for the purpose of conducting a household hazardous waste collection project, through December 2, 1999. This collection is scheduled for June 5, 1999.

#53 Authorized loan agreement with the City of Berlin in the amount of \$2,000,000 under the provisions of RSA 486:14 and NH Admin Rules Env-C 500 effective upon approval by Governor and Council for water main replacement.

#54 Authorized loan agreement with the City of Berlin in the amount of \$1,550,000 under the provisions of RSA 486:14 and NH Admin. Rules Env-C500 effective upon approval by Governor and Council for the purpose of financing the design and construction of a water storage tank.

#55 Authorized to enter into a Loan Agreement with Rosebrook Water Company, Inc. in the amount of \$120,000 and related documents substantially in the form presented, under the provisions of RSA 486:14 and NH Admin. Rules Env-C 500 contingent upon the execution of the documentation outlined on closing agenda. The purpose of the loan is to finance the development and installation of an additional groundwater well and associated piping and appurtenances.

#56 Authorized to enter into a contract for \$34,444 with Hydropress Environmental Services, Inc., 81 West Street, West Hatfield, MA through May 15, 2000 for the removal and de-watering of residual material from primary digester #2 at the Department's Winnipesaukee River Basin Wastewater Treatment Plant.

#57 Authorized to AMEND by an extension of time the existing contract with Impact Strategies, PO Box 542, Weare, NH, [initially approved on 10/28/98 (Item #69)], for the development of a department wide Strategic Information Technology Plan, through June 30, 1999. This is a time extension request, no new funds are required.

#58 Authorized approval for State Landfill Closure Grants to Piermont for an amount not to exceed \$32,000.00 and Sunapee in an amount not to exceed \$95,000.00.

#59 Authorized approval for State Landfill Closure Grant to Bartlett for an amount not to exceed \$60,000.

#60 Authorized a \$300,000 AMENDMENT of the approval grant to the City of Nashua for the Four Hills Landfill. This grand had been issued under the provisions of RSA 149-M for the specified landfill closure project.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Executive Council acted as follows:

#61 Authorized the Office of Information Systems to reclassify position 12458 from Program Specialist IV, salary grade 24 to Technical Support Specialist V, salary grade 28. The position is currently vacant.

#62 Authorized Office of Family Services to reclassify position 11758 from a Program Specialist III, salary grade 22, to Supervisor III, salary grade 22. The position is currently vacant.

#63 Authorized the Department as administrator of the Social Security Program, to AMEND the agreement between the Secretary of the US Department of Health and Human Services and the State of New Hampshire on behalf of the Town of Hampton, for the purpose of adopting the optional

exclusion from Social Security and Medicare coverage the services performed by election officials or election workers for each calendar year in which the remuneration paid services is less than \$1000.

#64 Authorized the Department as administrator of the Social Security Program, to AMEND the agreement between the Secretary of the US Department of Health and Human Services and the State of New Hampshire on behalf of the Town of Merrimack, for the purpose of adopting the optional exclusion from Social Security and Medicare coverage the services performed by election officials or election workers for each calendar year in which the remuneration paid services is less than \$1000.

#65 Authorized Office of Information Systems, the Office of Health Management, Women, Infants and Children Nutrition Services, the Division for Elderly and Adult Services, the Office of Program Support, Division of Child Support Services, the Office of Family Services, Division of Children, Youth and Families, Bureau of Child Development, and the Office of Health Management, Bureau of Emergency Medical Services, to increase the encumbrance limit of the Technical and Support Personnel (TSP)2 contract for DHHS efforts [initially approved on January 28, 1998 (Item #101) and recently amended on March 24, 1999 (Item #97)], by \$2,502,028 from \$13, 486,046 to a total cumulative amount, for all vendors, not to exceed \$15,988,074 through June 30, 1999.

#66 Authorized Office of Family Services, Children, Youth and Families, to award merit extensions in the amount of \$600.00 to 3 center-based child care programs, and stipends in the amount of \$1,500.00 to two center-based child care programs, for a total amount not to exceed \$4,800.00.

#67 Authorized Office of Family Services, Children, Youth and Families to make a one time grant award in the amount of \$11,083 to the Injury Prevention Center, Trustees of Dartmouth College, Hanover, NH through September 30, 1999. This grant is for the development and pilot testing of a water safety curriculum to be used to train providers of child day care, including both center-based and home care programs.

#68 Authorized Office of Family Services, Children, Youth and Families to award grants to the providers and in the amounts specified in letter of April 1, 1999 through September 15, 1999. The total to be awarded is \$104,800.

#69 Authorized Bureau of Health Risk Assessment to AMEND an existing contract with the Trustees of Tufts University of Boston, MA, [initially approved on September 16, 1998 (Item #92)], by increasing the price limitation by \$42,412 from \$69,470 to \$111,882, through June 30, 1999.

#70 Authorized Division of Behavioral Health to accept and expend a new grant in the amount of \$464,284.00, from the US Social Security Administration, through September 30, 1999.

#71 Authorized Division of Behavioral Health to award a one-time grant to the University of New Hampshire Cooperative Extension, Office of Sponsored Research, 111 Service Building, 51 College Road, Durham, NH in the amount of \$4,550.00 through December 31, 1999.

#72 Authorized Division of Behavioral Health to enter into an agreement with Safety and Health Council of New Hampshire, Inc., 163 Manchester Street, Suite D, Concord, NH in an amount not to exceed \$66,000.00, through October 31, 1999. Safety and Health Council of New Hampshire, Inc. will manage the development of the radio and television portions of a media campaign against underage drinking.

#73 Authorized Division of Behavioral Health to RETROACTIVELY enter into an Agreement with New Hampshire Legal Assistance, 1361 Elms Street, Suite 307, Manchester, NH, in an amount not to exceed \$42,200.00. This amount represents an award effective retroactive to January 1, 1999, through December 31, 1999. The NH Legal Assistance will use these funds for essential services by providing legal assistance, including paralegal support for the homeless and those at imminent risk, assistance in accessing and retaining benefits, housing and other legal assistance programs, activities and expenses related to homeless intervention.

#74 Authorized Division of Behavioral Health to RETROACTIVELY enter into an Agreement with The Way Home, Inc. 20 Merrimack Street, Manchester, NH, in an amount not exceed \$31,000.00. This amount represents an award effective retroactive to January 1, 1999, through December 31, 1999. The Way Home, Inc. will use the funds for homeless prevention activities such as payment of utilities arrearage with disconnect notice, back rent with eviction notice, mortgage arrearage with foreclosure notice and other activities to prevent the incidence of homelessness.

#75 Authorized the New Hampshire Hospital to AMEND the existing agreement with West Central Services, Inc., 2 Whipple Place, Suite 202, Lebanon, NH, [initially approved on June 24, 1998 (Item #178)], by increasing the Price Limitation by \$151,744, from \$1,364,896 to \$1,516,670. The effective date of this amendment is January 6, 1999, or date of Governor and Council approval, whichever is later, through June 30, 1999.

#76 Authorized the New Hampshire Hospital to AMEND the contract with Granite State Independent Living Foundation, PO box 7268, Concord, NH, [initially approved on July 15, 1998 (Item #122)], by increasing the price limitation by \$26,149, from \$223,000 to \$249,149. The effective date of this amendment is January 22, 1999, or date of Governor and Council approval, whichever is later, through June 30, 1999.

#77 Authorized Division of Behavioral Health to AMEND an existing agreement with National Council on Alcoholism and Drug Dependence/Greater Manchester, PO Box 1477, Manchester, NH, [initially approved on July 15, 1998 (Item #103)], by increasing the price limitation in paragraph 1.8 by \$7,900.00 from \$307,380.00 to \$315,280.00, effective April 7, 1999, or date of Governor and Council approval, whichever is later, through 30, 1999.

#78 Authorized the Glencliff Home For The Elderly to RETROACTIVELY enter into a contract with Gerard Chimney Company, 4607 Beck Avenue, St. Louis, MO, in an amount not to exceed \$22,116.00 effective retroactively to April 8, 1999, through May 6, 1999. The Home recently received extensive damage to the existing boiler room chimney due to heavy winds. Retroactive approval is requested, as immediate repairs were necessary.

NEW HAMPSHIRE HOSPITAL

The Governor and Executive Council acted as follows:

#79 Authorized to pay overtime in the amount of \$799,780.00 for permanent personnel from Class 10 appropriations for positions that are vacant due to illness, extended leaves of absence or pending recruitment at the New Hampshire Hospital.

#80 Authorized to lease to the YMCA of Concord, NH, Firehouse Office Building, 44 Warren Street, Suite 4, Concord, NH, approximately 5 acres of land adjacent to Russell Farm, 84 iron Works Road, Concord, NH, effective February 26, 1999, or date of Governor and Council approval, whichever is later, a long term lease of 20 years at \$1 per year renewable at the end of the term for an additional 5 years.

#81 Authorized the Department of Health and Human Services to AMEND the contact with Walchak's Lawn and Home Care Inc., 8 Sullivan Drive, Bow, NH, [initially approved on December 2, 1998, (Item #64)], by increasing the Total Price Limitation by \$12,000 from \$62,050 to \$74,050. The effective date of this amendment is the date of Governor and Council approval through June 30, 2000.

DEPARTMENT OF YOUTH DEVELOPMENT SERVICES

#82 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, authorized Youth Development Center, and Youth Services Center, to accept material and monetary donations for the period 1/1/99-3/31/99 as specified on attachment of letter of April 7, 1999.

NEW HAMPSHIRE VETERANS HOME

The Governor and Executive Council acted as follows:

#83 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, authorized to accept with thanks the list of monies, as specified in attachment of letter of April 19, 1999, totaling \$9,260.72 received during the period of January 1, 1999, to March 31, 1999, as a result of fundraising drives from various organizations and from personal contributions.

#84 Authorized to accept additional revenues in the amount of \$157,600 from the US Department of Veterans Affairs and Member Excess Income and further Authorized the Director of Accounting Services to allocate these funds according to the specifications in letter of April 19, 1999.

DEPARTMENT OF EDUCATION

The Governor and Executive Council acted as follows:

#85 Authorized to participate in a four-day law conference to be held by Franklin Pierce Law Center in Concord, NH on August 2-5, 1999 at a total cost not to exceed \$9,660.00.

#86 Authorized to AMEND contract with Advanced Systems in Measurement and Evaluation, Inc., Dover, NH [initially approved on June 24, 1998, (Item #204)], modifying the services to be provided and increasing the contract price from \$1,472,000 to an amount not to exceed \$1,922,112.

#86A Authorized to transfer \$78,115 as specified in letter dated April 14, 1999. FISCAL COMMITTEE APPROVED

NH COMMUNITY TECHNICAL COLLEGE SYSTEM

The Governor and Executive Council acted as follows:

#87 Authorized a paid educational leave at half pay for Mr. Jere Turner, TI/C Professor of Commercial Design and Illustration, at the Manchester CTC for the Fall, 1999 semester. This educational leave shall be effective August 27, 1999 through December 30, 1999. This leave is consistent with the Administrative Rules of the NH Division of Personnel.

#88 Authorized to accept and expend federal funds on behalf of the NH Job Training Council in the amount of \$84,000 from the Corporation for National and Community Service and \$50,000 from the Department of Labor.

DEPARTMENT OF SAFETY

#89 The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Spaulding, authorized Division of State Police to AMEND an existing contract with Stash's Service Center & Body Shop by increasing the contract amount from the current \$12,000 to \$14,000, an increase of \$2,000. [Initially approved on September 15, 1997 (Item #123].

DEPARTMENT OF TRANSPORTATION

The Governor and Executive Council acted as follows:

#90 Authorized to accept the Contemplated Award List for the period of April 7, 1999 through April 20,1999.

#91 Authorized to accept and place on file the Department's Equipment Acquisition Plan Status Report for the period ending March 31, 1999.

#92 Authorized to AMEND an existing agreement with Advance Transit, Inc. The amendment changes the amount of the contract from \$403,598.00 to \$420,350.00 in Federal Transit Administration Section 5311 funds.

#93 Authorized the Division of Aeronautics to accept Federal Funds in the amount of \$402,915.00 to the City of Berlin, NH, for an airport development project to reconstruct approximately 120,000 SF of apron and acquire a sander attachment.

#94 Authorized the Division of Aeronautics to accept Federal Funds in the amount of \$226,632.00 (90%) to be matched with State Funds of \$25,182.00 (10%) totaling \$251,814.00 for this AIP-13 project to acquire a front end loader with plow and snow blower attachments.

#95 Authorized to enter into Agreement with the State of Vermont for the rehabilitation and future maintenance of the bridge over the Connecticut River connecting Maidstone State Highway in Maidstone, VT with Bog Road in Stratford, NH. The Agreement covers the engineering design phase of the project.

#96 Authorized to increase the contingency for contract with Busby Construction Co., Inc., Atkinson, NH by \$40,000 from \$71,334.40 to \$111,334.40. This changes the April 13, 1998 original resolution encumbrance of \$784,678.40 (bid amount of \$713,344.00 plus 10% contingency of \$71,334.40) to a revised amount of \$824,678.40.

#97 Authorized contract with Pike Industries, Inc., Belmont, NH on the basis of a low bid of \$2,994,218.50. This contract consists of pavement rehabilitation in the Town of Rindge, New Ipswich and Marlborough.

#98 Authorized contract with Pike Industries, Inc., Belmont, NH on the basis of a low bid of \$2,341,681.80. This contract consists of payment rehabilitation in the Towns of Campton, Thornton and Waterville Valley.

#99 Authorized contract with L & D Safety Marking Corporation, Barre, VT, on the basis of a single bid of \$14,862.00. This contract consists of installation of traffic signs at 60 locations throughout the City of Berlin.

#100 Authorized contract with Miller Construction, Inc., Windsor, VT on the basis of low bid of \$1,179,749.15. This project consists of rehabilitation of the bridge which carries NH 12-A over NH 12 and the New England Central Railroad.

#101 Authorized contract with Vermont Mechanical, Inc., 12 Robinson Road, Bow, NH for a lump sum price of \$24,244.00 for the purpose of Office Ventilation, John O. Morton Building, Concord, NH.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#102 Authorized request of Gregg L. Gentile to construct a set of stairs to a pier with a ramp leading to a float on property located at Little Bay in Durham.

#103 Authorized NH Port Authority to AMEND permit to include rip rap 450 linear ft. (total impact 10,715 sq. ft.) at the shoreline of tax map 23 lots 10, 11-12, 13, 14, 15, 15-1, and 16 only, to remediate critical erosion and subsequent seawall collapse by including after-the-fact an additional

521 sq. ft. of rip rap, to include one additional property, lot 9 on the east end of original project. [Initially approved on January 6, 1999 and February 17, 1999].

#104 Authorized request of the Town of Newington to add three 10ft. x 20 ft. floats with two new pilings to an existing 18ft. x 12ft. pier and 3 ft. x 30 ft. ramp and relocate one existing 34 ft. x 8 ft. float to the end of the docking structure in an "L" configuration on property located at Little Bay in Newington.

#105 Authorized request of White Shutter Association to replace two seasonal docking facilities on property located at Lake Sunapee in Sunapee.

#106 Authorized request of Michael McClurken to construct a dock system consisting of a set of stairs to a permanent pier to a ramp and float on property located on the Oyster River in Durham.

#107 TUITION REQUESTS

The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilor Colantuono voting NO on Item #C, approved the following tuition requests:

A. HEALTH AND HUMAN SERVICES, Office of Finance - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$115.00 for the sole purpose of enrolling Debra Boubeau, Administrator, in the course entitled "Family Law."

B. HEALTH AND HUMAN SERVICES, Office of Family Services - Requests permission to pay the New Hampshire Community Technical College, Laconia, NH, the sum of \$380.00 for the sole purpose of enrolling Christine Ball, Ward Clerk, in the course entitled "PC Hardware Assembly & Maintenance."

C. HOSPITAL - Requests permission to pay Fitchburg State College, Fitchburg, MA, the sum of \$496.00 for the sole purpose of enrolling Kim Schnurbush, Security Officer, in the course entitled "History & Philosophy of Evolution of Campus Policing & Security in America."

D. ENVIRONMENTAL SERVICESS - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$389.00 for the sole purpose of enrolling Marc Trendell, Supervisor, in the course entitled "Instrumentation and Control."

E. TRANSPORTATION - Requests permission to pay New Hampshire College, Manchester, NH, the sum of \$945.00 for the sole purpose of enrolling Roland Sparks, Project Manager, in the courses entitled "International Trade & Competitiveness" and "Multinational Corporate Finance."

#108 TRAVEL REQUESTS

The Governor and Executive Council approved the following travel requests:

A. CORRECTIONS - Requests permission for Hank Risley, Commissioner, Donald Veno, Director, and Andrea Goldberg, Administrator, or designee, to travel to Los Angeles, CA, on August 2-6, 1999 to attend the National Conference on Sentencing and Managing Violent Offenders. Total Cost: \$3,445.00. Source of Funds: 100% Federal Funds: Registration Fees: \$0.00.

B. CORRECTIONS - Requests permission for Steven Kenny, Supervisor, Daniel Lennon, Sr., Program Specialist, Carrie Platt, Unit Manager, Daurice Ducharme, Psychiatric Social Worker, Cynthia Donahue-Varg, and Leo Leger Court Referral Officers; Patricia Dupont, Karyn Chouinard, Kevin Callahan, Daniel Millis, and Darrel Bean, Corr. Sergeants; Kathleen Anderson, Lynn Sikoski, Barbara Fortin, Floyd Jozitis, Bernadette Braunds, Dianne Pepin, Fran Raudonis and Carol Cole, Correctional Councilors; or designee, to travel to Colchester, VT on June 13-18, 1999 to attend the 1999 New England School of

- Addiction Studies. Total Cost: \$11,045.00. Source of Funds: 100% Federal Grant Funds. Registration Fees: \$5,700.00.
- C. EMPLOYMENT SECURITY Requests permission for Steve Casavant, Quality Control Investigator, Gary Wright, and Arnold Rocklin-Weare, Supervisors; or designee, to travel to San Antonio, TX, on August 15-20, 1999 to attend the National Tax Conference. Total Cost: \$3,364.00. Source of Funds: 100% Federal Funds. Registration Fees: \$225.00.
- D. EDUCATION Requests permission for Dr. G. William Porter, Administrator, Ronald Leclerc, Systems Development Specialist, and Patricia Busselle, Administrator, or designee, to travel to Portland, ME, on June 19-21, 1999 to attend the Tri-State School Business Officials 7th Annual Conference. Total Cost: \$877.00. Source of Funds: 57.6 % Federal Funds & 42.4 % Association of School Business Officials. Registration Fees: \$225.00.
- E. EDUCATION Requests permission for Justina Hale-List, and Virginia O'Brien Irwin, Administrators, or designee, to travel to Albuquerque, NM, on May 19-22, 1999 to attend the "Building Community Opportunity Structures" Intersite meeting. Total Cost: \$1,960.90. Source of Funds: 100% Federal Funds. Registration Fees: \$0.00.
- F. EDUCATION Requests permission for Barbara Carr, Project Manager, Robert Pike, ad Steven Kennedy, Information Technician Managers, or designee, to travel to Salt Lake City, UT, on June 5-11, 1999 to attend the General Unemployment Insurance Development Effort Annual Conference. Total Cost: \$4,741.56. Source of Funds: 100% Federal Funds. Registration Fees: \$250.00.
- G. ENERGY AND COMMUNITY SERVICES Requests permission for Mary Ann Manoogian, Asst. Director, and Jenny Foster, Special Asst., or designee, to travel to Orlando, FL, on May 18-22, 1999 to attend The National Community Action Foundation's Annual Training. Total Cost: \$2,046.00. Source of Funds: 100% Federal Funds. Registration Fees: \$350.00.
- H. ENVIRONMENTAL SERVICES Requests permission for Andy O'Sullivan, Ray Walters, and Jack Glenn, Air Pollution Control Engineers, or designee, to travel to Providence, RI, on May 17-18, 1999 to attend the Compliance Assurance Monitoring Course. Total Cost: \$720.00. Source of Funds: 100% Fees. Registration Fees: \$0.00.
- I. ENVIRONMENTAL SERVICES Requests permission for Stephanie D. Agostino, Coordinator, Thomas Niejadlik, Supervisor, and Thomas Noel, Deputy Director, or designee, to travel to Portland, ME, on June 4, 1999 to attend the New England Governors Conference Inc. Total Cost: \$55.00. Source of Funds: 73% Fees & 27% Federal Funds. Registration Fees: \$0.00.
- J. ENVIRONMENTAL SERVICES Requests permission for Paul Currier, Administrator, Sherry Godlewski, Program Specialist, Eric Williams, Senior Planner, Bob Baczynski, Environmentalist, and Margaret Watkins, Principal Planner, or designee, to travel to Woodstock, VT, on May 25-27, 1999 to attend the 10th Annual Nonpoint Source Meeting. Total Cost: \$778.00. Source of Funds: 100% Federal Funds. Registration Fees: \$150.00.
- K. ENVIRONMENTAL SERVICES Requests permission for George Neill, P.E. Sanitary Engineer, and Wesley Ripple, Maintenance Engineer, or designee, to travel to Providence, RI, on June 6-9, 1999 to attend the US EPA National Wastewater Operator Training Conference. Total Cost: \$1,130.00. Source of Funds: 100% Federal Funds. Registration Fees: \$250.00.
- L. FISH AND GAME Requests permission for Sean Williamson, Assistant OEC, Randy Curtis, and Jim Hall, Coordinators, or designee, to travel to Buffalo, NY, on June 1-6, 1999 to attend the International Hunter Education Conference. Permission is also requested for a waiver to exceed the 300-mile radius by state vehicle. Total Cost: \$2,233.00. Source of Funds: 100% Federal Funds: Registration Fees: \$495.00.

- M. HEALTH AND HUMAN SERVICES, Office of Community and Public Health Request permission for David Ayotte, Program Chief, Tony Potter, Coordinator, and Chery Williams, Program Specialist, or designee to travel to Washington D.C. on May 20-24, 1999 to attend the 1999 HRSA Ryan White CARE Act Title II/ADAP National Meeting. ALSO A CASH ADVANCE OF \$493.35 IS REQUESTED for David Ayotte, and ALSO A CASH ADVANCE OF \$493.35 FOR Tony Potter, and ALSO A CASH ADVANCE OF \$493.35 for Cheryl Williams. Total Cost: \$1,480.05. Source of Funds: 100% Federal Funds. Registration Fees: \$510.00.
- N. JUSTICE Requests permission for James Norris, and Kevin McCarthy, Investigators and Investigators from Concord, Manchester, Nashua, Hudson and Merrimack, Police Departments, to travel to Hyannis, MA, on May 26-28, 1999 to attend the Integrating Narcotics Enforcement and Community Policing Seminar. Total Cost: \$2,600.00. Source of Funds: 100% Federal Funds. Registration Fees: \$1,200.00.
- O. LABOR Requests permission for Dianne Roy, and Thomas O'Neil, Safety Inspectors, or designee, to travel to Sylva, NC, on May 17-28, 1999 to attend the Mine Safety and Health Annual Safety and Health Refresher Training. Total Cost: \$3,515.00. Source of Funds: 100% Mine Safety & Health Admin. Registration Fees: \$0.00.
- P. REGIONAL COMMUNITY TECHNICAL COLLEGE Requests permission for Lucille Jordan, President, Christine Doran, Assistant Professor, and Jo Ann Clifford, Department Chair, or designee, to travel to Scottsdale, AZ, on May 24-29, 1999 to attend the 8th Annual National Conference of the Campus Compact National Center for Community Colleges. Total Cost: \$3,659.00. Source of Funds: 100% Federal Funds. Registration Fees: \$975.00.
- Q. RESOURCES AND ECONOMIC DEVELOPMENT Requests permission for Stuart Arnett, Director, Michael Bergeron, and John DiNapoli, State Industrial Representatives, or designee, to travel to West Springfield, MA, on May 24-27, 1999 to attend the 1999 Eastec Advanced Productivity Exposition. Total Cost: \$1,507.68. Source of Funds: 100% General Funds. Registration Fees: \$0.00.
- R. SAFETY, Division of State Police Requests permission for Jeffrey Kellett, Paralegal, and Karen Lamb, Supervisor, or designee, to travel to Woodstock, VT, on May 20-21, 1999 to attend the 1999 Northeast Association of State Uniform Crime Report Programs Meeting. Total Cost: \$392.00. Source of Funds: 100% Criminal Records Rev. Funds. Registration Fees: \$0.00.
- S. SAFETY, Division of State Police Requests permission for Michael Gorn, Criminalist, and Trooper James White, or designee, to travel to Milwaukee, WI, on July 11-17, 1999 to attend The 84th Education Seminar of the International Association for Identification. ALSO A CASH ADVANCE OF \$1,342.00 IS REQUESTED FOR Michael Gorn. Total Cost: \$2,442.00. Source of Funds: 100% State Forfeiture Funds.
- T. SAFETY, Division of State Police Requests permission for Trooper First Class Neil Socha, or designee, to travel to Auburn, MA, on May 21-23, 1999 to attend the US Police Canine Region 4 Police Dog Field Trials. ALSO A CASH ADVANCE OF \$264.00 IS REQUESTED FOR Trooper Socha. Total Cost: \$324.00. Source of Funds: 100% Forfeiture Funds. Registration Fees: \$60.00.
- U. SAFETY, Division of State Police Requests permission for Morris Boudreau, Criminalist, or designee, to travel to Albany, NY, on June 13-18, 1999 to attend the 2nd Annual Symposium on the Forensic Examination of Questioned Document. ALSO A CASH ADVANCE OF \$324.00 IS REQUESTED FOR Morris Boudreau. Total Cost: \$898.00. Source of Funds: 100% Forfeiture Fund. Registration Fees. \$170.00
- V. SAFETY, Division of Motor Vehicle Requests permission for Jim Minery, and Tom McCoo, Maintenance Engineers, or designee, to travel to Milford, MA, on May 12-13, 1999 to attend the Office of Ergonomics Institute. Total Cost: \$150.00. Source of Funds: 100% Highway Funds. Registration Fees: \$150.00.

W. SAFETY - Requests to AMEND Governor and Council approved item # 153-U dated March 24, 1999 to increase the total \$22.00. The total cost for the meals were underestimated. The total cost should have been \$190.00 instead of \$168.00. Total Cost: \$460.00. Source of Funds: 100% Revolving Funds.

SAFETY, Division of Fire Safety - Request permission for Beverly Kowalik, Program Coordinator, or designee, to travel to Tucson, AZ, on June 12-19, 1999 to attend Principles of Fire Protection Engineering training. ALSO A CASH ADVANCE OF \$400.00 IS REQUESTED FOR Beverly Kowalik. Total Cost: \$1,695.00. Source of Funds: 100% General Funds.

- X. STATE PLANNING Requests permission for Jeffrey Taylor, Director, David Hartman, Senior Planner, Theodore Diers, Principal Planner, and Cynthia Lay, Assistant Planner, or designee, to travel to Yarmouth, Nova Scotia, on June 7-12, 1998 to attend the Gulf of Maine Council Meeting. Total Cost: \$2,284.00. Source of Funds: 100% Federal Funds: Registration Fees: \$150.00.
- Y. TRANSPORTATION Requests permission for Douglas Rowden, Audit Manager, and Janice Curtis, Auditor, or designee, to travel to Boston, MA, on June 9, 1999 to attend Managing the Writing Process course. Total Cost: \$160.00. Source of Funds: 80% Federal Funds & 20% Highway Funds. Registration Fees: \$90.00.
- Z. YOUTH DEVELOPMENT SERVICES Requests permission for Virgil Bosom, Manager, Lamont Hicks, Jeff Paiement, Mike Guerra, Paul Kafegelis, David Blair, Wes Oates, George Carter, and Tony Paquet, Youth Counselors; Wayne Eigabroadt, Penny Conomacos, and Melanie Nickerson, Coordinators; and James Peace, Tom Searles, House Leaders; and Richard Brown, Assistant House Leader, or designee, to travel to St. Albans, VT, on May 18, 25, & 27, 1999 and June 10 & 15, 1999 to attend facilitator training for the Cognitive Shelf Change Program. Total Cost: There will be no additional direct cost to the state. Registration Fees: \$0.00.

ITEM REMOVED from TABLE

DEPARTMENT OF ENVIRONMENTAL SERVICES

#86 The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Burton, voted to remove Item #86 which was tabled at the March 24, 1999 Governor and Executive Council Meeting. Councilor Streeter, seconded by Councilor Burton, voted to approve the request to enter into a contract with Eastman Kodak Company in the amount of \$11,000.00 through April 15, 2000. This service agreement covers repairs and routine maintenance for the Kodak microfilming system currently used by the Department Wetlands Bureau. SOLE SOURCE

LATE ITEMS

A. DEPARTMENT OF ENVIRONMENTAL SERVICES

Authorized amendment to contract with Golder Associates, Inc. to provide Environmental Inspection Services for construction of natural gas pipeline, Rockingham and Coos Counties, NH. Amendment increases the contract amount by \$125,632.00.

B. DEPARTMENT OF SAFETY

TUITION REQUEST: Authorized to enter into an education tuition agreement with Peter Robichaud, a System Development Specialist, to attend New Hampshire Community Technical College in Stratham from May 17-July 7, 1999 to take Advanced Database Applications. He will also take Web Programming I from July 11-August 27, 1999. The cost of these courses will be \$772.00 (\$386.00 for each class).

C. DEPARTMENT OF ADMINISTRATIVE SERVICES: NH Office of Volunteerism

Authorized the NH Office of Volunteerism approval to accept and expend donations from various contributions to assist in the funding for the 1999 NH Governor's Conference on Volunteerism

D. EXECUTIVE COUNCIL

Authorized the travel request for Councilors Peter J. Spaulding and Ruth L. Griffin to travel to Washington, D.C. for 3 days from June 22, 1999 to June 25, 1999 to represent the Executive Council and participate in the various events of the Smithsonian Folklife Festival Celebrating New Hampshire Stories.

NO PARDON HEARINGS

The Governor set the next regular meeting of Governor and Executive Council for May 26, 1999 at 10:30 a.m. at the , Wentworth Coolidge Mansion, Portsmouth, New Hampshire.

The Honorable Board then adjourned.