

Minutes January 6, 1999

GOVERNOR AND EXECUTIVE COUNCIL MINUTES

State House, Concord, NH

January 6, 1999

10:30 a.m.

#1

The Governor and Executive Council convened at 10:30 a.m., with all members present.

The Governor and Executive Council, on motion of Councilor Normand, seconded by Councilor Streeter, accepted the minutes of December 16, 1998.

The Governor and Executive Council, on motion of Councilor, seconded by Councilor, confirmed the appointment of several persons nominated for Civil Commissions from the December 16, 1998 meeting.

The following representatives-elect were sworn into office on this day:

Grafton County District No. 2
Gene B. Marshall, r, Lisbon (PO Box 83) 03585

Hillsborough County District No. 43
Robert J. Haley, d, Manchester (147 Beech St.) 03103

Merrimack County District No. 13
James A. Whittemore, r, Franklin (PO Box 6058) 03235

The Governor and Executive Council accepted with regret the following resignations:

STATE RADIATION ADVISORY COMMITTEE

G. Kenneth Dehart, Jr., M.D., Laconia

Medical

Effective: Upon acceptance of resignation

Reason: Moved out of state

ADVISORY COUNCIL ON WORKER'S COMPENSATION

James D. Casey, Dover

Effective: December 28, 1998

Reason: Appointed Commissioner of the Department of Labor

COMPENSATION APPEALS BOARD

James D. Casey, Dover

Effective: December 28, 1998

Reason: Appointed Commissioner of the Department of Labor

ADVISORY COUNCIL ON UNEMPLOYMENT COMPENSATION

James D. Casey, Dover

Effective: December 28, 1998

Reason: Appointed Commissioner of the Department of Labor

The Governor and Executive Council confirmed the following:

AIR RESOURCES COUNCIL

Christopher D. Tessier, M.D., Nashua
Practicing Physician
Succeeding: John Thomas, M.D., Manchester (resigned)
Effective: January 6, 1999
TERM: October 24, 2002

BOXING AND WRESTLING COMMISSION

Rudolph E. Urban, Berlin
Reappointment
Effective: January 6, 1999
TERM: July 15, 2001

STATE HISTORICAL RESOURCES COUNCIL

Peter Haebler, Manchester
Historian
Reappointment
Effective: January 6, 1999
TERM: December 10, 2003

David R. Proper, Keene
Historic Preservation
Reappointment
Effective: January 6, 1999
TERM: January 1, 2004

JUDICIAL COUNCIL

John B. Hammond, Canaan
Lay person
Reappointment
Effective: January 6, 1999
TERM: January 1, 2002

MEDICAL REVIEW SUBCOMMITTEE

Stanley S. Paras, M.D., Manchester
Nominated by the Board of Medicine
Reappointment
Effective: January 6, 1999
TERM: January 1, 2002

JOINT PHARMACEUTICAL FORMULARY BOARD

Frank G. Case, Nottingham
Board of Pharmacy
Succeeding: Leon R. Parker, Concord (reached term limit)
Effective: January 6, 1999
TERM: December 22, 2003

NEW HAMPSHIRE STATE PORT AUTHORITY

Stephen W. Foss, Rye
Reappointment
Effective: January 6, 1999
TERM: December 16, 2003

STATE RADIATION ADVISORY COMMITTEE

Elizabeth A. Thibodeau, Seabrook
Public Member
Succeeding: Philip G. Labombarde, Nashua

Effective: January 6, 1999
TERM: October 14, 2002

RIVERS MANAGEMENT ADVISORY COMMITTEE

Michele L. Tremblay, Boscawen
Representing conservationists
Succeeding: Roger French, Hanover
Effective: January 6, 1999
TERM: October 12, 2001

NEW HAMPSHIRE SCHOOL BUILDING AUTHORITY

Jane M. Bergeron-Beaulieu, Litchfield
Succeeding: Jorge Mesa-Tejada, Hampstead
Effective: January 6, 1999
TERM: July 1, 2001

WATER COUNCIL

John F. Bridges, Wolfeboro
Public member/Chairman of Council
Reappointment
Effective: January 6, 1999
TERM: December 27, 2002

OFFICE OF STATE PLANNING

The Governor and Executive Council acted as follows:

#1 Authorized to enter into an Agreement with the University of New Hampshire in the amount of \$35,000 through December 31, 1999 for the purpose of carrying out activities under the provisions of the New Hampshire Coastal Program and the New Hampshire Estuaries Project. These funds would be used specifically to undertake a study of the Hampton/Seabrook Harbor.

#2 Authorized to enter into an Agreement with the City of Keene, NH in the amount of \$500,000 through June 30, 2000. This Agreement allocates a portion of the Community Development Block Grant provided to New Hampshire by the U.S. Department of Housing and Urban Development. The City will use CDBG funds for the purpose of acquiring, rehabilitation and expansion of the former Children's Museum of Keene for Rise..for Baby and Family.

#3 Authorized to enter into an Agreement with the Town of Antrim, NH in the amount of \$350,000.00 through June 30, 2000. This Agreement allocates a portion of the Community Development Block Grant provided to New Hampshire by the U.S. Department of Housing and Urban Development. The Town will use these funds on behalf of the Grapevine Family and Community Resource Center for the purpose of renovating and expanding the Aiken House.

OFFICE OF ENERGY AND COMMUNITY SERVICES

The Governor and Executive Council acted as follows:

#4 Authorized, with Councilor Streeter voting NO, to enter into a contract with the New Hampshire Association of Broadcasters in an amount not to exceed \$26,000 through December 31, 1999 to produce and air radio public service announcements on energy and community service topics. SOLE SOURCE

#5 Authorized, with Councilor Streeter voting NO, to AMEND an Agreement [initially approved on August 12, 1998 (Item #17)] with the North Country Council, Inc., 107 Glessner Road, Bethlehem, NH

by increasing the amount of the Agreement by \$22,175 for a new total of \$37,175 and revising the services to be performed. There is no change in the completion date. SOLE SOURCE

#6 Authorized to RETROACTIVELY AMEND an existing Agreement with the City of Concord, NH [initially approved on October 8, 1997 (Item #21)], by extending the completion date from December 31, 1998 to June 30, 1999. No additional state or federal funds are required by this action.

#7 Authorized to RETROACTIVELY AMEND an existing Agreement, with the Town of Brentwood, NH [initially approved on May 22, 1996 (Item #17A)], to extend the time period an additional three years from March 31, 1999 to March 31, 2002 and to extend the loan agreement by \$150,000 from \$200,000.00 for a new total of \$350,000.00, distributed after periodic compliance review in one year increments.

#8 Authorized to RETROACTIVELY AMEND an existing Agreement with the Exeter Area Chamber of Commerce [initially approved on July 18, 1997 (Item #5)] by changing the completion date from December 31, 1998 to June 30, 1999. No additional state or federal funds are required by this action.

#9 Authorized, with Councilor Streeter voting NO, to AMEND contract with Tri-County Community Action Program, Inc., 30 Exchange Street, Berlin, NH as a grant recipient under the Community Services Block Grant during the period October 1, 1998 to September 30, 1999 by increasing the contract \$146,384.00 to an amount not to exceed \$462,628.00. SOLE SOURCE

#10 Authorized, with Councilor Streeter voting NO, to AMEND contract with Strafford County Community Action Program, PO Box 160, County Farm Road, Dover, NH as a grant recipient under the Community Services Block Grant during the period October 1, 1998 to September 30, 1999 by increasing the contract \$88,288.00 to an amount not to exceed \$270,025.00. SOLE SOURCE

#11 Authorized, with Councilor Streeter voting NO, to AMEND contract with Southwestern Community Services, Inc., PO Box 603, 69Z Island Street, Keene, NH as a grant recipient under the Community Services Block Grant during the period October 1, 1998 to September 30, 1999 by increasing the contract \$92,799.00 to amount not to exceed \$293,280.00. SOLE SOURCE

#12 Authorized, with Councilor Streeter voting NO, to AMEND contract with Southern New Hampshire Services, Inc., PO Box 5040, 40 Pine Street, Manchester, NH as a grant recipient under the Community Services Block Grant during the period October 1, 1998 to September 30, 1999 by increasing the contract \$213,040.00 to an amount not to exceed \$673,286.00. SOLE SOURCE

#13 Authorized, with Councilor Streeter voting NO, to AMEND contract with Rockingham Community Action, Inc., 7 Junkins Street, Portsmouth, NH as a grant recipient under the Community Services Block Grant during the period October 1, 1998 to September 30, 1999 by increasing the contract \$118,253.00 to an amount not to exceed \$373,725.00. SOLE SOURCE

#14 Authorized, with Councilor Streeter voting NO, to AMEND contract Community Action Program Belknap-Merrimack Counties, Inc., PO Box 1016, 2 Industrial Park Drive, Concord, NH, as a grant recipient under the Community Services Block Grant during the period October 1, 1998 to September 30, 1999 by increasing the contract \$105,641.00 to an amount not to exceed \$333,865.00. SOLE SOURCE

#14A Authorized to budget and expend previously approved and unspent federal dollars from FY 1998 from the U.S. Department of Energy in the amount of \$49,209.03 as indicated in letter of December 23, 1998.

#14B Authorized to accept and expend additional grant funds available from the Federal Department of Health & Human Services in the amount of \$829,592, through June 30, 1999 and direct the Director, Division of Accounting Services to adjust the budget as indicated in letter of December 23, 1998.

OFFICE OF EMERGENCY MANAGEMENT

The Governor and Executive Council acted as follows:

#15 Authorized to accept and expend DR-1144 Hazard Mitigation Funds from the Federal Emergency Management Agency in the amount of \$67,537 for the period through 6/30/99. These funds are to administer approved mitigation projects for the following towns: New Boston-Whipple Free Library floodproofing, Durham-College Brook Drainage Structure replacement, Pelham-Veterans Memorial Park Drainage Project. Each participating community provides a 25% match.

#16 Authorized request for out of state travel throughout the New England Area, New York, and New Jersey for the third quarter of fiscal year 1999.

OFFICE OF THE ADJUTANT GENERAL

The Governor and Executive Council acted as follows:

#17 Authorized to enter into contract with Eclipse Construction, Inc., Bedford, NH at a cost of \$121,121.00 to construct a Cold Weather Vehicle Storage Building at the New Hampshire State Armory, Hillsboro, NH. The Federal Government at the rate of 100% shall reimburse the cost of this contract to the State.

#18 Authorized to accept material donations in the estimated amount of \$5,465.00 for the New Hampshire State Veterans Cemetery to be used for the betterment of the cemetery as listed on the attachment of letter of December 22, 1998. These material donations were received during the period of September 1, 1997 through November 30, 1998.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Executive Council acted as follows:

#19 Authorized Bureau of Court Facilities to contract with DellaGatta Contracting Co., Inc., Nashua, NH, with the total amount not to exceed \$9600 through March 1, 1999 for renovations to the Rochester District Court.

#19A Authorized to accept and place on file the State of New Hampshire's audited Comprehensive Annual Financial Report for the year ended June 30, 1998.

TREASURY DEPARTMENT

#20 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount \$2,976.25 as indicated in letter of December 23, 1998.

DEPARTMENT OF CULTURAL RESOURCES

The Governor and Executive Council acted as follows:

#21 Authorized Division of Libraries to award Library Service and Technology Act, Title III Grants in the amount of \$33,852.00 upon Governor and Council approval to the School and Public Libraries as indicated in letter December 21, 1998.

#21A Authorized Division of Libraries (State Library) to enter into a lease agreement with Chadwick-BaRoss Inc., Westbrook, Maine for the provision of 1500 square feet of office space for \$1,500 a month, at their property on 244 Main Street in Lancaster, NH, through December 31, 2001.

#22 Authorized Division of Arts to grant an award to Opera North upon Governor & Council approval in the amount of \$6,300. This grant is to support Pontine's 1998-99 initiative entitled "Real Opera for Real Kids".

#23 Authorized Division of Arts to grant an award to North Country Chamber Players upon Governor & Council approval in the amount of \$8,000. This grant will support North Country Chamber Players millennium celebration.

#24 Authorized Division of the Arts to grant an award to the New Hampshire alliance for Arts Education, upon Governor & Council approval, in the amount of \$10,000. These funds will help support the NHAAE's implementation of a "Principles in Partnership" Arts in Education Project for 1999-2000.

DEPARTMENT OF JUSTICE

The Governor and Executive Council acted as follows:

#25 Authorized the appointment of Neals-Erik William Delker (Position #9U287), appropriation

#010-020-2613-013-0100 as an Assistant Attorney General, effective upon Governor and Council approval, at the salary level of \$45,700, Step I in the range for Group M. His commission will expire August 28, 2001.

#26 Authorized to establish an Assistant Attorney General position through June 30, 1999, as specified in letter of November 19, 1998. FISCAL COMMITTEE APPROVED

#26A Authorized to RETROACTIVELY grant permission for Mary Schwarzer, Attorney; Theresa Capobianco, Attorney, and Brian Quirk, Attorney to travel out of state to Portland, Maine to the Telemarketing Trial Training Seminar for four days, November 17 through November 20, 1998.

INSURANCE DEPARTMENT

#27 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Normand, authorized approval to hire Gyda DiCosola, Life, Accident & Health Legal Counsel, at a level 4 of Group M \$53,455.00.

HIGHWAY SAFETY AGENCY

#28 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to enter into a contractual agreement with the Safety & Health Council of New Hampshire in the amount of \$7,000.00 through September 30, 1999 to conduct the "Operation Lifesaver" public relations and education campaign. SOLE SOURCE

EMPLOYMENT SECURITY

#29 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to enter a rental agreement with ISM Information Systems Management, Inc., for Choices C.T. (Career Transition) site software licenses at full service One-Stop Career Center located at NHES offices statewide and at Auxiliary One-Stop Career Center sites statewide through December 31, 1999, in the annual amount of up to \$29,000.00, for 40 full service site licenses with associated training and support services. SOLE SOURCE

PUBLIC UTILITIES COMMISSION

The Governor and Executive Council acted as follows:

#30 Authorized to enter into a contract with RKM Research and Communications in an amount not to exceed \$48,900 through May 31, 1999. This contract is to conduct focus groups and survey residential and small business gas customers in New Hampshire regarding the introduction of retail competition in the gas industry.

#31 Authorized, with Councilor Spaulding and Councilor Griffin voting NO, to AMEND contract with the Liberty Consulting Group, Inc., by extending the termination date from June 30, 1999 to December 31, 1999, and increasing the contract price from \$997,693.00 to an amount not to exceed \$1,543,633.00. SOLE SOURCE

#32 Authorized, with Councilor Streeter voting NO, to AMEND contract with Thomas G. Bacle by increasing the contract price from \$86,000.00 to an amount not to exceed \$127,000.00 and extend the completion date to March 31, 1999. SOLE SOURCE

OFFICE OF CONSUMER ADVOCATE

#33 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Normand, with Councilor Streeter voting NO, authorized to enter into contract with Tellus Institute, Inc., Boston, Massachusetts in an amount not to exceed \$59,965.00 through June 30, 1999. Tellus will assist the OCA in addressing the issues in the Rate Case and the Offer of Settlement with PSNH. SOLE SOURCE

DEPARTMENT OF CORRECTIONS

The Governor and Executive Council acted as follows:

#34 Authorized to accept with thanks, the software and licenses, as indicated in letter of December 23, 1998, from Mr. Howie Dickerman, Program Manager, c/o Microsoft Corporation, One Microsoft Way, Redmond, WA and also Microsoft Matching Gifts Program, PO Box 7405, Princeton, NJ

#35 Authorized to RETROACTIVELY revise the estimated costs of the FY 1999 Psychiatrists Consultants from \$376,000 to \$480,000, an increase of \$105,000 in accordance with the list attached to letter of December 17, 1998 specifying the current needs. The Department is also requesting RETROACTIVE approval to November 12, 1998 to increase Dr. Marcosa Santiago's allocation from \$55,000 to \$160,000.

#36 Authorized to revise the estimated costs of the FY 1999 Psychologist Consultants from \$47,520 to \$50,040, an increase of \$2,520 in accordance with the list attached to letter of December 17, 1998 specifying the current needs. The Department is also requesting an increase to Dr. Mathew Winslow's allocation from \$2,520 to \$5,040.

#37 Authorized to enter into a 3-year lease with Michael J. Rivard, Owner, 45 Wayne Avenue, Claremont, NH commencing January 1, 1999 or upon approval of Governor and Council whichever is later; said lease for Probation/Parole District Office space at 72 Sullivan Street, Claremont, NH. The monthly rental rate for the first year is \$1,137.50; each succeeding year's base rent shall increase by an amount equal to the increase of the consumer price index as of the anniversary date of the agreement.

#37A Authorized request to add Betsy M. Vaughn, Dental Assistant, 92 South West Road, Canterbury, NH to the list of dental consultants for Fiscal Year 1999.

DEPARTMENT OF LABOR

#38 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to accept and expend the Mine Safety and Health Administration's grant in the amount of \$15,626. from the U.S. Department of Labor through September 30, 1999. This grant has been awarded to develop and promote a successful miner-training program.

BOARD OF NURSING

#39 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to enter into a contract with ServiceMaster Contract Maintenance, Inc., in an amount not to exceed \$4,194.00 through June 30, 2000, to provide the Board with janitorial services at it's location: 78 Regional Drive, Concord, NH.

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Executive Council acted as follows:

#40 Authorized to renew annual membership in the National Association of State Development Agencies in the amount of \$9,500.00 for 1999.

#40A Authorized to enter into a six-month cooperative agreement (January 6, 1999 through June 30, 1999) involving the following entities: The New Hampshire Manufacturing Extension Partnership, the Department of Resources and Economic Development, the National Institute of Standards and Technology, the New Hampshire Governor's Office and the New Hampshire Community Technical Colleges. The purpose of the cooperative agreement is to express commitment of all parties to create an improved and sustainable NHMEP that meets the competitiveness needs of New Hampshire economic development and it's manufacturers, that works in partnership with key resources of the State, and is an effective part of the national MEP System. Fiscal 1999 funding in the amount of \$150,000 for the required state match is available in appropriation code 010-058-6340-095.

#41 Authorized, with Councilor Spaulding voting NO, Division of Parks and Recreation to expend \$200,000 from the State Parks Fund-Ski Area Account as indicated in letter of November 13, 1998.
FISCAL COMMITTEE APPROVED

#42 Authorized Division of Parks and Recreation to expend \$453,500 from the State Parks Fund-Park Account as specified in letter of November 6, 1998. FISCAL COMMITTEE APPROVED

#43 Authorized Division of Parks and Recreation to enter into a Grant-in Aid construction contract with the Gilmanton Snowmobile Association in the amount of \$2,354.96 with a completion date of May 1, 1999.

#44 Authorized Design, Development and Maintenance to enter into an agreement with Murphy's Fine Home Building Insulation, Franconia, NH in the amount of \$13,045.00 for improvements and weatherization of Cannon Mt. Summit Station, Franconia, NH.

#45 Authorized, with Councilor Streeter voting NO, Division of Parks and Recreation to enter into agreement with Here's Where, Inc., Rye, NH in amount not to exceed \$3,365.00 through March 28, 1999 for distribution of brochures throughout New Hampshire. SOLE SOURCE

#46 Authorized Division of Forests and Lands to enter into contract with the University of New Hampshire, Complex Systems Research Center with the total cost not to exceed \$85,000 through December 1, 1999 to conduct a digital land cover mapping pilot project in the southwest region of New Hampshire.

#47 Authorized, with Councilor Spaulding voting NO, Division of Forests and Lands to enter into contract with Thompson Appraisal Company, Inc., Concord to appraise land for the Mittersill/Second Presidential Tract Land Exchange for a fee of \$5000.00.

#48 Authorized to enter into an agreement with Peter G. Cook, Cambridge, Massachusetts in the amount of \$6,628.13 for the development of a Forest Stewardship Plan on his property located in Ossipee, New Hampshire, as a result of the January 1998 ice storm.

FISH AND GAME DEPARTMENT

The Governor and Executive Council acted as follows:

#49 Authorized to accept a \$5,500.00 donation from the Lakes Region Inland Fishing Association Inc. to be deposited into the Fisheries Donation Account.

#50 Authorized request to transfer \$36,079 from the Fish and Game Fund to current expense for fish food and drugs in Inland Fisheries Management, as specified in letter dated November 25, 1998.
FISCAL COMMITTEE APPROVED

#51 Authorized request to establish an Information Technology Manager II position through June 30, 1999 and transfer and expend \$27,193 from the Fish and Game Fund, as specified in letter of November 24, 1998. FISCAL COMMITTEE

#52 Authorized quarterly travel as needed for Federal Aid Coordinator Charles Miner Jr., Federal Aid Account Teresa Vincent, Accountant I Diane Robertson, Business Administrator Richard Cunningham or alternate to Fish and Wildlife Service Region 5 Office in Hadley, Massachusetts through March 31, 1998.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#53 The Governor and Executive Council, on motion of Councilor Normand, seconded by Councilor Burton, authorized the appointment of a special committee to conduct a public hearing for the purpose of determining whether the public convenience and necessity require that the State acquire the Great Lakes Container Corporation property in the Town of Kingston by eminent domain. The Governor appointed Councilor Griffin to serve as Chairperson and Councilor Streeter to serve as the other member. The third member of the committee will be named at the January 7, 1999 meeting. (2) Authorized the Attorney General's Office, on behalf of the Governor and Executive Council, to file a Declaration of Taking of any such real property in accordance with RSA 498-A, if the finding of the special committee is in the affirmative.

#54 Authorized to AMEND the original loan agreement between the Department and the City of Manchester in the amount of \$860,000 under the provisions of RSA 486:14 and NH Admin. Rules Env-C 500 effective upon approval by Governor & Council.

#55 Authorized resolution for State Grants to Hampton for Project No. C-536 in the amount of \$1,276,213 for Projects No. 1,4,6,8,9 and 12 and Project No. C-537 in the amount of \$226,041 for Sun Valley Area Sewers.

#56 Authorized resolution for State Grants to the named municipalities and in the amounts as listed in letter of December 10, 1998.

#57 Authorized Water Division to accept \$8,875 in federal funds from the U.S. Environmental Protection Agency through September 30, 1999.

#58 Authorized Water Division to expend funds not to exceed \$65,000 from the State Dam Maintenance Fund, for the upgrading of Buck Street Dam West (Suncook River) in Pembroke.

#59 Authorized, with Councilor Streeter voting NO, Water Division to contract with Society for the Protection of New Hampshire Forests, 54 Portsmouth Street, Concord, NH 03301 in the amount of \$50,382 through December 31, 2000. This contract includes the design, promotion and delivery of a Water Supply Land Conservation Outreach Project. SOLE SOURCE

#60 Authorized the Oil Fund Disbursement Board to enter into a contract with Deloitte & Touche, LLP, 125 Summer Street, Boston, Massachusetts in the amount of \$120,000, through December 30, 2000 to perform financial audits of consultant and contractor records of facility owners who have received reimbursement from the Board.

#61 Authorized to enter into a memorandum of agreement with the New Hampshire Department of Resources and Economic Development in the amount of \$6,032 through September 30, 1999. The memorandum of agreement will provide for installation of a marine toilet pump-out facility at Rye Harbor State Park.

#62 Authorized to enter into an agreement with Rockingham Planning Commission, 156 Water Street, Exeter, NH for \$7,000 through September 30, 1999 to provide technical assistance and staff support to the Exeter River Local Advisory Committee.

#63 Authorized to AMEND a contract with Nashua Regional Planning Commission, PO Box 847, Nashua, NH through December 31, 1999. This is a time extension request and involves no new funds.

#64 Authorized to AMEND a contract with Conway Village Fire District, PO Box 342, Conway, NH through September 30, 1999. This is a time extension request and involves no new funds.

#65 Authorized to AMEND a contract with Manchester Water Works, 281 Lincoln Street, Manchester, NH through September 30, 1999. This is a time extension request and involves no new funds.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

• DEVELOPMENTAL DISABILITIES COUNCIL

The Governor and Executive Council acted as follows:

#66 Authorized to enter into an agreement with the University of New Hampshire, Durham, NH in the amount of \$10,000.00 through May 31, 1999. The purpose of this request is to provide the Institute with partial funding to conduct the 1998/1999 New Hampshire Leadership Series.

#67 Authorized to AMEND an existing contract with Lakes Region Community Services Council, PO Box 509, Laconia, NH [initially approved on August 12, 1998 (Item #118)], by increasing the price limitation by \$2,500 from \$5,000 to \$7,500 for SFY' 99 and by extending the contract expiration date five months, from January 31, 1999 to June 30, 1999.

• OFFICE OF FAMILY SERVICES

The Governor and Executive Council acted as follows:

#68 Authorized Division of Behavioral Health to accept and expend \$70,552.00 awarded from the New Hampshire Attorney General's Office through May 31, 2000 as indicated in letter of December 17, 1998.

#69 Authorized Division of Developmental Services to accept and expend additional funds in the amount of \$44,690.00 from the United States Department of Health and Human Services, Health Resources and Services Administration, through September 29, 1999 as indicated in letter of December 4, 1998.

#70 Authorized Division of Behavioral Health to award a one-time grant to the City of Keene, Department of Youth Services, City Hall, 3 Washington Street, Keene, NH in an amount of \$15,924.00 through June 30, 1999.

#71 Authorized, with Councilor Streeter voting NO, Division of Behavioral Health to award a one-time grant to the American Lung Association of New Hampshire, 456 Beech Street, Manchester, NH in the amount of \$4,955.00 through June 30, 1999. SOLE SOURCE

#72 Authorized Division of Behavioral Health to enter into an agreement with SAU #48, Plymouth Regional School District, Old Ward Bridge Rd., Plymouth, NH in an amount not to exceed \$14,514.00 through June 30, 1999. This agreement with Plymouth Regional School District will provide for the continuation of a Student Assistance Program to meet the needs of students of SAU #48.

• OFFICE OF HEALTH MANAGEMENT

The Governor and Executive Council acted as follows:

#73 Authorized Special Medical Services Bureau to accept monetary donations of \$10, \$10, \$20 and \$25, respectively totaling \$65, into the accounts indicated in letter of November 25, 1998. (2) Authorized to accept equipment donations valued at a total of \$2,550.79 as specified in letter of November 25, 1998.

#74 Authorized Bureau of Family and Community Health to contract with Cheshire Medical Center of Keene, New Hampshire in the amount of \$64,943 through June 30, 1999 to continue a dental prevention program for children in the towns of Nelson, Harrisville, Marlborough, Troy, Fitzwilliam, Keene, Winchester, Surry, Sullivan, Gilsum, Marlow, Swanzey, Hinsdale, Chesterfield, and Westmoreland.

#75 Authorized, with Councilor Streeter voting NO, to RETROACTIVELY enter into an agreement with Barbara Seigal, Albuquerque, New Mexico in the amount of \$6,500 for the period retroactive to November 5, 1998, through June 30, 1999. This agreement will enable Barbara Seigal to perform necessary pharmaceutical cost analysis services to assist the Department in containment of Medicaid pharmacy expenditures. SOLE SOURCE

#76 Authorized WIC Nutrition Services Bureau, to expend approximately \$17,475 on a conference "WIC Works: Focus On Nutrition, Implementing The New Risk Criteria" to be held at The Wayfarer Inn, Bedford, New Hampshire tentatively scheduled for February 3, 1999.

#77 Authorized Special Medical Services Bureau to AMEND an existing contract with Laurie A. Campbell, RD, CSP, CDE, Manchester, NH [initially approved on May 28, 1997 (Item #94)], by increasing the price limitation by \$4,664 from \$20,155 to \$24,819, through June 30, 1999.

#78 Authorized Children, Youth and Families to make grant awards to the Head Start Agencies and in the amounts as indicated in letter of December 3, 1998.

#79 Authorized Children, Youth and Families to enter into an agreement with High Point Communications Group, Inc., Bow, NH in the amount of \$7,050.00 through June 30, 1999 for "Media Training".

#80 Authorized Children, Youth and Families to enter into an agreement with SAU #56, Somersworth, NH in an amount not to exceed \$14,165.00 through September 15, 1999. This agreement would implement the Community Action Plan to provide a violence prevention pilot project at the Somersworth Middle School.

#81 Authorized Children, Youth and Families enter into an agreement with Merrimack Valley Day Care Services, Concord, NH in an amount not to exceed \$15,000.00 through September 15, 1999. This agreement would implement the Community Action Plan to provide parent education and support; out of school care; and service coordination.

#82 Authorized Children, Youth and Families to enter into an agreement with Rockingham Community Action, Portsmouth, NH in an amount not to exceed \$15,000.00 through September 15, 1999. This agreement would implement the Community Action Plan to provide after school programming in Raymond, and Hampton and parent forums in Exeter.

#83 Authorized Children, Youth and Families to enter into an agreement with Northern NH Mental Health and Developmental Services, Conway, NH in an amount not to exceed \$15,000.00 through September 15, 1999. This agreement would implement the Community Action Plan to provide after school activities, summer programming, latch key child care, programming for junior and senior high school youth activities, and recreation.

#84 Authorized Office of Community and Public Health, Bureau of Health Risk Assessment, to accept and expend federal funds in the amount of \$125,418 from the US Environmental Protection Agency through June 30, 1999.

#85 Authorized Office of Program Support, Division of Child Support Services to enter into an agreement with Renaissance Government Solutions, Exeter, NH in the amount of \$198,217.00 through February 28, 2004. This agreement will purchase the hardware and software for a voice response system and the subsequent support of the system.

#86 Authorized Office of Program Support, Division of Child Support Services to AMEND its existing contract with Tri-County Community Action, Berlin, NH [initially approved on March 18, 1998 (Item #62)], by extending the termination date from September 12, 1998 to March 31, 1999, effective retroactive to September 13, 1998. No increase in funds is required as all other terms and conditions of the contract remain in full force and effect.

#87 Authorized Office of Planning and Research to contract with JSI Research and Training Institute, Inc., Boston Massachusetts in the amount of \$131,233 through November 30, 2000 to provide technical assistance services to the Health Care Fund Community Grant Program grantees and communication services to the Office of Planning and Research.

#88 Authorized, with Councilor Streeter voting NO, Division of Elderly and Adult Services to enter into an agreement with Greater New Hampshire Chapter-Alzheimer's Disease & Related Disorders Assoc., Inc., Concord, NH in the amount of \$6,000.00 through June 30, 1999. The purpose of this request is to authorized the Alzheimer's Association to cosponsor DEAS'S Alzheimer's Disease & Related Disorders Annual Conference. The conference will be held on April 29, 1999. SOLE SOURCE

NEW HAMPSHIRE HOSPITAL

The Governor and Executive Council acted as follows:

#89 Authorized to accept a donation in the amount of \$100.00 from the Utility Club of Lyme, PO Box 237, Lyme, NH and deposit same into the New Hampshire Hospital Resident Benefit Fund.

#90 Authorized to accept a donation in the amount of \$100.00 from Claire and Bruce Bairstow, M.D., 26 Franklin Street, Concord, NH and deposit the same into the New Hampshire Hospital Resident Benefit Fund.

#91 Authorized to accept a donation in the amount of \$100.00 from the Haverhill Women's Fellowship, R.R. Box 138, Haverhill, NH and deposit the same into the New Hampshire Hospital Resident Benefit Fund.

#92 Authorized to AMEND the existing agreement with Monadnock Family Services, 64 Main Street, Suite 301, Keene, NH [initially approved on June 24, 1998 (Item #177)], by increasing the Price Limitation by \$15,000 from \$1,097,198 to \$1,112,198. through June 30, 1999.

BOARD OF BARBERING, COSMETOLOGY AND ESTHETICS

#93 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to expend examination fees collected as indicated in letter of December 9, 1998.

DEPARTMENT OF YOUTH DEVELOPMENT SERVICES

The Governor and Executive Council acted as follows:

#94 Authorized Youth Development Center to RETROACTIVELY accept a 1984 Chevrolet Truck with a value of \$1,610.00, retroactive to January 21, 1998. An exemption to Administrative Rule Adm 607.03(c) is requested to enable the Department of Youth Development Services to increase the Departments motor vehicle fleet by one. The Youth Development Center's Maintenance Staff uses this vehicle.

#95 Authorized request to extend the leave of absence without pay for Patricia Snodgrass, a Youth Counselor I at the Department of Youth Development Services, Youth Development Center, from January 20, 1999 through June 1, 1999.

#96 Authorized RETROACTIVELY an exemption to Administrative Rule Adm 607.03(c) to enable the Department of Youth Development Services to increase the Departments motor vehicle fleet by one. The Commissioner of this agency uses this vehicle.

DEPARTMENT OF EDUCATION

The Governor and Executive Council acted as follows:

#97 Authorized to accept and expend excess non-lapsing funds carried forward from prior period in the amount of \$49,385.00 in Account No. 025-056-6204 through June 30, 1999.

#98 Authorized to accept and expend additional grant funds in the amount of \$6,980.30 from the United State Department of Education during the fiscal year ending June 30, 1999, in Account No. 025-056-3266.

#99 Authorized to accept and expend additional grant funds in the amount of \$97,619.47 from the United States Department of Education during the fiscal year ending June 30, 1999, in Account No. 025-056-3270.

#100 Authorized to accept and expend additional grant funds in the amount of \$858,690.04 from the United States Department of Education during the current fiscal year ending June 30, 1999 in Account No. 025-056-2040.

#101 Authorized to accept and expend additional grant funds in the amount of \$1,065,479.09 from the United States Department of Education during the current fiscal year ending June 30, 1999 in account number 025-056-3265.

#102 Authorized to accept and expend additional grant funds in the amount of \$38,139.60 from the United States Department of Education during the current fiscal year ending June 30, 1999 in account number 025-056-6036

#103 Authorized, with Councilor Streeter voting NO, to enter into a contract with the New Hampshire Teen Institute in an amount not to exceed \$25,000.00 through June 30, 1999 for the purpose of providing drug and violence prevention programs and training to New Hampshire School Districts. SOLE SOURCE.

#104 Authorized Division of Adult Learning and Rehabilitation to enter into contract with Kelly A. Clark, 1221 Battle Street, Webster, NH in an amount not to exceed \$20,000 through November 30, 1999 to provide evaluation of the existing Vocational Rehabilitation Self-Employment System.

#105 Authorized to enter into a contract with New England Micrographics, Manchester, NH in an amount not to exceed \$33,990 to archive federal records by scanning onto CD-ROM.

#106 Authorized to pay the General Educational Development Testing Service in the amount of \$12,654.00 for the Participation Fee for Fiscal Year 1999.

#106A Authorized to establish the salary level of Dr. Joanne Baker, the Director, Division of Instruction, to Group N, Step 2, effective January 15, 1999 or date of Governor and Council approval, whichever is later.

NH COMMUNITY TECHNICAL COLLEGE SYSTEM

The Governor and Executive Council acted as follows:

#107 Authorized, with Councilor Streeter voting NO, NHCTC-Laconia to RETROACTIVELY enter into a agreement with TMW Associates, Inc., 252 Willow St., Manchester, NH in an amount not to exceed \$4,444.40 for the period of September 1, 1998 through December 31, 1998 to provide storage for 24 plus pieces of Machine Tool Machinery. SOLE SOURCE

#108 Authorized, with Councilor Streeter voting NO, NHCTC-Berlin to RETROACTIVELY enter into a contract with Yakov E. Cherner, d/b/a PhRAM for an amount not to exceed \$110,800.00 for the period of October 1, 1998 through March 31, 2000 for professional software development under the grant entitled "Project Compact". SOLE SOURCE

#109 Authorized NHCTC-Manchester and Stratham to enter into an instructional contract with Kevin Cress, 97 Walker Street, Whitinsville, MA in an amount not to exceed \$10,000.00 through June 30, 1999 to provide instructional services of program development and instruction for supervisory and management skills training programs.

#110 Authorized to increase the existing agreement for the Fire Alarm Systems, Security Systems and Time Equipment Service Maintenance Agreements with Electronic Security Protection Inc., 720 East Industrial Park Drive, Manchester, NH in the amount not to exceed \$3000.00 through June 30, 2000.

#110A Authorized to enter into a contract with Dr. Jane P. Kilcoyne in an amount not to exceed \$55,000.00 (\$52,000 consulting fees at 40 hours per week for twelve months and \$3,000 travel expenses) through January 31, 2000 for the development of the NHCTCS Foundation and Alumni Association. SOLE SOURCE

DEPARTMENT OF SAFETY

The Governor and Executive Council acted as follows:

#111 Authorized request to transfer \$186,000 from the Highway Fund Surplus to purchase portable truck scales, as specified in letter of November 30, 1998. FISCAL COMMITTEE APPROVED

#112 Authorized request to continue one Criminalist I and two Criminalist II positions through June 30, 1999 as specified in letter dated November 30, 1998. FISCAL COMMITTEE APPROVED

#113 Authorized to realign funds for the "DNA Lab Equipment" grant [initially approved on March 4, 1998 (Item #80)] as indicated in letter of December 8, 1998.

#114 Authorized to AMEND an Agreement between the Department and Busy Bee Janitorial Services, Inc., by changing the original amount from \$161,672 to \$172,806 for cleaning services to the Hayes Building, Warehouse, The Flynn Fire Standards and Training Building and Dormitory and Airport Road Building.

PORT AUTHORITY

#115 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Streeter, authorized to renew the lease agreement with the Isles of Shoals Steamship Company, Inc. for approximately \$95,000 for the first two years, for the period of January 1, 1999 to January 1, 2009, with rent to review after the 2 year date which is on or about January 1, 2003.

DEPARTMENT OF TRANSPORTATION

The Governor and Executive Council acted as follows:

#116 Authorized to grant out-of-state travel for the period of January, February, and March 1999 for two Department employees to conduct audits required on federal aid project. Such audits are chargeable to the federal projects and do not draw from the Department's appropriation for out-of-state travel.

#117 Authorized to grant out-of-state travel for the period of January, February, and March 1999 for trips such as those listed in the letter of December 10, 1998 for multiple employees within the Department. These trips are day trips and therefore require limited or no funding from the Department's appropriation for out-of-state travel.

#118 Authorized Bureau of Turnpikes to continue its membership with the International Bridge, Tunnel and Turnpike Association, 2120 L. St., NW, Suite 305, Washington, DC in the amount of \$12,163.00 for the calendar year 1999.

#119 Authorized to accept the Contemplated Award List for the period of November 25, 1998 through December 8, 1998.

#120 Authorized to accept the Supplemental Contemplated Award List for the period of December 22, 1998 through December 22, 1998.

#121 Authorized to expend \$15,000 of excess fuel distribution revenue, as specified in letter dated November 4, 1998. FISCAL COMMITTEE APPROVED

#122 Authorized to enter into a software maintenance service agreement with Control Software, Inc., 4600 W. 77th Street, Suite 304, Minneapolis, Minnesota in the amount of \$72,615.00.

#123 Authorized to enter into a Purchase and Sale Agreement with the Manchester Airport Authority for a price not to exceed \$700,000 to acquire a parcel of land comprising of a portion of the Manchester to Lawrence Branch Railroad in Manchester and Londonderry.

#124 Authorized to enter into an agreement with the Greater Laconia Transit Agency, PO Box 1066, Laconia, NH for an amount not to exceed \$25,000.00 in Federal Transit Administration, Rural Transit Assistance Program Funds Transit Act, Section 5311 (b)(2), for the purpose of providing technical assistance.

#125 Authorized under the provisions of RSA 228.31, to exchange utility easements with the owners of the former Kachadoorian property to correct a title defect on the property.

#126 Authorized to accept a Revised Petition for a hearing to construct wetland mitigation sites in the Towns of Salem and Londonderry.

#127 Authorized to enter into an agreement with the Lakes Region Planning Commission, 103 Main Street, Suite 3, Meredith, NH for a total fee not to exceed \$18,373.00 for professional services for the study of relocation of NH Route 140 in the Town of Belmont.

#128 Authorized to modify the Agreement with Louis Berger & Associates, Inc, 55 Bridge Street, Suite 150, Manchester, NH and 100 Halsted Street, East Orange, NJ increasing the total lump sum fee by \$122,270.00 from \$192,000.00 to \$314,270.00 for engineering services.

#129 Authorized to modify the Agreement with SEA Consultants, Inc., 7 Hills Avenue, Concord, NH and 485 Massachusetts Avenue, Cambridge, MA increasing the total lump sum fee by \$3,800.00 from \$99,795.00 to \$103,595.00 for engineering services.

#130 Authorized to enter into an agreement with the City of Berlin and the Town of Gorham for replacement of the Cascade Hill Road Bridge over the St. Lawrence and Atlantic Railroad (Bridge #225/038) and the layout of the roadway approaches.

#131 Authorized to enter into an agreement with M.G. McLaren, PC, 100 Snake Hill Road, PO Box 600, West Nyack, NY for a total fee not to exceed \$100,000.00 through December 31, 2000 for Statewide Underwater Bridge Inspections.

#132 Authorized to enter into contract with L & C Flashing Barricades, Inc., Avon, MA on the basis of low bid of \$51,412.00. This contract consists of replacement of the overhead sign structure, I-95 one mile north of the Hampton Toll Plaza.

#133 Authorized to enter into contract with Winterset, Inc., Lyndonville, VT on the basis of a low bid \$1,195,515.21. The project consists of the bridge replacement and approach work on NH Route 25 Bridge No. 072/061 over the Oliverian Brook.

#134 Authorized an increase in the existing contract with Wilkins Mechanical Services, Inc., 28 Daniel Plummer Road, Goffstown, NH in the amount of \$4,000.00 from \$41,000.00 to \$45,000.00. The requested increase will allow for emergency, unplanned repairs on heating and ventilating systems at six toll plazas, two rest areas and three maintenance facilities.

#135 Authorized to enter into a contract with A.W. Therrien Co., Inc., 199 Hayward Street, Manchester, NH for a total lump sum price of \$30,588.00 for the purpose of re-roofing the Motor Vehicle Storage Building, NH Army National Guard in Peterborough, NH.

#136 Authorized to enter into a contract with M.J. Murphy & Sons, Inc., 145 Green Street, PO Box 128, Somersworth, NH for a lump sum price of \$27,900.00 for the purpose of re-roofing the Motor Vehicle Storage Building, NH army National Guard in Somersworth, NH.

#137 Authorized to enter into a contract with SPS New England Inc., 98 Elm Street, Salisbury, MA for a lump sum price of \$161,029.00 for the purpose of Rip Rap Placement in Seabrook Harbor, Phase II, Hampton, NH.

#138 Authorized to enter into a contract with D.R. Cassidy Electric Co., 146 Londonderry Tpke., Hooksett for a lump sum price of \$121,450.00 for the purpose of Electrical Distribution Renovation at the State Library, Concord, NH.

#139 Authorized to enter into a contract with Eclipse Construction Co., Inc., 27 Harvey Road, Bedford, NH for a lump sum price of \$55, 813.00 for the purpose of Renovations of the first floor, Nashua District Court, Nashua.

DEPARTMENT OF ENVIRONMENTAL SERVICES

#140 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Streeter, authorized request of the Town of Seabrook to rip rap 450 linear ft. (total impact 10,715 sq. ft.) at the shoreline of tax map 23 lots 10, 11-12, 13, 14, 15, 15-1, and 16 only, to remediate critical erosion and subsequent seawall collapse due to a severe and progressive change in the course of the channel of the Blackwater River in Seabrook.

#141 TUITION REQUESTS

The Governor and Executive Council approved the following tuition requests:

A. ADMINISTRATIVE SERVICES - Requests permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of \$345.00 for the sole purpose of enrolling Donna Raymond, Administrative Assistant, in the course entitled "Principles of Finance."

B. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay Plymouth State College \$464.00 for the sole purpose of enrolling Fran Seigle, Professor, in the course entitled "Learning Styles and Adult Learning."

C. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay the University of Massachusetts, Lowell, MA, the sum of \$412.00 for the sole purpose of enrolling Stephen O'Donnell, Professor, in the course entitled "Master's Project in Community Social Psychology."

D. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay Nova Southeastern University, Springfield, MA, the sum of \$600.00 for the sole purpose of enrolling Thomas Foulkes, Vice President, in the course entitled "Governance and Management."

E. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay the Lesley College, Cambridge, MA, the sum of \$1,290.00 for the sole purpose of enrolling Cynthia Bioteau, Director, in the course entitled "Adult Learning and Development."

F. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay the University of Massachusetts, Lowell, MA, the sum of \$625.00 for the sole purpose of enrolling Jessica Price, Professor, in the course entitled "Strategic Planning and Management."

G. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay River College, Nashua, NH, the sum of \$1,324.00 for the sole purpose of enrolling Charles Wolfe-Stepro, Professor, in the course entitled "Advanced Nursing Practice III."

H. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay The University of New Hampshire, Durham, NH, the sum of \$519.00 for the sole purpose of enrolling Lynn Kilchenstein, Professor, in the course entitled "Studies in the Romantic Period."

I. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay the College for Lifelong Learning, Bow, NH, the sum of \$426.67 for the sole purpose of enrolling Donna Sewall, Executive Secretary, in the course entitled "Work and Society."

J. EDUCATION - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$389.00 for the sole purpose of enrolling Karyn Hannigan, Disability Examiner, in the course entitled "PC Applications."

K. EDUCATION - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$389.00 for the sole purpose of enrolling Cathy Matthews, Account Clerk, in the course entitled "Visual Basic."

L. EDUCATION - Requests permission to pay Mount Waschusetz Community College, Gardner, MA, the sum of \$326.00 for the sole purpose of enrolling Michelle Lapointe, Rehabilitation Counselor, in the course entitled "Spanish II."

M. EDUCATION - Requests permission to pay the College of Lifelong Learning - UNH - Bow, NH, the sum of \$620.00 for the sole purpose of enrolling Pamela Bartlett, Coordinator, in the course entitled "Principles of Economics."

N. EDUCATION - Requests permission to pay New Hampshire Technical Institute, the sum of \$778.00 for the sole purpose of enrolling Kristy Cafiero, Secretary, in the courses entitled "Database Management Systems II", and "Web Design and Development."

O. ENVIRONMENTAL SERVICES - Requests permission to pay Concord Community Education, Concord, NH, the sum of \$299.00 for the sole purpose of enrolling Michael Colby, Wastewater Treatment Plant Operator, in the course entitled "Welding I."

P. ENVIRONMENTAL SERVICES - Requests permission to pay Concord Community Education, Concord, NH, the sum of \$299.00 for the sole purpose of enrolling Gerald Curran, Wastewater Treatment Plant Operator, in the course entitled "Welding."

Q. ENVIRONMENTAL SERVICES - Requests permission to pay Concord Community Education, Concord, NH, the sum of \$229.00 for the sole purpose of enrolling Kevin MacLean, Wastewater Treatment Plant Operator, in the course entitled "Welding I."

R. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$498.00 for the sole purpose of enrolling Jocelyn Degler, Water Pollution Sanitarian, in the course entitled "Field description of Soils."

S. ENVIRONMENTAL SERVICES - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$1,008.00 for the sole purpose of enrolling Marc Trendell, Supervisor, in the courses entitled "Material Science", and "Mechanical Design II."

T. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$400.00 for the sole purpose of enrolling James Falicon, Environmentalist, in the course entitled "US Army Corps of Engineers Wetland Delineator Certification Program Training."

U. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$400.00 for the sole purpose of enrolling Peter Hammen, Soils Engineer, in the course entitled "US Army Corps of Engineers Wetland Delineator Certification Program Training."

V. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$400.00 for the sole purpose of enrolling William Evans, Sanitary Engineer, in the course entitled "US Army Corps of Engineers Wetland Delineator Certification Program Training."

W. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Graduate Center, Manchester, NH, the sum of \$475.00 for the sole purpose of enrolling Michael Juranty, Civil Engineer, in the course entitled "Designing with Geosynthetics."

X. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$375.00 for the sole purpose of enrolling James Hewitt, Environmentalist, in the course entitled "Civil Engineering Seminar."

Y. ENVIRONMENTAL SERVICES - Requests permission to pay the University of New Hampshire, Graduate Center, Manchester, NH, the sum of \$950.00 for the sole purpose of enrolling Michael Wimsatt, Hydrogeologist, in the course entitled "Designing with Geosynthetics."

Z. FISH AND GAME - Requests permission to pay New Hampshire College, Manchester, NH, the sum of \$995.00 for the sole purpose of enrolling Teresa Vincent, Accounting Technician, in the course entitled "Introduction to Business Finance."

AA. FISH AND GAME - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$690.00 for the sole purpose of enrolling Susan Locke, Administrative Secretary, in the course entitled "Business Law I."

BB. HEALTH AND HUMAN SERVICES - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$921.00 for the sole purpose of enrolling Rebecca Bukowski, Health Promotion Advisor, in the course entitled "Human Behavior and the Social Environment II."

CC. HEALTH AND HUMAN SERVICES - Requests permission to pay the College of Lifelong Learning, Lebanon, NH, the sum of \$640.00 for the sole purpose of enrolling Donna Bixby, Business Administrator, in the course entitled "Continuous Quality Improvement in Healthcare."

DD. HOSPITAL - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$707.00 for the sole purpose of enrolling Roy Wheeler, Mental Health Worker I, in the course entitled "Human Services Practicum."

EE. HOSPITAL - Requests permission to pay Franklin Pierce College, Concord, NH, the sum of \$495.00 for the sole purpose of enrolling Donna Smith, Pharmacy Clerk, in the course entitled "College Writing I."

FF. HOSPITAL - Requests permission to pay Franklin Pierce College, Concord, NH, the sum of \$495.00 for the sole purpose of enrolling Donna Smith, Pharmacy Clerk, in the course entitled "College Writing II."

GG. HOSPITAL - Requests permission to pay River College, Nashua, NH, the sum of \$607.00 for the sole purpose of enrolling Suzanne Belanger, Registered Nurse III, in the course entitled "Nursing Research."

HH. HOSPITAL - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of \$921.00 for the sole purpose of enrolling Victoria Shouldis, Mental Health Worker III, in the course entitled "Human Behavior & the Social Environment I."

II. INSURANCE - Requests permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of \$690.00 for the sole purpose of enrolling Valerie Palmer in the courses entitled "Principals of Finance" and "Business Law I."

JJ. LIQUOR - Requests permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$380.00 for the sole purpose of enrolling Joyce Hammond, Senior Accounting Technician, in the course entitled "Spreadsheets."

KK. LIQUOR - Requests permission to pay New Hampshire College, Manchester, NH, the sum of \$945.00 for the sole purpose of enrolling Carol Andersen, Accountant, in the course entitled "Marketing Strategies."

LL. LIQUOR - Requests permission to pay New Technical Institute, Concord, NH, the sum of \$548.00 for the sole purpose of enrolling Thomas Smith, Maintenance Engineer, in the course entitled "Computer Aided Design."

MM. RETIREMENT - Requests permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$258.75 for the sole purpose of enrolling Denise Call, Supervisor, in the course entitled "Business Law I."

NN. TRANSPORTATION - Requests permission to pay Keene State College, Keene, NH, the sum of \$303.90 for the sole purpose of enrolling Elizabeth Toner, Account Clerk, in the course entitled "General Psychology"; also to pay New Hampshire Technical Institute, Concord, NH, the sum of \$194.50 for the sole purpose of enrolling Joyce Cote, Engineer Tech., in the course entitled "PC Applications"; also to pay New Hampshire Technical Institute, Manchester, NH, the sum of \$191.50 for the sole purpose of enrolling Joyce Cote, Engineer Tech., in the course entitled "Web Programming I"; also pay New Hampshire Technical College, Concord, NH, the sum of \$252.00 for the sole purpose of enrolling Patrick Looney, Engineer Tech. In the course entitled "Physics I"; also pay New Hampshire Technical Institute, Concord, NH, the sum of \$345.00 for the sole purpose of enrolling Patricia Gagne, EEO Coordinator, in the courses entitled "Human Dynamics & Ethical Human Development", and "Conflict Resolution for Human Resource Personnel" also to pay Franklin Pierce College, Concord, NH, the sum of \$810.00 for the sole purpose of enrolling Lennart Suther, Civil Engineer, in the courses entitled "Organizational Behavior" and "Managerial Finance."

OO. TREASURY - Requests permission to pay Franklin Pierce College, Concord, NH, the sum of \$200.00 for the sole purpose of enrolling Cheryl Murphy, Accountant, in the course entitled "Problems in Finance."

#142 TRAVEL REQUESTS

The Governor and Executive Council approved the following travel requests:

A. AGRICULTURE, Markets and Food - Requests permission for Michael Grenier, Program Specialist, or designee, to travel to Mayaguez, Puerto Rico, on February 6-13, to attend the Measurement Assurance Program training seminar. ALSO PERMISSION REQUESTED FOR A CASH ADVANCE OF \$1,600.00 FOR Michael Grenier. Total Cost: \$1,683.00. Source of Funds: 100% Registration Fees.

B. BANKING - Requests permission for Cynthia Porter, and Denise St. Pierre, Bank Examiners, to travel to Arlington, VA, on February 7-12, 1999 to attend the Genesys Facilitator Training. Total Cost: \$900.00. Source of Funds: 100% Agency Assessments.

C. CORRECTIONS - Requests permission to amend Governor and Council travel Item # 136C that was approved on November 18, 1998, to increase the total from \$5,850.00 to \$6,918.00. The original request inadvertently did not include the costs for one individual.

D. CORRECTIONS - Requests permission for David Cooley, Senior Probation/Parole Officer, and Kathleen McCormack, Deputy Compact Administrator, or designee, to travel to Pheonix, AZ, on January 8-13, 1999 to attend the American Probation and Parole Association Institute meeting. Total Cost: \$2,440.60. Source of Funds: 100% Agency Income.

E. EDUCATION - Requests permission for Chrys Bouvier, and Constance Manchester-Bonefant, Education Consultants, or designee, to travel to Newton, MA, on January 14, 1999 to attend the Effective Facilitator Training workshop. Total Cost: \$154.00. Source of Funds: 100% Federal Funds.

F. EDUCATION - Requests permission for Chrys Bouvier, and Katherine Rannie, Education Consultants, or designee, to travel to Newton, MA, on January 21, 1999 to attend the Effective Facilitator Training workshop. Total Cost: \$154.00. Source of Funds: 100% Federal Funds.

G. EDUCATION - Requests permission for Dr. Judith Fillion, Director and Dr. G. William Porter, Administrator, or designee to travel to Washington, DC, on January 23-27, 1999 to attend the MIS Conference and Data Task Force Meeting. Total Cost: \$1,378.00. Source of Funds: 50% Federal Funds & 50% National Center For Education Statistics.

H. EDUCATION - Requests permission for Jackie Teague, Education Consultant, and Pat Busselle, Administrator, Legislative/Hearings, or designee, to travel to Northampton, MA, on January 19-21, 1999 to attend the Legal and Regulatory Forum. Total Cost: \$653.20. All expenses will be paid for by Northeast Regional Resource Center.

I. EMERGENCY MANAGEMENT - Requests permission for Woodbury Fogg, PE, Director, and Richard Tuck, Deputy Director, or designee, to travel to Atlantic City, NJ, and January 26-28, 1999 to attend the Northeast States Emergency Consortium (NESERC) Board Meeting. Total Cost: \$770.00. Source of Funds: \$385.00 will be paid for by NESERC. The balance of \$385.00 is 100% Federal Funds.

J. ENVIRONMENTAL SERVICES - Requests permission for Tom Noel, Deputy Director, Paul Sanborn, Environmentalist, and Bob Estabrook, Chief, or designee, to travel to Montreal, Canada, on January 27-29, 1999 to attend the New England Governor's / Eastern Canadian Premiers Acid Rain Steering Committee and Working Groups Meeting. Total Cost: \$700.00. Source of Funds: 100% Fees.

K. ENVIRONMENTAL SERVICES - Requests permission for John Bush, Administrator, George Neill, Supervisor, Franz Vail, Civil Engineer, George McMennamin, Program Manager, Jacques Parent, Sanitary Engineer, or designee, to travel to Boston, MA, on January 24-27, 1999 to attend the New England Water Environment Association Annual Conference. Total Cost: \$2,007.00. Source of Funds: 52% Federal Funds & 48% Fees.

L. ENVIRONMENTAL SERVICES - Requests permission for Thomas Niejadlik, Supervisor, Stephanie D'Agostino, Coordinator, and Paul Lockwood, Supervisor, or designee, to travel to Cromwell, CT, on January 10-11, 1999 to attend a Mercury Containing Products Summit: Developing Model Regional Programs and Legislation. Total Cost: \$660.00. Source of Funds: 33% Air Permit fees % 67% Federal Funds.

M. FISH AND GAME - Requests permission for Mark Ellingwood, Supervisor, and Eric Orff, Regional Biologist, or designee, to travel to Lenox, MA, on March 28-31, 1999 to attend the 15th Eastern Black Bear Workshop. Total Cost: \$760.00. Source of Funds: 100% Bear Project Budget

N. FISH AND GAME - Requests permission for Patricia Fleurie, Information Rep., Duncan McInnes, Programs Adm., Mark Beauchesne, and Judy Silverberg Coordinators, Hailey Pearson, Acct. Tech., Victor Young, Staff Artist, June Cosselman, Data Entry, Judy Stokes, Public Affairs Chief, Pat Herson, Secretary, Eric Orff and Jay Hendee, Biologists, and Eric Alrich, Programs Officer, or designee, to travel to Worcester, MA, on February 3-8, 1999 to attend the Eastern Fishing and Outdoor Exposition. Total Cost: \$1,875.25. Source of Funds: 100% Fish and Game Funds.

O. FISH AND GAME - Requests permission for Stephen Perry, Chief, Donald Miller, Biologist, and Dianne Emerson, Biological Technician, or designee, to travel to Quebec City, Quebec Canada, on February 21-24, 1999 to attend the First North American Workshop on Rainbow Smelt. Total Cost: \$1,500.00. Source of Funds: 100% Fish and Game Funds.

P. HEALTH AND HUMAN SERVICES, Office of Health Management, Bureau of Radiological Health - Requests permission for Dianne Luby, Director, Diane Teft, Administrator, Peter Paiton, Program Planner, Wayne Johnston, Twila Kenna, Deborah Russell, Kathleen McAllister, Dennis O'Dowd, and Mario Iannaccone, Health Physicist; Sue Lefebvre, Teresa Ainaire, Craig Knowles, and New Hire, Lab

Scientists; and David Lake, Principal Planner, or designee, to travel to Brattleboro, VT, on February 3, 1999, to attend the Vermont Yankee training for exercise participants. There will be no cost to the State.

Q. HEALTH AND HUMAN SERVICES, Office of Health Management, Bureau of Radiological Health - Requests permission for Kathleen McAllister, and, Mario Iannaccone, Health Physicists, Sue Lefebvre, Lab Scientist, Jill Buelte, Executive Secretary, and David Lake, Principal Planner, or designee, to travel to Brattleboro, VT, on March 23, 1999, to attend the Vermont Yankee Ingestion Pathway Drill. There will be not cost to the State.

R. HEALTH AND HUMAN SERVICES, Office of Health Management, Bureau of Radiological Health - Requests permission for Kathleen McAllister, and, Mario Iannaccone, Health Physicists, Sue Lefebvre, Lab Scientist, Jill Buelte, Executive Secretary, and David Lake, Principal Planner, or designee, to travel to Brattleboro, April 27, 1999, to attend the Vermont Yankee Graded Exercise. There will be no cost to the State.

S. LABOR - Requests permission for Heather Fairchild and Michael Weider, Safety Inspectors, or designee, to travel to Sylva, NC, on January 25-February 5, 1999 to attend Mine Safety and Health Annual Safety and Health Refresher Training. Total Cost: \$2,765.00. Source of Funds: 100% Federal Funds.

T. JUSTICE - Requests permission for James Norris, Investigator, and Neal Scott, Sergeant, or designee to travel to Nashville, TN, on February 21-25, 1999 to attend the Annual Nationwide RISS Conference, Gangs Across America. Total Cost: \$2,198.00. Source of Funds: 100% Federal Funds.

U. RESOURCES AND ECONOMIC DEVELOPMENT - Requests permission for Robert Nelson, Chief, Paul Leary, Training Officer, John Ricard, Regional Ranger, Robert Boyd, and John Dodge, Robert Stewart, and Douglas Miner, Forest Rangers, or designee, to travel to South Portland, ME, on January 25-28, 1999 to attend the Annual Winter Training of the Northeastern Compact. Total Cost: \$919.80. Source of Funds: 100% Federal Funds.

V. SAFETY - Requests permission to amend Governor and Council travel Item # 2360, on September 29, 1998 to increase the total of the advance from \$900.00 to \$1,034.94. Lodging and meals were underestimated.

W. SAFETY - Requests permission for Trooper Andrew Annicelli, to travel to Hollywood, FL, on February 21-26, 1999 to attend the Tips and Tricks for Techs Telecom Intercept Product Training Seminar. ALSO A CASH ADVANCE OF \$1,068.00 IS REQUESTED for Trooper Annicelli. Total Cost: \$2,118.00. Source of Funds: 100% Drug Forfeiture Funds.

X. SAFETY - Requests permission for Lieutenant Mark Myrdek, Sergeants David Goldstein, and Richard Mitchell, or designee, to travel to Boston MA, on January 12-14, 1999 to attend a Crisis Negotiation Seminar. There is no cost to the State.

Y. STATE PLANNING - Requests permission for Marcia Brown Thunberg, Principal Planner, or designee, to travel to New Orleans, LA, on January 22, 1999 to attend A Workshop to Improve Coordination of Federal Dredging Activities. Total Cost: \$1,083.00. Source of Funds: A Federal Grant will pay for \$453.00. The balance is 100% Federal Funds.

Z. TRANSPORTATION - Requests permission for Alan Lugg, and Nancy Tkach, or designee, to travel to Storrs, CT, on January 19-21, 1999 to attend the NETC Asphalt Binder Work Shop. Total Cost: \$925.00. Source of Funds: 80% Federal & 20% Highway Funds.

AA. TREASURY - Requests permission for Rody Preble, Program Administrator, and Peta Chandler, Deputy State Treasurer, or designee, to travel to Orlando, FL, on February 9-12, 1999 to attend the

National Association of Unclaimed Property Administrators Mid-year Conference & Holder Education Seminar. Total Cost: \$1,791.00. Source of Funds: 100% Abandoned Property.

ITEMS REMOVED from TABLE

DEPARTMENT OF ENVIRONMENTAL SERVICES

#98 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Spaulding, voted to remove Item #98, which was tabled on December 2, 1998. Councilor Griffin, seconded by Councilor Spaulding, voted to refer request of Michael Thiel to construct a permanent pier with a ramp to an L-shaped float system on property located at Berry Brook in Rye back to the Department of Environmental Services for further action.

DEPARTMENT OF JUSTICE

#36 Councilor Streeter requested TABLED Item #36, Colin J. Gilmartin Petition for Pardon Hearing, be resubmitted by the Department of Justice upon request of the petitioner sometime in the future.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

#79 The Governor and Executive Council, on motion of Councilor Normand, seconded by Councilor Burton, voted to remove Item #79, which was tabled on November 18, 1998. Councilor Normand, seconded by Councilor Burton voted to re-refer request to RETROACTIVELY enter into a janitorial agreement with Systems Management, Inc., 1001 Sampson Street, New Castle, PA, retroactive to November 1, 1998 and to end June 30, 2000, to provide janitorial services for the Department's Concord leasehold property located at 115, 117 and 129 Pleasant Street in Concord, NH. to the Health and Human Services Department.

NO PARDON HEARINGS

The Governor set the next regular meeting of Governor and Executive Council for January 7, 1999 at 3:30 p.m. at the State House, Concord, New Hampshire.

The Honorable Board then adjourned.