

Minutes December 1, 1999

GOVERNOR AND EXECUTIVE COUNCIL MINUTES

State House, Concord, New Hampshire
December 1, 1999
10:30 a.m.
#21

The Governor and Executive Council convened at 10:30 a.m., with all members present.

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Streeter, accepted the minutes of November 10, 1999.

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Colantuono, confirmed the appointment of several persons nominated for Civil Commissions from the November 10, 1999 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

The Governor and Executive Council accepted the following resignation:

CLAREMONT DISTRICT COURT: SPECIAL JUSTICE

Jean K. Burling, Cornish
Effective: November 17, 1999
Reason: Appointed Superior Court Associate Justice

The Governor and Executive Council accepted with regret the following resignations:

ENHANCED 911 COMMISSION

John S. Marechal, Keene
(New Hampshire Federation of Fire Mutual Aid)
Effective: November 24, 1999
Reason: Retiring from fire service

HUMAN RIGHTS COMMISSION

Charlene F. Clinton, Derry
Effective: Upon acceptance of resignation
Reason: Personal

JUDGE OF CHESHIRE COUNTY PROBATE COURT

Peter S. Espieffs, Keene
Effective: December 31, 1999
Reason: Retirement

ASSOCIATE JUSTICE NEW HAMPSHIRE SUPREME COURT

William R. Johnson, Hanover
Effective: December 31, 1999
Reason: Retirement

The Governor and Executive Council confirmed the following:

COMPENSATION APPEALS BOARD

Timothy S. Wheelock, Portsmouth
(Attorney)
Reappointment
Effective: December 1, 1999
TERM: November 15, 2003

EMERGENCY SHELTER AND HOMELESS COORDINATION COMMISSION

Eleanor H. Amidon, Hancock
Succeeding: Msgr. John Quinn, Manchester (resigned)
Effective: December 1, 1999
TERM: August 26, 2000

HEALTH SERVICES PLANNING AND REVIEW BOARD

Selma R. Pastor, Nashua
(Consumer)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Nicholas Vailas, Bedford
(Nominated by the Ambulatory Surgery Association)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

JOINT PROMOTIONAL PROGRAM SCREENING COMMITTEE

Carrie L. French, Concord
(Designee of Commissioner of Department of Resources and Economic Development)
Succeeding: Kristopher Klefos, Concord
Effective: December 1, 1999
TERM: December 3, 2002

PUBLIC EMPLOYEE LABOR RELATIONS BOARD

Carol M. Granfield, Derry
(Alternate member representing management)
Vacancy
Effective: December 1, 1999
TERM: December 19, 2003

ADVISORY COMMITTEE ON TRAVEL AND TOURISM

Stephen P. Barba, Dixville Notch
Nominated by Commissioner of Department of Resources and Economic Development-at large)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Clinton A. Bean, Grantham
Nominated by Commissioner of Department of Resources and Economic Development-representing chambers of commerce)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

William E. Best, Portsmouth
Nominated by Commissioner of Department of Resources and Economic Development-representing transportation)

Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Ronald F. Brown, Twin Mountain
Nominated by Commissioner of Department of Resources and Economic Development-representing camping)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Tarry A. Gallichon, Nashua
Nominated by Commissioner of Department of Resources and Economic Development-at large)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Richard F. Hamilton, North Woodstock
Nominated by Commissioner of Department of Resources and Economic Development-representing attractions)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Marjorie M. Hubbard, New Castle
Nominated by Commissioner of Department of Resources and Economic Development-representing culture, arts and history)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Erick Leadbeater, Contoocook
Nominated by Commissioner of Department of Resources and Economic Development-at large)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Jeffrey Lyons, Pembroke
Nominated by Commissioner of Department of Resources and Economic Development-representing statewide trade association)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Peter A. Morgan, New Boston
Nominated by Commissioner of Department of Resources and Economic Development-representing lodging)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Richard Ober, Hillsborough
Nominated by Commissioner of Department of Resources and Economic Development-representing environment and wildlife)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Alice Pearce, North Woodstock
Nominated by Commissioner of Department of Resources and Economic Development-representing recreation)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

William R. Petersen, Bedford
Nominated by Commissioner of Department of Resources and Economic Development-representing education)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

Ann W. Sprague, Meredith
Nominated by Commissioner of Department of Resources and Economic Development-representing retail industry)
Vacancy
Effective: December 1, 1999
TERM: December 1, 2002

WATER COUNCIL

James Varotsis, Portsmouth
(Industrial Interests)
Reappointment
Effective: December 1, 1999
TERM: November 29, 2003

The Governor nominated the following:

AIR RESOURCES COUNCIL

Lois P. Spearman, RN, Concord
(Public member)
Succeeding: Griffin T. Dalianis, Nashua
Effective: Upon confirmation
TERM: December 6, 2002

Robert Young, Amherst
(Natural Gas Industry)
Succeeding: Richard Demers, Manchester
Effective: Upon confirmation
TERM: October 4, 2003

BUSINESS FINANCE AUTHORITY

Edward F. Caron, Hudson
Reappointment
Effective: Upon confirmation
TERM: November 3, 2002

Louis Chagnon, Nashua
Succeeding: Karl Norwood, Amherst
Effective: Upon confirmation
TERM: November 3, 2002

William J. Veroneau, Penacook
(elected official)
Succeeding: John H. Porter, Jr., Hopkinton
Effective: Upon confirmation
TERM: November 3, 2002

DEPARTMENT OF CORRECTIONS: WARDEN NEW HAMPSHIRE STATE PRISON

Michael J. Cunningham, Boscawen
Reappointment
Effective: December 20, 1999
Salary: Group P Maximum \$74,732
TERM: Serves at the Pleasure of the Commissioner of the Department of Corrections

ENHANCED 911 COMMISSION

George J. Landry, Laconia
(NH Federation of Fire Mutual Aid)
Succeeding: John S. Marechal, Keene
Effective: Upon confirmation
TERM: July 22, 2000

JUDICIAL COUNCIL

Alethea L. Froborg, Berlin
(Attorney)
Succeeding: Gerald J. Boyle, Portsmouth
Effective: Upon confirmation
TERM: October 18, 2001

BOARD OF REGISTRATION IN MEDICINE

James H. Clifford, M.D., Lee
Succeeding: Dana S. Merrithew, MD, Rumney (resigned)
Effective: Upon confirmation
TERM: December 3, 2001

NEW MOTOR VEHICLE ARBITRATION BOARD

Leon Cyr, Candia
(Rep. Consumers)
Reappointment
Effective: Upon confirmation
TERM: October 16, 2002

PESTICIDES CONTROL BOARD

Timothy J. Fleury, Sunapee
(Public member)
Succeeding: Walter Garant, Manchester
Effective: Upon confirmation
TERM: April 10, 2000

Jeffrey R. Huntington, Loudon
(NH Horticulture Society)
Reappointment
Effective: Upon confirmation
TERM: November 6, 2002

ADVISORY COMMITTEE ON TRAVEL AND TOURISM

Robert D. Greenleaf, Madbury
Nominated by Commissioner of Department of Resources and Economic Development-representing
food and beverage)

Vacancy
Effective: Upon confirmation
TERM: Three years from date of confirmation

COMMISSIONER: DEPARTMENT OF TRANSPORTATION

Leon S. Kenison, Bow
Reappointment
Effective: Upon confirmation
Salary: Group T: 83,256
TERM: December 3, 2003

DIVISION OF WATER RESOURCES COUNCIL

Henry Therriault, Seabrook
Reappointment
Effective: Upon confirmation
TERM: October 9, 2003

WETLANDS COUNCIL

Bruce Schwaegler, Orford
Nominated by Audubon/NH Society for Protection of Forests)
Reappointment
Effective: Upon confirmation
TERM: October 23, 2002

BUSINESS FINANCE AUTHORITY

#1 Authorized to hold a Public Hearing with respect to the financing of an industrial facility by the Business Finance Authority for Route 38 Associates, LLC and Yarde Metals, Inc. located in Pelham, New Hampshire. Action will authorized a Resolution under RSA 162-I:9 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the act. .

A roll call vote was requested, the results are as follows:

Councilor Burton - Yes:
Councilor Spaulding - Yes:
Councilor Griffin - Yes:
Councilor Colantuono - Yes:
Councilor Streeter - Yes.

EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD DECEMBER 1, 1999 IN THE COUNCIL CHAMBER, STATE HOUSE, CONCORD

At 11:00 a.m. the Governor announced that the next matter to be considered would be the financing of an industrial facility project by the Business Finance Authority for Yarde Metals, Inc. and Route 38 Associates, LLC in the Town of Pelham and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received the written recommendation of the Authority and other documentation and information with respect to the project. The Governor said that the meeting would then hear anyone wishing to speak on the subject. Jack Donovan, Executive Director of the Authority, briefly explained the project, emphasized that the credit of the State was not involved and introduced Jack Nicklis of Yarde Metals, Inc. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; Pete Webster of Cohen Steel opposed the project on the basis that Yarde Metals, Inc. is not a manufacturer. Councilor Colantuono introduced a resolution entitled "A RESOLUTION UNDER RSA 162-I:9 WITH RESPECT TO THE FINANCING OF AN INDUSTRIAL FACILITY BY THE BUSINESS FINANCE AUTHORITY FOR YARDE METALS, INC. AND ROUTE 38 ASSOCIATES, LLC IN THE TOWN OF PELHAM" and moved its adoption, which was seconded by Councilor Streeter . After discussion of the resolution, the Governor called for a vote on the motion. Those voting in favor were: the Governor and Councilor Burton, Councilor Spaulding, Councilor Griffin, Councilor Colantuono, and Councilor Streeter; those

abstaining were Councilor(s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

A RESOLUTION UNDER RSA 162-I:9 WITH RESPECT TO THE FINANCING OF AN INDUSTRIAL FACILITY BY THE BUSINESS FINANCE AUTHORITY FOR YARDE METALS, INC. AND ROUTE 38 ASSOCIATES, LLC IN PELHAM

WHEREAS, the Governor and Council have received from the Business Finance Authority (the "Authority") its written recommendation that the Governor and Council make certain findings and a determination pursuant to RSA 162-I:9 with respect to the financing of an industrial facility for Yarde Metals, Inc. ("Yarde") and Route 38 Associates, LLC ("Route 38" and together with Yarde, the "Borrowers") in Pelham by the Authority's making of up to \$3,800,000 in loans under RSA 162-I (the "Act");

WHEREAS, the Governor and Council have received all the documentation and information with respect to the transaction which they have requested; and

WHEREAS, further action by the Authority with respect to the transaction is subject to the passage of this resolution and cannot be taken until after its passage;

IT IS HEREBY RESOLVED THAT:

Section 1. Findings. On the basis of the Authority's recommendation and the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

(a) Special findings:

(1) The Project (which when completed will constitute the "Facility") consists of the acquisition of approximately 19 acres of land and the construction and equipping of an approximately 43,500 square foot manufacturing facility located at Lot #39, Route 38 in the Town of Pelham, the real estate portion of which will be owned by Route 38 and leased to Yarde for use in the manufacture of finished metal products. The Project is within the definition of "Industrial facility" in RSA 162-I (the "Act") and may be financed under the Act.

(2) The establishment and operation of the Facility will create and preserve employment opportunities directly and indirectly within the State of New Hampshire.

(b) General findings:

(1) The Project and the proposed financing of the Project are feasible;

(2) Borrowers have the skills and financial resources necessary to operate the Facility successfully;

(3) The Loan Agreements and Escrow Agreements (which are combined financing documents and security documents, hereinafter called the "Agreements") contain provisions so that under no circumstances will the Authority be obligated directly or indirectly to pay project costs, debt service or expenses of operation, maintenance and upkeep of the Facility except from loan proceeds or from funds received under the Agreements, exclusive of funds received thereunder by the Authority for its own use;

(4) The Agreements do not purport to create any debt of the State with respect to the Facility, other than a special obligation of the Authority acting on behalf of the State under the Act; and

(5) The proposed financing of the Project by the Authority and the proposed operation and use of the Facility will serve one or more needs and implement one or more purposes set forth in RSA 162-I:1, will preserve or increase the social or economic prosperity of the State and one or more of its political subdivisions, and will promote the general welfare of the State's citizens.

Section 2. Ultimate Finding and Determination. The Governor and Council find that the proposed financing, operation and use of the industrial Facility will serve a public use and provide a public benefit; and the Governor and Council determine that the Authority's financing of the Project will be within the policy of, and the authority conferred by, the Act.

Section 3. Approval. The Governor and Council approve the Authority's taking such further action under the Act with respect to the transaction as may be required.

Section 4. Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to December 1, 1999.

OFFICE OF STATE PLANNING

The Governor and Executive Council acted as follows:

#2 Authorized to budget and expend funds carried forward from prior years and Authorized the Director, Division of Accounting Services to AMEND the budget.

#3 Authorized to enter into the Memorandum of Agreement with the University of New Hampshire, Complex Systems Research Center, for the amount of \$35,000 through June 30, 2001 to assist OSP to carry out the US Route 2 Corridor Study.

#4 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, with Councilor Streeter, voting NO, authorized to enter into a RETROACTIVE Agreement with the New Hampshire Community Loan Fund, Inc., 7 Wall Street, Concord, NH in the amount of \$40,000.00 through June 30, 2000. The funds for this contract are from the Technical Assistance portion of the Community Development Block Grant Fund to develop curriculum and provide group training, technical assistance and networking for staff of nonprofit Community Development Block Grant recipients. SOLE SOURCE

#5 Authorized to enter into an Agreement with the City of Somersworth, NH in the amount of \$175,000 through December 31, 2001. The City of Somersworth will use \$6,500 to administer a grant and will sub-grant \$168,500 to the Strafford Economic Development Corp. to lend \$165,000 to Kinderworks Corp. for working capital and to purchase machinery and equipment to expand the business.

#6 Authorized to AMEND an existing Agreement with the Town of Wakefield, NH [initially approved on August 12, 1998 (Item #6)], by increasing the funding level for the project by \$102,000 to a new total of \$452,000 and changing the end date from December 31, 1999 to June 30, 2001. The funds for this contract are from the Community Development Block Grant Fund.

#7 Authorized to AMEND an existing Agreement with the Town of Haverhill, NH and the County of Grafton, [Initially approved on May 12, 1999 (Item #2)], by increasing the funding level for the project by \$500,00 to a new total of \$1,000,000 and changing the end date from June 30, 2000 to June 30, 2001. The funds for this contract are from the Community Development Block Grant Fund.

#8 Authorized to AMEND an existing Agreement with the University of New Hampshire, Office of Sponsored Research, Service Bldg., 51 College Road, Durham, NH, [Initially approved on September

16, 1998 (Item #14], by changing the end date from December 31, 1999 to June 30, 2000. There is no increase in funding under this agreement.

OFFICE OF EMERGENCY MANAGEMENT

The Governor and Executive Council acted as follows:

#9 Authorized a Grant Agreement with Central NH Hazardous Materials Response Team in the amount of \$6,800.00 through March 31, 2000. This grant will be used to develop a terrorism incident annex (to update their current emergency response plan), and associated standard operating guidelines.

#10 Authorized to hold a "Principals in Emergency Management Course" on December 14, 15, and 16, 1999 at the Four Points Sheraton Hotel, North Conway, NH at a total cost not to exceed \$7,500.00.

#11 Authorized an agreement with the NH Division of Fire Standards and Training in the amount of \$7,000.00 through December 31, 1999. Funds will be used to support training to enhance the ability to prepare for, respond to and recover from hazardous material incidents.

#12 Authorized to execute a grant agreement with the Town of Salem in the amount \$11,000 through December 31, 1999 to prepare and formally adopt a Flood Mitigation Plan.

#13 Authorized to execute a grant agreement with the Town of Hampton in the amount of \$8,250 through May 31, 2000 to prepare a Flood Mitigation Plan.

GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES

The Governor and Executive Council acted as follows:

#14 Authorized to accept and expend grant funds in the amount of \$9,790.00 from the US Department of Labor through June 30, 2000.

#15 Authorized to RETROACTIVELY accept and expend up to \$3,750.00 in conference registration fees collected in conjunction with the Third Annual Northeastern Regional State Energy Program Conference held from September 21 to September 23, 1999 at the New England Conference Center.

#16 Authorized to renew the lease agreement with McCarthy Properties, 26 Sheep Davis Road, Pembroke, NH, for office space at 57 Regional Drive, Concord, NH through November 30, 2002. This contract includes an extension to the term for a two-year period. [Initially approved on June 19, 1996 (Item #26), and extended on May 26, 1999 (Item #21)], to a November 30, 1999 expiration date.

#17 Authorized to enter into a contract in an amount not to exceed \$5,000 with the Monadnock Solar Electric Car Team, Peterborough, NH, to assist with funding for the building and operation of a solar/electric powered vehicle and accompanying educational materials.

#18 Authorized to AMEND with Southwestern Community Services, Inc., 69Z Island Street, Keene, NH [Initially approved on March 27, 1999 (Item #15)], by increasing the contract \$9,101.00 to an amount not to exceed \$112,519.00.

#19 Authorized to AMEND contract with Rockingham Community Action, Inc., 7 Junkins Avenue, Portsmouth, NH [Initially approved on March 24, 1999 (Item #16)], by increasing the contract \$3,531.00 to an amount not to exceed \$112,519.00.

#20 WITHDRAWN BY AGENCY

#21 Authorized to AMEND contract with Community Action Program Belknap-Merrimack Counties, Inc., 2 Industrial Park Drive, Concord, NH, [Initially approved on June 22, 1999 (Item #27)], by increasing the contract \$3,824.00 to an amount not to exceed \$391,786.00.

#22 Authorized to AMEND contract with Tri-County Community Action Program, Inc., 30 Exchange Street, Berlin, NH, [Initially approved on March 24, 1999 (Item #21)], by increasing the contract \$4,263.00 to an amount not to exceed \$165,636.00.

#23 Authorized to AMEND contract with Southwestern Community Services, Inc., 69Z Island Keene, NH, , [Initially approved on March 24, 1999 (Item #25)], by increasing the contract \$2,586.00 to an amount not to exceed \$100,463.00.

#24 Authorized to AMEND contract with, Community Action Program Belknap-Merrimack Counties, Inc., 2 Industrial Park Drive, PO Box 1016, Concord, NH, [Initially approved on March 24, 1999 (Item #24)], by increasing the contract \$3,269.00 to an amount not to exceed \$127,030.00.

#25 WITHDRAWN BY AGENCY

#26 Authorized to AMEND contract with Rockingham Community Action, Inc., 7 Junkins Avenue, Portsmouth, NH, [Initially approved on March 24, 1999 (Item #23)], by increasing the contract \$2,725.00 to an amount not to exceed \$105,874.00.

#27 Authorized to AMEND contract with Southern New Hampshire Services, Inc., 40 Pine Street, Manchester, NH, [Initially approved on March 24, 1999 (Item #22)], by increasing the contract \$4,880.00 to an amount not to exceed \$189,607.00.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Executive Council acted as follows:

#28 Authorized list of Governor and Council meeting dates for the period of January through June 2000.

#29 Authorized Salary and Benefit Adjustment transfers for the month of October 1999.

#30 Authorized list of agency transfers authorized for Fiscal Year 2000 during the month of October 1999.

#31 Authorized Surplus Distribution Section request for two or more employees to travel out of state January 1, 2000 through June 30, 2000. Authorized request for a cash advancement of \$500.00 for each specific requirement.

#32 Authorized Bureau of Court Facilities to enter into the RETROACTIVE lease agreement for a term of 3 years 7/1/99 through 6/30/2002 with the Town of Goffstown, 15 Main Street, Goffstown, NH. The total rental amount for the 3-year term is \$49,068.21.

#33 Authorized Bureau of Court Facilities to enter into the lease extension agreement with TAC Properties, PO Box 516, Jaffrey, NH, for office and courtroom space for the Jaffrey/Peterborough District Court in Jaffrey. Rental for the period 1/1/00 through 12/31/01 in the amount of \$85,200.

#34 Authorized Bureau of Court Facilities to contract with Ted Bantis Trucking, in an amount not to exceed \$20,600 for snow and ice removal services through April 30, 2001.

#35 Authorized Bureau of Court Facilities to contract with Bradley Tree and Landscape, 21 Pinecrest Road, Litchfield, NH in an amount not to exceed \$33,650 for snow removal services through April 30, 2001.

#35A Authorized to enter into a lease renewal agreement with McCarthy Properties, 2 Industrial Park Drive, Pembroke, NH through November 30, 2005 in the amounts of \$51,975 SFY 2000/ \$89,100 SFY 2001-2004/ \$37,125 SFY 2005 for combined office space and warehouse for the Plant and Property Warehouse.

#35B Authorized Bureau of Purchase and Property to enter into statewide agreements with the vendors as specified in letter of October 28, 1999 through June 30, 2005.

TREASURY DEPARTMENT

The Governor and Executive Council acted as follows:

#36 Authorized to accept and place on file a copy of the average daily collected balances for the third quarter of 1999.

#37 Authorized to accept and place on file a report relative to the cash position of the State as of September 30, 1999.

#38 Authorized to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue a check to Benjamin Daroska, Sr. in the amount of \$58.80.

#39 Authorized the Comptroller to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount of \$17,013.87 as specified in letter of November 17, 1999.

ATTORNEY GENERAL

The Governor and Executive Council acted as follows:

#40 Authorized Department of Justice to establish 1 Financial Research Analyst Position through June 30, 2000 as specified in letter dated October 25, 1999. FISCAL COMMITTEE APPROVED

#41 Authorized a salary increment of \$2,663 to Malinda R. Lawrence, Assistant Attorney General effective December 17, 1999.

#42 Authorized a salary increment of \$1,597.80 to Assistant Attorney General Jennifer J. Patterson effective December 12, 1999 and a salary increment of \$2,663 to Assistant Attorney General Constance N. Stratton effective December 16, 1999.

#43 Authorized to enter into grants with Carroll County Mediation Services for \$103,966 to fund an alternative to incarceration project and Administrative Office of the Courts for \$192,643 to continue funding for the courts integration with the State's criminal justice information system through December 31, 2000.

#44 Authorized to enter into a grant with Administrative Office of the Courts in the amount of \$120,000 to contract with a Visual Basic Computer Programmer who will write the software for the integration system to link court data to the criminal justice information system.

DEPARTMENT OF CULTURAL RESOURCES

The Governor and Executive Council acted as follows:

#45 Authorized Division of Arts to establish a Program Assistant II Position through June 30, 2001, as specified in the undated letter. FISCAL COMMITTEE APPROVED

#46 Authorized Division of Historical Resources, to grant a Federal Historic Preservation Fund Grant to the Town of Goffstown for the "RESTORATION OF THE GRASMERE TOWN HALL" project in the amount of \$15,000.00.

NEW HAMPSHIRE RETIREMENT SYSTEM

#47 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to RETROACTIVELY expend up to \$543.07 associated with the recruitment process for an Executive Secretary of the NHRS. Expenses were incurred for the period of 9/11/99-9/13/99 and 10/9/99-10/12/99.

DEPARTMENT OF LABOR

The Governor and Executive Council acted as follows:

#48 Authorized Inspection Division a waiver of compliance of Adm. 607, Declaration of Surplus, in order to retain a 1994 Dodge Ram Van.

#49 Authorized to RETROACTIVELY AMEND a contract with PricewaterhouseCoopers LLP, Two Wall Street, Manchester, NH for the purpose of adding additional requirements to an existing contract. This Amendment extends the termination date from November 19, 1999 to February 15, 2000 and raise the price limitation by \$50,000 from \$224,125 to \$274,125.

PUBLIC UTILITIES COMMISSION

The Governor and Executive Council acted as follows:

#50 TABLED-The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Streeter, with Councilor Burton voting NO, voted to TABLE the request to accept a gift on behalf of the State in the amount of \$1,705.00 for travel related expenses for Commissioner Nancy Brockway who will be traveling to the Novotel Budapest Congress & Budapest Convention Centre in Budapest, Hungary on December 4, 1999.

#51 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to AMEND contract with Liberty Consulting Group, Inc., by extending the termination date from December 31, 1999 to December 31, 2000 and increasing the contract price from \$1,543,633.00 to an amount not to exceed \$2,066,024.00. SOLE SOURCE

DEPARTMENT OF CORRECTIONS

The Governor and Executive Council acted as follows:

#52 Authorized to accept donations of various sewing materials and notions with a total value of \$3,780. The donations were made from June 1, 1999 to September 30, 1999 from various individuals as specified in letter of October 29, 1999.

#53 Authorized to enter into a two-year contract with Advanced Pest Control Services, Inc., 91 Highview Terrace, Manchester, NH. The contract period will be for two years commencing upon approval of Governor & Council with a price limitation of \$9,815.80.

#54 Authorized to enter into Amendment #1 with Jan-Pro Cleaning Services, 45 Stiles Road, Suite 209, Salem, NH to extend the contract through November 30, 2002 and increase the contract limitation by \$5,616.00 from \$2,808 to \$8,424 for cleaning services at the Nashua District Field Office.

#55 Authorized to AMEND the existing lease contract with the Grafton Commissioners, RR1, Box 67, North Haverhill, NH by extending the expiration date from January 1, 2000 to June 30, 2000. The cost for this Amendment is \$7,268. total for six months.

NEW HAMPSHIRE MUNICIPAL BOND BANK

#56 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, authorized to accept and place on file the Annual Report of the New Hampshire Municipal Bond Bank for the fiscal year ended June 30, 1999.

FISH AND GAME DEPARTMENT

The Governor and Executive Council acted as follows:

#57 Authorized to accept the donation of approximately 42 acres of land in Newmarket, NH from Charles E. Dearborn, Jr. The parcel of land is located on Grant Road in Newmarket, NH.

#58 Authorized to accept the donation of 1,126 square feet of land improved with a boat ramp and boathouse on the Squam River in Holderness, NH from the Squam Lakes Association.

#59 Authorized to accept the donation of 3 boat slips on the Squam River in Holderness, NH from Frederic B. Preston.

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Executive Council acted as follows:

#60 Authorized Division of Parks and Recreation Trails Bureau to accept and expend federal funds of \$592,763 from the US Department of Transportation for the Recreational Trails Program for the federal fiscal year 2000 ending September 30, 2000.

#61 Authorized to enter into an agreement with Michael Gerhardt, General Contractor, Pembroke, NH in the amount of \$4,200.00 for a roofing project at the State Forest Nursery, Boscowen, NH.

#62 Authorized Division of Parks and Recreation to enter into the Memorandum of Understanding with The Student Conservation Association, Inc/NH Parks AmeriCorps, for the completing of various projects and assignments as assigned by the Department through November 1, 2000 in exchange for the use of Spruce Pond Camp in Bear Brook State Park and the payment of \$80,000.00 match for Federal Funding.

#63 Authorized Division of Parks and Recreation to enter into the Service Agreement with Tim Gunter d/b/a All Star Cleaning, Lincoln, NH through April 1, 2000 in an amount not to exceed \$9,264.00 for daily cleaning of the Children's Center and Old Peabody Building at Cannon Mountain.

#64 Authorized Division of Parks and Recreation to enter into a Service Agreement with William Robinson, Whitefield, NH in an amount not to exceed \$6,000.00 through June 30, 2001 for groundwater discharge testing at both Franconia Notch and Mt. Washington State Parks.

#65 Authorized Division of Parks and Recreation to enter into a Service Agreement with Holmes Lewis, Inc., Concord, NH in the amount of \$100,000 through June 30, 2000 for advertising and promotion services, involving broadcast and print media, literature design and production for Cannon Mountain.

#66 Authorized Division of Parks and Recreation to enter into a contract with CTM Brochure Display, Inc., Woburn, MA in the amount of \$15,300.00 through June 30, 2000 for the distribution of the Cannon Mountain Brochures.

#67 Authorized Division of Parks and Recreation to enter into a contract with Here's Where's Inc., Rye, NH in an amount not to exceed \$4,100.00 through March 30, 2000 for the distribution of Cannon Mountain Brochures.

#68 Authorized Division of Parks and Recreation to enter into Grant-in-Aid grooming contracts with the snowmobile clubs as specified in letter of November 3, 1999.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#69 Authorized to accept \$65,000 in federal funds from the US Environmental Protection Agency under the Performance Partnership Grant carryover funds through June 30, 2001.

#70 Authorized to establish 1 Hydrologist III position through June 30, 2001 as specified in letter dated October 26, 1999. FISCAL COMMITTEE APPROVED

#71 Authorized to establish 1 Environmentalist IV position and 1 System Development Specialist V position through June 30, 2001, as specified in letter dated October 26, 1999. FISCAL COMMITTEE APPROVED

#72 Authorized to establish 1 Administrator IV position, 1 Program Specialist II position, and 1 Program Specialist I position through June 30, 2001 as specified in letter dated October 27, 1999. FISCAL COMMITTEE APPROVED

#73 Authorized to enter into grant agreements with Grafton County Conservation District, RR2, PO box 148B, Swiftwater Road, Woodsville, NH in the amount of \$32,000 through June 30, 2000 and North County Resource Conservation & Development Area, Inc., 719 North Main Street, Room 220, Gilford, NH in the amount of \$25,345 through December 31, 2000 to implement watershed restoration projects.

#74 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to enter into an agreement with the University of New Hampshire-Jackson Estuarine Laboratory, 85 Adams Point Road, Durham, NH in the amount of \$15,011.00 through February 29, 2000 for analysis of Little Harbor/Back Channel Sanitary Survey Water Samples. SOLE SOURCE

#75 Authorized Water Division to enter into an agreement with the NH Fish and Game Department in an amount not to exceed \$159,000 for the reconstruction of Mountain Lake Dam in Brookfield as specified in letter of November 16, 1999.

DEPARTMENT OF HEALTH AND HUMAN SERVICES Office of Administration

The Governor and Executive Council, with Councilor Colantuono voting NO on items

#76-78, acted as follows:

#76 Authorized Division for Children, Youth, and Families to reclassify position 15842 from Training & Development Therapist, salary grade 15, to CPSW III, salary grade 21. The position is currently vacant and would become effective September 29, 1999.

#77 Authorized Division for Children, Youth, and Families to reclassify position 16067 from Nursing Assistant II, salary grade 10, to CPSW III, salary grade 21. The position is currently vacant and would become effective September 29, 1999.

#78 Authorized Division for Children, Youth, and Families to reclassify position 16180 from Nursing Assistant I, salary grade 8, to Juvenile Service Officer I, salary grade 19. The position is currently vacant and would become effective September 29, 1999.

#79 Authorized Division for Children, Youth, and Families to reclassify position 16201 from Nursing Assistant I, salary grade 8, to Juvenile Service Officer I, salary grade 19. The position is currently vacant and would become effective September 29, 1999.

#80 Authorized Division for Children, Youth, and Families to reclassify position 16233 from Nursing Assistant I, salary grade 8, to Juvenile Service Officer I, salary grade 19. The position is currently vacant and would become effective September 29, 1999.

#81 Authorized Division for Children, Youth, and Families to reclassify position 16253 from Nursing Assistant I, salary grade 8, to Juvenile Service Officer I, salary grade 19. The position is currently vacant and would become effective September 29, 1999.

#82 Authorized Division for Children, Youth, and Families to reclassify position 16256 from Nursing Assistant I, salary grade 8, to Juvenile Service Officer Supervisor, salary grade 23. The position is currently vacant and would become effective September 29, 1999.

#83 Authorized Division for Children, Youth, and Families to reclassify position 16258 from Nursing Assistant I, salary grade 8, to Juvenile Service Officer Supervisor, salary grade 23. The position is currently vacant and would become effective September 29, 1999.

#84 Authorized Division for Children, Youth, and Families to reclassify position 16426 from Laundry Worker II, salary grade 6, to CPSW Coordinator, salary grade 22. The position is currently vacant and would become effective September 29, 1999.

#85 Authorized Division for Children, Youth, and Families to reclassify position 30831 from Training & Development Therapist, salary grade 15, to CPSW III, salary grade 21. The position is currently vacant and would become effective September 29, 1999.

#86 Authorized Division for Children, Youth, and Families to reclassify position 40379 from Health Facilities Cleaner II, salary grade 5, to CPSW Coordinator, salary grade 22. The position is currently vacant and would become effective September 29, 1999.

#87 Authorized Division for Children, Youth, and Families to reclassify position 40445 from Work Area Coordinator, salary grade 09, to CPSW III, salary grade 21. The position is currently vacant and would become effective September 29, 1999.

The Governor and Executive Council acted as follows:

#88 Authorized Office of Community and Public Health to reclassify position 40319 from Public Health Nurse Coordinator, salary grade 20, to Program Specialist III, salary grade 22. The position is currently filled.

#89 Authorized Office of Community and Public Health to reclassify position 18990 from Public Health Nurse Coordinator, salary grade 20, to Program Specialist III, salary grade 22. The position is currently filled.

#90 Authorized Office of Program Support to reclassify positions #14632 from Dairy Sanitarian II, salary grade 21, to Supervisor IV, salary grade 24; position #14603 from Environmental Sanitarian II, salary grade 24 to Supervisor IV, salary grade 24; and position #14612 from Food Services Sanitation Rating Officer, salary grade 19 to Supervisor salary grade 24. These positions are currently filled.

#91 Authorized to accept and expend \$4,927,470 in federal funds and \$918,830 in private funds, as specified in letter dated November 2, 1999. FISCAL COMMITTEE APPROVED

Behavioral Health

#92 Authorized to award one-time grants totaling \$375,023.00 to the organizations as specified in letter of October 19, 1999 through June 30, 2000.

#93 Authorized to enter into an Agreement with The Salvation Army, 117 Union Avenue, Laconia, NH in an amount not to exceed \$30,000.00 through June 30, 2001 to be used for essential services in conjunction with temporary emergency shelter and homeless individuals and families.

#94 Authorized to enter into an Agreement with The Salvation Army, 58 Clinton Street, Concord, NH in an amount not to exceed \$70,000.00 through June 30, 2001 to be used for essential services in conjunction with temporary emergency shelter and homeless individuals and families.

#95 Authorized to RETROACTIVELY AMEND the existing agreement with Pete's Rubbish Removal, 150 Lummoxtown Road, Haverhill, NH [Initially approved on June 22, 1999 (Item #264)], by increasing the price limitation by \$5,200.00 from \$52,000.00 to \$57,200.00.

Office of Community & Public Health

The Governor and Executive Council acted as follows:

#96 Authorized Breast and Cervical Cancer Program to pay \$50 per client for outreach services to a maximum of \$10,000 through June 30, 2000.

#97 Authorized Bureau of Communicable Disease Control and Bureau of Public Health Laboratories to accept and expend \$14,216 in federal funds as specified in letter dated September 23, 1999. FISCAL COMMITTEE APPROVED

#98 Authorized Bureau of Health Statistics and Data Management to accept and expend \$39,497 in federal funds and establish 1 Program Specialist II Position through June 30, 1999 as specified in letter dated October 12, 1999.

#99 Authorized Public Health Laboratories to accept and expend \$130,732 in federal funds and establish 1 Toxicologist Position and 1 Laboratory Assistant III Position through June 30, 2000 as specified in letter dated October 22, 1999.

#100 Authorized to increase the allocations for medical consultants [Initially approved on June 22, 1999 (Item #167)], by \$64,000 from \$640,000 to \$704,000, through June 30, 2001.

#101 Authorized to enter into a contract with Peter Kouros, M.D., Lewiston, Maine, through June 30, 2001 for an amount not to exceed \$40,000 for a two-year service for the loan reimbursement.

Division of Child Support Services

#102 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, with Councilors Colantuono and Streeter voting NO, authorized to RETROACTIVELY AMEND it's existing contract with Second Start, Concord, NH [Initially approved on March 18, 1998 (Item #62) and AMENDED September 30, 1998, (December 18, 1998 (Item #95))], by extending the termination date from September 30, 1999 to September 29, 2000 and by increasing the total price limitation by \$85,960 from \$171,920 to \$257,880, effective retroactive to September 30, 1999 through September 29, 2000. SOLE SOURCE

Office of Family Services

The Governor and Executive Council acted as follows:

#103 Authorized Division of Elderly and Adult Services to continue the services of part time medical consultant(s) through June 30, 2001.

#104 Authorized Division of Developmental Services to RETROACTIVELY enter into an Agreement with Developmental Services of Sullivan County, inc., RFD #3, Box 305, Claremont, NH in an amount not to exceed \$60,119 retroactive to October 1, 1999 through June 30, 2000.

#105 Authorized to accept and expend \$426,143 in Department of Agriculture (USDA) Food Stamp Administrative Funds, as specified in letter dated October 13, 1999.

#106 Authorized Division of Children, Youth and Families to enter into an agreement with Easter Seal Society of NH, Inc., Manchester, NH in an amount not to exceed \$506,985.00 through June 30, 2001 to provide administrative case reviews every six months for the statewide foster or out-of-home care population who are under the legal jurisdiction of DCYF.

#107 Authorized to award grants in the total amount of \$105,000 to the providers as specified in letter of October 15, 1999.

DEPARTMENT OF YOUTH DEVELOPMENT SERVICES

#108 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, authorized to pay overtime in the amount of \$8,320.96 for permanent personnel from Class 10 appropriations for positions that are vacant due to sickness, extended leaves of absence or pending recruitment.

BOARD OF NURSING

#109 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to RETROACTIVELY contract with Systems Automation Corporation, 4041 Powder Mill Road, Calverton, MD in the amount not to exceed \$35,200 through September 20, 1999 for enhancement related to the installation/configuration and maintenance for computer equipment upgrades. SOLE SOURCE

DEPARTMENT OF EDUCATION

The Governor and Executive Council acted as follows:

#110 Authorized to accept and expend funds in the amount of \$3,707 in account 025-056-3950 from the Northeast Dairy Compact Commission through June 30, 2000.

#111 Authorized to RETROACTIVELY enter into a contract with RMC Corporation, Portsmouth, NH in an amount not to exceed \$20,000 to conduct a formative and summative evaluation of the NH Best Schools Leadership Institute from November 1, 1999 through June 30, 2000.

NEW HAMPSHIRE COMMUNITY TECHNICAL COLLEGE SYSTEM

#112 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Colantuono, authorized to establish 1 TI/C Associate Professor position and adjunct faculty and educational service consultants through January 30, 2001, and transfer and expend \$81,180.44 from the Postsecondary Community Technical Education Lapse Fund for enhancing and staffing a Mobile Equipment and Diesel Technology Program at the Berlin Community Technical College, as specified in letter dated November 1, 1999. FISCAL COMMITTEE APPROVED

DEPARTMENT OF SAFETY

The Governor and Executive Council acted as follows:

#113 Authorized Division of State Police to establish a Technical Support Specialist III position through June 30, 2000 as specified in letter dated October 18, 1999. FISCAL COMMITTEE APPROVED

#113A Authorized to reclassify position #10523 entitled Clerk IV, labor grade 11 to Administrator III, labor grade 30.

NEW HAMPSHIRE STATE PORT AUTHORITY

#114 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Spaulding, authorized to enter into a Memorandum of Agreement with UNH Department of Sponsored Research in the amount of \$60,532.00 through June 30, 2001 to provide monitoring services of mitigation of eel grass, salt marsh and mudflats for the NH Port Authority expansion project.

DEPARTMENT OF TRANSPORTATION

The Governor and Executive Council acted as follows:

#115 Authorized to accept and place on file the 1999 New Hampshire Connecticut River Bridge Advisory Commission Annual Report.

#116 Authorized to accept and place on file the Informational Item Equipment Acquisition Plan Status Report for the period ending October 31, 1999.

#117 Authorized the Contemplated Award List for the period October 20, 1999 through November 8, 1999.

#118 Authorized to reclassify the position of Data Entry Operator III, Labor Grade 7, to Design Drafter II, Labor Grade 19.

#119 Authorized to continue financial support with the American Association of State Highway and Transportation Officials, Dept. 5051, Washington, DC for a sum of \$10,000 through September 30, 2000 for participation in AASHTO Materials Reference Laboratory.

#120 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to enter into a agreement with Infracore Corporation, 99 Rosewood Drive, Suite 150, Danvers, MA in the amount of \$19,200 through December 30, 2000 for training services in support of the Department's Computer Aided Design and Drafting System. SOLE SOURCE

#121 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized to pay Federal Highway Administration Finance Division, National Highway Institute, 400 7th Street SW, Washington, DC in an amount not to exceed \$50,000.00 for training in FY 2000. SOLE SOURCE

#122 Authorized to pay Sheraton Harborside, 250 Market Street, Portsmouth, NH in an amount not to exceed \$36,000.00 for conference services in the fiscal year 2000.

#123 Authorized to AMEND the existing two-year agreement with the University of New Hampshire Civil Engineering Department, Durham, NH [Initially approved on January 8, 1998], by increasing the total amount not to exceed fee for Local Technical Assistance program from \$430,000.00 to \$1,264,855.00.

#124 Authorized to enter into a Purchase and Sale Agreement with the Boston and Maine Corporation to acquire a parcel of land comprising a portion of an abandoned railroad corridor in Goffstown for the purchase price of \$6,000.

#125 Authorized to increase the contingency by \$56,000.00 with G. A. Laflamme, Inc., PO Box 5706, Manchester, NH for a total contingency of \$72,880.00 for the purpose of access control/security systems, main building, State Office Park South, Concord, NH.

#126 Authorized Bureau of Rail and Transit to transfer and expend an amount not to exceed \$20,000 from the Special Railroad Fund for necessary maintenance and repairs to the State-owned railroad corridors, as specified in letter dated September 30, 1999. FISCAL COMMITTEE APPROVED

#127 Authorized Bureau of Rail and Transit to transfer and expend an amount not to exceed \$20,000 from the Special Railroad fund for necessary maintenance and repairs to the State-owned railroad corridors now under the management of the Department of Resources and Economic Development as specified in letter of November 10, 1999. FISCAL COMMITTEE APPROVED

#128 Authorized contract with Smith Pump Company, Inc., Hooksett, NH on the basis of a single bid of \$19,675.00 to provide for a drilled well and pump for the Shelburne Welcome Center.

#129 Authorized contract with Steven & Roger Contracting Corp., Pelham, NH on the basis of a low bid of \$25,710.00 for the demolition of two buildings in the City of Nashua.

#130 Authorized contract with N. Pandelena Construction, Inc., Hampstead, NH on the basis of a low bid of \$259,188.47 for construction of a new park and ride facility on a presently vacant lot near the intersection of NH Route 111 and NH Route 121.

#131 Authorized contract with SPS New England, inc., Salisbury, MA on the basis of a low bid of \$1,274,321.50 to provide for toll plaza expansion and roadway and median modifications on the Spaulding Turnpike.

#132 Authorized contract with Continental Paving, Inc., Londonderry, NH on the basis of a low bid of \$592,981.25 for the roadway widening and overlaying on NH Route 125 at the intersection of Old Coach Road and New Boston Road.

DEPARTMENT OF ENVIRONMENTAL SERVICES

#133 Authorized request of Coldstream Real Estate Chase Island Boat House Assn. to fill approximately 90 square feet of ramp/beach area to restore natural shoreline along 17 feet of frontage on property located on Lake Winnepesaukee in Tuftonboro.

#134 Authorized request of Mary Graf Trust & A.J. MacKucker Trust to construct a breakwater with associated structures on property located at Hopewell Point on Lake Winnepesaukee in Wolfeboro.

#135 Authorized request of Abigail Mercer to construct a breakwater with associated structures on property located at Bear Island on Lake Winnepesaukee in Meredith.

#136 Authorized request of Richard & Nora Close to construct a permanent pier to associated structures on property located on the Piscataqua River in Dover.

#137 Authorized request of Town of Moultonborough to repair crib retaining wall, rip-rap shoreline and install a dry hydrant. Construct two permanent piers with associated structures on property located at Lees Mills on Lake Winnepesaukee in Moultonborough.

#138 **TUITION REQUESTS**

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Colantuono, approved the following tuition requests:

A. ADMINISTRATIVE SERVICES - Request permission to pay New Hampshire College Graduate School, Manchester, NH, the sum of \$999.00 for the sole purpose of enrolling Eileen M. Bernard, Administrator, in the course entitled "Research Methods in Business".

B. WITHDRAWN

C. EDUCATION - Request permission to pay New Hampshire College, Gilford, NH, the sum of \$489.00 for the sole purpose of enrolling Lorien G. Wilson, Account Clerk III, in the course entitled "Statistics".

D. EMERGENCY MANAGEMENT - Request permission to pay New Hampshire College Graduate School, Manchester, NH, the sum of \$999.00 for the sole purpose of enrolling Jennifer Harper, Exercise Training Officer, in the course entitled "Research Methods in Business".

E. ENVIRONMENTAL SERVICES - Request permission to pay University of New Hampshire, Manchester, NH, the sum of \$957.00 for the sole purpose of enrolling Michael W. Juranty, Civil Engineer IV, in the course entitled "Contaminant Transport Modeling".

F. ENVIRONMENTAL SERVICES - Request permission to pay University of New Hampshire, Durham, NH, the sum of \$957.00 for the sole purpose of enrolling George A. Kirby, Environmentalist III, in the course entitled "Master's Thesis Seminar".

G. ENVIRONMENTAL SERVICES - Request permission to pay University of New Hampshire, Durham, NH, the sum of \$957.00 for the sole purpose of enrolling Richard Levergood, Civil Engineer IV, in the course entitled "Contaminant Transport Modeling".

H. ENVIRONMENTAL SERVICES - Request permission to pay University of New Hampshire, Durham, NH, the sum of \$957.00 for the sole purpose of enrolling Robin Mongeon, Civil Engineer V, in the course entitled "Contaminant Transport Modeling".

I. HEALTH & HUMAN SERVICES, Behavioral Health - Request permission to pay Franklin Pierce College, Concord, NH, the sum of \$525.00 for the sole purpose of enrolling Dorinda Downing, Accounting Technician, in the course entitled "Principles of Management".

J. HOSPITAL - Request permission to pay New Hampshire College, Nashua, NH, the sum of \$999.00 for the sole purpose of enrolling Roberta Vitale-Nolen, Assistant Nursing Director, in the course entitled "Financial Management".

K. LIQUOR - Request permission to pay New Hampshire College, Manchester, NH, the sum of \$999.00 for the sole purpose of enrolling George P. Tsiopras, Chief Accountant, in the course entitled "Production and Operations Management".

L. STATE PLANNING - Request permission to pay University New Hampshire, Durham, NH, the sum of \$615.00 for the sole purpose of enrolling Carol D. Barleon, Principal Planner, in the course entitled "Systems Thinking for Sustainable Living".

M. SWEEPSTAKES - Request permission to pay New Hampshire College Graduate School of Business, Manchester, NH, the sum of \$999.00 for the sole purpose of enrolling Crystal Dionne, Chief Accountant, in the course entitled "Research Methods in Business".

N. TRANSPORTATION - Request permission to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$190.00 for the sole purpose of enrolling Mike Curley, Engineering Technician IV, in the course entitled "Database Applications", also to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$190.00 for the sole purpose of enrolling Mike Curley, Engineering Technician IV, in the course entitled "Software Design", also to pay New Hampshire Community Technical College, Laconia, NH, the sum of \$190.00 for the sole purpose of enrolling Mike Curley, Engineering Technician IV, in the course entitled "Capstone Project", also to pay New Hampshire College, Manchester, NH, the sum of \$499.50 for the sole purpose of enrolling Tara McAuliffe, Civil Engineer II, in the course entitled "Accounting", also to pay New Hampshire College, Manchester, NH, the sum of \$499.50 for the sole purpose of enrolling Tara McAuliffe, Civil Engineer II, in the course entitled "Human Behavior in Organizations", also to pay Franklin Pierce College, Concord, NH, the sum of \$447.00 for the sole purpose of enrolling Lennart Suther, Civil Engineer V, in the course entitled "Strategic Management", also to pay New Hampshire College, Manchester, NH, the sum of \$499.50 for the sole purpose of enrolling Diana Smestad, Accountant IV, in the course entitled "Technology in Business Ed", also to pay Franklin Pierce College, Concord, NH, the sum of \$447.00 for the sole purpose of enrolling Charles Dusseault, Civil Engineer IV, in the course entitled "Strategic Management", also to pay Franklin Pierce College, Concord, NH, the sum of \$447.00 for the sole purpose of enrolling Charles Dusseault, Civil Engineer IV, in the course entitled "Operations Management", also to pay New Hampshire Technical College, Concord, NH, the sum of \$194.50 for the sole purpose of enrolling Janet Laurie Novak, Secretary II, in the course entitled "Computer Information Systems".

O. YOUTH DEVELOPMENT SERVICES - Request permission to pay Notre Dame College, Manchester, NH, the sum of \$897.00 for the sole purpose of enrolling Violetta Lortie, Teacher Assistant, in the course entitled "The Exceptional Child".

P. YOUTH DEVELOPMENT SERVICES - Request permission to pay University of New Hampshire, Manchester, NH, the sum of \$688.00 for the sole purpose of enrolling Stanley Noll, Jr., Teacher Assistant, in the course entitled "Western Civilization".

Q. YOUTH DEVELOPMENT SERVICES - Request permission to pay Notre Dame College, Manchester, NH, the sum of \$897.00 for the sole purpose of enrolling Thomas Vachon, Physical Education Teacher, in the course entitled "Learning Disabilities; An Overview".

#139 **TRAVEL**

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, approved the following travel requests:

A. EDUCATION - Request permission for (2) employees, Lynda Thistle Elliott, Education Consultant and Deborah Fleurant, Education Consultant, or designee, to travel to San Antonio, TX, on January 28 - February 1, 2000, to attend the 2000 National Title I Conference. ALSO A CASH ADVANCE OF \$325.00 IS REQUESTED FOR Lynda Thistle Elliott. ALSO A CASH ADVANCE OF \$325.00 IS REQUESTED FOR Deborah Fleurant. Total Cost: 3,794.72. Source of Funds: 100% Federal Funds. Registration Fee: 550.00.

B. SAFETY, Division of State Police - Request permission for (2) employees, Captain Barry Hunter and Paul Birmingham, TFC, Troop E, or designee, to travel to Williamsburg, VA, on December 6-8, 1999, to attend the D.A.R.E. State Coordinators In-Service Conference. ALSO A CASH ADVANCE OF \$830.00 IS REQUESTED FOR Barry Hunter. Total Cost: 1,830.00. Source of Funds: 100% Federal Funds. No Registration Fee.

The Governor set the next regular meeting of Governor and Executive Council for Wednesday, December 15, 1999 at 10:30 a.m. at the State House, Concord, New Hampshire.

The Honorable Board then adjourned.