Minutes
May 13, 1998

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, NH
May 13, 1998
10:30 a.m.
#9

The Governor and Executive Council convened at 10:30 a.m. with all members being present.

The Governor and Executive Council, on motion of Councilor Normand, seconded by Councilor Streeter, accepted the minutes of April 29, 1998.

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, confirmed the appointment of several persons nominated for Civil Commissions from the April 29, 1998.

The Governor placed in nomination the several persons who applied for Civil Commissions.

The Governor and Executive Council accepted with regret and thanks for service rendered, the following resignations:

AIR RESOURCES COUNCIL

David Conant, Kingston
(General Public)
Effective: June 1, 1998

Elwin Hardy, Hollis
(General Public)
Effective: May 13, 1998

John Thomas, II, MD, Manchester
(Practicing Physician)
Effective: May 13, 1998

APPELLATE BOARD

Leo Kelly, Goffstown
(Labor)
Effective: May 13, 1998

BOARD OF DENTAL EXAMINERS

LeaAnne Sarette, Merrimack
(Dental Hygienist)
Effective: May 13, 1998

JOINT PHAMACEUTICAL FORMULARY BOARD

Beatty Hunter, MD, Bedford
(MD specializing in internal medicine)
Effective: May 13, 1998

The Governor and Executive Council confirmed the following appointments:

STATE COMMITTEE ON AGING

Barclay D. Chase, Keene (r)
(District 5)
Succeeding: Beverly Therrien, Keene,
(resigned)
Effective: May 13, 1998
TERM: June 24, 2001

ALCOHOL AND DRUG ABUSE PREVENTION ADVISORY COMMISSION

Warren G. Berry, Jr., Bedford
Succeeding: Jay T. Walter, Pike
Effective: May 13, 1998
TERM: September 12, 2000

Geoffrey P. Kane, MD, Bedford
Succeeding: James Price, Manchester
Effective: May 13, 1998
TERM: September 12, 2000

CURRENT USE ADVISORY BOARD

Kathryn H. Temchak, Laconia
(Representing Assessing Official in a City)
Reappointment
Effective: May 13, 1998
TERM: March 15, 2000

BOARD OF HEARING CARE PROVIDERS

Laura O. Robertson, Belmont
(Audiologist)
Reappointment
Effective: May 13, 1998
TERM: April 23, 2000

BOARD OF NURSING

Geraldine S. Donahue, Canterbury
Reappointment
Effective: May 13, 1998
TERM: May 10, 2001

Stanley J. Plodzik, Jr., M.Ed., RN, Dover
Succeeding: Sandra Dickau, Rumney
Effective: May 13, 1998
TERM: May 10, 2001

REAL ESTATE APPRAISERS BOARD

Alfred C. Lerandeau, North Swanzey
(Public Member)
Succeeding: Fred Gagnon, Nashua
Effective: May 13, 1998
TERM: May 13, 2001

INTERIM DIRECTOR OF THE DIVISION OF ECONOMIC DEVELOPMENT: DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

George Bald, Somersworth
(Nominated by the Commissioner)
Succeeding: Norman Storrs, Hollis
Effective: May 13, 1998
TERM: 3 months which may be renewed by Governor and Council on a 3 month basis, under no event Renewed after April 1, 2002
Salary: $57,487 Group N/Maximum

DEPARTMENT OF RESOURCES AND ECONIMIC DEVELOPMENT ADVISORY COMMISSION

Michael H. Monks, Amherst (d)
(Manufacturing)
Reappointment
Effective: May 13, 1998
TERM: April 1, 2003

TRANSPORTATION APPEALS BOARD

Barry Lussier, Manchester
(Professional Engineering)
Reappointment
Effective: May 13, 1998
TERM: April 23, 2001

The Governor and Executive Council nominated the following:

AIR RESOURCES COUNCIL

Raymond R. Donald, Exeter
(Municipal Government)
Reappointment
Effective: Upon Confirmation
TERM: October 24, 2001

APPELLATE BOARD

Thomas D. Noonan, Manchester
(Labor)
Succeeding: Leo Kelly, Goffstown
(resigned)
Effective: Upon Confirmation
TERM: October 14, 1999

COMPENSATION APPEALS BOARD

James L. Kruse, Contoocook
(Attorney - nominated by Commissioner)
Succeeding: Andrew D. Johnstone, Hopkinton
Effective: Upon Confirmation
TERM: April 14, 2001

PERSONNEL APPEALS BOARD

Mark J. Bennett, Loudon (r)
Reappointment
Effective: Upon Confirmation
TERM: June 2, 2001

POSTSECONDARY EDUCATION COMMISSION

(On recommendation from NH College and University Council)
George J. Hagerty, Keene
(Representative of Franklin Pierce College)
Reappointment
Effective: Upon Confirmation
TERM: June 30, 2003

NEW HAMPSHIRE SCHOOL BUILDING AUTHORITY

Theresa B. Scott, Cornish
Succeeding: Steven H. Slovinski, Lee
Effective: Upon Confirmation
TERM: July 1, 2000

STATE SWEEPSTAKES COMMISSION

Mary P. Chambers, Etna
Succeeding: Gary Kiedaisch, Gilford
Effective: Upon Confirmation
TERM: June 29, 2000

STATE VETERANS COUNCIL

Kenneth E. Leidner, Concord
Reappointment
Effective: Upon Confirmation
TERM: June 30, 2001

BUSINESS FINANCE AUTHORITY

#1 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to hold a Public Hearing with respect to the contract ("Capital Access Program: Lender Participation Agreement") with Connecticut River Bank, N.A. Action will authorize Resolutions under RSA 162-A:18 to determine the contract will serve a public use, provide public benefit, the proposed participating bank are qualified to participate, appropriate measures have been taken to ensure CAP loans will be made under the requirements of the Act, the contract complies with RSA 162-A:12, and reasonable precautions have been made to minimize loss, all within the policy and authority of the Act. A roll call vote as requested, the results are as follows:
Councilor Burton - Yes;
Councilor Spaulding - Yes;
Councilor Griffin - Yes;
Councilor Normand - Yes;
Councilor Streeter - Yes.

EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON MAY 13, 1998 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

At approximately 10:50 a.m., the Governor announced that the next matter to be considered would be the proposed contract entitled "Capital Access Program : Lender Participation Agreement" with the following bank: Connecticut River Bank, N.A. and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received written material from the Authority with respect to the proposed execution of the agreement. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Jack Donovan of the Authority who briefly explained the proposed contract. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 APPROVING THE EXECUTION OF THE STANDARD CONTRACT ENTITLED 'CAPITAL ACCESS PROGRAM : LENDER PARTICIPATION AGREEMENT' OF THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE BY THE CONNECTICUT RIVER BANK, N.A." and moved its adoption, which was seconded by Councilor Normand. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilors Burton, Spaulding, Griffin, Normand, and Streeter; those abstaining were Councilor (s) None ; and those voting against were Councilor (s) None . The Governor declared that the resolution was passed. A RESOLUTION UNDER RSA 162-A:18 APPROVING THE EXECUTION OF THE STANDARD CONTRACT ENTITLED "CAPITAL ACCESS PROGRAM: LENDER PARTICIPATION AGREEMENT" OF THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE BY CONNECTICUT RIVER BANK, N.A.

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have previously, upon recommendation of the Business Finance Authority of the State of New Hampshire (the "Authority"), approved the Authority's standard contract entitled "CAPITAL ACCESS PROGRAM: LENDER PARTICIPATION AGREEMENT" (the "Standard Contract") by resolution dated September 2, 1992 (the "Approving Resolution"); and

WHEREAS, at the time of such approval of the Standard Contract, the Governor and Council made, upon recommendation of the Authority, certain findings and determinations pursuant to RSA 162-A:18 with respect to the approval of the Standard Contract, which findings and determinations are stated in the Approving Resolution;

WHEREAS, in the Approving Resolution, the Governor and Council authorized the Authority to take necessary and appropriate steps to cause the execution of the Standard Contract with qualifying State banking institutions; and

WHEREAS, acting pursuant to the direction of the Authority, the Executive Director of the Authority has received interest from Connecticut River Bank, N.A.
(the "Specific Bank") to execute the Standard Contract and participate in the Authority's Capital Access Program through such execution; and

WHEREAS, the Executive Director of the Authority has examined such information as he has deemed necessary and appropriate and has determined that the Specific Bank is a duly organized bank or trust company authorized to make loans and accept deposits in the State of New Hampshire and accordingly is qualified to execute the Standard Contract and participate in the Capital Access Program;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed execution of the Standard Contract which they have requested;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and assuming
(1) the execution of the Standard Contract as approved by the Governor and Council on September 2, 1992, by the Authority and an authorized officer of the Specific Bank, and
(2) review and acceptance of the executed Standard Contract by an appropriate official of the Office of Attorney General upon receipt of a certificate of registration of the Specific Bank and a resolution of the board of directors of the Specific Bank authorizing execution of the Standard Contract, the Governor and Council hereby find:
(a) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will serve a public use and provide a public benefit.
(b) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract is within the policy of, and the authority conferred by RSA Chapter 162-A.
(c) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.
(d) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.
(e) Appropriate measures have been taken to ensure that a the Specific Bank participating under the terms of such Standard Contract makes only loans which meet the requirements of RSA 162-A:12, IV.
(f) The Standard Contract complies with RSA 162-A:12, III.
(g) Reasonable precautions have been taken to minimize the risk of loss to any reserve fund which is established under the terms of the proposed Standard Contract.
(h) The Specific Bank is qualified to execute the Standard Contract and to participate under the terms of such Standard Contract and the applicable provisions of RSA Chapter 162-A.

Approval. Subject to (1) the execution of the Standard Contract as approved by the Governor and Council on September 2, 1992, by the Authority and an authorized officer of the Specific Bank, and (2) review and acceptance of the executed Standard Contract by an appropriate official of the Office of Attorney General upon receipt of a certificate of registration of the Specific Bank and a resolution of the board of directors of the Specific Bank authorizing execution of the Standard Contract, the Governor and Council approve the proposed execution of the Standard Contract by the Authority and

authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to May 13,1998.

GOVERNOR'S OFFICE ON VOLUNTEERISM

#2 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to accept and expend $2500.00 in donations from various contributors, listed in letter dated April 30, 1998, to assist in the funding for the 1998 New Hampshire Governor's Conference on Volunteerism.

OFFICE OF ENERGY AND COMMUNITY SERVICES

The Governor and Executive Council acted as follows:

#3 Authorized contract with the Village District of Eidelweiss in the amount of $4,200.00, through June 30, 1999 to install a new furnace and replace windows.

#4 Authorized to conduct a three day statewide training and planning session for New Hampshire's six Community Action Agencies in the amount of $11,000.00, for the period June 3, 1998 through June 5, 1998, and to further authorize to enter into contract with Red Jacket Mountain View, North Conway, in the amount of $9,000.00 which is part of the total cost, to provide the necessary conference facilities, audio visual equipment, overnight accommodations and food services for 36 Community Action employees and 4 Energy and Community Services employees.

OFFICE OF STATE PLANNING

The Governor and Executive Council acted as follows:

#5 Authorized to accept, with thanks, and expend $10,000.00 in funds donated by North Atlantic Energy Service Corporation, through December 31, 1998 to support New Hampshire Estuaries Project activities designed to improve the area's water quality and expand opportunities for recreational shellfishing in the area.

#6 Authorized agreement with the Town of Rye in the amount of $26,500.00, through June 30, 1999, under the provisions of the New Hampshire Coastal Program in order to remove several restrictions to tidal flow within their coastal area, Rye will also use a portion of the grant money to monitor the health of the affected saltmarshes.

#7 Authorized agreement with the Department of Environmental Services in the amount of $156,883.00, through June 30, 1999, for the purpose of carrying out activities under the provision of the New Hampshire Coastal Program to provide partial or total funding for several positions in the Department of Environmental Services Water Division.

#8 WITHDRAWN BY AGENCY Agreement with the University of New Hampshire in the amount of $96,000 through December 31, 1998, to prepare an economic development strategy plan for the State of New Hampshire.

#9 Authorized to conduct a one-day Planning and Zoning Workshop in the amount of $7,660.00, to be held on Saturday, May 30, 1998 to bring municipal land use boards together for the purpose of sharing experiences and providing training.

#10 Authorized to amend an existing agreement with the Town of Haverhill [initially approved on February 19, 1997 (ITEM # 6)] by extending the completion date from June 30, 1998 to December 31, 1998, no additional state or federal funds required by this action.

#11 Authorized to amend an existing agreement the Town of Haverhill [initially approved on July 18, 1997 (ITEM # 8)] by extending the completion date from December 31, 1998 to June 30 1999 and by modifying the project description and purpose. No additional state or federal funds are required by this action.

#12 Authorized to amend an existing agreement with the Exeter Area Chamber of Commerce [initially approved on July 18, 1997 (ITEM # 5)] by extending the completion date from June 30, 1998 to September 30, 1998, no additional state or federal funds are required by this action.

#13 Authorized to retroactively amend an existing agreement with the Town of Ashland [initially approved on July 31, 1996 (ITEM # 9)] by extending the completion date from December 31, 1997 to June 30, 1998, no additional state or federal funds are required by this action.

OFFICE OF THE ADJUTANT GENERAL

The Governor and Executive Council acted as follows:

#14 Authorized to accept funds in the amount of $523,500.00 from the federal government (National Guard Bureau) to pay for environmental training remediation projects at department facilities.

#15 Authorized to accept funds in the amount of $700.00 from the federal government (National Guard Bureau) for the remainder of State FY98, to cover 100% payment of overtime salaries and associated benefits for the Program Specialist I and Highway patrol Foremen personnel at Pease Air National Guard Base.

#16 Authorized to enter into an installment purchase agreement with R. N. Johnson, Inc., Walpole in the amount of $60,972, payment of purchase price shall be made in an initial $10,000 payment upon delivery and the balance in four annual payments of $12,743 to be completed July 15, 2001 for the purchase of a Backhoe Loader to be used for the lowering of caskets into the vault, the placement and sealing of the vault cover in conjunction with earth removal and the placement of gravestone markers, also to be used for snow plowing and is equipped with a hydraulic tool system which eliminates the need of additional, more costly equipment.

#17 Authorized the nomination of Major Barry K. Maddix of York, ME to the rank of Lieutenant Colonel, New Hampshire Air National Guard.

#18 Authorized the confirmation of Major Peter F. Sullivan, Jr. of Hampton, NH to the rank of Major, New Hampshire Air National Guard.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Executive Council acted as follows:

#19 Authorized approval of Governor and Executive Council meeting dates for the period of July through December 1998.

#20 Authorized Administrative Services Financial Data Management to enter into agreement with Cabletron Systems, Rochester in the amount of $11,941.96, through June 30, 1999 for LANCare Plus Support Services in support of the Administrative Services Departmental Local Area Network.

#20A Authorized Data Center to enter into a Software Product License Agreement with Platinum Technology Inc., Portsmouth in the amount of $713,115, through October 31, 2002 for computer software products, computer software product maintenance, and training and services.

#20B Authorized, with Councilor Streeter voting NO, Data Center to enter into a Maintenance Agreement with Delphax Systems, Canton in the amount of #99,288, through June 30, 1999 for computer hardware maintenance and support. SOLE SOURCE

#21 TABLED - The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Normand, TABLED the request of the Bureau of Court Facilities to enter into Lease Extension Agreement with the County of Merrimack in the amount of $21,322.25 per month to cover office and courtroom space located on North Main Street, Concord, NH.

#22 Authorized, to accept and place on file, with Councilor Spaulding voting NO, approval of the Supplemental report and findings of Councilor Raymond S. Burton with regard to a certain refinancing of existing indebtedness project with the Trustees of Dartmouth Educational Loan Corporation, Hanover, Andover, New Hampshire.

#23 Authorized to accept and place on file, the Annual Report of the Division of Personnel for fiscal Year 1997, which is prepared pursuant to NH RSA 21-I:42 VII.

#24 Authorized Surplus Distribution Section Out Of State travel for two or more employees from July 1, 1998 through December 31, 1998, and to further authorize a cash advancement of $500.00 for each specific requirement.

DEPARTMENT OF CULTURAL AFFAIRS

#25 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, authorized Division of Libraries to accept and expand a grant in the amount of $400.00 from the Anne Slade Frey Charitable Trust, Hanover for the purpose of supporting the New Hampshire Women's Oral History Project.

DEPARTMENT OF REVENUE ADMINISTRATION

The Governor and Executive Council acted as follows:

#26 Authorized to amend the Lease Agreement with Bert Whittemore Revocable Trust [initially approved on November 17, 1997] by changing the beginning date from July 15, 1998 to June 22, 1998 and changing the termination date from July 14, 2008 to June 21, 2008.

#26A Authorized to transfer funds in the amount of $23,500 in FY98 and $27,500 in FY99, as specified in letter dated April 22, 1998. FISCAL COMMITTEE APPROVED

#26B Authorized to transfer funds in the amount of $5,900, to assure sufficient funding to relocate the department to its new facility on Chanell Drive, as specified in letter dated April 22, 1998. FISCAL COMMITTEE APPROVED

#26C Authorized, with Councilor Streeter voting NO, contract with Real Data Corporation (RDC), Manchester in the amount of $163,050, through September 30, 2001, for a monthly report on real estate transactions within the state, a license for certain computer software and hardware specifically designed and provided by RDC and access to RDC's Teledex System. SOLE SOURCE

TREASURY DEPARTMENT

#27 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, authorized to issue a warrant from funds not otherwise appropriated to issue a check in the amount of $3,706.46 to pay claims for assets which have previously escheated to the State.

DEPARTMENT OF JUSTICE

#27A The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to establish two Criminal Justice Program Specialist, salary grade 23, through June 30, 1999, as specified in letter dated March 31, 1998. FISCAL COMMITTEE APPROVED

OFFICE OF EMERGENCY MANAGEMENT

The Governor and Executive Council acted as follows:

#28 Authorized to expend $6,000.00 in Mitigation Assistance Program funds from the Federal Emergency Management Agency through July 1, 1998, and to further authorize to enter into a Grant Agreement with Barnstead Fire-Rescue in the amount of $6,000.00 for Instruction of All-Hazards Curriculum and Student Materials, Handouts, and Booklets for an All-Hazards training curriculum for the children of New Hampshire.

#29 Authorized Out of State travel throughout the New England area for the fourth quarter of FY98.

INSURANCE DEPARTMENT

#30 The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Burton, authorized Blanket Out of State travel for employees to attend all meetings of the Association, its committees, subcommittees, hearings and other officials activities for the period through June 30, 1998.

DEPARTMENT OF CORRECTIONS

The Governor and Executive Council acted as follows:

#31 Authorized to accept and expend additional grant funds in the amount of $14,061.00 from the Department of Justice, through June 30, 1998 for the Gas Chromatography/Mass Spectrometer grant for Indirect Costs and Drug Lab Renovations.

#32 Authorized to accept and expend additional grant funds in the amount of $5,631.80, through September 30, 1998 for the Summit House Within The Walls Programs for Post-Retirement expenses and Full-Time temporary positions.

#33 Authorized to accept, with thanks, a variety of books consisting of encyclopedias, a two volume dictionary, Time-Life Photograph reference books, hardcover textbooks and reference books and paperback books with an estimated value of $250.00 from Department of Corrections employees Peter and Linda McDonald, Canterbury, to be donated to the Lakes Region Facility Library to be used by the inmates.

#34 Authorized, with Councilor Streeter voting NO, Two Year Contract with Landis & Staefa, Falmouth, ME in the amount of $22,432.00, to commence upon approval of Governor and Executive Council, to provide the New Hampshire State Prison (Hancock Building) with Temperature Controls Training & Service and Building Automation System - Year 2000 Compliance. SOLE SOURCE

#35 Authorized Addendum #1 with Concord Fire Extinguisher Service, Concord [initially approved July 31, 1996 (ITEM #57)] by extending the contract for 2 years and increasing the contract price from

$12,200 to $24,400, an increase of $12,200, to provide portable fire extinguisher and range guard maintenance, inspection, testing and recharging in facilities.

#36 Authorized Addendum #2 with Pinard Waste Systems Inc., Manchester [initially approved May 16, 1995 (ITEM #47) amended May 14, 1997 (ITEM #45)] by extending the contract period one year from June 30, 1998 to June 30, 1999, unable to establish a contract amount because additional containers or pickups may be required, FY98 costs are estimated to be approximately $71,500, and FY99 costs will not exceed $75,000, to provide rubbish removal, recycling, and construction containers at correctional facilities.

#37 Authorized to add Earle W. Simpson Jr. DMD, Manchester to the list of Dental Consultants for FY98 at the amount of $55.00 per hour, estimated total $6,187.50, further authorize to adjust the hourly rate of pay for Patricia Donahue, CDA and Catherine McGranaghan, CDA from $13.00 per hour to $15.00 per hour, estimated total for Patricia Donahue, CDA $20,475.00 and Catherine McGranaghan, CDA $3,367.00.

EMPLOYMENT SECURITY

#38 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Streeter, authorized Service Agreement with Robert's Cleaning Service in the amount of $10,800.00, through June 30, 1999 to provide janitorial services for the Department of Employment Security's Conway local office.

FISH AND GAME DEPARTMENT

The Governor and Executive Council acted as follows:

#38A Authorized to transfer funds in the amount of $2,750.00 from the Fish and Game fund reserve to the Fish and Game FY98 and FY99 Operating Budget, as specified in letter dated April 29, 1998. FISCAL COMMITTEE APPROVED

#38B Authorized to transfer funds in the amount of $20,000 from the Fish and Game Fund reserve to the Fish and Game FY98 Operating Budget to cover additional current expense costs for the Law Enforcement Division, as specified in letter dated April 15, 1998. FISCAL COMMITTEE APPROVED

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Executive Council acted as follows:

#39 Authorized Division of Parks and Recreation to accept, with thanks, from Glidden Paints/Aubuchon Hardware, Westminster, MA a donation of labor and materials to paint the entire Hampton Beach Seashell Complex, estimated value of this donation is $12,080.00.

#40 Authorized Division of Parks and Recreation to accept, with thanks, and expend donations listed in letter dated April 16, 1998, for the State Park Benches Program.

#41 Authorized, with Councilor Streeter voting NO, Office of Travel and Tourism Development to enter into contract with the University of New Hampshire, Complex Systems Research Center in the amount of $5,126.00, through September 30, 1998 to update the New Hampshire Highway Map. SOLE SOURCE

#42 Authorized to lease 609 acres of land and buildings at Hemenway State Forest to the Knox Trail Council, Boy Scouts of America in the amount of $300.00 per year and a lease term of 5 years with a five year extension clause.

#43 Authorized Division of Parks and Recreation, Trails Bureau to enter into National Recreational Trails Fund grants in the amount of $86,681.00 with organizations listed in letter dated April 22, 1998, through September 30, 2000 for the development and maintenance of recreational trails and trail-related projects.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#44 Authorized to accept an additional $4,004,000 in federal funds from the U.S. Environmental Protection Agency for the State Revolving Fund Program through June 30, 1998 to provide low interest loans to municipalities for wastewater treatment and landfill closure.

#45 Authorized to accept $11,266 in federal funds from the U.S. Environmental Protection Agency under the Water Quality Management Planning Program, through June 30, 1998 to cover additional audit costs and contractual costs.

#46 Authorized Air Resources Division to budget additional unallocated FY98 Title V Permit Fee funds in the amount of $45,000, for Overtime
($5,000), General Office Expenses
($10,000), Equipment
($10,000) and Out of State Travel
($20,000).

#47 Authorized the Oil Fund Disbursement Board to budget funds in the amount of $200,000, through June 30, 1998 for the purpose of reimbursement to owners of facilities for fuel oil discharge cleanup.

#48 Authorized Air Resources Division to enter into a contract with the University of New Hampshire in the amount of $5,000.00, through December 31, 1998 to provide funding for 1 student intern from the Pollution Prevention Internship Program to perform on-site environmental assessments and other outreach activities for automotive repair and refinishing businesses.

#49 Authorized Waste Management Division to enter into a contract with the Piscataqua River Cooperative in the amount of $200,000, through June 30, 1999 to provide funding to enhance oil spill response capability.

#50 Authorized, with Councilor Streeter voting NO, retroactive agreement with Environmental Systems Research Institute, Inc., Redlands, CA, in the amount of $6,800.00, for the period of February 28, 1998 through February 27, 1999 to provide software support for ARC/INFO. SOLE SOURCE

#51 Authorized contract with the Lake Sunapee Protective Association, Sunapee in the amount of $64,465, through December 31, 1999 to allow for continued best management practices implementation and water quality monitoring utilizing a volunteer based team to isolate pollution sources and to demonstrate the effectiveness of best management practices controls.

#52 Authorized loan agreement with the Town of Whitefield in the amount of $172,000, from the State Water Pollution Control Revolving Fund Program for the purpose of financing the design and construction of an extension of the Town's sewer system to serve an area of failed on site treatment systems.

#53 Authorized amendment to original loan agreement with the Town of Hooksett in the amount of $92,285, increasing their loan from $252,000 to $344,285 from the State Water Pollution Control Revolving Fund program for the purpose of financing the construction of additional sewers on their sewer extension project.

#54 Authorized Waste Management Division to enter into a Grant Agreement with the City of Keene in the amount of $11,553.00, through December 13, 1998, for the purpose of conducting a household hazardous waste collection project.

#55 Authorized Waste Management Division to enter into a Grant Agreement with the Androscoggin Valley Regional Refuse Disposal District in the amount of $5,314.25, through December 6, 1998, for the purpose of conducting a household hazardous waste collection project.

#56 Authorized Waste Management Division to enter into a Grant Agreement with the City of Concord in the amount of $9,000.00, through November 30, 1998, for the purpose of conducting a household hazardous waste collection project.

#57 Authorized Grant Agreement with the Merrimack Village District, Merrimack in the amount of $31,680, through December 31, 1999 to address nonpoint source pollution issues through increased public education and a demonstration of alternative landscaping techniques at the Merrimack Village District offices.

#58 Authorized grant to the Town of Washington in the amount of $36,456.62, for closure of the landfill known as the Washington Municipal Landfill.

#59 Authorized retroactive Out of State Travel in the amount of $2,351 for travel expenses for 3 employees to travel to Washington, DC from May 12, to May 13, 1998.

OFFICE OF HEALTH MANAGEMENT

The Governor and Executive Council acted as follows:

#60 Authorized WIC Nutrition Services Bureau to amend an existing contract with Rockingham Community Action, Portsmouth [initially approved on June 25, 1997 (ITEM #91) amended on September 15, 1997 (ITEM #63)] by increasing the price limitation by $3,383 from $851,680 to $855,063, through June 30, 1999 to accommodate anticipated expenditures in the FFY98 funding cycle, such as specific staff training, evening clinics, and materials procurements.

#61 Authorized WIC Nutrition Services Bureau to amend an existing contract with Visiting Nurse Alliance of Vermont and New Hampshire, Lebanon [initially approved on June 25, 1997 (ITEM #193) amended on September 4, 1997 (ITEM #59)] by increasing the price limitation by $1,178 from $224,455 to $225,633, through June 30, 1999 to accommodate anticipated expenditures in the FFY98 funding cycle, such as specific staff training, evening clinics, and materials procurements.

#62 Authorized WIC Nutrition Services Bureau to amend an existing contract with Ossipee Concerned Citizens, Inc., Center Ossipee [initially approved on June 25, 1997 (ITEM #187)] by increasing the price limitation by $2,231 from $309,536 to $311,767, through June 30, 1999 to accommodate anticipated expenditures in the FFY98 funding cycle, such as specific staff training, evening clinics, and materials procurements.

#63 Authorized WIC Nutrition Services Bureau to amend an existing contract with Ammonoosuc Community Health Services, Inc., Littleton [initially approved on June 25, 1997 (ITEM #188)] by increasing the price limitation by $1,559 from $252,620 to $254,179, through June 30, 1999 to accommodate anticipated expenditures in the FFY98 funding cycle, such as specific staff training, evening clinics, and materials procurements.

#64 Authorized WIC Nutrition Services Bureau to amend an existing contract with Coos County Family Health Services, Inc., Berlin [initially approved on June 25, 1997 (ITEM #195)] by increasing the price limitation by $1,040 from $233,730 to $234,770, through June 30, 1999 to accommodate anticipated

expenditures in the FFY98 funding cycle, such as specific staff training, evening clinics, and materials procurements.

#65 Authorized Bureau of Family and Community Health to amend an existing agreement with Community Action Program Belknap Merrimack Counties, Inc. of Concord [initially approved on June 25, 1997 (ITEM #219) amended on January 8, 1998 (ITEM #66)] by increasing the dollar amount by $40,000, from $402,024 to $442,024 to provide prenatal services to an estimated 20 clients during SFY99 for a total of 40 clients during the contract term.

#66 Authorized Bureau of Family and Community Health to amend an existing agreement with Trustees of Dartmouth College, Hanover [initially approved on June 11, 1997 (ITEM #56)] by increasing the dollar amount by $2,000, from $195,000 to $197,000 to reprint the handgun safety brochure in FY98, and to pay for the graphic artist and mail house expenses related to October, Child Health Month Coalition mailing in FY99.

PUBLIC HEALTH SERVICES

The Governor and Executive Council acted as follows:

#67 Authorized Bureau of Disease Prevention and Control to amend an existing contract with Concord Hospital of Concord [initially approved on June 25, 1997 (ITEM #220)] by decreasing the price limitation by $16,800, from $820,468 to $803,668, through June 30, 1999 amendment eliminates the enhanced immunization services due to a reduction in the federal immunization grant.

#68 Authorized Bureau of Disease Prevention and Control to amend an existing contract with Lamprey Health Care of Newmarket [initially approved on June 25, 1997 (ITEM #226) amended on September 4, 1997 (ITEM #61)] by decreasing the price limitation by $17,978, from $335,406 to $317,428, through June 30, 1999 amendment eliminates the enhanced immunization services due to a reduction in the federal immunization grant.

#69 Authorized Bureau of Disease Prevention and Control to amend an existing contract with Nashua Community Health Department of Nashua [initially approved on June 25, 1997 (ITEM #170) amended on November,6 1997 (ITEM #51)] by increasing the price limitation by $12,636, from $287,870 to $300,506, through June 30, 1999 increased funds will be used to provide additional directly-observed therapy for tuberculosis patients, a new national standard for tuberculosis eradication.

#70 Authorized Bureau of Disease Prevention and Control to amend an existing contract with Manchester Health Department of Manchester [initially approved on June 25, 1997 (ITEM #221) amended on December 3,1997 (ITEM #53)] by increasing the price limitation by $14,864, from $385,027 to $399,891, through June 30, 1999 increased funds will be used to provide additional directly-observed therapy for tuberculosis patients, a new national standard for tuberculosis eradication.

BEHAVIORAL HEALTH

The Governor and Executive Council acted as follows:

#71 Authorized retroactive agreement with Community Services Council of New Hampshire, Concord in the amount of $15,000.00, effective retroactive January 1, 1998, through December 31, 1998 due to the timing requirements of obligation and expenditure of the U.S. Department of Housing and Development funds and to provide transitional funding to establish a common fiscal year for the programs included in the New Hampshire Consolidated Plan in 1998. Funds will be used to provide essential services of the Homeless Hotline such as assistance in obtaining permanent housing, employment counseling, budget counseling, substance abuse counseling, and staff wages and benefits.

#72 Authorized, with Councilor Streeter abstaining, retroactive agreement with Marguerite's Place, Inc., Nashua in the amount of $50,000.00, effective retroactive January 1, 1998, through December 31, 1998 due to the timing requirements of obligation and expenditure of the U.S. Department of Housing and Development funds and to provide transitional funding to establish a common fiscal year for the programs included in the New Hampshire Consolidated Plan in 1998. Funds will be used for operation expenses such as rent, utilities, insurance, supplies, staff salaries and benefits.

#73 Authorized to pay the National Association of State Mental Health Program directors $8,551.00, annual membership dues for the period July 1, 1998, through June 30, 1999.

DIVISION OF FAMILY ASSISTANCE

#74 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized retroactive payment for renewal of an agency membership in the American Public Welfare Association, Washington, DC, retroactive to January 1, 1998 through December 31, 1998, in the amount of $6,272, and to further authorize retroactive payment for the state's assessment of the Medicaid Management Institute agency membership in the American Public Welfare Association, Washington, DC, for the period January 1, 1997 through December 31, 1997, in the amount of $2,200, for information on federal programs, federal funding, future directions, and interpretation of proposed laws and rules is provided regularly to the State through this membership.

CHILDREN, YOUTH AND FAMILIES

#75 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, authorized to retroactively amend an agreement with Eckerd Family Youth Alternatives, Inc., Clearwater, FL, [initially approved on June 25, 1997 (ITEM # 235)] by increasing the amount by $345,749 to a new price limitation of $3,982,949.00, effective retroactive to October 1, 1997 through June 30, 1999, to allow for the 5% rate increase to residential providers effective October 1, 1997.

NEW HAMPSHIRE HOSPITAL

#76 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Streeter, authorized retroactively, to continue an increase for recruitment and retention purposes for the Occupational Therapist II and Certified Occupational Therapy Assistant, effective retroactively to November 9, 1997 for a period not to exceed two years at an estimated annual cost of $38,643.00.

NEW HAMPSHIRE VETERANS HOME

The Governor and Executive Council acted as follows:

#77 Authorized to accept monies in the amount of $12,785.80 from fundraising listed in letter dated April 28, 1998 for the period of January 1, 1998 to March 31, 1998, to be placed in the Veterans Home Benefit Fund.

#78 Authorized the reclassification of Food Service Worker II, Salary Grade 4, to Social Worker I, Salary Grade 15.

DEPARTMENT OF EDUCATION

The Governor and Executive Council acted as follows:

#79 Authorized to renew the Lease Agreement with West Realty, Keene, in the amount of $10,800.00, for the period July 1, 1998 to June 30, 2000 for 543 square feet of office space located at 25 Roxbury Street, Keene, NH.

#80 Authorized to renew the Lease Agreement with West Realty, Keene, in the amount of $73,640.00, for the period July 1, 1998 to June 30, 2000 for 3,715.5 square feet of office space located at 25 Roxbury Street, Keene, NH.

#81 Authorized HIV/AIDS Program, Professional Development Program Management Team to grant funds in the amount $15,000.00 to Monadnock Family Services, Keene ($7,500.00), and Child Health Services, Manchester ($7,500.00), through November 30, 1998 for the development of AIDS education programs, peer theater, and related staff training activities.

#82 Authorized HIV/AIDS Program, Professional Development Program Management Team to grant funds to the Merrimack Valley AIDS Project, Concord, in the amount of $7,500.00, through November 30, 1998 to conduct a program which will use role-playing to help youth and other community members to understand how HIV/AIDS affects lives in New Hampshire, a kit of materials will be produced for persons trained as facilitators to use to help groups conduct the sessions, the money from this grant will be used for printing and design of the curriculum materials kit.

#82A Authorized to transfer funds in the amount of $853,669.20 from Building Aid to Tuition and Transportation, and Catastrophic Aid, as specified in letter dated March 26, 1998. FISCAL COMMITTEE APPROVED

NH COMMUNITY TECHNICAL COLLEGE SYSTEM

The Governor and Executive Council acted as follows:

#83 Authorized NHCTC-Berlin to enter into an agreement with School Administrative Unit No. #23, Haverhill Cooperative School District, Woodsville in the amount of $12,000.00, through June 30, 2002 for rent-free space to be provided in the form of office space, along with extending the College's right to operate classes at Woodsville High School during the Fall, Spring and Summer semesters.

#84 Authorized NHCTC-Stratham to enter into an Instructional Contract with APICS, Dover in the amount of $5,000.00, through June 30, 1998 to provide Material Management Training services.

#85 Authorized to extend the medical leave of absence without pay for Ms. Louise Haigler, Assistant to the Registrar, Nashua Community Technical College for the period of May 8, 1998 through August 7, 1998.

POLICE STANDARDS & TRAINING COUNCIL

#86 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Normand, with Councilor Streeter voting NO, authorized, Service Agreement with DAKA Food Service Inc., Concord in the amount of $1,125.00, to provide a luncheon for the annual "Traffic Safety Awards Luncheon" to be held on May 18, 1998 at the Police Standards and Training Facility in Concord. SOLE SOURCE

NEW HAMPSHIRE SWEEPSTAKES COMMISSION

#87 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, authorized renewal of Janitorial Contract with S & C Janitorial Services, Epsom in the amount of $10,800, for a period of one year, for the cleaning of the Sweepstakes building at 14 Integra Drive, Concord.

DEPARTMENT OF TRANSPORATION

The Governor and Executive Council acted as follows:

#88 Authorized Division of Aeronautics to accept additional Federal Funds in the amount of $6,869.00 to be matched with State Funds in the amount of $763.32, totaling an additional $7,632.32 for the Pavement Maintenance Pilot Project to crack seal pavement at Berlin, Keene, Mt. Washington Regional, Whitefield and Skyhaven Airports, further authorize to increase existing contracts with Dufresne-Henry, Inc., North Springfield, VT in the amount of $11,946.00 for the purpose of establishing Pavement Condition Index readings for the Dillant-Hopkins and Skyhaven Airports, and with Nicom Coating Corporation, Barre, VT in the amount of $3,686.37 for the purpose of crack sealing pavement at the Keene, Berlin, and Mt. Washington Regional Airports.

#89 Authorized to distribution of Federal Demonstration Funds to the City of Nashua in the amount of $42,648.03 for the 2nd River Bridge Crossing Project.

#89A Authorized Bureau of Rail and Transit to expend $20,000 from the Special Railroad Fund for necessary maintenance and repairs to state-owned railroad corridors, as specified in letter dated April 8, 1998. FISCAL COMMITTEE APPROVED

#90 Authorized contract with Dellagatta Contracting, Nashua in the amount of $72,742.00, for the purpose of Shower Room Renovations, Police Standards and Training Facility, Concord.

#91 Authorized agreement with Barbara M. Freeman, d/b/a Mehren Freeman Architects, Newbury in the amount of $50,000.00 for the purpose of Demographic and Physical Assets Study, Department of Youth Development Services, Manchester.

#92 Authorized contract with Catamount Environmental, Inc., Wilmington, VT in the amount of $52,870.00, through October 30, 1998 for the repainting of the NH Rte. 123 through-plate girder bridge over the Cold River.

#93 Authorized contract with J.G.E. Enterprises, Inc., Manchester in the amount of $133,098.75, through November 15, 1999 for the construction of wetland mitigation site on the south side of Searles Road opposite it's intersection with Salmon Brook Drive.

#94 Authorized contract with Michael Hansen Construction, LTD, New London in the amount of $174,222.00, through September 25, 1998 for the realignment and reconstruction of a portion of North Road and the construction of a new precast concrete box culvert to replace the existing bridge structure over Billy Mowe Brook.

#95 Authorized agreement with the New Hampshire Conservation Corps, Charlestown in the amount of $22,000.00, for a Time-and-Equipment fee, and further authorize the purchase of landscaping materials in the amount of $14,000.00 for the maintenance of recently-completed highway and facility landscaping projects throughout the State.

#96 Authorized agreement with Fay, Spofford & Thorndike, Incorporated, Bedford, NH and Burlington, MA in the amount of $3,008,669.00, final completion date is 30 months from the date of the Notice to Proceed for the engagement of engineering services for final design of the Broad Street Parkway in the City of Nashua.

#97 Authorized agreement with Keane, Incorporated, Boston, MA in the amount of $83,000.00, final completion date is 7 months from the date of the Notice to Proceed for professional services.

#98 Authorized to pay The Wayfarer Inn, Bedford in the amount of $8,500.00 for meeting rooms, refreshments, and meals related to the Strategic Highway Research Program conference, to be hosted by the Department and the Federal Highway Administration on June 22-26, 1998.

#99 Authorized to amend the existing agreement with Southern New Hampshire Planning Commission, Manchester [initially approved June 11, 1997] by increasing the amount of the contract from $56,469.00 to $126,702.00.

#100 Authorized to amend the existing agreement with Rockingham Planning Commission, Exeter [initially approved on June 11, 1997] by increasing the amount of the contract from $26,311.00 to $53,016.00.

#101 Authorized to amend the existing agreement with Strafford Regional Planning Commission, Dover [initially approved on June 11, 1997] by increasing the amount of the contract from $27,852.00 to $55,402.00.

#102 Authorized to Quitclaim whatever interest the State of New Hampshire may have on a portion of the Old NH Route 25 beyond the new layout of NH Route 25 in the Town of Haverhill, Village of Pike, to Dorothy Conrad where it abuts other land of said Conrad.

#103 Authorized Petition for a Hearing on alterations to U.S. Route 302 in the Towns of Carroll and Bethlehem.

#104 Authorized for consideration is the Contemplated Award List for the period April 8, 1998 through April 21, 1998.

DEPARTMENT OF SAFETY

#105 The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Spaulding, authorized Division of Administration to reclassify the position of Safety Mechanic, salary grade 14 to Warehouse superintendent, salary grade 22.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#106 Authorized request of George Dannecker to remove existing structures and breakwater. Construct a breakwater accessed by a stairway on the Derby Side of Black Point on Lake Winnipesaukee, Alton.

#107 Authorized request of Robert and Ann Mayer to construct a fixed timber pier on pilings with a ramp leading to a seasonal float on property located on Winnicut River in Greenland.

#108 **TUITION REQUESTS**

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, approved the following Tuition Request:

A. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay the University of New Hampshire, Durham, NH, the sum of $600.00 for the sole purpose of enrolling Lynne Bennett, Director of Enrollment/Retention, in the course entitled "Assessment in Counseling."

B. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay the University of Massachusetts, Lowell, MA, the sum of $630.00 for the sole purpose of enrolling Ann Sipka, Associate Professor, in the course entitled "Computers in the Classroom."

C. EDUCATION - Requests permission to pay the University of New England, Biddeford, ME, the sum of $1,005.00 for the sole purpose of enrolling Rachel Berube, Rehabilitation Counselor, in the course entitled "Field Practice III."

D. ENVIRONMENTAL SERVICES - Requests permission to pay New Hampshire Technical Institute the sum of $345.00 for the sole purpose of enrolling Stephen Young, Plant Maintenance Engineer, in the course entitled "Communications."

E. HEALTH AND HUMAN SERVICES, Office of Administration - Request permission to pay Plymouth State College, Plymouth, NH, the sum of $753.00 for the sole purpose of enrolling Forrest Weatherbee, Jr., Human Resource Assistant, in the course entitled "Seminar in Managing Human Resources."

F. HOSPITAL - Requests permission to pay University of New Hampshire, Durham, NH, the sum of $558.00 for the sole purpose of enrolling Laurie Galletta, Mental Health Worker, in the course entitled "Research Methods in Social Work."

G. OFFICE OF EMERGENCY MANAGEMENT - Requests permission to pay the New Hampshire Technical Institute, Concord, NH, the sum of $165.00 for the sole purpose of enrolling Thomas Laurie, Technical Support Specialist, in the course entitled "Introduction to Programming With C++."

#109 **TRAVEL REQUESTS**

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, approved the following Travel Request:

A. COMMUNITY TECHNICAL COLLEGE - Requests permission for Pamela Langley, Mary Boyle, and Regina Raymond, Professors, or designee, to travel to Fort Worth, TX, on May 23-28, 1998 to attend the 12th Annual Human Anatomy & Physiology Society Conference. Total Cost: $2,662.35. Source of Funds: 40%Tuition, 33% Federal & 27% General Funds.

B. COMMUNITY TECHNICAL COLLEGE - Requests permission for Jane Power Kilcoyne, President, and Burgess Smith, Vice President, or designee, to travel to Raleigh, NC, on May 30-June 4, 1998 to attend the Acclaim Institute Community Leadership Through Community-Based Programming Conference. Total Cost: $3,171.56. Source of Funds: 60% Tuition & 40% General Funds.

C. COMMUNITY TECHNICAL COLLEGE - Requests permission for Lucille Jordan, President, and Jo An Clifford, Professor, or designee, to travel to Scottsdale, AZ, on May 19-23, 1998 to attend the 7th Annual Campus Compact National Center for Community Colleges Conference. Total Cost: $3,109.90. Source of Funds: 100% Federal Funds.

D. CORRECTIONS - Requests permission for Edda Cantor, Asst. Commissioner, Marilee Nihan, Administrator, and Jane Coplan, Superintendent, or designee, to travel to Bristol, RI, on May 27-28,1998 to attend the Women in Prison From Research to Reality training. Total Cost: $580.00. Source of Funds: 100% General Funds.

E. CORRECTIONS - Requests permission for Lynn Sikoski, Kathleen Anderson, Dennis Loughlin, Brian Bouffard, Barbara Fortin, Fran Raudonis, and Carrie Platt, Counselor/Case Manager; Daniel Coffey, Jr., Daniel Millis, Kevin Callagahn, Karyn Chouinard, Sergeant Mentor/ Counselors; Stephen Kenny, Director, and Daurice Ducharme, Psychiatric Social Worker, or designee, to travel to Amherst, MA, on June 21-26, 1998 to attend the New England School of Addiction Studies. Total Cost: $6,240.00. Source of Funds: $1,920.00 will be paid for by HHS-Bur of Substance Abuse Services. The balance of $4,320.00 is Federal Funds.

F. EDUCATION - Requests permission for Jane Wissmann, Interim Director, and Diane Oglesby, Education Consultant, or designee, to travel to Colorado Springs, CO, on June 11-14, 1998 to attend the Preconference Session on Alternate Assessment. Total Cost: $2,117.70. Source of Funds: 100% Federal Funds.

G. EDUCATION - Requests permission for Joanne Baker, Gary Guzouskas, Joan Schwartz, Susan Auerbach, and G. William Porter, Administrators; Pamela Flynn, Diane Ogelsby, Susan Mckevitt, Chirsty Hammer, Edward Hendry, Rick Barker, Timothy Durtz, Tondy Higginbotham, and Ed Taylor, Education Consultants; Ron Leclerc, Systems Development Specialist, and Judy Fillion, Director, or designee, to travel to Boxbourough, MA, on May 27-29, 1998 to attend the Data Strategies Institute II Conference. Total Cost: $5,986.24. Source of Funds: 79.8% Federal Funds, 12.4%, 0.8% Driver's Education-Safety, and 7.0%Education Development Center.

H. EDUCATION - Requests permission for Kathleen Schoeneman, Statistical Assistant, or designee, to travel to Washington, DC, on May 17-22, 1998 to attend the National Center for Education Statistics Fellows Program. Total Cost: $1,465.55. Source of Funds: Total Cost will be reimbursed by National Center for Education Statistics.

I. EMPLOYMENT SECURITY - Requests permission for Jeffery Crocker, Appellate Chairman, Robert Jones Chairman UC Appeals, and Michael Black, General Counsel, or designee, to travel to Baltimore, MD, on May 31-June 4, 1998 to attend the Annual Conference of the National Association of Unemployment Insurance Appellate Boards. Total Cost: $4,270.00. Source of Funds: 100% Federal Funds.

J. ENVIRONMENTAL SERVICES - Requests permission for Robert Varney, Commissioner, and Kenneth Colburn, Air Director, or designee, to travel to Salem, MA, on May 21-22, 1998 to attend the Annual Meeting of Ozone Transport Commission. Total Cost: $640.00. Source of Funds: 100%Title V Fees.

K. HEALTH AND HUMAN SERVICES - Request permission for Barbara Maloney, Paula Mattis, Susan Langle, and Sandra Workman, Administrators; Dennis D'Ovidio, and Sharon Wilcox Supervisors; Susan Spellman, Nursing Coordinator; Udo Rauther, Chief Psychologist; Terrence Kimper, Caroline Ajemian, Psychologists, John Martin and Kerry Barnsley, Attorneys, or designee, to travel to Worcester, MA, on June 17-18, 1998 to attend the Best Practices in State Forensic Mental Health Systems Conference. Total Cost: $2,891.71. Source of Funds: 92% General Funds & 8% Federal Funds.

L. HEALTH AND HUMAN SERVICES - Request permission for Ransey Hill, and Carole Madden, Project Managers; Karen Thompson, Anne Mattice, and Sharon Desrochers, Team Leaders; Phyllis Binning, Data Processing Supervisor, or designee, to travel to Milwaukee, WI, on June 2-5, 1998 to attend the final testing of the certification of the State of New Hampshire's Electronic Benefit Transfer System. Total Cost: $7,590.00. Source of Funds: 4% General, 63% Federal Funds, & 33% Deluxe Electronic Payment Systems, Inc.

M. HEALTH AND HUMAN SERVICES - Request permission for Diane Tefft, Administrator, Wayne Johnston, Dennis O'Dowd, Mario Iannaccone, Deborah Rusell, Kathleen McAllister, and Twila Kenna, Health Physicists, and Louise Hannon, Laboratory Scientist, or designee, to travel to Westford, MA, on June 4, 1998 to attend the New England Chapter of the Health Physics Society Annual Meeting. Total Cost: $360.00. Source of Funds: 13% Utility ,16% Federal, & 71%.General Funds.

N. SAFETY - Requests permission for Patricia Avedisian, Systems Development Specialist, or designee, to travel to Boston, MA, on June 15-19, 1998 to attend an IDMS Class on CA-ADS Application Development. ALSO A CASH ADVANCE OF $1,000.00 IS REQUESTED FOR Patricia Avedisian. Total Cost: $2,950.00. Source of Funds: 100% Highway Funds.

O. STATE PLANNING - Requests permission for Patricia Garvin, Principal Planner, to travel to Atlanta, GA, on May 30-June 6, 1998 to attend the National Development Council Professional Certification

Programs. ALSO A CASH ADVANCE OF $1,300.00 IS REQUESTED FOR Patricia Garvin. Total Cost: $2,301.00. Source of Funds: 100% Federal Funds.

#110 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to confirm Telephone Poll held on May 7, 1998 to remove Item #112S from the TABLE
(April 29, 1998 meeting) for approval of the request for Harry Descoteau, Executive Secretary, and J.P. Singh, Director of Finance, or designee, to travel to Boca Raton, FL, on May 13-16, 1998 to attend the Northern Trust Client Conference- "Building on Trust." Total Cost: $1,878.00. Source of Funds: $939.00 will be paid by The Northern Trust Company. The balance of $939.00 Administrative Assessment. The results of the Telephone Poll are as follows:
Councilor Burton Yes
Councilor Spaulding Yes
Councilor Griffin Yes
Councilor Normand Yes
Councilor Streeter Yes

Late Items:

A. DEPARTMENT OF REGIONAL COMMUNITY TECHNICAL COLLEGES/POLICE STANDARDS AND TRAINING
The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized two employees to travel to Newport, RI to attend annual meeting of the International Association of Directors of Law Enforcement Standards and Training.

B. DEPARTMENT OF REVENUE ADMINISTRATION
The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, authorized contract agreement with Bert Whittemore Revocable Trust of 1993, for additional work orders in conjunction with the new office building to be located on Chenell Drive, Concord, New Hampshire.

C. DEPARTMENT OF ADMINISTRATIVE SERVICES
The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Streeter, approved and placed on file, Supplemental Report and Findings of Councilor Peter J. Spaulding with regard to a certain refinancing of existing indebtedness project with the Trustees of the NH Higher Education Loan Corporation, Concord, New Hampshire.

D. DEPARTMENT OF ENVIRONMENTAL SERVICES
The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, authorized to accept $722,773.00 from the Portland Natural Gas Transmission System and Maritimes and Northeast, L.L.C. for the Pipeline Construction Inspection Program; further authorization to enter into a contract with Golder Associates to provide funding for the Pipeline Construction Inspection Program.

E. DEPARTMENT OF TRANSPORTATION
The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, authorized contract with A. E. Mitchell Corp., Belmont in the amount of $984,597.00, for sidewalk rehabilitation, reconstruction and consolidation of stormwater drainage and reconstruction of a street, sidewalk, parking lot and landscape modifications.

The next Governor and Executive Council meeting is scheduled for May 27, 1998 at 10:30 a.m. at Wentworth Coolidge Mansion in Portsmouth, New Hampshire.

The Honorable Board then Adjourned