

Minutes February 19, 1997

GOVERNOR AND EXECUTIVE COUNCIL MINUTES

State House, Concord, New Hampshire

February 19, 1997 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members being present.

The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Streeter, accepted the minutes of the February 6, 1997 meeting.

The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Streeter, confirmed the appointment of several persons nominated for Civil Commissions from the February 6, 1997 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

The Governor and Executive Council accepted with regret the following resignations:

ATTORNEY GENERAL

JEFFREY R. HOWARD

Effective February 27, 1997

BOARD OF MEDICINE

RAYMOND E. MERRILL

Effective June 30, 1997

The Governor and Executive Council confirmed the following:

STATE COUNCIL ON THE ARTS

JOHN B. KUHNS, Hanover

TERM: October 28, 2001

Replacing Edward J. Tomey, Keene

Effective February 19, 1997

JOSEPH F. MCDONALD, Concord

TERM: October 14, 2001

Reappointment

Effective February 19, 1997

STATE HISTORICAL RECORDS ADVISORY BOARD

WILLIAM E. ROSS, Dover

TERM: January 2, 2000

Reappointment

Effective February 19, 1997

DIVISION OF PERSONNEL

Manager of Employee Relations

(RSA 21-I:44, IV)

THOMAS F. MANNING

TERM: July 1, 1999

Reappointment

Effective February 19, 1997

**PUBLIC EMPLOYEE LABOR RELATIONS BOARD
(Management)**

SEYMOUR OSMAN, Dover
TERM: October 15, 2002
Replacing Richard W. Roulx, Manchester
Effective February 19, 1997

The Governor nominated the following:

BOARD OF AUCTIONEERS

EVELYN S. LAMPREY, Meredith
TERM: March 1, 2002
Reappointment
Effective Upon Confirmation

FIRE STANDARDS AND TRAINING

Director

RICHARD A. MASON, Portsmouth
TERM: March 31, 2001
Reappointment
Effective Upon Confirmation

MEDICAL REVIEW SUBCOMMITTEE

ROBERT E. EBERHART, MD, Rye
TERM: December 3, 1999
Replacing David G. L. Dublow
Effective Upon Confirmation

BOARD OF NURSING

GAIL A. BARBA, Dixville Notch
TERM: March 6, 2000
(Public Member)
Replacing Sandra Doolan, Lancaster
Effective Upon Confirmation

ADVISORY COUNCIL ON WORKER'S COMPENSATION

GARY L. WOODS, Concord
TERM: January 12, 2000
(Health Care Provider)
Reappointment
Effective Upon Confirmation

OFFICE OF ENERGY AND COMMUNITY SERVICES

The Governor and Executive Council acted as follows:

#1 Authorized contract with Coos County Nursing Home at \$36,000 to complete the installation of eligible Energy Conservation Measures through December 31, 1997.

#2 Authorized to amend contract with Community Action Belknap-Merrimack Counties, Inc. by increasing dollar amount by \$24,683 to \$353,329 and **RETROACTIVELY** change the end date from July 1, 1996 to June 30, 1997.

OFFICE OF STATE PLANNING

The Governor and Executive Council acted as follows:

#3 Authorized to accept and expend \$,1500 from the US Gulf of Maine Association in Boston MA through June 30, 1997.

#4 Authorized agreement with the Town of Bristol at \$350,000 as part of the Community Development Block Grant through December 31, 1997.

#5 Authorized agreement with the Town of Colebrook at \$12,000 as part of the Community Development Block Grant through December 31, 1997.

#6 Authorized agreement with the Town of Haverhill at \$350,000 as part of the Community Development Block Grant through June 30, 1998.

#7 Authorized to amend agreement with the Town of Bethlehem by creating a new activity "Removal of Architectural Barriers" and transferring \$2,000 to that activity.

#8 Authorized to **RETROACTIVELY** amend agreement with the Town of Hudson by changing the end date from December 31, 1996 to December 31, 1997.

#9 Authorized to expend funds for travel accommodations and expenses for up to five staff members to attend Part II of the Regional Economic Development Corporation and Operations Training Course in Meredith from February 26 through February 28, 1997.

OFFICE OF THE ADJUTANT GENERAL

The Governor and Executive Council acted as follows:

#10 Authorized the nomination of Brigadier General John E. Blair of Barnstead to the rank of Major General, NH Army National Guard.

#11 Authorized the nomination of Lieutenant Colonel John P. Aubin of Bedford to the rank of Colonel, NH Army National Guard.

#12 Authorized the confirmation of Major Roger F. Clements of York ME to the rank of Lieutenant Colonel, NH Air National Guard.

ADMINISTRATIVE SERVICES

The Governor and Executive Council acted as follows:

#12A The Commissioner of Administrative Services reported total expenditures of \$224,717,472 from Treasury Warrant No. 97-8 and recommends the balance of \$75,282,527.59 be lapsed. Authorized to set up Treasury Warrant No. 97-10 in the amount of \$240,000,000.00.

#12B Authorized to amend agreement with New Technology Partners of Bedford by increasing dollar amount by \$13, 060, from \$18,800 to \$31,860.

#12C Authorized to accept the agency transfers for FY97 during the month of January 1997.

TREASURY DEPARTMENT

The Governor and Executive Council acted as follows:

#13 Authorized to issue a check in the amount of \$31.00 to Alida Weergang from funds not otherwise appropriated for.

#14 Authorized to accept the average daily collected balances for the fourth quarter of 1996.

#15 Authorized to accept the report relative to the cash position as of December 31, 1996.

DEPARTMENT OF STATE

#16 The Governor and Executive Council, on motion of Councilor Griffin, seconded by Councilor Burton, authorized to transfer \$27,000 as stated in letter of January 22, 1997. Fiscal Committee approved February 5, 1997.

INSURANCE DEPARTMENT

#17 The Governor and Executive Council, on motion of Councilor Streeeter, seconded by Councilor Burton, authorized salary increase to David Sky, A&H Actuary, from Group P, Step 3 (\$62,611) to Group P, Step 4, (\$65,690) effective February 28, 1997.

DEPARTMENT OF LABOR

#18 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeeter, authorized salary increase to Diane M. Symonds, Commissioner, from Group N, Step 4 to Group N, Maximum (\$57,487) effective March 24, 1997.

PUBLIC UTILITIES COMMISSION

#19 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, authorized to transfer \$6,000 as stated in letter of January 3, 1997. Fiscal Committee approved February 5, 1997.

DEPARTMENT OF CORRECTIONS

The Governor and Executive Council acted as follows:

#20 Authorized agreement with Great Northern Barns Construction Company of Canaan at \$19,580 to repair the barn at Shea Farm in Concord.

#21 Authorized RETROACTIVE agreement with Simplex Time Recorder Company of Bedford at \$63,534 for labor plus parts to provide maintenance, testing and repair of fire and alarm equipment from February 1, 1997 through January 31, 1999. **Sole Source.**

#22 Authorized to accept and expend \$200,000 from the US Department of Justice and to establish one Administrator III, and one Probation/Parole Officer I position through June 30, 1997, not September 30, 1997 as specified in letter of January 3, 1997. Fiscal Committee approved February 5, 1997.

#23 Authorized to accept and expend \$139,037 from the NH Department of Justice and to establish three Corrections Counselor/Case Manager positions through June 30, 1997, not September 30, 1998 as specified in letter of January 3, 1997. Fiscal Committee approved February 5, 1997.

#24 Authorized to accept and place on file, the Annual Report for the year ending June 30, 1996.

#25 Authorized to expend existing federal funds of \$4,000 for membership in the multi-state Labor Market Information access consortium coordinated by the Center for Employment Security Education and Research.

DEVELOPMENTAL DISABILITIES COUNCIL

#26 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Normand, authorized to establish a Petty Cash Revolving Fund in the amount of \$500.00.

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Executive Council acted as follows:

#27 Authorized to accept \$29,413 from the Federal Emergency Management Agency and the State Office of Emergency Management in order to repair storm related damages to State Beaches and seacoast facilities.

#28 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Normand, with Councilor Streeter abstaining, authorized contract with Terrapin Associates, Inc. of Nashua at \$25,000 to produce a five-minute marketing videotape.

#29 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Burton, with Councilor Streeter voting NO, authorized contract with Champion International Corp. of West Stewartstown at \$3,000 for technical services on snowmobile trains through March 30, 1997.
Sole Source.

#30 Authorized a vehicle lease agreement with Subaru of America, Inc. for a 1997 Subaru in return for promotion at Mt. Sunapee Ski Area.

#31 Authorized agreement with MRC Controls at \$12,000 for consultant services for inspections of various electrical machinery.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Executive Council acted as follows:

#32 Authorized out of state travel to Boston, Lexington and other locations in Massachusetts to attend meetings associated with routine work as well as lab certification inspection trips from January 1 through June 30, 1997.

#33 Authorized contract with Aquatic Control Technology, Inc. at \$8,870 for aquatic weed control.

#34 Authorized contract with Krainewood Shores Association, Inc. at \$10,324 for aquatic weed control. The state agrees to pay up to one half the total cost or no more than \$5,162.00.

#35 Authorized to reimburse the City of Franklin \$70,395.64 for a landfill closure project as stated in letter of January 9, 1997. Fiscal Committee approved February 5, 1997.

#36 Authorized to reimburse the Town of Rindge \$2,000 for a landfill closure project as stated in letter of December 31, 1997. Fiscal Committee approved February 5, 1997.

#37 Authorized to reimburse the Town of Salisbury \$53,418.18 for a landfill closure project as stated in letter of December 19, 1996. Fiscal Committee approved February 5, 1997.

#38 Authorized to expend \$25,000 in excess revenue as stated in letter of January 3, 1997. Fiscal Committee approved February 5, 1997.

#39 Authorized to continue a Hydrogeologist II position through June 30, 1997 as stated in letter of January 7, 1997. Fiscal Committee approved February 5, 1997.

#39A TABLED - The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Spaulding, voted to TABLE request to hold a workshop "Spreading Word on Runoff" on April 19, 1997 at the UNH facility in Manchester at \$6,865.00. **Sole Source.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Executive Council acted as follows:

#40 Authorized salary increase for Jesse F. Greenblatt, MD by \$3,000 per annum in recognition of Board Certification, effective March 14, 1997.

#41 Authorized to reimburse Jesse F. Greenblatt, MD for relocation expenses of up to \$4,000.

#42 Authorized to **RETROACTIVELY** extend leave of absence without pay to Barbara Hart from January 1 through May 1, 1997.

#43 Authorized to extend lease agreement with Gerald Q. Nash of Nashua for office space on 49 Donovan Street from April 1 through October 1, 1997.

#44 Authorized to amend contract with Joseph Fish by increasing the dollar amount by \$2,275, from \$36,250 to \$38,525.

#45 Authorized contract with the City of Berlin at \$7,760 to conduct a regional health officer training and community education programs through June 30, 1997.

#46 Authorized to amend agreement with Lamprey Health Care, Inc. of Newmarket by increasing dollar amount by \$52,244, from \$109,914 to \$162,158 through June 30, 1997. **Sole Source.**

#47 Authorized to amend agreement with Franklin Regional Hospital by increasing dollar amount by \$22,709, from \$581,240 to \$603,949 through June 30, 1997. **Sole Source.**

#48 Authorized to amend agreement with Strafford County Prenatal and Family Planning Program, Inc. of Dover by increasing dollar amount by \$65,774, from \$568,982 to \$634,756 for FY97. **Sole Source.**

#49 Authorized to conduct an organized conference entitled "Future of Health Care Delivery in NH" on March 10, 1997 at \$10,500 at The Margate Conference Center in Laconia.

DIVISION OF MENTAL HEALTH AND DEVELOPMENTAL SERVICES

#50 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Normand, authorized to **RETROACTIVELY** amend agreement with Team Design, Inc. of Londonderry by increasing dollar amount by \$60,000, from \$75,000 to \$135,000 and to extend the end date from October 31, 1996 to May 15, 1997.

NH HOSPITAL

#51 The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Streeter, authorized to **RETROACTIVELY** grant leave of absence without pay to Timothy Dunn from November 15, 1996 to August 14, 1997.

DEPARTMENT OF YOUTH DEVELOPMENT SERVICES

#52 The Governor and Executive Council, on motion of Councilor Normand, seconded by Councilor Burton, authorized to accept and expend \$3,210.55 in additional funds from the NH Dept. of Education to assist students with reading skills through June 30, 1997.

DEPARTMENT OF EDUCATION

The Governor and Executive Council acted as follows:

#53 Authorized to accept and expend funds of \$10,536 from the US Dept. of Education through June 30, 1997.

#54 Authorized to accept and expend funds of \$36,622 for Family Day Care Homes through June 30, 1997.

#55 Authorized contract with Jobs for the Future in Boston MA at \$128,760 for the continued development of the State School-to-Work Partnership through September 30, 1999. **Sole Source.**

#56 Authorized contract with System Resources Corporation of Burlington MA at \$182,832 to provide an integrated case management and administrative support application system through June 30, 1999.

#57 Authorized contract with Impact Strategies in Weare at \$42,600 to facilitate the continued development of agency standards, implementation and work redesign of NHVR Case Management System through December 31, 1997. **Sole Source.**

#58 Authorized to amend grant to the Tri-County Community Action Program, Inc. of Berlin by increasing dollar amount by \$3,000, from \$48,792 to \$51,792 through June 30, 1997.

#59 Authorized the use of State-owned vehicles for transporting employees throughout New England to participate in training programs, conferences and workshops from April 1 through June 30, 1997.

COMMUNITY TECHNICAL COLLEGE SYSTEM

#60 The Governor and Executive Council, on motion of Councilor Normand, seconded by Councilor Burton, authorized to accept and expend a grant of \$4,100 from the NH Dept. of Education through December 31, 1997.

SWEEPSTAKES COMMISSION

#61 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Griffin, authorized to renew contract with Scientific Games, Inc. of Alpharetta, GA for one year to purchase instant game tickets as a maximum cost of \$1,039,000 as stated in letter of January 10, 1997. Fiscal Committee approved Feb. 5, 1997.

DEPARTMENT OF SAFETY

The Governor and Executive Council acted as follows:

#62 Authorized to accept \$25,721 from the NH Office of Emergency Management to train firefighters and first responders in the basic of hazardous materials training through September 30, 1997.

#63 Authorized to accept federal fund of \$16,282.73 from the NH Highway Safety Agency through September 30, 1997.

#64 Authorized to extend the contract period for a Cooperative Agreement to February 28, 1997.

#65 Authorized RETROACTIVE lease agreement with the Mareld Company for office space at the Harris Pond Shopping Center at \$948.75 monthly from October 1, 1996 through August 31, 1997.

#66 Authorized to restore 36:57 hours of sick leave to Trooper Specialist Edward F. Wall.

DEPARTMENT OF TRANSPORTATION

The Governor and Executive Council acted as follows:

#67 Authorized to accept the Equipment Acquisition Plan Status Report for the period ending January 31, 1997.

#68 Authorized to amend contract with Scott's Construction, Inc. of Newport VT by increasing the contingency amount by \$7,500.

#69 Authorized to expend \$100,000 to purchase new railroad crossties and other track materials for the state-owned portion of the Mountain Division as stated in letter of January 20, 1997. Fiscal Committee approved February 5, 1997.

#70 Authorized to transfer \$70,000 as stated in letter of January 21, 1997. Fiscal Committee approved February 5, 1997.

#71 Authorized agreement with David Cheever of Nashua for profession services for the design and construction documents, on-site observations and inspection services for various projects.

#72 Authorized to pay \$18,300 to Management Development, Inc. of Carmel IN for training in FY97. Further authorized to pay \$23,000 to the Sheraton Tara Wayfarer Inn in Bedford for conferences services in FY97 and to accept \$13,500 from ME, VT and NH in participant fees.

#73 Authorized to pay \$4,687.70 to Compensations Funds of NH for training in FY97.

#74 Authorized agreement with NH Archeological Society of Concord at \$6,250 to implement a Transportation Enhancement project.

#75 Authorized agreement with the Town of Newport at \$4,200 for airport improvements. **The state will provide 50% of funding.**

#76 Authorized contract with Eckman Construction Company, Inc. of Bedford at \$1,946,800 for renovations to the Acute Psychiatric Services Facility, NH Hospital Campus.

#77 Authorized contract with Royal Electric Company, Inc. of Woodsville at \$88,073 for testing, maintenance and construction of electrical system at the NH Hospital Campus.

#78 Authorized contract with Ridgeway Building Associates, Inc. of Haverhill at \$9,848.25 for structural flooring of service area, Glencliff Home in Benton.

#79 Authorized to transfer \$704,962 from Turnpike Retained Earnings as stated in letter of January 29, 1997.

#80 Authorized to accept the Contemplated Award List for the period of January 15 through February 4, 1997.

#81 TUITION REQUESTS

The Governor and Executive Council approved as follows:

A. COMMUNITY TECHNICAL COLLEGE - Requests permission to pay Plymouth State College, Plymouth NH, the sum of \$585.00 for the sole purpose of enrolling Frank Clulow, Professor, in the course entitled Network Management .

B. HEALTH AND HUMAN SERVICES - OFFICE OF FINANCE - Requests permission to pay NH College, Manchester NH, the sum of \$840.00 for the sole purpose of enrolling Margaret Noga, Financial Analyst, in the course entitled Quantitative Analysis .

C. NEW HAMPSHIRE HOSPITAL - Requests permission to pay Franklin Pierce College, Concord NH, the sum of \$438.00 for the sole purpose of enrolling Sheila Gagnon, Internal Auditor II, in the course entitled College Writing II .

D **INSURANCE** - Requests permission to pay Franklin Pierce College, Concord NH, the sum of \$438.00 for the sole purpose of enrolling Heather Forst, Claims & Hearings Clerk, in the course entitled College Writing II .

E. **INSURANCE** - Requests permission to pay NH College, Manchester NH, the sum of \$840.00 for the sole purpose of enrolling Vickie Bauer, Administrative Assistant, in the course entitled Managerial, Budgeting & Cost Accounting I .

F. **PUBLIC UTILITIES COMMISSION** - Requests permission to pay Franklin Pierce College, Concord NH, the sum of \$328.00 for the sole purpose of enrolling Diane Bateman, Account Steno II, in the course entitled Principles of Accounting II .

G. **TRANSPORTATION** - Requests permission to pay NH College, Manchester NH the following:

- the sum of \$447.00 for the sole purpose of enrolling Joyce Cote, Engineering Tech. II, in the courses entitled Computer Concepts & Human Relations in Administration ;
 - the sum of \$840.00 for the sole purpose of enrolling Roland Sparks, Public Works Project Mgr. III, in the courses entitled Strategic Management & Business Education at the College Level ;
 - the sum of \$420.00 for the sole purpose of enrolling Margaret Blacker, Business Admin. II, in the course entitled Computer Info. Systems ;
 - the sum of \$223.50 for the sole purpose of enrolling Mike Brown, Supervisor, in the course entitled Microeconomics ;
- also, requests permission to pay Franklin Pierce College, Concord NH the following:
- the sum of \$219.00 for the sole purpose of enrolling Jack Ferns, Dir. in the course entitled Problems in Finance ;
 - the sum of \$219.00 for the sole purpose of enrolling Diana Smestad, Accountant IV, in the course entitled Senior Business Seminar ;
- also, requests permission to pay the UNH, Durham NH,
- the sum of \$1,290.00 for the sole purpose of enrolling Tom Towle, Admin. in the courses entitled, Corporate Governance , Financial Policy , & Strategic Management-Decision Making .

#82 **TRAVEL REQUESTS**

The Governor and Executive Council approved as follows:

A. **BANKING** - Requests permission for Hayward Kurt Gillies, Bank Examiner I, or designee, to travel to Arlington VA, on March 9 - 28, 1997, to attend Assistant Examiner I School, ALSO A CASH ADVANCE OF \$600.00 IS REQUESTED for Hayward Kurt Gillies. Total Cost \$1,350.00. Source of Funds: **100% Bank Exams and Assessment Fees.**

B. **BANKING** - Requests permission for Hayward Kurt Gillies, Bank Examiner I , or designee, to travel to Arlington VA, on April 27 to May 9, 1997, to attend the Assistant Examiner II School, ALSO A CASH ADVANCE OF \$400.00 IS REQUESTED for Hayward Kurt Gillies. Total Cost \$900.00. Source of Funds: **100% Bank Exams and Assessment Fees.**

C. **COMMUNITY TECHNICAL COLLEGE** - Requests permission for

- Susan Welsh, Professor,
- Nancy Ray, Associate Professor,
- Nancy Blain, Asst. Professor,
- Susan Parry, Professor, or designee, to travel to New Orleans LA, on February 25 to March 2, 1997, to attend the Academic/Vocational Curriculum Integration Conference . Total Cost \$4,170.00. Source of Funds: **100% Federal.**

D. **COMMUNITY TECHNICAL COLLEGE** - Requests permission for Susan Jozitis, Instructor, Rhonda Bergman, Assistant Professor, or designee, to travel to Denver CO, on March 5 - 8, 1997, to attend

the National Association for Developmental Education Conference . Total Cost \$2,508.63. Source of Funds: **9% State & 91% Federal.**

E. COMMUNITY TECHNICAL COLLEGE - Requests permission for

- H. Jeffrey Rafn, Commissioner,
- David Miller, Professor,
- Jacqueline Griswold, Professor,
- Susan DeMauro, Professor or designee, to travel to Orlando FL, on February 25 to March 6, 1997, to attend the Educational Technology Conference . Total Cost \$5,634.55. Source of Funds: **4% State Funds; 96% Federal Funds.**

F. CULTURAL AFFAIRS - Requests RETROACTIVE - permission for

- D. Van Mcleod, Commissioner,
- Kendall Wiggins, State Librarian,
- Linda Wilson, Deputy Director, and
- Rebecca Lawrence, Director, or designee, to travel to Hartford CT, on January 24, 1997, to attend the New England Tourism Summit & Cultural Tourism Forum . Total Cost \$503.00. Source of Funds: **80% General & 20% Federal Funds.**

G. EDUCATION - Requests permission for

- Mary Hale, Rehabilitation Counselor II,
- Catherine Mackenzie, Rehabilitation Counselor II, and
- Walter Wilcox, Program Specialist III, or designee, to travel to Portland ME, on April 17 - 22, 1997, to attend the Low Vision Rehabilitation Training . Total Cost \$1,251.65. Source of Funds: **63.9% Federal Funds & 36.1% General Funds**

H. EDUCATION - Requests permission for

- Christy Hammer, Education Consultant,
- Ed Taylor, Education Consultant,
- Gwen Blair, Education Consultant,
- Susan Snider, Education Consultant,
- Joanne Baker, Administrator,
- Joan Schwartz, Administrator,
- Tondy Higginbotham, Education Consultant, and
- Mary Heath, Education Consultant, or designee, to travel to Worcester MA, on March 7 - 9, 1997, to attend the National Conference of the Science, Technology and Society Association . Total Cost \$2,215.00. Source of Funds: **100% Federal.**

I. EDUCATION - Requests permission for Pamela Flynn, Education Consultant and Michelle Munson, Education Consultant, or designee, to travel to New York NY, on February 21 - 23, 1997, to attend the National Symposium on Learning and the Arts . Total Cost \$931. 70. Source of Funds: **100% Federal.**

J. EDUCATION - Requests permission for

- Christy Hammer, Education Consultant,
- Ed Taylor, Education Consultant,
- Robert Hall, Correction Instructor, and
- Beth McFall, Teacher, or designee, to travel to New Orleans LA, on February 27 to March 2, 1997, to attend the Academic/Vocational Integration Conference . Total Cost \$5,017.00. Source of Funds: **100% Federal.**

K. **ENVIRONMENTAL SERVICES** - Requests permission for Stephanie D Agostino, Pollution Prevention Coordinator and Rudolph Cartier, Small Business Ombudsman, or designee, to travel to Denver CO, on April 1 - 6, 1997, to attend the Spring 1997 National Pollution Prevention Roundtable Conference . Total Cost \$3,020.00. Source of Funds: **50% Federal Funds & 50% Permit Fees.**

L. **ENVIRONMENTAL SERVICES** - Requests permission for George Lombardo, Administrator and Thomas Beaulieu, Chief, or designee, to travel to Charlotte NC, on March 8 - 12, 1997, to attend the USEPA UST/LUST National Conference. Total Cost \$2,060.00. Source of Funds: **100% Federal.**

M. **ENVIRONMENTAL SERVICES** - Requests permission for

- Robert Estabrook, Administrator,
- Jody Connor, Chief Biologist,
- Hilary Snook, Environmentalist IV,
- Stephen Landry, Biologist I,
- Mathew Bowser, Biologist I,
- Stephanie Moses, Biologist I, or designee, to travel to Lake George NY, on March 12 - 14, 1997, to attend the New England Association of Environmental Biologists Conference. Total Cost \$1,200.00. Source of Funds: **100% Federal.**

N. **FISH AND GAME** - Requests permission for Anne Hewitt, Safety Coordinator and Lt. Timothy Acerno, enforcement Coordinator, or designee, to travel to Berlin VT, on March 7 - 8, 1997, to attend the Annual Spring Meeting of the Northeast Chapter of the International Association of Snowmobile Administrators . Total Cost \$320.00. Source of Funds: **100% Snowmobile Fees.**

O. **FISH AND GAME** - Requests permission for James Hall, Outdoor Education Coordinator, and Randy Curtis, Outdoor Education Coordinator, or designee, to travel to Fredericton NB, on June 22 - 27, 1997, to attend the Federal Aid Region 5 & Canadian Region 7 Joint Conference on Hunter Education . Total Cost \$950.00. Source of Funds: **100% Hunter Education Fees.**

P. **HEALTH AND HUMAN SERVICES, DIVISION FOR CHILDREN YOUTH, AND FAMILIES** - Requests permission for

- Cynthia Fletcher, Child Protective Service Worker,
- Kristen Whitehead, Child Protective Service Worker,
- Donna Palmer, Supervisor, and
- Mary Breen, Child Protective Service Worker, or designee, to travel to Washington DC, on March 11 - 15, 1997, to attend the Child Welfare League of America National Conference . Total Cost \$3,911.00. Source of Funds: **25% General & 75% Federal Funds.**

Q. **OFFICE OF STATE PLANNING** - Requests permission for

- Jeffrey Taylor, Director,
- Kelly Goddard, Executive Director, and
- Kathy Eneguess, Council Member, or designee, to travel to Washington DC on March 16 - 19, 1997, to attend the Nat'l Rural Development Partnership (NRDP) 6th Annual Washington Conference . Total Cost \$3,708.00. Source of Funds: **75% Federal & 25% Donations.**

R. **PUBLIC UTILITIES COMMISSION** - Requests permission for Bruce Ellsworth, Commissioner, Ignatius, General Counsel, and Richard Marini, Administrator, or designees, to travel to Washington, D.C., on February 22 to February 27, 1997, to attend the National Association of Regulatory Utility Commissioners Winter Committee Meeting . Total Cost \$3,485.00. Source of Funds: **100% Utility Assessment.**

S. **RESOURCES & ECONOMIC DEVELOPMENT** - Requests permission for

- Bradford Williamson, Asst. Supervisor,
- Kat Gray, Manager,
- Jill Roy, Manager, and
- Dona Sanborn, Manager, or designee, to travel to Maine, Massachusetts, Vermont/New Hampshire, on March 8 to April 10, 1997, to attend the Made in New England Show, Boston Gift Show, and NH & VT Spring Show . Total Cost \$82.00. Source of Funds: **100% Concession Fees.**

T. **RESOURCES & ECONOMIC DEVELOPMENT** - Requests permission for Kat Gray, Manager and Jill Roy, Manager, or designee, to travel to Marlboro, MA, on March 24 to March 27, 1997, to attend the NESR Ski & Snowboard Expo . Total Cost \$434.31. Source of Funds: **100% Concession Fees.**

U. SAFETY - Requests permission for Susan Ryan, Road Toll Auditor, and Abigail Blanchard, Road Toll Auditor, or designee, to travel to Canton, MA, on March 3 to March 7, 1997 to perform an environmental audit on Cumberland Farms. ALSO A CASH ADVANCE OF \$587.50 IS REQUESTED for Susan Ryan and ALSO A CASH ADVANCE OF \$587.50 IS REQUESTED for Abigail Blanchard. Total Cost \$1,175.00. Source of Funds: **100% Highway Funds.**

V. SAFETY - Requests permission for Susan Ryan, Road Toll Auditor, and Abigail Blanchard, Road Toll Auditor, or designee, to travel to Danbury, CT, on March 24 to March 28, 1997, to perform Oil Pollution Control Audit. ALSO A CASH ADVANCE OF \$630.00 IS REQUESTED for Susan Ryan and A CASH ADVANCE OF \$630.00 IS REQUESTED for Abigail Blanchard. Total Cost \$1,260.00. Source of Funds: **100% Highway Funds.**

W. TREASURY - This is an amendment to a request approved by Governor & Council on February 6, 1997, Item #102 T., to add an additional employee, Douglas Smith, CPA, or designee, to travel to New Orleans, LA, on March 4 to March 6, 1997, to attend the Midyear Naupa Conference and Southern Education Seminar . Total Cost \$905.50. Source of Funds: **100% Abandoned Property.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#83 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Normand, with Councilor Spaulding and Councilor Streeter voting NO, authorized request of Mountain View Yacht Club to amend the permit to install twelve seasonal docks attached to a seasonal wharf with a seasonal ramp and platform in the sediment basin area on property located at 73 Weirs Road on Lake Winnepesaukee in Gilford.

#84 The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Normand, with Councilor Spaulding voting NO, authorized request of SMH Inc. to construct a 54' breakwater with a 4'x60" cantilevered dock; construct a stairway on the bank of property located at Long Island, Lake Winnepesaukee in Moultonborough.

#85 WITHDRAWN BY AGENCY - Authorize request of R & K Marina & Land Co., Inc. and Concrete Constructors Inc. to install 21 seasonal and 8' permanent boat slips on 542 feet of frontage on property located at Paugus Marina on Paugus Bay in Laconia.

LATE ITEMS

COMMUNITY TECHNICAL COLLEGE SYSTEM

The Governor and Executive Council acted as follows:

A. Authorized contract with David Rossetti of Moultonboro at \$8,000 to provide instructional services of Marine Technology through June 30, 1997.

B. Authorized agreement with the Manufacturing Extension Partnership of NH, Inc. at \$208,500 to implement the MEP program in NH from March 1, 1997 through June 30, 1998.

GOVERNOR'S COMMISSION ON DISABILITY

C. The Governor and Executive Council, on motion of Councilor Spaulding, seconded by Councilor Griffin, authorized to transfer funds of \$3,200 as stated in letter of February 19, 1997.

The next regular meeting of the Governor and Executive Council will be held March 6, 1997 in the Executive Council Chambers in Concord.

The Honorable Board then adjourned.