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EXECUTIVE COUNCIL MINUTES  
State House Concord NH  
January 13, 1993 10:00 AM

The Governor and Executive Council convened at 10:20 a.m. with all members being present.

\* \* \*  
The following representatives-elect were sworn into office on this day:

Hillsborough County District No. 24  
Thomas J. Kirby, d, Pelham (PO Box 455) 03076

Rockingham County District No. 22  
Katharin Pratt, r&l, Hampton (98 Locke Rd) 03842

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The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Rinker, accepted the minutes of the December 30, 1992 meeting.

The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, accepted the minutes of the January 7, 1993 meeting.

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The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, confirmed the appointment of the several persons nominated for Civil Commissions at the December 30, 1992 meeting.

The Governor placed in nomination the several persons who applied for Civil Commissions.

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**OFFICE OF STATE PLANNING**

The Governor and Executive Council acted as follows:

#1. Authorized agreement with Central NH Regional Planning Commission at \$3,450 for wetlands maps for 20 communities through September 30, 1993.

#2. Authorized to amend agreement with the Southwest Region Planning Commission by increasing dollar amount by \$2,800 to \$39,021.

#3. Authorized to amend agreement with the Central NH Planning Commission by increasing dollar amount by \$4,200 to \$34,542.

#4. Authorized to amend agreement with the Lakes Region Planning Commission by increasing dollar amount by \$4,200 to \$44,443.

#5. Authorized to amend agreement with the City of Concord by changing the end date from December 31, 1992 to June 30, 1993. No additional funds are required.

**DEPARTMENT OF REVENUE ADMINISTRATION**

#6. **WITHDRAWN BY GOVERNOR AND EXECUTIVE COUNCIL** - Authorize to reclassify position of MIS Analyst/Programmer I, LG 25 to Technical Support Specialist II, LG 26.

**DEPARTMENT OF CULTURAL AFFAIRS**

The Governor and Executive Council acted as follows:

**State Library**

#7. Authorized to expend \$2,500 in 1992 carry over funds to the Glencliff Home for the Elderly.

**State Council on the Arts**

#8. - #12. Authorized the following awards to various organizations and schools to help support the performing arts:

- #8. Sanborn Regional School District \$3,400
- #9. Carpenter School at \$1,105
- #10. First Night NH, Concord at \$2,500
- #11. Alton High School at \$2,925
- #12. Grand Monadnock Arts Council at \$1,165

**BOARD OF ACCOUNTANCY**

#13. The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Hayes, authorized to transfer \$9,483 from Certified Public Accountants Exam Fees to Uniform CPA Exam and Benefits.

**BOARD OF REGISTRATION IN MEDICINE**

#14. The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, authorized to transfer \$2,020 from examination fees collected to Current Expenses.

**DEPARTMENT OF CORRECTIONS**

The Governor and Executive Council acted as follows:

#15. **WITHDRAWN BY THE GOVERNOR AND EXECUTIVE COUNCIL** - Authorize to reclassify position of Correctional Counselor/Case Manager, LG 17 to Probation-Parole Officer II, LG 21.

#16. Authorized to accept, with thanks, a donation of a 3.0 L engine and related service manuals at an estimated value of \$300 from Ford Motor Company.

#17. Authorized to accept a grant of \$26,794.07 from the Department of Education entitled "Extended Opportunities in Corrections Voc-Tech Education" through June 30, 1993.

#18. Authorized to extend grant period to June 30, 1993 and reallocate funds for the "Residential Treatment Facility Grant Program".

#19. Authorized agreement with Simplex Time Recorder Company for maintenance, testing, and repair of the building service and fire protection equipment at facilities in Concord and Laconia from February 1, 1993 to January 31, 1995 at a yearly labor cost of \$30,255 and parts estimated at \$14,000.

**DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

The Governor and Executive Council acted as follows:

- #20. Authorized agreement with Rory Brennan at \$11,370 for stucco restorations at Weeks State Park in Lancaster from May 15 through September 1, 1993.
- #21. Authorized agreement with John B. Wastrom at \$8,800.80 for stonewall repairs at the Wentworth Coolidge Estate in Portsmouth through May 15, 1993.
- #22. Authorized to accept registration fee and expend funds for costs associated with the NH Community Trails Conference being held on 1/30/93 at the NH College in Manchester.

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

The Governor and Executive Council acted as follows:

- #23. Authorized to reclassify position of Sanitary Engineer III, LG 30 to Superintendent, Wastewater Treatment Plant, LG 30.
- #24. Authorized contract with Safety-Kleen Corporation of Elgin, IL for leasing and servicing parts cleaners for the maintenance facility in Laconia and the Franklin Wastewater Treatment Plant through March 30, 1993 at \$1,674.75.
- #25. Authorized to accept additional funds of \$378,905 from the US Environmental Protection Agency Hazardous Waste Superfund Program through December 31, 1993.
- #26. Authorized out of state travel from January 1 through June 30, 1993 to cover routine meetings as well as lab certification inspection trips.

**HOUSING FINANCE AUTHORITY**

- #27. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized to accept and place on file, the Annual Report for Fiscal Year 1992.

**DEVELOPMENTAL DISABILITIES COUNCIL**

- #28. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized agreement with the Association for Retarded Citizens, NH, Inc. of Concord at \$8,687 to provide financial assistance to individuals to help in their local communities through December 31, 1993.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Governor and Executive Council acted as follows:

- #29. Authorized to reclassify position of Administrator I, LG 26 to Program Specialist IV, LG 24.
- #30. Authorized to amend agreement with L. R. Wechsler Ltd. of Fairfax, VA by increasing dollar amount by \$4,999, from \$82,200 to \$87,199.
- #31. Authorized contract with Phillips Brother's Electrical Contractors, Inc. of Raymond at \$4,356 for improved security at the Claremont District Office.

#32. Authorized tenant at will agreement with Streetcar Place Associates of Laconia at \$53,111.58 for office space from January 1 through June 30, 1993.

#33. Authorized to amend contract with Electronic Data Systems Federal Corporation of Herndon, VA by increasing the dollar amount by \$1,418,475 and extend the end date through December 31, 1993.

#34. Authorized to amend agreement with Deloitte & Touche of Boston, MA by increasing the end date from December 31, 1992 to June 30, 1993. No additional funds are required.

#### **DIVISION FOR CHILDREN AND YOUTH SERVICES**

The Governor and Executive Council acted as follows:

#35. Authorized to amend a tuition reimbursement request from 10/27/92 Item #167A, by changing course from Language Development & Language Disorders to Mainstreaming LD Students.

#36. Authorized to expend \$2,000 for 1993 membership dues in the National Coalition of State Juveniles Justice Advisory Groups.

#### **DIVISION OF ELDERLY AND ADULT SERVICES**

#37. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized contract with Phillips Bros. Electrical Contractors, Inc. of Raymond at \$2,300 for plumbing in the Annex I Building on the Hospital grounds.

#### **MENTAL HEALTH AND DEVELOPMENTAL SERVICES**

The Governor and Executive Council acted as follows:

#38. Authorized to amend contract with the Central NH Community Mental Health Services, Inc. of Concord by increasing amount by \$149,737, from \$2,797,995 to \$2,947,732.

#39. Authorized to amend contract with Seacoast Mental Health Center, Inc. of Portsmouth by increasing the dollar amount by \$240,541, from \$2,534,576 to \$2,775,117.

#### **GLENCLIFF HOME FOR THE ELDERLY**

#40. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized to accept, with thanks, monetary donations of \$500 and deposit into the Patient's Welfare Fund.

#### **POLICE STANDARDS AND TRAINING COUNCIL**

The Governor and Executive Council acted as follows:

#41. Authorized to award a grant of \$776.66 to the Department of Safety Bureau of Highway Enforcement, for specialized training.

#42. Authorized to award a grant of \$776.66 to the Department of Safety Bureau of Gaming Enforcement, for specialized training.

#43. Authorized to award a grant of \$776.66 to the Hudson Police Department for specialized training.

**POSTSECONDARY TECHNICAL EDUCATION**

The Governor and Executive Council acted as follows:

**Technical College****Manchester Campus**

#44. Authorized to make a RETROACTIVE payment of \$340 for fares rendered by Manchester Transit Authority.

**Stratham Campus**

#45. Authorized RETROACTIVE contract with the Portsmouth Regional Hospital at \$9,750 for students to obtain medical testing for the JTC Certified Nursing Assistant Program.

**OFFICE OF THE ADJUTANT GENERAL**

#46. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized the confirmation of Captain John M. Marcinkevich of Dracut, MA to the rank of Major, NH Air National Guard.

**ENERGY AND COMMUNITY SERVICES**

#47. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized Memorandum of Agreement with the Department of Postsecondary Technical Education at \$2,180 as a participant in the State Building Conservation Program through June 30, 1993.

**DEPARTMENT OF TRANSPORTATION**

#48. The Governor and Executive Council, on motion of Councilor Streeter, seconded by Councilor Griffin, authorized contract with Winterset, Inc. of Lyndonville, VT at \$3,647,019.34 for bridge and pavement rehabilitation and safety improvements on I-93.

**#49. TUITION REIMBURSEMENT REQUESTS**

The Governor and Executive Council approved the following:

- A. EDUCATION - Requests permission to pay Notre Dame, Manchester, the sum of \$681.00, for the sole purpose of enrolling Leslie Higgins, Secretary Typist II, in the course entitled Critical Thinking.
- B. EDUCATION - Requests permission to pay NH Technical Institute, Concord, the sum of \$364.00, for the sole purpose of enrolling Christine Crathern, Account Clerk II, in the course entitled Business Mathematics II.
- C. EDUCATION - Requests permission to pay NH Technical College, Laconia, the sum of \$298.00, for the sole purpose of enrolling Lee Ann Fay, Account Clerk III, in the course entitled Lotus 1-2-3.
- D. EDUCATION - Requests permission to pay NH Technical College, Laconia, the sum of \$261.00, for the sole purpose of enrolling Sharon Shute, Accountant I, in the course entitled Organization Behavior.

#49 Tuition Reimbursement Requests continued

- E. EMPLOYMENT SECURITY - Requests permission to pay NH Technical Institute, Concord, the sum of \$103.00, for the sole purpose of enrolling Roy Goodbread, Building Maintenance Supervisor, in the course entitled National Electric Code Update.
- F. ENVIRONMENTAL SVCS - Requests permission to pay NH Technical Insitute, Concord, the sum of \$440.00, for the sole purpose of enrolling Maurice Gauthier, Chief Operator, in the course entitled Heat & Fluid Power II.
- G. HEALTH & HUMAN SVCS - OFFICE OF THE COMMISSIONER - Requests permission to pay Franklin Pierce College, Concord, the sum of \$366.00, for the sole purpose of enrolling Patricia Lambert, Supervisor II, in the course entitled Principles of Marketing.
- H. POSTSECONDARY TECHNICAL EDUCATION - Requests permission to pay UNH at Manchester, Manchester, the sum of \$439.00, for the sole purpose of enrolling David Pichette, Professor, in the course entitled Principles of Marketing. \*or appropriate course substitute as approved by Deputy Commissioner Keith W. Bird.
- I. POSTSECONDARY TECHNICAL EDUCATION - Requests permission to pay Harvard University, Cambridge, MA, the sum of \$225.00, for the sole purpose of enrolling Sonia Wallman, Professor, in the course entitled Information in Biochemistry. \*or appropriate course substitute as approved by Deputy Commissioner Keith W. Bird.
- J. POSTSECONDARY TECHNICAL EDUCATION - Requests permission to pay Plymouth State College, Plymouth, the sum of \$500.00, for the sole purpose of enrolling Janice Blankenstein, Assoc Professor, Business, in the course entitled Managerial Economics. \*or appropriate course substitute as approved by Deputy Commissioner Keith W. Bird.
- K. TRANSPORTATION - Requests permission to pay NH Technical Institute, Concord, the sum of \$136.50, for the sole purpose of enrolling Robert Monier, Bridge Carpenter III, in the course entitled Management Simulation.

#50.

**TRAVEL REQUESTS**

The Governor and Executive Council approved the following:

- A. CULTURAL AFFAIRS - DIV OF LIBRARIES - Requests permission for Kendall Wiggin, State Librarian, Charles LeBlanc, Supervisor of Network Svcs, to travel to Boston, MA, on January 12, 1993, to attend Networld '93. Total Cost: \$15.00 Source of Funds: 100% Federal Funds.
- B. EDUCATION - Requests permission for Dr. Joanne Baker, Administrator, Jane Weissmann, Curriculum Supervisor, to travel to Andover, MA, on January 21, 1993, to attend a meeting to formulate northeast standards for the certification of special education educators. Both are members of this regional committee. Total Cost: No cost to the State.
- C. EMPLOYMENT SECURITY - Requests permission for John Ratoff, Commissioner, Joseph Weisenburger, Deputy Commissioner, George Tetler, Director, Robert Dorsch, Director, George Nazer, Director, Paul Grace, Asst. to the Commissioner, Mike Black, General Counsel, to travel to Portsmouth, NH, on January 14, through January 15, 1993, to attend the annual policy and operations conference. Total Cost: \$689.99 Source of Funds: 100% Federal Funds.
- D. FISH & GAME - Requests permission for David Beyerle, CO, Murray Fay, Bio Aide, Douglas Grout, Biologist, Patricia Fleurie, Info Rep., Eric Orff, Biologist, Robert Fawcett, Biologist, Randy Curtis, Outdoor Ed Coord., Paul Dest, Creative Writer, Judy Cummings, Public Affairs, or alternates, to travel to Worcester, MA, on February 3, through February 8, 1993, to set up and man a promotional exhibit at the Eastern Fishing and Outdoor Exposition. Total Cost: \$1,000.00 Source of Funds: 100% Fish & Game. A state vehicle will be used.
- E. HEALTH & HUMAN SVCS - BD. OF REGISTRATION IN MEDICINE - Requests permission for Maureen Knepp, PA, Wallace Buttrick, MD, Lawrence O'Connell, Board Member, Robert Charman, MD, to travel to San Francisco, CA, on April 21, through April 25, 1993, to attend the Federation of State Medical Boards' Annual Meeting. Total Cost: \$1,893.76 Source of Funds: 100% General Funds.
- F. HEALTH & HUMAN SVCS - DIV FOR CHILDREN & YOUTH SVCS - Requests permission for Carolyn DeBell, Administrator, Sheila Foote, Educational Specialist, Dot Blicher, Supervisor, Carolyn Cocklin, Staff Dev. Program Specialist, or their designees, to travel to Burlington, VT, on February 5, 1993, to attend a workshop entitled "Vermont Wrap Around Workshop". Total Cost: \$320.00 Source of Funds: 39% General, 61% Federal Funds.

#50 Travel Requests continued

- G. HEALTH & HUMAN SVCS - DIV OF MENTAL HEALTH & DEV SVCS - RETROACTIVE - Requests permission for Donald Shumway, Director, Dr. Thomas Fox, Medical Director, or alternates, to travel to Arlington, VA, on December 12, through December 15, 1992, to attend the National Assoc of State Mental Health Program Directors "Winter 1992 Commissioners Meeeting". Total Cost: \$2,230.16 Source of Funds: 100% Federal Funds.
- H. HEALTH & HUMAN SVCS - DPHS/OEH & HA/BFP - Requests permission for John Seiferth, Charles Metcalf, Environmental Sanitarians, or alternates, to travel to Dallas, TX, on January 13, through January 15, 1993, to attend a special HACCP workshop sponsored by the Food & Drug Administration and the National Marine Fisheries Service. Total Cost: No cost to the State.
- I. HEALTH & HUMAN SVCS - DIV OF PUBLIC HEALTH SVCS - Requests permission for Sueann MacRae, Supervisor of HIV/Virology Unit, to travel to Atlanta, GA, on March 1, through march 6, 1993, to attend the Eighth Annual Conference on HIV Testing. Total Cost: \$880.00 Source of Funds: 100% Federal.
- J. OFFICE OF INFORMATION TECHNOLOGY - Requests permission for Robert Parks, Director, Lisa Dibernardo, Mgmt Systems Administrator II, Anne Mattice, Mgmt Systems Administrator II, Clyde LeClair, Data Processing Project Mgr, Frank Champa, Administrator, or designees, to travel to Boston, MA, on January 12, through January 14, 1993, to attend the Network 93 Boston, an annual networking and internetworking event. Total Cost: \$250.00 Source of Funds: 100% General.
- K. POLICE STANDARDS & TRAINING - Requests permission for Earl Sweeney, Director, John Sims, Captain, or alternates, to travel to Quantico, VA, to attend a Law Enforcement Executive Development Seminar. Total Cost: \$300.00 Source of Funds: 100% Penalty Assessment Funds.
- L. POSTSECONDARY TECHNICAL EDUCATION - Requests permission for Phil King, Graphic Arts Faculty, Dan Ostroth, Graphic Arts Faculty, Tom Rogers, Graphic Arts Faculty, or substitutes, to travel to Boston, MA, on January 21, through January 23, 1993, to attend the 1993 Graphics Super Show and to distribute co-op material to employers and students. Total Cost: \$417.00 Source of Funds: 100% Federal Funds.
- M. RESOURCES & ECONOMIC DEVELOPMENT - Requests permission for Robert Nelson, Chief, Clark Davis, Law Enforcement & Training Officer, Robert Stewart, Bryan Nowell, John Ricard, Leslie Gardner, E. Sven Carlson, John Dodge, Forest Rangers, or their substitutes, to travel to Rutland, VT, on February 1, through February 4, 1993, to attend the Northeast Forest Fire Protection Commission Training Meeting. Total Cost: \$1,216.00 Source of Funds: 50% Federal, 50% State Funds. State vehicle will be used.



## #50 Travel Requests continued

- N. RESOURCES & ECONOMIC DEVELOPMENT - Requests permission for Bradford Williamson, Assistant Supervisor, John Twitchell, Recreation Resource Spec., or designees, to travel to Saratoga Springs, NY, on April 18, through April 20, 1993, to attend the Northeast Recreational Research Conference. Total Cost: \$246.00 Source of Funds: 100% Park Fund.
- O. RESOURCES & ECONOMIC DEVELOPMENT - Requests permission for Joseph Quinn, Director, Tom Mattson, Chief, or designees, to travel to Lowell, MA, on January 20, 1993, to attend the Parks and Recreation Advocacy Session. Total Cost: No cost to the State.
- P. STATE PLANNING - Requests permission for David Neville, Director, David Hartman, Senior Planner, or alternates, to travel to Portland, ME, on January 22, 1993, to attend the organizational meeting of the Corps of Engineer long-term coastal dredged material disposal needs study for Maine & NH coasts. Total Cost: \$55.00 Source of Funds: 100% Federal Funds. A state vehicle will be used.
- Q. TRANSPORTATION - Requests permission for Douglas Rowden, Agency Audit Mgr., Janice Curtis, Agency Staff Auditor, to travel to South Portland, ME, on February 4, through February 5, 1993, to attend the New England Intergovernmental Audit Forum. Total Cost: \$350.00 Source of Funds: 100% Federal Funds.

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**WARRANTS**

The Commissioner of Administrative Services reported total expenditures of \$194,667,274.73 from Treasury Warrant 96-7, and the Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Streeter, voted to lapse the balance of \$5,332,725.27.

The Governor and Executive Council, on motion of Councilor Rinker, seconded by Councilor Burton, voted to set up Treasury Warrant No. 93-9 in the amount of \$175,000,000.00.

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The Honorable Board then adjourned.