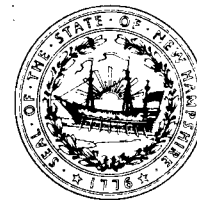




STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
*American Canadian French Cultural Exchange Commission,
Administratively Attached*



Van McLeod, Commissioner

January 7, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

100% Conservation Plate Fund

REQUESTED ACTION

The Department of Cultural Resources requests permission, to award Conservation Number Plate Grants in the amount of \$6,850.00 to the Litchfield Historical Society (Vendor Code 230238) effective upon Governor and Council approval through June 30, 2013. Other funds are available in 01-34-34-340010-6999-054 -500527.

EXPLANATION

Pursuant to RSA 261:97-c Conservation Number Plate Funds are used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

At a recent meeting, the Commissioner and Division Directors unanimously voted to accept the Arts Division's Cultural Conservation review panel's recommendations for the Conservation Number Plate Grants based on its funding priority ranking within a competitive review. The three-member peer panel, facilitated by an Arts Councilor, considered ten criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the historical significance of the conservation project and the degree of public benefit to the qualifications of the conservation professionals and the quality of the project plan.

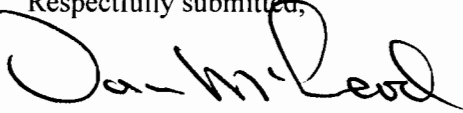
The Litchfield Historical Society seeks support for the conservation and restoration of Naumkeag Grange #241 Grand Drape and an advertising curtain that hung at Litchfield's Naumkeag Grange Hall #241 from 1908 until its closure in 1976. The Grand Drape which hung at the front of the second floor theater stage was painted in 1907 and displays a scene of Passaconaway, the famous Naticook Indian Chief in full regalia atop a horse with a river and forests in the background. The advertising curtain hung at the back of the stage and shows various advertisement from Litchfield and surrounding business areas. It was painted sometime in the 1930s to recognize various sponsors of different events that took place at the grange.

Chief Passaconaway once owned land in what is now present day Litchfield and summered on an island in the Merrimack River just off the banks of Litchfield allocated to him by the Massachusetts General Court in Boston in 1662. The Grand Drape is one of only two known curtains in New Hampshire that displays in its painted scenery a distinct New Hampshire historical context. The advertising curtain highlights and early partnerships between the arts and local business and shows the economic life of the town almost a century ago.

It was believed both curtains burned in a fire that destroyed the Naumkeag Grange #241 in 1980. They were rediscovered in 2006; the Grand Drape in offsite storage at the historic town barn and the advertising curtain was found in a second family owned Litchfield barn.

After conservation the Litchfield Historical Society will display the curtains in a publicly accessible space; either the Society's exhibition hall or the former Griffin Memorial Elementary School which is the location for a proposed cultural center in Litchfield.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Van McLeod". The signature is written in a cursive, flowing style with a large initial "V" and "M".

Van McLeod
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Litchfield Historical Society (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2013

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$6,850.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Litchfield Historical Society is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Cassandra Mason 12/24/12
Signature Date

Name, Title: Lynn Martin Gratton, Acting Director

GRANTEE SIGNATURE

Org/ Name: Litchfield Historical Society

Address: 168 CHARLES BANCROFT HWY

CAROLYN L LAMBERT

Printed Name of Authorized Official for Grantee

Carolyn L Lambert 9/17/12
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Hillsborough

On the 17th day of September 2012 before the undersigned officer, personally appeared

CAROLYN L LAMBERT

(Print name of person whose signature is being notarized) or satisfactorily proven to be the person whose name appears above and acknowledged that s/he executed this document in the capacity indicated

Robin A Brock

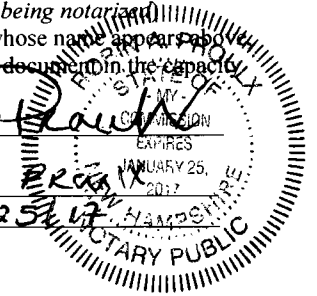
Notary Public/ Justice of the Peace
Printed Name: Robin A Brock

My Commission expires: 11/25/17

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

Rosmary Pat 1-14-13
Office of Attorney General Date



CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

*** Resolution date must occur on or before the Grant Agreement is signed.**

**** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.**

1. *Resolution:

THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

LITCHFIELD HISTORICAL SOCIETY on September 15, 2012
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Carolyn Lambert is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: Margaret Parent
(Signature of Clerk/Secretary to the board)
Printed Name Margaret Parent

2. **Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF Hillsborough

On the 26th day of November, 2012 before the undersigned officer, personally appeared Margaret A Parent, or satisfactorily proven to be the person whose name appears
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.

Patricia A. Textor
Notary Public/ Justice of the Peace
Printed Name: PATRICIA A. TEXTOR
My Commission Expires PATRICIA A. TEXTOR
Notary Public - New Hampshire
My Commission Expires March 5, 2013





GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of Organization The Litchfield HISTORICAL SOCIETY

1. Statement of Purpose: THE PURPOSE OF THE LHS SHALL BE TO PRESENT, TO PRESERVE, TO PROTECT & TO PROMOTE THE LOCAL HISTORY OF THE TOWN OF LITCHFIELD. {SEE ATTACHED MISSION STATEMENT}

(Give your organization's mission statement or list your organization's objectives in the space below)

2. Salary of Administrator: IN-KIND DONATION
(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

Attach the Following:

- ✓ 3. Resume of Administrator
- ✓ 4. Financial Statement:
A one-page financial statement of your organization's most recently completed fiscal year.
- ✓ 5. Board of Directors:
A list of the current directors and officers of your organization
- ✓ 6. List Geographic Areas Served by Organization
- ✓ 7. Certificate of Liability Insurance
- ✓ 8. Please include a copy of a current year Certificate of Good Standing.
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Litchfield Historical Society Mission Statement

The purpose of THE LITCHFIELD HISTORICAL SOCIETY shall be to present, to preserve, to protect and to promote the local history of the Town of Litchfield from the pre-historic preservation, education and interpretation of the objects and documents related to and reflective of that history and to work toward building partnerships within the community to achieve the common goal of historic preservation.

Steven P. Calawa, President
The Litchfield Historical Society
168 Charles Bancroft Highway, Litchfield, New Hampshire 03052

Education:

Alvirne High School, Hudson, New Hampshire, 1970
University of New Hampshire, 1974, B.A. Zoology, Magna Cum Laude
Northwestern University Dental School, 1978

Work Experience:

Teaching Assistant, University of New Hampshire, taught physics, zoology, and organic chemistry, 1970-1974
Clinical Instructor, Northwestern University Department of Prosthodontics, 1978-1983
Private Dental Practice, Chicago, Illinois, 1978-1983
Private Dental Practice, New York City, New York, 1983-present
Licensed Dentist, New Hampshire, New York, Illinois

Memberships and Affiliations:

Northwestern University Apollian Society, elected 1974
Delta Sigma Delta Fraternity, elected 1974
Fellow, New York Academy of Dentistry, elected 1983
Member, New York State Dental Society
Member, New Hampshire Dental Society
Member, New Hampshire Historical Society
President, Litchfield, New Hampshire Historical Society, serving since 1992
Member, Litchfield, New Hampshire 275th Anniversary Committee, 2009
Trustee, Town of Litchfield, New Hampshire Cemetery Association, elected 2010
Former Trustee, Aaron Cutler Memorial Library, Litchfield, New Hampshire
Member, Litchfield Presbyterian Church

Litchfield Historical Society

2011 PROFIT & LOSS

INCOME:

| | |
|---------------------|---------------|
| Sales items | 1853.50 |
| Donations | 769.00 |
| Membership/Dues | 145.00 |
| Interest on Savings | <u>104.01</u> |
| TOTAL | 2871.51 |

EXPENSES:

| | |
|---------------------|---------------|
| Electric | 508.97 |
| ADT Security | 391.32 |
| Insurance | 735.00 |
| Telephone | 373.33 |
| Lease | 1.00 |
| Supplies | 44.88 |
| Membership/Dues | 115.95 |
| Purchase/Sale items | 2687.17 |
| Other Exp-plumbing | <u>516.72</u> |
| TOTAL | 5374.34 |

ASSETS:

| | |
|------|-----------|
| Cash | 11,881.35 |
|------|-----------|

Carolyn Lambert

Treasurer

Litchfield Historical Society

2011 Officers

Steve P. Calawa – President 168 Charles Bancroft Hwy, Litchfield, NH

Gail Barringer – Vice President 1 [REDACTED], Litchfield, NH

Margaret Parent – Secretary [REDACTED] Litchfield, NH

Carolyn Lambert – Treasurer [REDACTED], Litchfield, NH

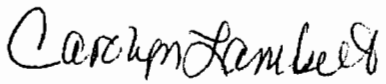
Paul Allard – Special Programs [REDACTED], Litchfield, NH

Shirley Leonard - Special Programs [REDACTED] Londonderry, NH

LITCHFIELD HISTORICAL SOCIETY


The Litchfield Historical Society serves the geographic area of the surrounding towns & cities through our programs and events; Londonderry, Derry, Hudson, Nashua, Merrimack and Manchester.

Carolyn Lambert



Treasurer

12/17/12





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/17/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--|------------------------------------|
| PRODUCER Eaton & Berube Insurance Agency, Inc. 11 Concord Street PO Box 1089 Nashua NH 03061 | | CONTACT NAME: Debbie Rioux | |
| | | PHONE (A/C, No., Ext): 603-882-2766 | FAX (A/C, No.): 603-8860434 |
| | | E-MAIL ADDRESS: drioux@eatonberube.com | |
| | | INSURER(S) AFFORDING COVERAGE | |
| | | NAIC # | |
| INSURED LITHI Litchfield Historical Society c/o Steven Calawa 168 Charles Bancroft Highway Litchfield NH 03052 | | INSURER A: Acadia Insurance Company | |
| | | INSURER B: Peerless Insurance Co 24198 | |
| | | INSURER C: | |
| | | INSURER D: | |
| | | INSURER E: | |
| | | INSURER F: | |

COVERAGES **CERTIFICATE NUMBER: 114811392** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC | Y | CLA004135824 | 5/8/2012 | 5/8/2013 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$250,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N/A | | | | WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| B | Inland Marine | | IM9223083 | 4/6/2012 | 4/6/2013 | Limit \$25,000 Deductible \$250 Any One Item \$10,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is included as Loss Payee on the Inland Marine Policy & Additional Insured on General Liability

| | |
|--|--|
| CERTIFICATE HOLDER New Hampshire State Council on the Arts 19 Pillsbury Street, 1st Floor Concord NH 03301 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Eric Berube</i> |
|--|--|

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NEW HAMPSHIRE

Corporation Division

Search
 By Business Name
 By Business ID
 By Registered Agent
 Annual Report
 File Online

Date: 12/5/2012 **Filed Documents**
 (Annual Report History, View Images, etc.)

Business Name History

| Name | Name Type |
|-----------------------------------|-----------|
| THE LITCHFIELD HISTORICAL SOCIETY | Legal |

Non-Profit Corporation - Domestic - Information

| | |
|---------------------------------------|---|
| Business ID: | 293744 |
| Status: | Good Standing |
| Entity Creation Date: | 5/29/1998 |
| Principal Office Address: | 255 CHARLES BANCROFT HIGHWAY LITCHFIELD NH 03052 |
| Principal Mailing Address: | 268 CHARLES BANCROFT HIGHWAY LITCHFIELD NH 03052 |
| Expiration Date: | Perpetual |
| Last Annual Report Filed Date: | 12/30/2010 |
| Last Annual Report Filed: | 2010 |

Registered Agent

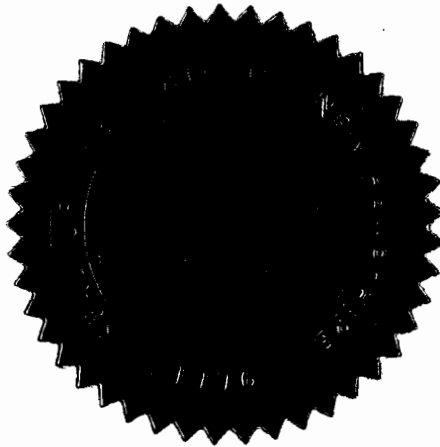
| | |
|-------------------------|------------|
| Agent Name: | |
| Office Address: | No Address |
| Mailing Address: | No Address |

Important Note: The status reflected for each entity on this website only refers to the status of the entity's filing requirements with this office. It does not necessarily reflect the disciplinary status of the entity with any state agency. Requests for disciplinary information should be directed to agencies with licensing or other regulatory authority over the entity.

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE LITCHFIELD HISTORICAL SOCIETY is a New Hampshire nonprofit corporation formed May 29, 1998. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 14th day of January A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

