### GOVERNOR AND EXECUTIVE COUNCIL MINUTES State House, Concord, New Hampshire

December 11, 2007, 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

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The Governor and Executive Council on motion of Councilor Hollingworth, seconded by Councilor Wieczorek, accepted the minutes of November 28, 2007.

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The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Shea approved the appointment of several persons nominated for Civil Commissions from the November 28, 2007 meeting.

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The Governor placed in nomination the several persons who applied for Civil Commissions.

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The Governor and Council, on motion of Councilor Hollingworth, seconded by Councilor Pignatelli, voted to set the date for a *special election for state representative in Rockingham County District No.15 (Hampton)*.

The filing period will begin on December 24, 2007 and end on December 31, 2007. The primary election will be February 5, 2008. The special election will be March 11, 2008.

#### **RESIGNATIONS**

The Governor and Council accepted the following resignation

Pre-Engineering Technology Advisory Council

Richard W. Ayers, Sanbornton Effective: December 11, 2007

**CONFIRMATIONS** 

The Governor and Council confirmed the following:

**Board of Accountancy** 

(Certified Public Accountant)

Richard O. Hanson, Bedford Effective: December 11, 2007 Reappointment Term: December 2, 2012

Amusement Ride Safety Advisory Board

(Operator of permanently placed amusement ride)

Ryan DeMaria, Salem Effective: December 11, 2007

Succeeding: Tom Morrow, Salem (deceased)

Term: June 13, 2009

Amusement Ride Safety Advisory Board

(Public Member)

Charles W. Roffo, Gilford Effective: December 11, 2007 Vacancy Term: December 11, 2010

vacancy Term: December 11, 2010

New Hampshire State Council on the Arts

Randy Armstrong, Barrington Effective: December 11, 2007 Reappointment Term: November 23, 2012

State Coordinating Council for Community Transportation

Rad C. Nichols, Durham Effective: December 11, 2007 Vacancy Term: Serves at G&C pleasure

Director of the Division of Instruction: Department of Education

Nominated by the Commissioner of the Department of Education

Kathleen A. Murphy, Salem Effective: December 11, 2007 Vacancy Term: December 11, 2011

Salary: GG, Step Max - \$82,978

State Historical Resources Council

(Historic Preservation)

Nancy C. Dutton, Wilmot Effective: December 11, 2007 Reappointment Term: December 10, 2012

State Historical Resources Council

(Business)

Jeff Woodburn, Whitefield Effective: December 11, 2007 Succeeding: Jason Hoch, Littleton Term: December 10, 2012

**Human Rights Commission** 

William E. Brennan, Bedford Effective: December 11, 2007 Succeeding Kenneth Brown, Manchester (resigned) Term: November 1, 2008

Judicial Retirement Plan Board of Trustees

(Business Experience - Chair)

Deborah B. Butler, Concord Effective: December 11, 2007 Succeeding: Charles G. Douglas III, Concord Term: November 19, 2010 Juvenile Parole Board

Barbara R. Carpenter, Kensington Effective: December 11, 2007

Succeeding: Kathryn D. Kachavas, New Boston Term: July 1, 2012

NH Land and Community Heritage Authority: Executive Director

Nominated by the NH Land and Community Heritage Investment Authority Board of Directors

Deborah K. Turcott, New Hampton Effective: December 11, 2007 Succeeding: Rachael Rouillard, Durham (resigned) Term: December 20, 2010

Advisory Committee on Marine Fisheries

(Alternate)

G. Ritchie White, Rye Effective: December 11, 2007 Reappointment Term: December 2, 2010

Marital Mediator Certification Board

(Public Member)

David S. Phillips, Amherst Effective: December 11, 2007

Succeeding: Donald F. Dickey, West Lebanon (resigned) Term: April 10, 2009

State Commission on the Status of Men

Larry Colby, Gilsum Effective: December 11, 2007 Succeeding: Alfred Lerandeau, North Swanzey Term: September 25, 2010

State Commission on the Status of Men

Scott A. Garman, Rochester Effective: December 11, 2007 Reappointment Term: September 1, 2010

State Commission on the Status of Men

Michael J. Geanoulis, New Castle Effective: December 11, 2007 Reappointment Term: September 1, 2010

State Commission on the Status of Men

Joseph H. Mastromarino, Hampton Effective: December 11, 2007 Reappointment Term: September 1, 2010

Pesticides Control Board

(Public Member)

Anne D. Krantz, Amherst Effective: December 11, 2007 Reappointment Term: November 23, 2010

Board of Registration of Podiatrists

David R. Kosofsky, Nashua Effective: December 11, 2007 Reappointment Term: December 5, 2012

Public Water Access Advisory Board

(Representing Rivers Association)

Brian A. Giles, Durham Effective: December 16, 2007 Reappointment Term: December 16, 2010

Chief of Policy and Planning; Department of Safety

Nominated by the Commissioner of the Department of Safety

Kevin P. O'Brien, Concord Effective: December 11, 2007

Vacancy

Term: Serves at Commissioner's pleasure

Salary: GG Step 3 - \$74,781 (\$77,400 as of January 2, 2008)

Waste Management Council

(Representative of a community which recycles or recovers solid waste)

Nominated by the Northeast Resource Recovery Association

Fuat Ari, Chichester Effective: December 11, 2007 Succeeding: Anthony Ilacqua, Littleton Term: September 7, 2011

#### **NOMINATIONS**

The Governor placed into nomination the following:

State Committee on Aging

(Belknap County)

Russell A. Armstrong, Gilford Effective: Upon confirmation

Vacancy Term: June 24, 2010

Community College System Board of Trustees

(General Public)

Ned Densmore, Franconia Effective: Upon confirmation

Reappointment Term: June 30, 2011

Community College System Board of Trustees

(Business and Industry)

Lori B. Hitchcock, Nottingham Effective: Upon confirmation Succeeding: Thomas Wilhelmsen, Hollis (resigned) Term: February 17, 2009

Community College System Board of Trustees

(General Public)

Robert L. Mallat, Jr., Keene Effective: Upon confirmation

Reappointment Term: June 30, 2011

Community Development Finance Authority

(Community Development Organization)

Richard W. Ingram, North Hampton Effective: Upon confirmation

Succeeding: Janice Hill, Concord Term: July 1, 2012

Current Use Advisory Board

(Representing assessing official from a town with less than 5,000 population)

Normand G. Bernaiche, Acworth
Reappointment
Effective: Upon confirmation
Term: December 23, 2009

Current Use Advisory Board

(Representing assessing official from a town with more than 5,000 population)

Normand R. Pelletier, Hudson

Reappointment

Effective: Upon confirmation

Term: December 23, 2009

**Board of Licensed Dietitians** 

Carole A. Palmer, Penacook Effective: Upon confirmation Succeeding: Patricia L. Walker, Wolfeboro Term: December 6, 2010

**Energy Planning Advisory Board** 

Wendell W. Jesseman, Landaff
Reappointment
Effective: Upon confirmation
Term: November 10, 2010

**Equalization Standards Board** 

Nominated by the New Hampshire Municipal Association

Kathryn H. Temchack, Canterbury

Reappointment

Effective: Upon confirmation

Term: October 10, 2009

Commissioner: Department of Health and Human Services

Nicholas A. Toumpas, Rye Effective: Upon confirmation
Vacancy Term: 4 years from confirmation

Salary: \$109,985

New Hampshire Commission for Human Rights

Gayle E. Troy, Dunbarton Effective: Upon confirmation Reappointment Term: January 1, 2013

Judicial Council

(Lay Person)

Alan Seidman, Bedford Effective: Upon confirmation Reappointment Term: January 1, 2011

Medical Review Subcommittee

Nominated by the Board of Medicine

Amy Feitelson, Rye Effective: Upon confirmation Succeeding: James G. Sise, Keene Term: December 3, 2010

New England Interstate Water Pollution Control Commission

Nominated by the Commissioner of the Department of Environmental Services

Will Abbott, Holderness Effective: Upon confirmation Succeeding Robert A. Cruess, Amherst Term: September 30, 2011

New England Interstate Water Pollution Control Commission

Nominated by the Commissioner of the Department of Environmental Services

Frederick J. McNeill, Manchester Effective: Upon confirmation Succeeding: Frank Thomas, Merrimack Term: August 12, 2011

New England Interstate Water Pollution Control Commission

Nominated by the Commissioner of the Department of Environmental Services

Nelson L. Thibault, Nottingham Effective: Upon confirmation Reappointment Term: September 30, 2011

New England Interstate Water Pollution Control Commission

Nominated by the Commissioner of the Department of Environmental Services

Charles J. Vorosmarty, Newburyport Effective: Upon confirmation Succeeding: Robert A. Weimar, Meredith Term: September 30, 2011

**Board of Nursing** 

(RN)

Nora C. Fortin, Stratham Effective: Upon confirmation

Succeeding: Kristine A. Day, Alexandria Term: May 10, 2010

Oil Fund Disbursement Board

(Public Member)

Ronald R. Poirier, Manchester Effective: Upon confirmation Reappointment Term: January 1, 2011

#### **BUSINESS FINANCE AUTHORITY**

#1 The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Shea and further on a roll call vote as follows: Councilor Burton – yes, Councilor Shea – yes, Councilor Hollingworth – yes, Councilor Wieczorek – yes, and Councilor Pignatelli – yes, authorized to hold a <u>Public Hearing</u> with respect to the financing of an industrial facility by the Business Finance Authority for Ice River Springs Claremont, LLC located in Claremont, New Hampshire. Action will Authorized a Resolution under RSA 162-I:9 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

## EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD DECEMBER 11, 2007 IN THE COUNCIL CHAMBER, STATE HOUSE, CONCORD

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At 10:34 a.m. the Governor announced that the next matter to be considered would be the financing of an industrial facility project by the Business Finance Authority ("Authority") for Ice River Springs Claremont, LLC and declared that the public hearing on the subject had commenced. He said that he and the members of the Council had received the written recommendation of the Authority and other documentation and information with respect to the project. The Governor said that the meeting would then hear anyone wishing to speak on the subject. Michael Donahue, Senior Credit Officer of the Authority, briefly explained the project and emphasized that the credit of the State was not involved. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; [there being none], Councilor Burton introduced a resolution entitled "A RESOLUTION UNDER RSA 162-I:9 WITH RESPECT TO THE FINANCING OF AN INDUSTRIAL FACILITY BY THE BUSINESS FINANCE AUTHORITY FOR ICE RIVER SPRINGS CLAREMONT, LLC IN CLAREMONT, NEW HAMPSHIRE" and moved its adoption, which was seconded by Councilor Shea. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Shea, Councilor Hollingworth, Councilor Wieczorek, and Councilor Pignatelli; those abstaining were Councilor (s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

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# A RESOLUTION UNDER RSA 162-I:9 WITH RESPECT TO THE ISSUANCE OF UP TO \$4,500,000 REVENUE BONDS BY THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE TO FINANCE AN INDUSTRIAL FACILITY FOR ICE RIVER SPRINGS CLAREMONT, LLC IN CLAREMONT, NEW HAMPSHIRE

WHEREAS, the Governor and Council have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and a determination under RSA 162-I:9 with respect to the financing of an industrial facility for Ice River Springs Claremont, LLC (the "Borrower"), in Claremont, New Hampshire, by the Authority's issuance of up to \$4,500,000 aggregate amount of revenue bonds (the "Bonds") under RSA 162-I:1 et seq. (the "Act"); and

WHEREAS, the Governor and Council have received all of the documentation and information with respect to the proposed transaction that they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to, and cannot be taken until passage of, this Resolution;

NOW, THEREFORE, in consideration of the foregoing, IT IS HEREBY RESOLVED THAT:

<u>Section 1</u>. <u>Findings</u>. On the basis of the Authority's recommendation and the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

#### (a) Special Findings.

- (1) The project to be financed with the proceeds of the Bonds consists of the following: (i) financing a portion of the land acquisition costs for approximately 25 acres of real property located at 35 Connecticut River Bend Place, Claremont, New Hampshire (the "Property"); (ii) financing the construction of a new approximately 133,000 square foot industrial building to be located on the Property; (iii) financing the acquisition and installation of new equipment to be located at the facility to be constructed on the Property; and (iv) possibly financing issuance costs (collectively, the "Facility" or the "Project"). The Facility is within the definition of "Industrial Facility" in RSA 162-I:2 and may be financed under the Act.
- (2) The establishment and operation of the Facility will create or preserve employment opportunities directly or indirectly within the State of New Hampshire (the "State") and will likely be of general benefit to the community as a whole.

#### (b) General Findings.

- (1) The Project and the proposed financing of the Project are feasible.
- (2) The Borrower has the skills and financial resources necessary to operate the Facility successfully.
- (3) The Loan Agreements and the other documents to be executed in connection with the issuance of the Bonds, including the Escrow Agreements (collectively, the "Financing Documents"), contain provisions so that under no circumstances will the Authority be obligated, directly or indirectly, to pay Project costs, debt service or expenses of operation, maintenance and upkeep of the Facility except from proceeds of the Bonds or from funds received under the Financing Documents, exclusive of funds received under the Financing Documents by the Authority for its own use.
- (4) The Financing Documents do not purport to create any debt of the State with respect to the Facility, other than a special obligation of the Authority acting on behalf of the State under the Act.
- (5) The proposed financing of the Project by the Authority and the proposed operation and use of the Facility will serve one or more needs and implement one or more purposes set forth in RSA 162-I:1, will preserve or increase the social or economic prosperity of the State and one or more of its political subdivisions, and will promote the general welfare of the State's citizens.

Section 2. <u>Ultimate Finding and Determination</u>. The Governor and Council find that the proposed financing, operation and use of the Facility will serve a public use and provide a public benefit and determine that the Authority's financing of the Project will be within the policy of, and the authority conferred by, the Act.

<u>Section 3.</u> <u>Approval.</u> The Governor and Council hereby approve the Authority's taking such further action under the Act with respect to the transaction involving the Facility, the Project and the Bonds as may be required.

<u>Section 4.</u> <u>Effective Date.</u> This Resolution shall take effect upon its passage.

Passed and Agreed to: December 11, 2007

The Governor and Executive Council on motion of Councilor Hollingworth, seconded by Councilor Burton and further on a roll call vote as follows: Councilor Burton – yes, Councilor Shea – yes, Councilor Hollingworth – yes, Councilor Wieczorek – yes, and Councilor Pignatelli – yes, authorized to hold a <u>Public Hearing</u> to approve an award of a State Guarantee under RSA 162-A:13-a with respect to a loan from TD Banknorth and Resource Technical Services, Inc. in Dover, New Hampshire. Action will Authorized a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

## EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON DECEMBER 11, 2007 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

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At approximately 10:36 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Working Capital Line of Credit Guarantee Program of the Business Finance Authority in connection with a loan to be made by Bank of New Hampshire, a division of Banknorth, N.A. to Resource Technical Services, Inc. and declared that the public hearing on the subject had commenced. He said that he and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael Donahue, Senior Credit Officer of the Authority who briefly explained the project. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Hollingworth introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDING A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM BANK OF NEW HAMPSHIRE TO RESOURCE TECHNICAL SERVICES, INC." and moved its adoption, which was seconded by Councilor Burton. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Shea, Councilor Hollingworth, Councilor Wieczorek, and Councilor Pignatelli; those abstaining were Councilor (s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

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## A RESOLUTION UNDER RSA 162-A:18 AWARDING A STATE GUARANTEE UNDER RSA 162-A:13-a WITH RESPECT TO A LOAN FROM TD BANKNORTH TO RESOURCE TECHNICAL SERVICES, INC.

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$400,000 from TD Banknorth to Resource Technical Services, Inc. pursuant to RSA 162-A:13-a (the Working Capital Loan Guarantee Program or the "WAG Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

#### NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. <u>Findings and Determinations.</u> On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

#### (a) Special Findings.

- (i) The award of the guarantee as proposed will contribute significantly to the success of the financing.
- (ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and to ensure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

#### (b) General Findings.

- (i) The award of the guarantee as proposed will serve a public use and provide a public benefit.
- (ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.
- (iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.
- (iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

- 2. <u>Approval.</u> The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.
  - 3. <u>Effective Date.</u> This resolution shall take effect upon its passage.

Passed and Agreed to December 11, 2007.

#3 The Governor and Executive Council on motion of Councilor Shea, seconded by Councilor Burton and further on a roll call vote as follows: Councilor Burton – yes, Councilor Shea – yes, Councilor Hollingworth – yes, Councilor Wieczorek – yes, and Councilor Pignatelli – yes, authorized to hold a <u>Public Hearing</u> to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from Centrix Bank & Trust and New Hampshire Precision Metal Fabricators, Inc. in Londonderry, New Hampshire. Action will Authorized a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

## EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON DECEMBER 11, 2007 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

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At approximately 10:38 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Guaranteed Asset Program of the Business Finance Authority in connection with a loan to be made by Centrix Bank & Trust to New Hampshire Precision Metal Fabricators, Inc., and declared that the public hearing on the subject had commenced. She said that he and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael B. Donahue, Senior Credit Officer of the Authority who briefly explained the project and introduced and Brian Lavoie, Vice President of Centrix Bank & Trust. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Shea introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDING A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM CENTRIX BANK & TRUST TO NEW HAMPSHIRE PRECISION METAL FABRICATORS, INC." and moved its adoption, which was seconded by Councilor Burton. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Shea, Councilor Hollingworth, Councilor Wieczorek, and Councilor Pignatelli; those abstaining were Councilor (s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

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## A RESOLUTION UNDER RSA 162-A:18 AWARDING A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM CENTRIX BANK & TRUST TO NEW HAMPSHIRE PRECISION METAL FABRICATORS, INC.

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$2,000,000 from Centrix Bank & Trust to New Hampshire Precision Metal Fabricators, Inc., pursuant to RSA 162-A:13 (the Guaranteed Asset Program or the "GAP Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

#### NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. <u>Findings and Determinations.</u> On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

#### (a) Special Findings.

- (i) The award of the guarantee as proposed will contribute significantly to the success of the financing.
- (ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and insure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

#### (b) General Findings.

- (i) The award of the guarantee as proposed will serve a public use and provide a public benefit.
- (ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.
- (iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.
- (iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

- 2. <u>Approval.</u> The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.
  - 3. <u>Effective Date.</u> This resolution shall take effect upon its passage.

Passed and Agreed to December 11, 2007.

The Governor and Executive Council on motion of Councilor Pignatelli, seconded by Councilor Burton and further on a roll call vote as follows: Councilor Burton – yes, Councilor Shea – yes, Councilor Hollingworth – yes, Councilor Wieczorek – yes, and Councilor Pignatelli – yes, authorized to hold a <u>Public Hearing</u> to approve an award of a State Guarantee under RSA 162-A:13 with respect to a loan from Monadnock Community Bank and E.F. Lane Hotel, LLC in Keene, New Hampshire. Action will Authorized a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

## EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON DECEMBER 11, 2007 COUNCIL CHAMBER, CONCORD, NEW HAMPSHIRE

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At approximately 10:40 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Guaranteed Asset Program of the Business Finance Authority in connection with a loan to be made by Monadnock Community Bank to E.F. Lane Hotel, LLC. and declared that the public hearing on the subject had commenced. He said that he and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael B. Donahue, Senior Credit Officer of the Authority who briefly explained the project. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Pignatelli introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDING A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM MONADNOCK COMMUNITY BANK TO E.F. LANE HOTEL, L.L.C." and moved its adoption, which was seconded by Councilor Burton. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Shea, Councilor Hollingworth, Councilor Wieczorek, and Councilor Pignatelli; those abstaining were Councilor (s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

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## A RESOLUTION UNDER RSA 162-A:18 AWARDING A STATE GUARANTEE UNDER RSA 162-A:13 WITH RESPECT TO A LOAN FROM MONADNOCK COMMUNITY BANK TO E.F. LANE HOTEL, L.L.C.

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$1,625,000 from Monadnock Community Bank to E.F. Lane Hotel, L.L.C. pursuant to RSA 162-A:13 (the Guaranteed Asset Program or the "GAP Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

#### NOW. THEREFORE, IT IS HEREBY RESOLVED THAT:

1. <u>Findings and Determinations.</u> On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

#### (a) Special Findings.

- (i) The award of the guarantee as proposed will contribute significantly to the success of the financing.
- (ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and insure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

#### (b) General Findings.

- (i) The award of the guarantee as proposed will serve a public use and provide a public benefit.
- (ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.
- (iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.
- (iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

- 2. <u>Approval.</u> The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.
  - 3. <u>Effective Date.</u> This resolution shall take effect upon its passage.

Passed and Agreed to December 11, 2007.

#5 The Governor and Executive Council on motion of Councilor Pignatelli, seconded by Councilor Shea and further on a roll call vote as follows: Councilor Burton – yes, Councilor Shea – yes, Councilor Hollingworth – yes, Councilor Wieczorek – yes, and Councilor Pignatelli – yes, authorized to hold a <u>Public Hearing</u> with respect to the contract ("Capital Access Program: Lender Participation Agreement") with The Nashua Bank. Action will Authorized Resolutions under RSA 162-A:18 to determine the contract will serve a public use, provide public benefit, the proposed participating bank is qualified to participate, appropriate measures have been taken to ensure CAP loans will be made under the requirements of the Act, the contract complies with RSA 162-A:12, and reasonable precautions have been made to minimize loss, all within the policy and authority of the Act.

## EXTRACT FROM THE MINUTES OF THE MEETING OF THE GOVERNOR AND COUNCIL HELD ON DECEMBER 11, 2007 COUNCIL CHAMBER, CONCORD, NEW

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At approximately 10:42 a.m., the Governor announced that the next matter to be considered would be the proposed contract entitled "Capital Access Program: Lender Participation Agreement" with the following bank: The Nashua Bank and declared that the public hearing on the subject had commenced. He said that he and the members of the Council had received written material from the Authority with respect to the proposed execution of the agreement. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael Donahue, Senior Credit Officer of the Authority who briefly explained the proposed contract. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Pignatelli introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 APPROVING THE EXECUTION OF THE STANDARD CONTRACT ENTITLED 'CAPITAL ACCESS PROGRAM : LENDER PARTICIPATION AGREEMENT' OF THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE BY THE NASHUA BANK" and moved its adoption, which was seconded by Councilor Shea. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Burton, Councilor Shea, Councilor Hollingworth, Councilor Wieczorek, and Councilor Pignatelli; those abstaining were Councilor (s): None; and those voting against were Councilor(s): None. The Governor declared that the resolution was passed.

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# A RESOLUTION UNDER RSA 162-A:18 APPROVING THE EXECUTION OF THE STANDARD CONTRACT ENTITLED "CAPITAL ACCESS PROGRAM: LENDER PARTICIPATION AGREEMENT" OF THE BUSINESS FINANCE AUTHORITY OF THE STATE OF NEW HAMPSHIRE BY THE NASHUA BANK

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have previously, upon recommendation of the Business Finance Authority of the State of New Hampshire (the "Authority"), approved the Authority's standard contract entitled "CAPITAL ACCESS PROGRAM: LENDER PARTICIPATION AGREEMENT" (the "Standard Contract") by resolution dated September 2, 1992 (the "Approving Resolution"); and

WHEREAS, at the time of such approval of the Standard Contract, the Governor and Council made, upon recommendation of the Authority, certain findings and determinations pursuant to RSA 162-A:18 with respect to the approval of the Standard Contract, which findings and determinations are stated in the Approving Resolution;

WHEREAS, in the Approving Resolution, the Governor and Council authorized the Authority to take necessary and appropriate steps to cause the execution of the Standard Contract with qualifying State banking institutions; and

WHEREAS, acting pursuant to the direction of the Authority, the Executive Director of the Authority has received interest from The Nashua Bank (the "Specific Bank") to execute the Standard Contract and participate in the Authority's Capital Access Program through such execution; and

WHEREAS, the Executive Director of the Authority has examined such information as he has deemed necessary and appropriate and has determined that the Specific Bank is a duly organized bank or trust company authorized to make loans and accept deposits in the State of New Hampshire and accordingly is qualified to execute the Standard Contract and participate in the Capital Access Program;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed execution of the Standard Contract which they have requested;

#### NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

- 1. <u>Findings and Determinations</u>. On the basis of the documentation and information received by the Governor and Council, and assuming (1) the execution of the Standard Contract as approved by the Governor and Council on September 2, 1992, by the Authority and an authorized officer of the Specific Bank, and (2) review and acceptance of the executed Standard Contract by an appropriate official of the Office of Attorney General upon receipt of a certificate of registration of the Specific Bank and a resolution of the board of directors of the Specific Bank authorizing execution of the Standard Contract, the Governor and Council hereby find:
- (a) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will serve a public use and provide a public benefit.
- (b) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract is within the policy of, and the authority conferred by RSA Chapter 162-A.
- (c) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.

- (d) The proposed execution of the Standard Contract and the actions of the Authority and parties executing such Standard Contract taken pursuant to the terms of such Contract will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.
- (e) Appropriate measures have been taken to ensure that a the Specific Bank participating under the terms of such Standard Contract makes only loans which meet the requirements of RSA 162-A:12, IV.
  - (f) The Standard Contract complies with RSA 162-A:12, III.
- (g) Reasonable precautions have been taken to minimize the risk of loss to any reserve fund which is established under the terms of the proposed Standard Contract.
- (h) The Specific Bank is qualified to execute the Standard Contract and to participate under the terms of such Standard Contract and the applicable provisions of RSA Chapter 162-A.
  - 2. Approval. Subject to (1) the execution of the Standard Contract as approved by the Governor and Council on September 2, 1992, by the Authority and an authorized officer of the Specific Bank, and (2) review and acceptance of the executed Standard Contract by an appropriate official of the Office of Attorney General upon receipt of a certificate of registration of the Specific Bank and a resolution of the board of directors of the Specific Bank authorizing execution of the Standard Contract, the Governor and Council approve the proposed execution of the Standard Contract by the Authority and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.
  - 3. Effective Date. This resolution shall take effect upon its passage.

Passed and Agreed to December 11, 2007.

#6 The Governor and Council on motion of Councilor Burton, seconded by Councilor Wieczorek authorized the request to accept and place on file the Business Finance Authority's annual financial statement for FY 2007.

#### COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The Governor and Council acted as follows:

- #7 Authorized to enter into an agreement with the City of Keene, NH, for the purpose of supporting the acquisition of a condominium unit at Railroad Square in order for Southwestern Community Services to develop affordable senior housing in Keene in the amount of \$500,000. Effective upon G&C approval through December 31, 2009. 100% Federal Funds.
- 48 Authorized to enter into an agreement with the County of Grafton, N. Haverhill, NH, for the purpose of assisting Grafton County Economic Development Council, a non-profit corporation, to fit-up interior space at the Dartmouth Regional Technology Center, with the addition of specialized biotechnology process equipment, in the amount of \$420,000. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**
- #8A Authorized to enter into an agreement with Sullivan County, Newport, NH, in the amount of \$500,000 to support the rehabilitation of the Wainshall Mill in the downtown Claremont area. Effective upon G&C approval through June 30, 2010. 100% Federal Funds

#### OFFICE OF ENERGY AND PLANNING

The Governor and Council acted as follows:

- #9 Authorized to enter into a **sole source** contract with the University of NH, Complex Systems Research Center, Durham, NH, to continue implementation of the state's floodplain mapping program, as approved by the Department of Homeland Security, Federal Emergency Management Agency in the amount of \$56,241. Effective upon G&C approval through September 30, 2008. **100% Federal Funds.**
- #9A Authorized to enter into a lease with Pool "B" Partners Inc., Gilford, NH, for office space in Concord, NH in the amount of \$614,230.32. Effective December 12, 2007 through February 19, 2013. **43% General, 52% Federal, 6% Other Funds.**

#### OFFICE OF INFORMATION TECHNOLOGY

#10 The Governor and Council on motion of Councilor Burton, seconded by Councilor Shea authorized the request to enter into a contract with Software House International Incorporated, Paxton, MA, for software and peripheral services, including support services and maintenance, to sustain day-to-day operational needs of agencies within the State of NH in the amount of \$110,180. Effective January 1, 2008 through December 31, 2010. **100% Other Funds.** 

#### OFFICE OF THE ADJUTANT GENERAL

The Governor and Council acted as follows:

- #11 Authorized Major Shawn R. Burrus, Hampton, NH, be confirmed for promotion to the rank of Lieutenant Colonel, NH Air National Guard.
- #12 Authorized a waiver to increase fleet vehicles allocated to the Adjutant General by one vehicle. **100% Federal Funds.**
- #13 Authorized to enter into a contract extension with Noresco, LLC, Westborough, MA, (previously approved by G&C on 9-13-06, item #37A, amended on 6-27-07, item #28), for the implementation of energy conservation measures by extending the end date to May 30, 2008.

#### DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#14 Authorized to accept one Christmas tree from the Sibgo Tree Co., Colebrook, NH. This tree will be placed in the Governor and Council Chambers at the State House.

- #15 Authorized to accept one Christmas tree from Mountain Star Farms in Woodsville, NH. This tree will be placed at the Bridges House in Concord, NH.
- #16 Authorized Bureau of Court Facilities to enter into a inter-agency rental agreement with the Department of Health and Human Services, Concord, NH, providing the Division of Juvenile Justice Services staff with office space located in the Manchester District Court, Manchester, NH, for an amount not to exceed \$5,130.12. Effective January 1, 2008 through December 31, 2010.
- #17 Authorized Bureau of Court Facilities to enter into an inter-agency rental agreement with the Department of Health and Human Services, Concord, NH, providing the Division of Juvenile Justice Services staff with office space located in the Dover District Court, Dover, NH, for an amount not to exceed \$3,943.32. Effective February 1, 2008 through January 31, 2010.
- #18 Authorized to accept and place on file the quarterly allotments for the period through September 30, 2007.
- #19 Authorized Bureau of Public Works Design and Construction to enter into an agreement with Crabtree, Rohrbaugh & Associates Architects, Mechanicsburg, PA, for professional services to develop the Master Plan for the NH Department of Corrections, Concord, NH, for a total price not to exceed \$463,310. (2)Further Authorized a contingency in the amount of \$50,000 for additional services that may be required during the development of the Master Plan for the NH Department of Corrections, bringing the total contract to \$513,310. Effective upon G&C approval through July 1, 2008. **100% General Funds.**
- #20 Authorized Bureau of Court Facilities to enter in to a **retroactive** hold over amendment for up to 12-months with Dusty's Transportation Inc., Auburn, NH, for office and courtroom space in Auburn, NH, for an amount not to exceed \$53,149.64. Effective July 1, 2007 through June 30, 2008. **100% Other Funds.**
- #20A Authorized Bureau of Court Facilities to enter into a lease agreement with the Town of Plaistow, NH, providing office and courtroom space for the Plaistow District Court for the amount not to exceed \$127,722.72. Effective January 19, 2008 through January 18, 2011. **100% Other Funds.**
- #20B Authorized Bureau of Court Facilities to enter into a **retroactive** inter-agency rental agreement with the Department of Health and Human Services, Concord, NH, providing the Division of Juvenile Justice Services staff with office space in the Southern Carroll County District Court, Ossipee, NH, in an amount not to exceed \$3,033.24. Effective December 1, 2007 through November 30, 2010.
- #20C Authorized to enter into a contract with Robert Half International Inc., Manchester, NH, for professional assistance in the areas of accounting and technical policy and procedure documentation in conjunction with the implementation of the new Enterprise Resource Planning system in the amount not to exceed \$56,768. Effective upon G&C approval through June 30, 2009.
- #20D Authorized Risk Management Unit to enter into a contract with Rowley Insurance Agency, Concord, NH, for the purpose of providing Commercial Property, General Liability, and Umbrella insurance coverage for three district courts (Derry, Franklin and Jaffrey-Peterborough) in the amount of \$7,692 with terrorism coverage and covers a one year period from January 14, 2008-January 13, 2009. **100% Transfer Funds.**
- #20E Authorized a Working Capital Warrant in the amount of \$400,000,000 to cover expenditures for the Month of January 2008. (2)Further Authorized a Working Capital Warrant reporting expenditures of \$329,211,582.97 for the Month of November and recommends the balance of \$70,788,417.03 be lasped.

#### TREASURY DEPARTMENT

The Governor and Council acted as follows:

#21 Authorized to proceed with the sale and issuance of up to \$75 million of general obligation bonds through a competitive process. Effective through February 29, 2008.

#22 Authorized to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount of \$67,484.15 to the rightful owners of abandoned or unclaimed funds.

#### DEPARTMENT OF CULTURAL RESOURCES

The Governor and Council acted as follows:

- #23 Authorized Division of Arts to award a Mini-Grant in the amount of \$1,000 to the City of Nashua. Effective upon G&C approval through June 30, 2008. **100% General Funds.**
- #24 Authorized Division of Historical Resources to enter into a **sole source** contract with Cultural Heritage Resource Services Inc., North Wales, PA, for a condition survey of the remaining framework of the Old State House in the amount of \$14,500. Effective upon G&C approval through June 30, 2008. **100% General Funds.**

#### ATTORNEY GENERAL

The Governor and Council acted as follows:

- #25 Authorized to designate Catherine Bernhard with a salary of \$75,266.08; Anthony Blenkinsop with a salary of \$70,024.48; Susan McGinnis with a salary of \$69,770.46; and Kirsten Wilson with a salary of \$71,874.64, as Senior Assistant Attorneys General. Effective upon G&C approval.
- #26 Authorized to designate Janice K. Rundles, as a Senior Assistant Attorney General at a salary of \$85,000. Effective January 2, 2008 through August 31, 2011.
- #27 Authorized to reappoint Richard C. Tracy as a Criminal Investigator. Effective December 31, 2007 through December 31, 2012.
- #28 Authorized a salary increase for attorneys in the Department of Justice as detailed in letter dated November 28, 2007. Effective January 4, 2008.
- #29 Authorized to enter into sub-grants with the agencies, as detailed in letter dated November 27, 2007, totaling \$712,974 from the previously accepted 2007 Violence Against Women Formula Grant, designed to provide services for women in NH who are victims of violent crimes. Effective upon G&C approval through February 28, 2009. (2)Further Authorized to enter into sub-grants with the agencies as detailed in letter dated November 27, 2007, totaling \$174,000 from the 2006 Violence Against Women Formula Grant, designed to provide services for women in NH who are victims of violent crimes. Effective upon G&C approval through May 31, 2008. **100% Federal Funds.**
- #29A Authorized to enter into an agreement with the NH Department of Employment Security for lease of office space and equipment relating to the housing of the Offender Reentry Program in the City of Manchester, NH, in the amount of \$100,000. Effective upon G&C approval through March 31, 2009. **100% Federal Funds.**

#### EMPLOYMENT SECURITY

#30 The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Burton authorized the request to amend a contract with Noblis Inc., Falls Church, VA, (previously approved by G&C on 6-21-06, item #57, amended on 6-27-07, item #70C), for technical assistance and support necessary to conduct a comprehensive Risk Assessment of NH's Unemployment Insurance System, develop an Operational Security Plan for NHES's UI Program and provide security awareness training to UI and IT staff, by extending the completion date to June 30, 2008 from December 31, 2007. **100% Federal Funds.** 

#### DEPARTMENT OF CORRECTIONS

The Governor and Council acted as follows:

#31 Authorized to exercise a contract renewal option with A-1 Fire Protection Inc., d/b/a All State Fire Equipment, Windsor, NH, (previously approved by G&C on 1-26-06, item #35, amended on 8-9-06, item #21), for maintenance, inspection, testing, recharging and repair for portable fire extinguisher and rand guard systems in the amount of \$50,145.50. Effective February 28, 2008 through February 29, 2010. **100% General Funds.** 

- #31A Authorized to enter into a contract with Rockingham County, Brentwood, NH, to operate an Academy Case Management Program "Academy" for the Rockingham County area in the amount of \$164,548. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31B Authorized to enter into a contract with Merrimack County Department of Corrections, Boscawen, NH, to operate an Academy Case Management Program "Academy" for the Merrimack County area in the amount of \$162,140. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31C Authorized to enter into a contract with Volunteers of America, Northern New England Inc., Brunswick, ME, to operate an Academy Case Management Program "Academy" for the Belknap County area in the amount of \$174,184. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31D Authorized to enter into a contract with Community Improvement Associates, Keene, NH, to operate Academy Case Management Programs for the Sullivan County area in the amount of \$169,880. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31E Authorized to enter into a contract with Community Improvement Associates, Keene, NH, to operate Academy Case Management Programs for the Cheshire County area in the amount of \$188,280. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31F Authorized to enter into a contract with the Tri-County Community Action Program Inc., Berlin, NH, to operate an Academy Case Management Program "Academy" for the Coos County area in the amount of \$161,488. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31G Authorized to pay \$1,060,000 in overtime for permanent personnel services out of salaries for vacant positions due to pending recruitment for the period of July 1, 2007 through October 26, 2007.
- #31H Authorized to enter into a contract with Southern NH Services Inc., Manchester, NH, to operate an Academy Case Management Program "Academy" for the Southern Hillsborough County area in the amount of \$160,800. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31I Authorized to enter into a contract with Southern NH Services Inc., Manchester, NH, to operate an Academy Case Management Program "Academy" for the Northern Hillsborough County area in the amount of \$288,000. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31J Authorized to enter into a contract with Volunteers of America, Northern New England Inc., Brunswick, ME, to operate an Academy Case Management Program "Academy" for the Grafton County area in the amount of \$179,880. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2009. **100% General Funds**.
- #31K Authorized to enter into a lease agreement for a total not to exceed \$356,400 with Richard Edmunds, Salem, NH, for office space in Exeter, NH, for the purpose of housing a Probation/Parole District Office. Effective January 1, 2008 through December 31, 2012. **100%General Funds.**

#### NEW HAMPSHIRE COMMISSION FOR HUMAN RIGHTS

#32 The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Burton authorized the request to budget and expend prior year unexpended federal revenues, received from the US Equal Employment Opportunity Commission, in the amount of \$3,500 for Replacement Equipment. Effective upon G&C approval through June 30, 2008. **100% Federal Funds.** 

#### LIQUOR COMMISSION

The Governor and Council acted as follows:

- #33 Authorized to enter into a contract with Eckhardt & Johnson Incorporated, Manchester, NH, for the sole purpose of providing plumbing services at various liquor store locations throughout NH in the amount of \$35,516.25. Effective upon G&C approval through November 30, 2010. **100% General Funds.**
- #33A Authorized to enter into a contract with BBC Construction, East Kingston, NH, for the sole purpose of providing a design and build for a new loading dock at State Liquor Store #73 on I-95 South in Hampton in the amount of \$22,000. Effective upon G&C approval through June 30, 2008.

#### **PUBLIC UTILITIES COMMISSION**

#34 The Governor and Council on motion of Councilor Burton, seconded by Councilor Hollingworth authorized the request of a salary increment of \$4,987 to Commissioner Clifton C. Below, effective December 27, 2007. **100%** Assessment Funds.

#### DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

- #35 Authorized to allow vehicle D400 permanently assigned to the Director of the Business Resource Center in the Division of Economic Development to be unmarked of the State and Department decals.
- #36 Authorized Trails Bureau to enter a contract with Bickford's Sport Center, Epsom, NH, for a lease of 6 snowmobiles in the amount of \$28,800. (2)Further Authorized an advance payment of \$14,400. Effective upon G&C approval through April 1, 2009. **100% Other Funds.**
- #37 Authorized Trails Bureau to enter into a contract with The Rowley Agency Inc., Concord, NH, for a "Landowner Liability Insurance Policy" for the off-highway recreation vehicle program in the amount of \$174,009. Effective January 1, 2008 through December 31, 2011. **100% Trails Funds.**
- #38 Authorized Division of Economic Development to award a grant to the Greater Laconia-Weirs Beach Chamber of Commerce, Laconia, NH, in the amount of \$3,500 to create and print a Lakes Region Relocation Guidebook. Effective upon G&C approval through September 30, 2009. **100% General Funds.**
- #38A Authorized Division of Parks and Recreation to amend a **retroactive** contract with Aerial NDT Inspection Inc., Milton, NH, (previously approved by G&C on 9-19-07, item #55), for chairlift inspection at Cannon Mountain, by increasing the amount by \$335 from \$2,994 to \$3,329. Effective upon G&C approval through November 1, 2007. **100% Ski Area Funds.**

#### NEW HAMPSHIRE FISH AND GAME DEPARTMENT

- #39 Authorized to accept and expend an additional \$15,000 in federal funds from the National Oceanic and Atmospheric Administration to pay for consulting services and maintenance repairs associated with the Research Reserve. Effective upon G&C approval through June 30, 2008. **100% Federal Funds.**
- Authorized to enter into a Grant Agreement with The Nature Conservancy NH Chapter, Concord, NH, for purchase of a conservation easement on the Hartshorne property in Madison, NH, in the amount of \$100,000. (2)Further Authorized to accept an executor interest in the conservation easement held by The Nature Conservancy on the Hartshorne property in Madison NH. Effective upon G&C approval through June 30, 2008. **100% Federal Funds from the Landowner Incentive Program.**

#### DEPARTMENT OF ENVIRONMENTAL SERVICES

- 441 Authorized to enter into a contract with Elliot Health System, Manchester, NH, for personnel medical monitoring services for the amount of \$91,440. Effective upon G&C approval through June 30, 2011. 29% Federal, 23% General, 48% Other Funds.
- 442 Authorized to **retroactively** amend a contract with Northeast Engineering, PLLC, Weare, NH, (previously approved by G&C on 2-7-07, item #60), to provide technical assistance to small public water systems, by extending the completion date from September 30, 2007 to June 30, 2008.
- 443 Authorized to pay 2008 membership dues to the Association of State Drinking Water Administrators, Washington, DC in the amount of \$6,300. Effective upon G&C approval. 100% Federal Funds.
- Authorized to amend a Businesses United for Water Security Installation grant to the Berlin Water Works, Berlin, NH, (previously approved by G&C on 4-4-07, item #66), to complete a project to better protect drinking water from contamination, by extending the completion date to September 30, 2008 from December 31, 2007.
- Authorized to amend a Businesses United for Water Security Installation grant to the City of Keene, NH, (previously approved by G&C on 3-21-07, item #43, amended on 6-27-07, item #117), to complete a project to better protect drinking water from contamination, by extending the completion date to September 30, 2008 from December 31, 2007.
- 446 Authorized to award six Regional Water System Grants to the entities as detailed in letter dated November 14, 2007, totaling \$1,050,694, to compensate interconnection projects. Effective upon G&C approval. 100% General Funds.
- #47 Authorized to pay membership dues to the Ground Water Protection Council, Oklahoma City, OK, in the amount of \$6,500. Effective upon G&C approval. **100% Federal Funds.**
- 448 Authorized to accept and expend \$45,045 in Federal funds from the US Environmental Protection Agency for emergency preparedness assistance to public water systems through June 30, 2008. (2)Further Authorized to award a Public Water System Emergency Interconnection grant to the Southern New Hampshire Planning Commission, Manchester, NH, in the amount of \$15,000 to complete a project to better protect public water supplies against future potential terrorist attacks by conducting mutual aid studies. Effective upon G&C approval through September 30, 2008. 100% Federal Funds.
- #49 Authorized to amend a contract with Weston Solutions Inc., Manchester, NH, (previously approved by G&C on 4-4-07, item #61), for operations and maintenance, sampling analysis and remedy evaluation services at the Kearsarge Metallurgical Site, by extending the completion date from March 31, 2008 to December 31, 2008. **100% General Funds.**
- #50 Authorized to enter into an agreement with Transformer Service Inc, Concord, NH, for main switchgear inspection and maintenance services in the amount of \$27,545. Effective upon G&C approval through December 31, 2010. **100% Other Funds.**
- #51 Authorized Edward Domenichello's request to retain two seasonal docks, add a third seasonal dock to provide 5 slips on frontage, and retain sand placed on an existing beach on property located at Lake Winnipesaukee in Laconia.
- #52 Authorized City of Portsmouth's request to construct a publicly accessible tidal docking structure with amended design consisting of a platform landing constructed in the upland tidal buffer zone, connecting to a ramp, connecting to a float, providing one full-sized slip in the City of Portsmouth on Sagamore Creek.
- #53 Authorized Robin W. deCampi Revocable Trust's request to construct a tidal dock including a permanent pier, connecting to a ramp, connecting to a float, providing one undersized slip on frontage on Little Bay in Durham.

#54 **WITHDRAWN** – The Agency **withdrew** Water Wings' request to construct a tidal dock including a permanent pier, connecting to a ramp, connecting to a float, providing one full-sized slip on frontage on the Salmon Falls River.

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

#### Office of the Commissioner

Authorized to make a **retroactive** one-time payment from the State Fiscal Year 2008 funds to Ms. Michele Moreau, Registered Nurse III, NH Hospital, in the amount of \$67.42, to compensate for wages that were not paid for the period of April 7, 2007 through June 7, 2007. **68% General, 31% Federal, 1% Other Funds.** 

#### **Division of Public Health Services**

- #56 Authorized Bureau of Community Health Services, Maternal and Child Health Section, to amend an agreement with Child Health Services, Manchester, NH (previously approved by G&C on 6-13-07, item #194), to provide funding for the planning and implementation of integrated behavioral health services into office-based pediatric primary care for low income and uninsured children and adolescents, by increasing the price limitation by \$75,000 from \$196,836 to \$271,836. Effective upon G&C approval. **100% General Funds.**
- #57 Authorized Bureau of Community Health Services, Rural Health and Primary Care Section, to enter into an agreement with Dr. Robert E. Slocum, Portsmouth, NH, to receive reimbursement for payment of educational loans through the State Loan Repayment Program in an amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2010. **100% General Funds.**
- #58 Authorized Bureau of Community Health Services, Maternal and Child Health Section to enter into an agreement with Maureen McCanty, MD, Concord, NH, to serve as Medical Advisor for the Maternal and Child Health Section in an amount not to exceed \$4,000. Effective upon G&C approval through June 30, 2009. 93% Federal, 7% General Funds.

#### Office of Medicaid Business and Policy

- #59 Authorized to amend a **sole source** contract with ACS State Healthcare LLC, Atlanta, GA, (previously approved by G&C on 12-7-05, item #C), for completion of the design, development and implementation of the new NH Medicaid Management Information System, by extending the completion date from January 1, 2008 through January 1, 2009.
- #60 Authorized to amend a **sole source** contract with FOX Systems Inc., Scottsdale, AZ, (previously approved by G&C on 12-1-04, late item #E, amended on 12-12-06, item #119A), for quality assurance services for the State's Medicaid Management Information System, by increasing the amount by \$1,493,475 from \$2,977,995 to \$4,471,470, and by extending the end date from December 31, 2007 to December 31, 2008. **90% Federal, 10% General Funds.**
- Authorized to amend a **sole source** contract with Deloitte Consulting LLP, Pittsburgh, PA (previously approved by G&C on 5-3-06, item #42), to continue to provide system modifications to the New HEIGHTS/Medicaid Management Information System interface subsystem, by increasing the amount by \$345,280 from \$499,992 to \$845,272, and by extending the completion date from June 30, 2008 to June 30, 2009. **90% Federal, 10% General Funds.**

#### **Division for Children, Youth & Families**

#62 Authorized Head Start State Collaboration Office to make a one-time payment in the amount of \$8,000 to Early Learning NH, Concord, NH, to organize and fiscally administer a meeting on early education. Effective upon G&C approval through June 30, 2008. **100% Federal Funds.** 

#62A **WITHDRAWN** – The Agency withdrew, due to duplication of item #62, the request to enter into a **sole source** agreement with Early Learning NH to organize and fiscally administer a meeting on early education in the amount of \$8,000. Effective January 15, 2008 or upon G&C approval, whichever is later, through June 30, 2008. **100% Federal Funds.** 

#63 NOT USED

#### **New Hampshire Hospital**

#64 Authorized to reclassify position #30886 from Auto Shop Manager, salary grade 17 to Supervisor III, salary grade 23.

#65 NOT USED

#### DEPARTMENT OF EDUCATION

- #66 Authorized to enter into a contract with the Brain Injury Association of NH, Concord, NH, to provide independent living services in an amount not to exceed \$40,000. (2)Further Authorized payment for services rendered and approved in lieu of withholding 25% of the total value of the contract. Effective upon G&C approval through September 30, 2008. 100% Federal Funds.
- #67 Authorized Division of Career Technology and Adult Learning to enter into a contract with Kang Company Inc., Concord, NH, to provide janitorial services in an amount not to exceed \$9,600. (2)Further Authorized payment for services rendered and approved in lieu of withholding 25% of the total value of the contract. Effective January 1, 2008 through December 31, 2009. **100% Federal Funds.**
- #68 Authorized to reclassify position #13106 Secretary II, salary grade 9 (\$21,723) to Program Specialist III, salary grade 23 (\$37,615.50). **100% Federal Funds.**
- #69 Authorized to enter into a contract with Pamela Mueller, Contoocook, NH, School Improvement Coach, to provide support and technical assistance in English Language Arts to schools and districts designated as in need of improvement and provide professional development to NH educators in an amount not to exceed \$5,000. Effective upon G&C approval through June 30, 2008. **100% General Funds.**
- #70 Authorized Division of Career Technology and Adult Learning to amend a grant for Staff Development to Second Start, Concord, NH, (previously approved by G&C on 6-13-07, item #445), by increasing the amount from \$125,968 by \$25,000 to an amount not to exceed \$150,968. Effective upon G&C approval through June 30, 2008. **100% Federal Funds.**
- #71 Authorized to enter into a contract with Connie Upschulte, Nashua, NH, School Improvement Coach, to provide support and technical assistance in mathematics to schools and districts and designated as in need of improvement and provide professional development to NH educators in an amount not to exceed \$8,000. Effective upon G&C approval through June 30, 2008. **100% General Funds.**
- #72 Authorized to exercise the renewal option to grant funds to the NH ATECH Services, Concord, NH, (previously approved by G&C on 12-15-04, item #102, amended on 11-2-05, item #84, amended on 12-12-06, item #103) to provide technical assistance and educational support to children and youth with vision and hearing impairments in an amount not to exceed \$345,822. Effective January 1, 2008 through December 31, 2008. **100% Federal Funds.**

- #73 Authorized to enter into a contract with The National Center for the Improvement of Educational Assessment Inc., Dover, NH, to provide technical assistance for the development, implementation, and assurance of technical quality of the state assessment and accountability systems in an amount not to exceed \$162,400. (2)Further Authorized payment for services rendered and approved on the basis of invoices which are supported by a summary of activities that have taken place in accordance with the terms of the contract, along with a detailed listing of expenses incurred in lieu of withholding 25% of the total value of the contract. Effective upon G&C approval through June 30, 2008. 100% General Funds.
- #74 Authorized to enter into a contract with Plymouth State University, Plymouth, NH, to provide technical assistance to help students make a successful transition from high school to Institutions of Higher Education in NH in an amount not to exceed \$193,463. (2)Further Authorized payment for services rendered and approved on the basis of invoices which are supported by a summary of activities that have taken place in accordance with the terms of the contract, along with a detailed listing of expenses incurred in lieu of withholding 25% of the total value of the contract. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**
- #75 Authorized to enter into a contract with Plymouth State University, Plymouth, NH, to provide technical assistance to help math teachers in the planning, implementation and evaluation of the mathematics curriculum they provide to students in an amount not to exceed \$101,152.37. (2)Further Authorized payment for services rendered and approved on the basis of invoices which are supported by a summary of activities that have taken place in accordance with the terms of the contract, along with a detailed listing of expenses incurred in lieu of withholding 25% of the total value of the contract. Effective upon G&C approval through June 30, 2008. **100% Federal Funds.**

#### NEW HAMPSHIRE LOTTERY COMMISSION

#76 The Governor and Council on motion of Councilor Burton, seconded by Councilor Wieczorek, and with Councilors Shea and Hollingworth voting **no**, authorized the request to amend the marketing and promotional contract with Griffin York & Krause Inc., Manchester, NH from \$1,800,000 in each of Fiscal Years 2008 and 2009 to \$1,985,000 in Fiscal Year 2008 and \$1,950,000 in Fiscal Year 2009. Effective through June 30, 2010. **100% Other Funds.** 

#### DEPARTMENT OF SAFETY

- #77 Authorized Division of Motor Vehicles to amend a **sole source** contract with Mareld Company Inc., Nashua, NH, (previously amended by G&C on 12-12-06, item #153B), to house the Motor Vehicles sub-station in Merrimack, by extending the end date from December 31, 2007 to December 31, 2008. **100% Highway Funds.**
- #78 Authorized to **retroactively** accept and expend \$10,000 of a \$5,966,760 federal grant known as "Public Safety Interoperable Communications Grant (PSIC) Program" form the National Telecommunications and Information Administration and the Department of Homeland Security, for management and administration costs associated with activities to incorporate PSIC requirements into Statewide Plans, planning and coordination, and training. Effective April 1, 2007 through December 3, 2007. **100% Federal Funds.**
- #79 Authorized Division of Fire Standards & Training and Emergency Medical Services to enter into a contract with Controtech Temperature Controls/Energy Management Systems of Keene, NH, to provide annual inspection and maintenance service on the boilers, and HVAC equipment in specific buildings at the Fire Academy in an amount not to exceed \$66,566. Effective upon G&C approval through June 30, 2010. **100% Fire and EMS Funds.**
- Authorized Division of State Police to exercise a lease renewal option with Eula Mitchell, Woodsville, NH, for a portion of real property with right-of-ways to Ayers Mountain for access to State Police communications equipment in the amount of \$36,390.39. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2012. **100% Highway Funds.**

- #81 Authorized Division of State Police to enter into a **sole source** contract with J.P. Pest Services Inc., Milford, NH, to provide pest control services at Troop A in Epping, Troop B in Milford and Concord in the amount of \$3,630. Effective January 1, 2008 or upon G&C approval, whichever is later, through December 31, 2012. **81% Highway, 19% Turnpike Funds.**
- #82 Authorized Division of Safety Services to amend a **sole source** contract with Intellectual Technology Inc., Carlsbad, CA, (previously approved by G&C on 5-15-02, item #189, amended on 6-27-07, item #375), for the production of boater education certificate cards, by increasing the contract by \$65,000 from \$350,000 to \$415,000, and by extending the end date from December 31, 2007 to December 31, 2008. **100% Revolving Funds** (Navigation Safety Fund).
- #83 Authorized Division of Homeland Security and Emergency Management to enter into sub-grant agreements with the six school systems as detailed in letter dated November 29, 2007, for a total of \$25,700 to be used for the purchase of emergency supplies. Effective upon G&C approval through September 30, 2008. **100% Federal Funds.**
- #84 Authorized Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Epsom in the amount of \$37,360 for the purpose of activities associated with enhancing local all-hazard planning. Effective upon G&C approval through September 30, 2008. **100% Federal Funds.**
- Authorized Division of State Police to **retroactively** amend federal pass-through funds received from the NH Department of Justice in the amount of \$40,957, (previously approved by G&C on 3-8-07, item #123, amended on 8-22-07, item #264), for the purpose of purchasing new instrumentation, maintaining existing equipment and training laboratory personnel, by extending the completion date from September 30, 2007 to September 30, 2008. **100% Transfers from other agencies.**
- #86 Authorized Division of Administration to reclassify position #16711 Counter Clerk II, labor grade 9 to Auditor II, labor grade 12 in the Business Office. **100% Highway Funds.**

#### DEPARTMENT OF TRANSPORTATION

- #87 Authorized to accept and place on file the Annual Report for the fiscal year ending June 30, 2007.
- #88 Authorized to reclassify position #21445 Accountant III, labor grade 21 to Business Administrator II, labor grade 24 in the Division of Operations, Bureau of Turnpikes.
- #89 Authorized to reclassify position #20407 Administrator IV, labor grade 33 to Transportation Bureau Administrator, labor grade 34.
- #90 Authorized to enter into a contract with A.S.A.P. Fire & Safety Corporation inc., Tyngsboro, MA, for Fire Extinguisher Supply, Inspection and Service in the amount of \$3,845. Effective upon G&C approval through June 30, 2010. **100% Turnpike Funds.**
- #91 Authorized Bureau of Right of Way to redefine access to property owned by Pembroke 600 Corporation, located on US Route 3 in the Town of Pembroke. Effective upon G&C approval.
- #92 Authorized Bureau of Right of Way to pay various owners \$572,000 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from November 3, 2007 through November 16, 2007. Effective upon G&C approval.
- #93 Authorized Bureau of Right of Way to grant Granite State Electric Company permission to install and maintain utility service connections to a parcel of land owned by the Department of Transportation in Salem. Effective upon G&C approval.

- #94 Authorized Bureau of Rail & Transit to grant an easement to the City of Manchester for an underground sewer interceptor line and appurtenances on the State-owned Portsmouth Branch railroad corridor in the City of Manchester.
- #95 Authorized DOT and the office of Information Technology to enter into a contract with Deighton Associates Ltd., Bowmanville, Ontario, Canada in the amount of \$338,789.32 for the purpose of upgrading and updating the DOT's computer software based Pavement Management System. Effective upon G&C approval through June 30, 2013.
- #96 Authorized Bureau of Construction to enter into a contract with SPS New England Inc., Salisbury, MA, on the basis of a low bid of \$448,400 for emergency replacement of three counterweight ropes on the lift-span of the Memorial Bridge that carries US Route 1 over the Piscataqua River between Portsmouth, NH and Kittery, ME. (2)Further Authorized that a contingency in the amount of \$44,840 be approved for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through May 16, 2008. 80% Federal, 20% Highway Funds.
- #97 Authorized Bureau of Construction to enter into a contract with F.L. Merrill Construction Inc., Pembroke, NH, on the basis of a low bid of \$2,956,956.20 for roadway rehabilitation on NH Route 25 east of the Warren/Benton town line. (2)Further Authorized that a contingency in the amount of \$206,986.93 be approved for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through October 17, 2008. **80% Federal, 20% Highway Funds.**
- #98 Authorized to amend a contract with Vanasse Hangen Brustlin, Incorporated, Bedford, NH, Watertown, MA, (previously approved by G&C on 1-15-03, item #139), for the preliminary design for the widening of the Spaulding Turnpike in the Town of Newington and City of Dover, by extending the completion date from December 31, 2007 to June 30, 2008.
- #99 Authorized Bureau of Environment to enter into a qualifications-based contract with PRIZIM Inc., Bedford, NH, to assist in the development and implementation of environmental management systems at its Division of Operations' facilities in the amount of \$500,000. Effective from the Notice to Proceed following G&C approval through December 11, 2010. **100% Highway Funds.**
- #100 Authorized Bureau of Bridge Design to amend a contract with Stantec Consulting Services Inc., South Burlington, VT, (previously approved by G&C on 3-22-00, item #158), to complete the design services of the rehabilitation project on the F.E. Everett Turnpike NB & SB bridge over the Souhegan River in Merrimack, NH, by increasing the amount by \$131,673.78 from \$390,831.99 to \$522,505.77 for additional design services, and by extending the completion date from December 28, 2007 to December 31, 2008. **100% Turnpike Funds.**
- #101 Authorized Bureau of Bridge Design to enter into agreements with Fay, Spofford, & Thorndike, LLC, Bedford, NH, and Hoyle, tanner & Associates Inc., Manchester, NH, and the Maguire Group inc., Portsmouth, NH, for a time and materials fee not to exceed \$500,000 for each firm (\$1,500,000 total for three agreements) for on-call engineering and/or technical services being undertaken by the Department throughout the state. Effective upon G&C approval through December 31, 2010.
- #102 Authorized Bureau of Traffic to amend an agreement with Louis Berger Group Inc., Manchester, NH (previously approved by G&C on 10-20-04, item #115), to develop and implement additional functionalities to the Statewide Travel Demand Model and perform additional traffic analysis for the Salem-Manchester I-93 project, by increasing the amount by \$221,446.71 from \$588,294.34 to \$809,761.05, and by extending the completion date from December 31, 2007 to June 30, 2009. Effective upon G&C approval. **80% Federal, 20% Highway Funds.**

#### DEPARTMENT OF LABOR

#103 Authorized to accept and expend **retroactively,** federal funds on behalf of the Workforce Opportunity Council Inc., Concord, NH, in the amount of \$659,992, to provide direct services to the employees at the Wausau Paper, scheduled for layoff December 31, 2007. Effective November 19, 2007 to June 30, 2009. **100% Federal Funds. Fiscal Committee approved.** 

#### #104

#### **TUITION REQUESTS**

The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Shea, authorized the requests:

- **A. EDUCATION** Request permission to pay Granite State College, Rochester, NH, the sum of \$888.00 for the sole purpose of enrolling Carole Dennis, Program Specialist II, in the course entitled "Young Children with Special Needs".
- **B. EDUCATION** Request permission to pay Assumption College, Worcester, MA, the sum of \$2,000.00 for the sole purpose of enrolling Angela Holt, Vocational Rehabilitation Counselor I, in the on-line courses entitled "Assessment and Appraisal of Individuals with Disabilities" and "Occupational Analysis".
- **C. EMPLOYMENT SECURITY** Request permission to pay Gonzaga University, Spokane, WA, the sum of \$4,076.00 for the sole purpose of enrolling Marcie L. Nolet, Program Specialist, in the on-line courses entitled "Organizational Communication" and "Methods of Organizational Research".
- **D. EMPLOYMENT SECURITY** Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$1,434.00 for the sole purpose of enrolling Elisabeth Picard, Program Specialist II, in the course entitled "Human Behavior in Organizations".
- **E. ENVIRONMENTAL SERVICES** Request permission to pay Franklin Pierce University, Rindge, NH, the sum of \$2,250.00 for the sole purpose of enrolling Marion Greenlaw, Accountant IV, in the courses entitled "Group Dynamics" and "Integrated Science I & II".
- **F. HEALTH & HUMAN SERVICES Business Operations** Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$567.00 for the sole purpose of enrolling Cheryl A. Connor, Program Specialist IV, in the course entitled "Communications".
- **G. HEALTH & HUMAN SERVICES Business Operations** Request permission to pay Hesser College, Concord, NH, the sum of \$771.00 for the sole purpose of enrolling Jeffrey Whitney, Program Specialist III, in the course entitled "Principles of Marketing".
- **H. HEALTH & HUMAN SERVICES Children, Youth & Families** Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$1,476.00 for the sole purpose of enrolling Rebekah Dougherty, Fiscal Specialist, in the courses entitled "World Literature: Foundations of Culture" and "Psychology of Abnormal Behavior".
- **I. HEALTH & HUMAN SERVICES Children, Youth & Families** Request permission to pay Springfield College, Manchester, NH, the sum of \$1,998.00 for the sole purpose of enrolling Kathaleen Henkle, Secretary II, in the courses entitled "Abnormal Psychology", "Web Design", and "Senior Seminar".
- **J. HEALTH & HUMAN SERVICES Children, Youth & Families** Request permission to pay Springfield College, Manchester, NH, the sum of \$908.00 for the sole purpose of enrolling AnnMarie McCarron, Supervisor IV, in the course entitled "Building Multicultural Organizations and Communities".
- **K. HEALTH & HUMAN SERVICES Children, Youth & Families** Request permission to pay University of New Hampshire, Durham, the sum of \$1,538.00 for the sole purpose of enrolling Frank Nugent, Juvenile Probation & Parole Officer, in the course entitled "Public Administration Capstone".
- **L. HEALTH & HUMAN SERVICES Children, Youth & Families –** Request permission to pay Wheelock College, Boston, MA, the sum of \$1,810.00 for the sole purpose of enrolling Heidi Young, Program Specialist, in the course entitled "Lifespan Development".

- **M. HEALTH & HUMAN SERVICES Employee Assistance** Request permission to pay Franklin Pierce University, Concord, NH, the sum of \$1,656.00 for the sole purpose of enrolling Penelope Lee Hollis, Administrative Assistant, in the courses entitled "Global Economy" and "Career & Image".
- **N. HEALTH & HUMAN SERVICES Family Assistance** Request permission to pay Southern NH University, Manchester, NH, the sum of \$639.00 for the sole purpose of enrolling Laura LeMien, Family Services Specialist II, in the course entitled "College Composition II".
- **O. HEALTH & HUMAN SERVICES Family Assistance** Request permission to pay Granite State College, Concord, NH, the sum of \$888.00 for the sole purpose of enrolling Lisa A. Merrill, Supervisor III, in the course entitled "Contemporary Management Issues".
- **P. HEALTH & HUMAN SERVICES Family Assistance** Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of \$798.00 for the sole purpose of enrolling Kerry Nelson, Program Specialist IV, in the course entitled "Global Perspectives in Literature".
- **Q. HEALTH & HUMAN SERVICES Family Assistance** Request permission to pay Granite State College, Concord, NH, the sum of \$888.00 for the sole purpose of enrolling Victoria Raymond, Family Services Specialist II, in the course entitled "Software Tools".
- **R. HEALTH & HUMAN SERVICES Family Assistance** Request permission to pay Franklin Pierce University, Rindge, NH, the sum of \$1,770.00 for the sole purpose of enrolling Robin White, Family Services Specialist, in the courses entitled "Law and Society" and "Social Psychology".
- **S. HEALTH & HUMAN SERVICES Glencliff Home** Request permission to pay Pennsylvania State University, University Park, PA, the sum of \$1,341.00 for the sole purpose of enrolling Michelle A. Oakes, Supervisor I, in the on-line course entitled "Human Body: Form and Function".
- **T. HEALTH & HUMAN SERVICES Human Resource Management** Request permission to pay Springfield College, Manchester, NH, the sum of \$4,086.00 for the sole purpose of enrolling Alice M. Leeming, Human Resources Technician, in the courses entitled "Building Multicultural Organizations", "Fiscal Management", "Staffing and Supervision" and "Graduate Project 2".
- **U. HEALTH & HUMAN SERVICES New Hampshire Hospital** Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$800.00 for the sole purpose of enrolling Amy Leblanc, Mental Health Worker II, in the course entitled "Introductory to Chemistry".
- V. HEALTH & HUMAN SERVICES Public Health Request permission to pay University of New Hampshire, Durham, NH, the sum of \$1,552.50 for the sole purpose of enrolling David Reichel, Senior Management Analyst, in the on-line course entitled "Multivariate Statistical Methods".
- **W. OFFICE OF INFORMATION TECHNOLOGY -** Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$611.00 for the sole purpose of enrolling Siegfried Baumer, Technical Support Specialist V, in the course entitled "Remote Access".
- **X. OFFICE OF INFORMATION TECHNOLOGY -** Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of \$611.00 for the sole purpose of enrolling Kelly Genest, Technical Support Specialist I, in the course entitled "Introduction to Networking".
- Y. OFFICE OF INFORMATION TECHNOLOGY Request permission to pay NH Community Technical College, Concord, NH, the sum of \$567.00 for the sole purpose of enrolling Mikyung C. Hughes, Accountant II, in the course entitled "Principles of Marketing".

- **Z. OFFICE OF INFORMATION TECHNOLOGY -** Request permission to pay University of New Hampshire, Durham, NH, the sum of \$970.50 for the sole purpose of enrolling Vicki Tinsley, Information Technology Manager IV, in the course entitled "Database Systems".
- **AA.** TRANSPORTATION Request permission to pay Granite State College, Rochester, NH, the sum of \$880.00 for the sole purpose of enrolling Kathryn Sanders, Account Clerk III, in the on-line course entitled "Strategic Management".
- **BB.** TRANSPORTATION Request permission to pay NH Community Technical College, Nashua, NH, the sum of \$525.00 for the sole purpose of enrolling Carol Spottiswood, Accountant II, in the course entitled "Business Law".
- **CC. TREASURY** Request permission to pay Franklin Pierce University, Concord, NH, the sum of \$655.35 for the sole purpose of enrolling Sylvia Yeaton, Accountant IV, in the course entitled "Principles of Management".

Requested Tuition Total: \$38,954.35

#105

#### TRAVEL REQUESTS

The Governor and Executive Council on motion of Councilor Burton, seconded by Councilor Shea, authorized the requests:

**A.** AGRICULTURE, MARKETS & FOOD – Request permission for (1) employee, Victoria M. Smith, Agriculture Inspector & Organic Certification Coordinator, or designee, to travel to Louisville, KY, from January 13, 2008 to January 15, 2008 to attend the USDA AMS National Organic Program Training Session. A CASH ADVANCE of \$705.00 is also requested for Victoria M. Smith. Total Cost: \$705.00 Source of Funds: 100% Other Funds.

#### LATE ITEMS

#### OFFICE OF THE ADJUTANT GENERAL

- A. Authorized Captain Sean P. Bennett, Concord, NH, be confirmed to the rank of Major, NH Army National Guard.
- B. Authorized Captain Tony J. Gagnon, Manchester, NH, be confirmed to the rank of Major, NH Army National Guard.

Next Governor and Executive Council meeting is scheduled for Wednesday, January 16, 2008 at 10:00 a.m. at the State House, Concord, New Hampshire.

The Honorable Board then Adjourned