GOVERNOR AND EXECUTIVE COUNCIL MINUTES
Manchester Community College Library, Manchester, NH
September 3, 2008, 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

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The Governor and Executive Council on motion of Councilor Hollingworth, seconded by Councilor Wieczorek, accepted the minutes of August 13, 2008.

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The Governor and Executive Council, on motion of Councilor Burton, seconded by Councilor Shea approved the appointment of several persons nominated for Civil Commissions from the August 13, 2008 meeting.

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The Governor placed in nomination the several persons who applied for Civil Commissions.

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RESIGNATIONS

The Governor and Council, with thanks, accepted the following resignations:

Community Development Finance Authority
Klaas Nijhuis, Nashua — Effective: Upon acceptance

New Hampshire Commission for Human Rights
Marta E. Rodriguez, Nashua — Effective: Upon acceptance

Director of the Division of Forests and, Lands, State Forester: Department of Resources and Economic Development
Philip Bryce, Deering — Effective: September 12, 2008

Director of the Division of Parks and Recreation: Department of Resources and Economic Development
Allison A. McLean, New London — Effective: September 5, 2008

CONFIRMATIONS

The Governor and Council confirmed the following:

Board of Acupuncture Licensing
Karla Renaud, Concord — Effective: September 8, 2008
Reappointment — Term: September 8, 2011

Appellate Board
(Labor)
Jean Brassard, Bow — Effective: September 3, 2008
Reappointment — Term: August 23, 2012

Appellate Board
(Public Member)
Richard N. Danais, Manchester — Effective: September 3, 2008
Reappointment — Term: August 9, 2012

Board of Architects
William B. Schoonmaker, Durham — Effective: September 3, 2008
Reappointment — Term: September 9, 2013

Emergency Shelter and Homeless Coordination Commission
Roger R. Beauchamp, Manchester — Effective: September 3, 2008
Reappointment — Term: August 26, 2010

Emergency Shelter and Homeless Coordination Commission
Lance E. dePlante, New Ipswich — Effective: September 3, 2008
Reappointment — Term: August 26, 2010

Emergency Shelter and Homeless Coordination Commission
Ruth E. Franks, Grantham — Effective: September 3, 2008
Reappointment — Term: August 26, 2010

Lakes Management Advisory Board
(Member of a Planning Board)
Nominated by the New Hampshire Municipal Association
Frederic C. Murphy, Hillsborough — Effective: September 3, 2008
Reappointment — Term: August 1, 2011

NH Land and Community Heritage Authority
(Cultural and Historic Resources)
Edward J. McLear, Meredith — Effective: September 6, 2008
Reappointment — Term: September 6, 2012

NH Land and Community Heritage Authority
(Cultural and Historic Resources)
William P. Veillette, Amherst — Effective: September 6, 2008
Reappointment — Term: September 6, 2012

Board of Land Surveyors
Earl J. Sandford, Bedford — Effective: September 3, 2008
Reappointment — Term: August 12, 2013

State Lottery Commission – Councilor Shea abstained.
Richard J. Campbell, New Boston — Effective: September 3, 2008
Reappointment — Term: June 29, 2011

Medical Review Subcommittee
Nominated by the Board of Medicine
Mark H. Selesnick, MD, Concord — Effective: September 3, 2008
Succeeding: Robert Feder, MD, Manchester (resigned) — Term: December 3, 2009

Nashua Police Commission
William H. Barry III (d), Nashua — Effective: September 3, 2008
Reappointment — Term: September 1, 2011

Pharmacy Board
Charles J. Fanaras, Bow — Effective: September 6, 2008
Succeeding: Margaret Hayes, Manchester — Term: September 6, 2013

Pharmacy Board
Vahrij Manoukian, Hollis — Effective: September 6, 2008
Reappointment — Term: September 6, 2013

Physical Therapy Governing Board
(Physical Therapy Assistant)
Ronald Fuller, Henniker — Effective: September 3, 2008
Succeeding: Wendy Farricy, Laconia (resigned) — Term: January 8, 2010

Rivers Management Advisory Committee
(Conservation Commission Member)
Nominated by the NH Association of Conservation Commissions
Larry T. Spencer, Holderness — Effective: September 3, 2008
Succeeding: Deborah Hinman, Acworth — Term: October 12, 2010

Traffic Safety Commission
Lyman A. Cousens, Boscawen — Effective: September 16, 2008
Reappointment — Term: September 16, 2013

Traffic Safety Commission
Frank R. Dickinson, Ossipee — Effective: September 16, 2008
Reappointment — Term: September 16, 2013

Traffic Safety Commission
James W. Milliken, Concord — Effective: September 16, 2008
Succeeding: Henry Bourgeois, Manchester — Term: September 16, 2013

Traffic Safety Commission
Patricia A. Rainboth, East Rochester — Effective: September 16, 2008
Reappointment — Term: September 16, 2013

Traffic Safety Commission
Real R. Pinard, Manchester — Effective: September 16, 2008
Reappointment — Term: September 16, 2013

NH Water Well Board
(Technical Driller)
Thomas A. Garside, Londonderry — Effective: September 15, 2008
Reappointment — Term: September 15, 2011

NOMINATIONS

The Governor placed into nomination the following:

Board of Accountancy
(Public Member)
Andrea J. Goldberg, Concord — Effective: Upon confirmation
Reappointment — Term: September 17, 2013

Alcohol and Drug Abuse Prevention, Intervention and Treatment Commission
(Drug Abuse Treatment)
Joseph Diament, Newfields — Effective: September 20, 2008
Reappointment — Term: September 20, 2011

Alcohol and Drug Abuse Prevention, Intervention and Treatment Commission
(Drug Abuse Prevention)
Valerie Herres, Lancaster — Effective: September 20, 2008
Reappointment — Term: September 20, 2011

Aviation Users Advisory Board
(Corporate Aviation)
Wallace L. Trolan, Jr., Nashua — Effective: Upon confirmation
Succeeding: T. William White, Manchester (reached term limit) — Term: July 25, 2012

Community College System of New Hampshire
(Public Member)
Robert A. Duhaime, Manchester — Effective: Upon confirmation
Vacancy — Term: June 30, 2010

Community Development Finance Authority
(Community Development Organization)
Racheal L. Stuart, Berlin — Effective: Upon confirmation
Succeeding: Klaas Nihuis, Nashua (resigned) — Term: December 18, 2011

Compensation Appeals Board
(Attorney)
Pierre O. Caron, Bedford — Effective: Upon confirmation
Reappointment — Term: September 16, 2011

Board of Dental Examiners
(Public Member)
Lynn Joslyn, Rye — Effective: Upon confirmation
Succeeding: Vivian J. Desmarias, Manchester (deceased) — Term: August 12, 2011

Emergency Shelter and Homeless Coordination Commission
Sharon Drake, Loudon — Effective: Upon confirmation
Reappointment — Term: August 26, 2010

Emergency Shelter and Homeless Coordination Commission
Kevin J. Farrell, Bristol — Effective: Upon confirmation
Reappointment — Term: August 26, 2010

Board of Landscape Architects
Douglas H. Greiner, Salisbury — Effective: Upon confirmation
Reappointment — Term: August 23, 2013

Milk Sanitation Board
(Milk Plant Licensee)
Nancy Hirshberg, Wolfeboro — Effective: Upon confirmation
Succeeding: Timothy Button, Penacook — Term: November 1, 2013

Board of Nursing
(LNA)
Brenda J. Libby, Sanbornville — Effective: Upon confirmation
Succeeding: Brenda L. Howard, Stoddard — Term: October 24, 2010

Pre-Engineering Technology Advisory Council
(Superintendent)
Thomas J. Brennan, Jr., New London — Effective: Upon confirmation
Reappointment — Term: September 4, 2011

Pre-Engineering Technology Advisory Council
(Public Member)
Daniel W. Caron, Melvin Village — Effective: Upon confirmation
Reappointment — Term: September 4, 2011

Pre-Engineering Technology Advisory Council
(Superintendent)
Dean S.J. Cascadden, Bristol — Effective: Upon confirmation
Succeeding: Michael Ludwell, Manchester — Term: September 4, 2011

Pre-Engineering Technology Advisory Council
(Superintendent)
Michael J. Martin, Contoocook — Effective: Upon confirmation
Succeeding: Michelle Munson, Concord — Term: September 4, 2011

Pre-Engineering Technology Advisory Council
(Public Member)
Walter Zanchuk, Concord — Effective: Upon confirmation
Reappointment — Term: September 4, 2011

Racing and Charitable Gaming Commission
Lynn M. Presby, Freedom — Effective: Upon confirmation
Reappointment — Term: September 17, 2011

New Hampshire Retirement System Board of Trustees
Nominated by the New Hampshire Police Association
Dean Crombie, Somersworth — Effective: Upon confirmation
Reappointment — Term: July 1, 2010

New Hampshire Retirement System Board of Trustees
Nominated by the NEA of New Hampshire
Debra Hackett, Barrington — Effective: Upon confirmation
Succeeding: Joseph G. Morris, Bedford — Term: July 1, 2010

Water Council
(Conservation/Environmental Organization)
Joel M. Harrington, Concord — Effective: Upon confirmation
Succeeding: Barry Lussier, Manchester — Term: August 24, 2012

New Hampshire Water Well Board
(Water Well Contractor)
Peter W. Caswell, Temple — Effective: Upon confirmation
Reappointment — Term: September 15, 2011

New Hampshire Water Well Board
(Pump Installer)
Stephen R. Smith, Dunbarton — Effective: Upon confirmation
Succeeding: Bart C. Cushing, Gilsum (reached term limit) — Term: September 15, 2011

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The Governor and Council acted as follows:

#1 Authorized to award a grant to the Town of Epsom, NH in the amount of $77,000 to address a public health emergency caused by a failing septic system and hazardous electrical service conditions in the community. Effective upon G&C approval through December 31, 2009. **100% Federal Funds.**

#2 Authorized to enter into an agreement with the Town of Rindge, NH, for the purpose of supporting the purchase of equipment for the Woodbound Inn, in the amount of $500,000. Effective upon G&C approval through December 31, 2009. **100% Federal Funds.**

GOVERNOR'S COMMISSION ON DISABILITY

#2A The Governor and Council on motion of Councilor Hollingworth, seconded by Councilor Wieczorek authorized the request to accept donations of $1,000 from the Disability Determination Council and Sam's Club for expenses related to the 3rd Annual Concord/Lakes Region Job Fair. Effective upon G&C approval through June 30, 2009. **100% Other (Public Awareness) Funds.**

OFFICE OF ENERGY AND PLANNING

The Governor and Council acted as follows:

#3 Authorized to enter into a **sole source** contract with Rockingham Community Action Inc., Portsmouth, NH, as a grant recipient under the Head Start Program in the amount of $41,185. Effective upon G&C approval through June 30, 2009. **100% General Funds.**

#4 Authorized to enter into a **sole source** contract with Southwestern Community Service Inc., Keene, NH, as a grant recipient under the Head Start Program in the amount of $50,042. Effective upon G&C approval through June 30, 2009. **100% General Funds.**

#5 Authorized to enter into a **sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, as a grant recipient under the Head Start Program in the amount of $56,100. Effective upon G&C approval through June 30, 2009. **100% General Funds.**

OFFICE OF INFORMATION TECHNOLOGY

#6 The Governor and Council on motion of Councilor Shea, seconded by Councilor Burton authorized the request to amend a contract with International Business Machines Corporation, Pittsburgh, PA (previously approved by G&C on 8-22-07, item #22), for planning and implementing three new web-based document management systems, by extending the end date from September 30, 2008 to September 30, 2009. **100% (Agency) Other Funds (Utility Assessments Fees: PUC).**

OFFICE OF THE ADJUTANT GENERAL

The Governor and Council acted as follows:

#7 Authorized Lieutenant Colonel Fred H. Brennan Jr, Lee, NH, be confirmed for appointment to the rank of Lieutenant Colonel, NH Air National Guard.

#8 Authorized Major Anthony L. Picano, Beverly, MA, be confirmed for promotion to the rank of Lieutenant Colonel, NH Air National Guard.

#9 Authorized John F. Bowley, Middlesex, MA, be confirmed to the rank of Lieutenant Colonel, NH Army National Guard.

#10 Authorized Captain Paulo A. Morales be nominated for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

#11 Authorized David R. Mattimore, Hampton, NH, be nominated for promotion to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#12 Authorized to accept and expend monetary contributions in the amount of $12,000 for the NH State Veterans Cemetery to be used for the betterment of the cemetery.

#13 Authorized to enter into an agreement with John Milner Associates Inc., West Chester, PA, for historic building evaluation surveys in the amount of $41,019. Effective upon G&C approval through September 30, 2010. **100% Federal Funds.**

#14 Authorized to enter into an agreement with JWC Enterprises d/b/a Chemserve of Milford, NH, for hazardous waste and environmental testing at NH Army National Guard facilities in the amount of $29,701.90. Effective upon G&C approval through June 30, 2010. **100% Federal Funds.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#15 Authorized an annual salary step increase for Dennis Martino from Grade DD, step 4 ($66,740) to Grade DD, step 5 ($70,199) effective September 5, 2008.

#16 Authorized Bureau of Public Works Design and Construction to amend a contract with North Branch Construction (previously approved by G&C on 2-13-08, item #14A), for additional work to the Exit 5 Bus Terminal – Maintenance and Storage Facility in Londonderry, NH, by increasing the amount by $35,000 from $65,000 to $100,000. **98.02% Highway, 1.98% Private Local Funds.**

#17 Authorized to accept and place on file the Report and Findings of Councilor Raymond S. Burton with regard to the financing of certain improvements in connection with Kendal at Hanover, Hanover, NH.

#18 Authorized Bureau of Public Works Design and Construction to enter into a contract with Meridian Construction Corporation, Gilford, NH, for windows & roofing replacement at the State Library, Concord, NH, for a total price not to exceed $757,500. (2)Further Authorized a contingency in the amount of $25,000 for unanticipated expense for the State Library, bringing the total to $782,500. (2)Further Authorized the amount of $882 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction for engineering services provided, bringing the total to $783,382. Effective upon G&C approval through November 14, 2008. **98.06% General, 1.94% Transfer Funds from non-general funded agencies.**

#19 Authorized to reclassify position #21625 from a Clerk of the Works I (Labor Grade 22) to a Engineering Technician V (Labor Grade 22).

#20 Authorized to accept and place on file the list of vendors that agencies have contracted with for the period of April 1, 2008 through July 25, 2008.

#20A Authorized to enter into a one year Cooperative Project Agreement with the University of NH Institute for Health Policy and Practice, Durham, NH, to provide facilitation services to the members of the NH Purchasers Group on Health in an amount not to exceed $11,250. Effective upon G&C approval through June 30, 2009. **Employee Benefit Risk Fund.**

#20B Authorized the State Suggestion and Extraordinary Service Award Evaluation Committee to award a net sum of $750 to Lisa Meffert of the Department of Health and Human Services. Effective upon G&C approval. **100% General Funds.**

DEPARTMENT OF CULTURAL RESOURCES

The Governor and Council acted as follows:

#21 Authorized Division of Historical Resources to enter into a contract with Christine Baron d/b/a Baron Consulting, Beverly, MA, for an interpretive assessment of five state owned historic sites in the amount of $8,000. Effective upon G&C approval through October 31, 2008. **100% Federal Funds.**

#22 Authorized Division of Libraries to **retroactively** pay an FY 08 invoice to Perkins School for the Blind, Watertown, MA, in the amount of $199.50 from FY 09 funds for the production of 57 copies of Granite Bits newsletter to Braille. **100% Federal Funds.**

#23 Authorized Division of the Arts to renew the membership with the National Assembly of State Arts Agencies, Washington, DC, for the period of October 1, 2008 through September 30, 2009, in the amount of $7,245. **100% Federal Funds.**

ATTORNEY GENERAL

The Governor and Council acted as follows:

#24 Authorized to accept and expend a grant in the amount of $48,820 from the Federal Bureau of Justice Assistance, Residential Substance Abuse Treatment Grant Program, for funding residential substance abuse treatment for adult and juvenile state offenders. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#25 **DENIED –** The Governor and Council on motion of Councilor Shea, seconded by Councilor Pignatelli, voted to **deny** the petition of Pablo Acevedo Jr. requesting a pardon hearing for the offense of Reckless Conduct. The petitioner will be eligible to seek annulment after March 6, 2017.

#26 **DENIED –** The Governor and Council on motion of Councilor Burton, seconded by Councilor Wieczorek, voted to **deny** the petition of William J. Carey requesting a pardon hearing for the offense of Stalking. The petitioner will be eligible to seek annulment after December 22, 2016.

#26A Authorized to **retroactively** amend a **sole source** contract with Dr. Paul Morrow (previously approved by G&C on 6-25-08, item #70), as a substitute medical examiner to conduct autopsies as needed in the absence of the State Medical Examiner and the Deputy Chief Medical Examiner, by increasing the contract by $1,359.92 from $15,000 to $16,359.92. Effective upon G&C approval. **100% General Funds.**

#26B Authorized to appoint Thomas E Bocian as an Assistant Attorney General at a salary level of $57,994.94 with a five year term effective September 4, 2008.

INSURANCE DEPARTMENT

#27 The Governor and Council on motion of Councilor Shea, seconded by Councilor Wieczorek authorized the request to establish the salary for the Department's newly appointed Compliance and Enforcement Counsel at $76,621, effective upon the latter of September 9, 2008 or upon G&C approval, to allow the Department to compensate the Compliance and Enforcement Counsel at a $1,000 differential above a subordinate classified employee. The differential will increase the salary of the Compliance and Enforcement Counsel by $2,245 above the current maximum salary in the unclassified EE grade of $74,376. **100% Insurance Assessment Funds.**

DEPARTMENT OF LABOR

#28 The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Burton authorized the request to accept and expend **retroactively** additional federal funds in the amount of $49,265 from the federal US Department of Labor's Senior Community Service Program to support projects that provide gainful, part-time community service employment, training opportunities, and subsidized employment for persons with low income who are 55 years of age or older. Effective July 1, 2008 to September 30, 2009. **100% Federal Funds.**

EMPLOYMENT SECURITY

#29 The Governor and Council on motion of Councilor Burton, seconded by Councilor Shea authorized the request to enter into a contract with Waste Management of NH Inc., New Hampton, for trash removal at NHES offices in Laconia, Claremont, Concord, and Somersworth in the amount not to exceed $9,506.74. Effective October 1, 2008 or upon G&C approval, whichever is later, through June 30, 2009. **100% Federal Funds.**

BANKING DEPARTMENT

The Governor and Council acted as follows:

#30 Authorized to continue the membership and participation in the Conference of State Bank Supervisors, in the amount of $7,850.26. Effective upon G&C approval through June 30, 2009. **100% Other (Bank Exams & Assessment) Funds.**

#31 Authorized to accept and place on file the Annual Report for calendar year ending December 31, 2007.

TREASURY DEPARTMENT

#31A The Governor and Council on motion of Councilor Wieczorek, seconded by Councilor Burton authorized the request to issue a warrant from funds not otherwise appropriated and the State Treasurer to issue checks in the amount of $63,121.15 to the rightful owners of abandoned or unclaimed funds.

DEPARTMENT OF CORRECTIONS

The Governor and Council acted as follows:

#32 Authorized to **retroactively** reimburse Probation/Parole Officer Bryant Pake in the amount of $210.08 for In-State travel incurred in the prior SFY 08, with current fiscal year funds. **100% General Funds.**

#33 Authorized to grant a salary increment for Richard Gerry, Warden NH State Prison – Men of the NH Department of Corrections, increasing the salary from Group II, step 4 to Group II, step Maximum, a total increase of $4,892. Effective **retroactive** to June 27, 2008.

#34 Authorized to grant a salary increment for Mike McAlister, Director of Division of Field Services of the NH Department of Corrections, increasing the salary from Group GG, step 4 to Group GG, step Maximum, a total increase of $4,240. Effective **retroactive** to June 27, 2008.

LIQUOR COMMISSION

The Governor and Council acted as follows:

#35 Authorized to enter into a **retroactive** Holdover Agreement with the Otto Family LLC, for a total amount of $66,980 for property at 10 Commercial Street, Concord, NH, to house the Liquor Commission Bureau of Enforcement and Licensing. Effective September 1, 2008 through August 31, 2009. **100% General Funds.**

#36 Authorized to utilize the banking services of Woodsville Guaranty Savings Bank, Lancaster, NH, as the depository of funds for the NH State Liquor Store #37, Lancaster, NH.

#37 Authorized to enter into a **sole source** contract with Manchester Monarchs, Manchester, NH, for the sole purpose of expanding the underage drinking public awareness campaign in the amount of $24,000. Effective upon G&C approval through June 30, 2009. **100% Agency Income: Federal Funds from Department of Justice.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#38 Authorized to provide **retroactive** pay to Linda Corriveau, in the amount of $1,800 plus associated benefits costs due to an adjustment of longevity and seniority dates based on an audit by the Division of Personnel. Effective upon G&C approval. **100% General Funds.**

#39 Authorized to accept and place on file the report of season passes issued for Cannon Mountain during fiscal year 2008.

#40 Authorized Division of Parks and Recreation to make a **retroactive** payment to Indian Mound Hardware, Center Ossipee, NH, in the amount of $232.69 for purchases made by White Lake State Park during the month of May 2008. **100% Parks Fund.**

#41 Authorized Division of Parks and Recreation to enter into a contract with Progressive Roofing Inc., Haverhill, MA for roof replacement of Seashell Complex at Hampton State Beach in the amount of $122,500. Effective upon G&C approval through October 31, 2008. **100% General Funds.**

#42 Authorized Division of Parks and Recreation to amend a **retroactive** contract with Dave's Septic Service Inc., Bedford, NH, (previously approved by G&C on 4-23-08, item #32), to add additional portable toilet services at Cathedral Ledge, by increasing the amount by $300 from $10,910 to $11,210. **100% Park Funds.**

#43 Authorized Division of Parks and Recreation to enter into a memorandum of agreement with the NH Recreation and Parks Association, Keene, NH, whereby DRED provides certain services to and reimbursed by the NHRPA in the amount of $9,272.70. Effective upon G&C approval through June 30, 2011. **100% Park Funds.**

#44 Authorized Division of Economic Development to accept a donation of eight tradeshows from Public Service of NH valued at $32,901 and one tradeshow from the NH Economic Development Association valued at $1,745.

#45 Authorized Division of Parks and Recreation to implement the Cannon Mountain capital improvement projects in the amount of $1,433 million to come from the Cannon Mountain Capital Improvement Fund.

FISH AND GAME DEPARTMENT

The Governor and Council acted as follows:

#46 Authorized to accept and expend $38,697 in federal funds from the US Fish and Wildlife Service for use on wildlife related recreation projects. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#47 Authorized to pay the Wildlife Management Institute $5,000 for the 2008/2009 annual NH assessment of project costs for the Northeast Wildlife Damage Cooperative. **100% Dedicated Game Management Funds.**

#48 Authorized to enter into a contract with Helical Drilling, Inc., Braintree, MA, to provide pier installation on Department land located on Turtletown Pond, Concord, NH, in the amount of $8,095. Effective upon G&C approval through December 31, 2008. **100% Other (Public Boat Access) Funds.**

#48A Authorized to accept and expend $25,500 in Other Funds which are from the Connecticut Lakes Endowment Funds to be used to augment equipment purchases for Fleet Management. Effective upon G&C approval through June 30, 2009. **100% Agency Inc. Connecticut Lakes Endowment Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#49 Authorized to award a Local Source Water Protection grant to the Manchester Water Works, Manchester, NH, in the amount of $6,030 to complete a project to protect drinking water from contamination. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#50 Authorized to award a **sole source** grant to the University of NH, Office of Sponsored Research, Durham, NH, in the amount of $30,000 to support the Development and Analyses of a Bathymetric Database for Great Bay Estuary. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#51 Authorized to **retroactively** amend a **sole source** contract with Woodard & Curran Environmental Services Inc., Portland, ME, (previously approved by G&C on 1-30-08, item #30), for the operation and maintenance of the groundwater treatment facility at the Keefe Environmental Hazardous Waste site in Epping, by extending the contract completion date from September 1, 2008 to August 31, 2009 and increasing the amount by $129,925 from $4,048,714 to $4,178,639. Effective upon G&C approval. **100% General Funds.**

#52 Authorized to pay FY 2009 membership dues to the New England Interstate Water Pollution Control Commission, Lowell, MA in the amount of $13,399. Effective upon G&C approval. **100% General Funds.**

#53 Authorized to extend a funding grant received from the National Oceanic and Atmospheric Administration (previously amended by G&C on 8-22-07, item #142), for support of the NH Instream Flow Pilot program to September 30, 2009 from September 30, 2008. (2)Further Authorized to amend a contract with Normandeau Associates Inc., Bedford, NH, (previously amended by G&C on 8-22-07, item #142), for the Lamprey Instream Flow Pilot Program, by extending the end date to September 30, 2009 from September 30, 2008. **100% Federal Funds.**

#54 Authorized to approve a Supplemental Loan Agreement with the City of Manchester, which lowers the original loan agreement by $573,538.39 from $4,000,000 to $3,426,461.61, and finalizes the loan amount used to finance an upgrade to the sludge dewatering system. Effective upon G&C approval.

#55 Authorized Clearwater Cove Association's request to dredge sand from a docking area to maintain a 4ft water depth, remove breakwater to improve navigation and add a seasonal personal watercraft lift on frontage in Gilford on Lake Winnipesaukee.

#56 Authorized Jean Johnson's request to remove remnants of an abandoned dock and replace with a conforming tidal docking structure consisting of a permanent pier, connecting to a ramp set as an L, to a landing float, connecting inboard and parallel to a L-shaped float section consisting of five sections running parallel to shore, providing a total of 4 slips on frontage on Sagamore Creek in Portsmouth.

#57 Authorized William Herman's request to fill to construct breakwater in a slight "dogleg" configuration, with a gap at the shoreline with a cantilevered pier with two piling supported piers accessed by a walkway in a "W" shaped configuration, with a seasonal canopy over the center slips, install three tie off piles in the southern slip provided and one, 3 pile ice cluster in front of the center dock, and dredge on frontage on Lake Winnipesaukee in Wolfeboro.

#58 Authorized Arthur Scarneo's request to replace a pre-existing permanent pier with a seasonal pier and dredge from lakebed on frontage on Highland Lake in Washington.

#59 Authorized Joseph R. Bresnahan's request to fill to construct a dog-legged configured breakwater with a gap at the shoreline, construct a cantilevered walkway connected to a cantilevered dock and a finger dock, and install two tie off pilings on frontage in Alton on Lake Winnipesaukee.

#60 Authorized Tween Rivers Farm LLC's request to construct a tidal docking structure consisting of a permanent pier connecting to a ramp connecting to a float and associated float stops, providing one under-sized slip on frontage on Fresh Creek.

#60A Authorized to enter into a memorandum of agreement with the Sunrise Lake Village District for the repair of Sunrise Lake Dam, on a force account basis. Effective upon G&C approval through June 30, 2010. **100% Dam Project Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

Office of Medicaid Business and Policy

#61 Authorized to **retroactively** enter MaryGaye Grizwin, into an Educational Tuition Agreement with University of NH at Manchester, NH, for the course entitled Public Health Ethics, during the period of August 21, 2008 through October 9, 2008 and to pay said costs in the amount of $1,620. **50% Federal, 50% General Funds.**

Division for Juvenile Justice Services

#62 Authorized to make a payment in the amount of $5,400.70 to Granite State Plumbing & Heating LLC, Weare, NH, for emergency repairs and replacement parts to three HVAC rooftop units. Effective upon G&C approval. **100% General Funds.**

Division for Children, Youth & Families

#63 Authorized to enter into a **sole source** cooperative project agreement with the University System of NH, Plymouth State University campus, Plymouth, NH, for the provision of an educational tuition partnership in an amount not to exceed $167,796. Effective upon G&C approval through June 30, 2010. **100% Federal Funds.**

#64 Authorized to award 26 child care infant toddler equipment stipends in the amount of $4,000 per recipient from licensed child care centers and two child care infant toddler equipment stipends in the amount of $1,500 per recipient from family/family group child care programs for a total of $107,000. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

Bureau of Developmental Services

#65 Authorized to join the Department of Education in supporting a co-funded agreement with the Institute on Disability at the University of NH in the amount of $50,000. (2)Further Authorized to enter into an agreement with the Institute on Disability, University of NH, Durham, NH, to develop and implement research and demonstration projects promoting best practice in community services for people with developmental disabilities and to provide trainings for staff, individuals and families in the amount of $220,227. Effective upon G&C approval through June 30, 2009. **77% General, 23% from DOE: Federal Special Education Funds.**

Bureau of Elderly & Adult Services

#66 Authorized to pay the membership renewal cost to the National Association of State Units on Aging, Washington, DC, in an amount not to exceed $5,576. Effective **retroactive** to July 1, 2008 through June 30, 2009. **66.75% Federal, 33.25% General Funds.**

#67 Authorized to amend an agreement with National Council on Crime and Delinquency, Madison, WI (previously amended by G&C on 6-25-08, item #188), to design and implement a web-based system that allows BEAS Adult Protective Services staff to electronically complete risk assessment data collection instruments, by increasing the price by $5,000 from $107,605 to $112, 605, and by extending the completion date to September 30, 2009 from September 30, 2008. **100% Federal Funds.**

#67A Authorized to amend a **sole source** agreement with New Hampshire Legal Assistance, Concord, NH, (previously amended by G&C on 2-13-08, item #53), to increase access to Legal Services by increasing the amount by 89,152 from $486,413.42 to $575,565.42, by transferring $10,622.45 from SFY 2008 to SFY 2009, and by extending the completion date from September 30, 2008 to May 31, 2009. Effective **retroactive** to July 1, 2008. **100% Federal Funds.**

New Hampshire Hospital

#68 Authorized to amend an agreement with NH Technical Institute, Concord, NH (previously approved by G&C on 6-13-07, item #421), to provide educational tuition for NHH employees who have been accepted into the Registered Nurse Associate Degree Program, by adding the Lakes Region Community College, Laconia, NH. **30% General, 29% Federal, 1% from DOE for Children's meals & $ from schools for Children's Services.**

Division of Public Health Services

#69 Authorized to grant Public Health Emergency Preparedness funds to the list of All Health Hazards Region fiscal agents as detailed in letter dated July 23, 2008, in the amount of $100,000. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#70 Authorized Rural Health and Primary Care Section to enter into an agreement with Penny L. Charrance, Colebrook, NH, to receive reimbursement for payment of educational loans through the State Loan Repayment Program in an amount not to exceed $14,000. Effective upon G&C approval through June 30, 2010. **100% General Funds.**

#71 Authorized Childhood Lead Poisoning Prevention Program to amend a contract with the City of Nashua, Division of Public health and Community Services, Nashua, NH, (previously approved by G&C on 6-13-07, item #248), to provide community based childhood lead poisoning case management and prevention activities, by increasing the price by $8,000 from $8,000 to $16,000, and by extending the completion date to June 30, 2009. Effective **retroactive** to July 1, 2008. **100% Federal Funds.**

#72 Authorized Sexually Transmitted Disease/Human Immunodeficiency Virus Section to enter into an agreement with the Dartmouth-Hitchcock Clinic, Lebanon, NH, to provide Human Immunodeficiency Virus prevention services in an amount not to exceed $412,622. Effective **retroactive** to July 1, 2008 through June 30, 2010. **100% Federal Funds.**

DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#73 Authorized to exercise a renewal option with Rebecca Gagnon, Sole Proprietor, Northfield, NH, (previously approved by G&C on 4-9-08, item #82), to provide assistance with the implementation of the Initiative for School Empowerment and Excellence Follow the Child Assistance Center. (2)Further Authorized payment for services rendered and approved in lieu of withholding 25% of the total value of the contract. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#74 Authorized to exercise a renewal option with EdTech Associates Inc., Amherst, NH, (previously approved by G&C on 3-5-08, item #72), to continue Phase II of the Science4All project to improve the content knowledge of NH science teachers and to improve science instruction and learning in an amount not to exceed $90,500. (2)Further Authorized payment for services rendered and approved on the basis of invoices which are supported by a summary of activities that have taken place in accordance with the terms of the contract, along with a detailed listing of expenses incurred in lieu of withholding 25% of the total value of the contract. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

POLICE STANDARDS & TRAINING COUNCIL

The Governor and Council acted as follows:

#75 Authorized to enter into a service agreement with Shiloh Trail Inc., d/b/a The Taylor Group of Bowie, Md., to provide instruction in 1 five-day session of Advanced Techniques for Unresolved Death Investigations at a cost of $6,999 and 1 three-day session of Contemporary Gangs in the US at a cost of $3,999 for a total contract of $10,998, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, NH and the Gregg Public Safety Academy in Littleton. **100% Other (Penalty Assessment) Funds.**

#76 Authorized to enter into a service agreement with the Institute of Police Technology and Training of the University of North Florida to provide instruction as detailed in letter dated August 20, 2008, for a total contract price of $111,500, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, NH. Effective upon G&C approval through June 30, 2009. **100% Other (Penalty Assessment) Funds.**

#77 Authorized to enter into an agreement with NAMI NH of Concord, NH, to provide instruction as detailed in letter dated August 20, 2008, for a total contract price of $6,300, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, NH and the Gregg Public Safety Academy in Littleton. Effective upon G&C approval through June 30, 2009. **100% Other (Penalty Assessment) Funds.**

#78 Authorized to enter into an agreement with Charles Hemp, Kansas City, MO, to provide instruction as detailed in letter dated August 20, 2008, for a total contract price of $17,550, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, NH and the Gregg Public Safety Academy in Littleton. Effective upon G&C approval through June 30, 2009. **100% Other (Penalty Assessment) Funds.**

DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#79 Authorized Division of State Police to pay annual dues of $6,500 to SEARCH Group Inc., the National Consortium for Justice Information, Sacramento, CA, for October 1, 2008 through September 30, 2009 membership dues. **100% Revolving Funds.**

#80 Authorized Division of Motor Vehicles to pay annual membership dues in the amount of $14,800 to the International Registration Program, Arlington, VA. Effective October 1, 2008 or upon G&C approval, whichever is later. **100% Highway Funds.**

#81 Authorized Division of Homeland Security and Emergency Management to enter into a grant agreement with North Country Council Inc., Bethlehem, NH, for the purpose of activities associated with fire hazard mitigation planning in the amount of $20,000. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#82 Authorized Division of Motor Vehicles to enter into a contract with Jani-King of Boston Inc., Burlington, MA, to provide janitorial services for the Dover Point DMV office in an amount not to exceed $7,365. Effective October 1, 2008 through June 30, 2009. **100% Highway Funds.**

#83 Authorized Division of Homeland Security and Emergency Management to enter into a grant agreement with North Country Resource Conservation & Development Area Council Inc., Laconia, NH, for the purpose of activities associated with municipal water resource planning in the amount of $80,120. Effective upon G&C approval through June 30, 2009. **100% Federal Funds.**

#84 Authorized Division of State Police to enter into a **retroactive sole source** contract with Desert Brook Enterprises, LLC d/b/a Thirty Pines Auto Wash and Self Storage, Penacook, NH, for the rental of up to eight storage units in the amount not to exceed $13,464. Effective July 1, 2008 through June 30, 2009. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#85 Authorized to accept and place on file the Monthly Equipment Acquisition Plan status report for the period ending July 31, 2008.

#86 Authorized Bureau of Construction to amend a contract with Pike Industries Inc., Belmont, NH (previously approved by G&C on 7-16-08, item #108), for pavement rehabilitation of I-93 between Exit 18 in Canterbury and Exit 19 in Northfield, by increasing the amount by $540,000 from $2,134,582 to $2,674,582. Effective upon G&C approval. **90% Federal, 10% State Highway Funds.**

#87 Authorized Bureau of Highway Design to enter into an agreement with Parsons Transportation Group Inc., Concord, NH, for on-call engineering and design services for various transportation projects throughout the State in the amount of $500,000. Effective upon G&C approval through September 30, 2011. **(Funding to be determined when specific projects are selected).**

#88 Authorized Bureau of Bridge Design to enter into a contract with Appledore Marine Engineering, Portsmouth, NH, for the Underwater Inspection of bridges in NH in the amount of $180,000. Effective upon G&C approval through December 31, 2011. **(Consolidated Federal Aid) 100% Federal Funds.**

#89 Authorized Bureau of Finance & Contracts to **retroactively** pay Karen E. Galante, prior year shift wages that were processed incorrectly from October 26, 2007 through June 18, 2008 in the amount of $217.88. Effective upon G&C approval. **100% Turnpike Funds.**

#90 Authorized to enter into a contract with Republic Intelligent Transportation Services Inc., Billerica, MA, for High Mast Lighting Maintenance and Repair Services in the amount of $20,750. Effective upon G&C approval through June 30, 2010. **100% Turnpike Funds.**

#91 Authorized Bureau of Right of Way to pay various owners $413,671.66 as documented in the Contemplated Awards List for amounts greater than $5,000 for the period extending from July 24, 2008 through August 13, 2008.

#92 Authorized Bureau of Right of Ways Contemplated Award List for amounts less than $5,000 for the sum total of $70,085.94 for the period extending from April 1, 2008 through June 30, 2008.

#93 NOT USED

#94 Authorized Bureau of Rail & Transit to amend a contract with Tri-Community Action Program Inc., Berlin, NH, (previously amended by G&C on 11-11-07, item #183), for transportation services for the general public and elderly and disabled citizens in the Berlin area, by increasing the amount by $6,063 from $544,100 to $550,163. **100% Federal Funds.**

#95 **TUITION REQUESTS**

The Governor and Executive Council on motion of Councilor Hollingworth, seconded by Councilor Shea, authorized the requests:

A. **EDUCATION –** Request permission to pay Granite State College, Concord, NH, the sum of $952.00 for the sole purpose of enrolling Elaine Hennessy, Program Assistant I, in the course entitled "Differentiated Instruction and Brain-Based Learning".

B. **EDUCATION –** Request permission to pay Granite State College, Concord, NH, the sum of $1,017.00 for the sole purpose of enrolling Jane Levesque, Grants & Contracts Technician, in the on-line course entitled "Financial Accounting".

C. **EDUCATION –** Request permission to pay Granite State College, Concord, NH, the sum of $952.00 for the sole purpose of enrolling Sheila M. Miller, Human Resources Technician, in the course entitled "Human Resources and Organizational Development".

D. **EDUCATION –** Request permission to pay Assumption College, Worcester, MA, the sum of $1,549.00 for the sole purpose of enrolling Hayley Scott, Vocational Rehabilitation Counselor I, in the on-line course entitled "Seminar in Medical Rehabilitation".

E. **ENVIRONMENTAL SERVICES –** Request permission to pay Plymouth State University, Plymouth, NH, the sum of $1,260.00 for the sole purpose of enrolling Jason Domke, Site Remediation Project Manager, in the course entitled "Watershed Hydrology".

F. **ENVIRONMENTAL SERVICES –** Request permission to pay White Mountain Community College, Berlin, NH, the sum of $573.00 for the sole purpose of enrolling Alan Kjellander, Treatment Plant Operator I, in the course entitled "Water Treatment".

G. **ENVIRONMENTAL SERVICES –** Request permission to pay White Mountain Community College, Berlin, NH, the sum of $573.00 for the sole purpose of enrolling Timothy Pelletier, Treatment Plant Operator I, in the course entitled "Water Treatment".

H. **HEALTH & HUMAN SERVICES – Child Support Services –** Request permission to pay Hesser College, Concord, NH, the sum of $810.00 for the sole purpose of enrolling Marissa Berry, Case Technician Trainee, in the course entitled "Accounting I".

I. **HEALTH & HUMAN SERVICES – Children, Youth & Families –** Request permission to pay Springfield College, Manchester, NH the sum of $950.00 for the sole purpose of enrolling Michael Donati, Supervisor IV, in the course entitled "Leadership: A Lifelong Journey".

J. **HEALTH & HUMAN SERVICES – Children, Youth & Families –** Request permission to pay Springfield College, Manchester, NH, the sum of $950.00 for the sole purpose of enrolling John Harrington, Program Planner, in the course entitled "Leadership: A Lifelong Journey".

K. **HEALTH & HUMAN SERVICES – Children, Youth & Families –** Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of $1,596.00 for the sole purpose of enrolling Darla Jarvis, Supervisor, in the course entitled "Law, Ethics and Justice System".

L. **HEALTH & HUMAN SERVICES – Children, Youth & Families –** Request permission to pay University of New Hampshire, Durham, NH, the sum of $665.00 for the sole purpose of enrolling Betty Keegan, Child Protective Services Worker, in the course entitled "Research II; Statistics".

M. **HEALTH & HUMAN SERVICES – Children, Youth & Families –** Request permission to pay Springfield College, Manchester, NH, the sum of $1,900.00 for the sole purpose of enrolling AnnMarie McCarron, Supervisor, in the courses entitled "Leadership: A Lifelong Journey" and "Fiscal Management".

N. **HEALTH & HUMAN SERVICES – Children, Youth & Families** – Request permission to pay Springfield College, Manchester, NH, the sum of $950.00 for the sole purpose of enrolling Erica Ungarelli, Supervisor, in the course entitled "Leadership: A Lifelong Journey".

O. **HEALTH & HUMAN SERVICES – Community Based Care –** Request permission to pay River Valley Community College, Claremont, NH, the sum of $700.00 for the sole purpose of enrolling Greg Ferdinando, Teacher III, in the on-line course entitled "Basic Anatomy & Physiology".

P. **HEALTH & HUMAN SERVICES – Community Based Care –** Request permission to pay Franklin Pierce College, Concord, NH, the sum of $1,377.00 for the sole purpose of enrolling Charlene E. Noyes, Accountant III, in the on-line course entitled "Managerial Communications".

Q. **HEALTH & HUMAN SERVICES – Family Assistance –** Request permission to pay Southern New Hampshire University, Manchester, NH, the sum of $798.00 for the sole purpose of enrolling Barbara Barney, Family Services Specialist II, in the on-line course entitled "Organizational Behavior".

R. **HEALTH & HUMAN SERVICES – Family Assistance –** Request permission to pay Ashford University, Clinton, IA, the sum of $1,011.00 for the sole purpose of enrolling Lisa Boucher, Administrative Supervisor V, in the on-line course entitled "American History to 1865".

S. **HEALTH & HUMAN SERVICES – Family Assistance –** Request permission to pay Granite State College, Concord, NH, the sum of $952.00 for the sole purpose of enrolling Lisa Merrill, Supervisor III, in the course entitled "Principles of Marketing".

T. **HEALTH & HUMAN SERVICES – Family Assistance –** Request permission to pay Granite State College, Concord, NH, the sum of $1,904.00 for the sole purpose of enrolling Jennifer Shapiro, Family Services Specialist II, in the on-line courses entitled "Interpersonal Communication" and "Human Brain".

U. **HEALTH & HUMAN SERVICES – Glencliff Home –** Request permission to pay White Mountains Community College, Berlin, NH, the sum of $2,000.00 for the sole purpose of enrolling Cynthia L. Goslant, Licensed Practical Nurse I, in the course entitled "Level II Nurse".

V. **HEALTH & HUMAN SERVICES – Glencliff Home –** Request permission to pay Clinical Career Training, LLC, Bristol, NH, the sum of $1,050.00 for the sole purpose of enrolling Barbara J. Kenneally, Licensed Practical Nurse Assistant III, in the course entitled "Medication Nursing Assistant Training".

W. **HEALTH & HUMAN SERVICES – Glencliff Home –** Request permission to pay Clinical Career Training, LLC, Bristol, NH, the sum of $1,050.00 for the sole purpose of enrolling Michelle D. Maggard, Licensed Nurse Assistant II, in the course entitled "Medication Nursing Assistant Training".

X. **HEALTH & HUMAN SERVICES – Glencliff Home –** Request permission to pay Clinical Career Training, LLC, Bristol, NH, the sum of $1,050.00 for the sole purpose of enrolling Pamela J. Spencer, Licensed Nurse Assistant III, in the course entitled "Medication Nursing Assistant Training".

Y. **HEALTH & HUMAN SERVICES – Glencliff Home –** Request permission to pay Clinical Career Training, LLC, Bristol, NH, the sum of $1,050.00 for the sole purpose of enrolling Jennifer A. Tegu, Licensed Nurse Assistant II, in the course entitled "Medication Nursing Assistant Training".

Z. **HEALTH & HUMAN SERVICES – Improvement & Integrity –** Request permission to pay Southern NH University, Manchester, NH, the sum of $1,578.00 for the sole purpose of enrolling Stephanie E. Ondus, Fraud Investigator, in the courses entitled "Applied Finite Mathematics" and "Business Systems Analysis & Design".

AA. **HEALTH & HUMAN SERVICES – Medicaid Business & Policy –** Request permission to pay University of New Hampshire, Manchester, NH, the sum of $1,620.00 for the sole purpose of enrolling MaryGaye Grizwin, Administrator III, in the course entitled "Social and Behavioral Health".

BB. **HEALTH & HUMAN SERVICES – New Hampshire Hospital –** Request permission to pay New Hampshire Technical Institute, Concord, NH, the sum of $1,164.00 for the sole purpose of enrolling Jorge Cruz, Mental Health Worker II, in the course entitled "Basic Writing" and "Reading Comprehension".

CC. **HEALTH & HUMAN SERVICES – Public Health Services –** Request permission to pay University of New Hampshire, Manchester, NH, the sum of $1,620.00 for the sole purpose of enrolling Donna M. Fleming, Tobacco Prevention and Control Program Administrator I, in the course entitled "Public Health Economics".

DD. **HEALTH & HUMAN SERVICES – Public Health Services –** Request permission to pay NH Manchester Community College, Manchester, NH, the sum of $267.00 for the sole purpose of enrolling Alicia M. Soucy, Adolescent Health Program Coordinator/Program Specialist III, in the course entitled "Management".

EE. **OFFICE OF INFORMATION TECHNOLOGY –** Request permission to pay Rivier College, Nashua, NH, the sum of $1,275.00 for the sole purpose of enrolling Peter Hastings, Agency IT Leader, in the course entitled "Organization Behavior for Managers".

FF. **PUBLIC UTILITIES COMMISSION –** Request permission to pay Daniel Webster College, Nashua, NH, the sum of $1,530.00 for the sole purpose of enrolling Robyn J. Descoteau, PUC Examiner, in the course entitled "Strategic Management".

GG. **TRANSPORTATION –** Request permission to pay Franklin Pierce University, Concord, NH, the sum of $2,064.00 for the sole purpose of enrolling Robert A. Christensen, Toll Systems Manager, in the courses entitled "Leadership and the Creative Imagination" and "Scenario Planning and Game Theory".

HH. **TRANSPORTATION –** Request permission to pay Franklin Pierce University, Concord, NH, the sum of $405.00 for the sole purpose of enrolling William Dusavitch, Supervisor, in the course entitled "Accounting I".

II. **TRANSPORTATION –** Request permission to pay Southern NH University, Manchester, NH, the sum of $789.00 for the sole purpose of enrolling Valerie Labbe, Accountant I, in the courses entitled "Principles of Finance" and "Personal Financial Planning".

Requested Tuition Total: $39,951.00

#96 **TRAVEL REQUESTS**

The Governor and Executive Council on motion of Councilor Wieczorek, seconded by Councilor Burton, authorized the requests:

A. **CULTURAL RESOURCES – Division of the Arts -** Request permission for (1) employee, Catherine O'Brian, Grants Coordinator, or designee, to travel to Chattanooga, TN from September 8, 2008 to September 13, 2008 to attend the National Association State Arts Agencies Annual Assembly. A CASH ADVANCE OF $600.00 IS REQUESTED FOR CATHERINE O'BRIAN. Total Cost: $1,500.45. Source of Funds: 100% Federal Funds. Registration fees: $340.00

Next Governor and Executive Council meeting is scheduled for Wednesday, September 17, 2008 at 10:00 a.m. at the Peterborough Town Offices, Peterborough, New Hampshire.

The Honorable Board then Adjourned at 11:50 a.m.