

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report
Executive Branch – RSA 15-B



Type or Print all Information Clearly:

Name: Adam Thomas Boltik Work Phone No. 603-271-0331
First Middle Last

Work Address: 100 North Main Street, Suite 100, Concord, NH 03301

Office/Appointment/Employment held: Program Manager, Office of International Commerce, DBEA

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

Name of source: _____
First Middle Last

Post Office Address: _____

Occupation: _____

Principal Place of Business: _____

If source is a Corporation or other Entity:

Name of Corporation or Entity: U.S. Department of Commerce, Commercial Law Development Program

Name of Corporate/Entity Representative: Drew Roberts

Work Address of Representative: 1401 Constitution Avenue NW, Washington, DC 20230

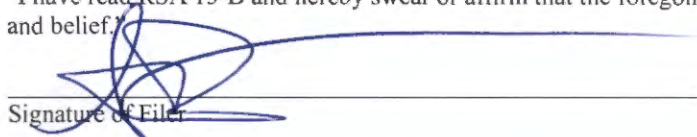
Value of Honorarium: _____ Date Received: _____ *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* Exact _____ Estimate _____

Value of Expense Reimbursement: \$4,500 Date Received: 07/21/2022 *A copy of the agenda or an equivalent document must be attached to this filing.* Exact _____ Estimate

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:

Travel, lodging, and per diem for travel to Romania to speak on NH practices in government purchasing.

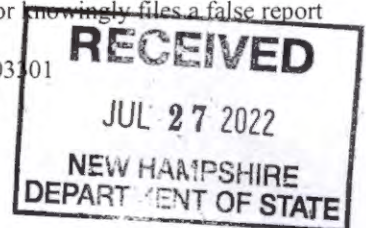
"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."


Signature of Filer

07/27/2022
Date Filed

RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, 107 North Main Street, State House Room 204, Concord, NH 03301





CLDP

COMMERCIAL LAW DEVELOPMENT PROGRAM

***PUBLIC PROCUREMENT BEST PRACTICES: FOOD AND
TRAVEL PURCHASING
AND
FRAMEWORK AGREEMENTS***

Bucharest, Romania

18-20 July, 2022

Sponsored by

***U.S. Department of Commerce
Commercial Law Development Program (CLDP)***

**Project made possible through funding from the
U.S. Department of State**

INFORMATION

CLDP

Drew Roberts

Attorney-Advisor, International
Commercial Law Development Program
Office of the General Counsel
U.S. Department of Commerce
Tel: +1-202-482-2655
Email: DRoberts2@doc.gov

Dane Steeves

International Program Specialist
Commercial Law Development Program
Office of the General Counsel
U.S. Department of Commerce
Tel: +1-202-482-6022
Email: DSteeves@doc.gov

PARTICIPATING EXPERTS:

Ruslan Malai

Director
Moldova Public Procurement Agency

Adam Boltik

Program Manager
Office of International Commerce
Division of Economic Development
Development of Business and Economic Affairs
State of New Hampshire

Omar Saeb

Director
International Technical Assistance Program
Centers of Excellence | U.S. General Services Administration

Danielle Gallant

Communications Lead
Centers of Excellence | U.S. General Services Administration

Steven Simpson

General Counsel & Corporate Secretary
Management Concepts

AGENDA

Monday, 18 July 2022

Location: Novotel Bucharest City Centre (Calea Victoriei 37B, București 030167, Romania)

- 9:00 – 9:15 **Welcome and Outline of Program**, *Drew Roberts, Attorney Advisor, CLDP*
- 9:15 – 9:30 **Introduction to Program**, *Ruslan Malai, Director Moldova Public Procurement Agency and TBD Director of Romanian Public Procurement Agency*
- 9:30 – 10:15 **Overview of the Romanian Procurement System Characteristics**, *TBD Romania Public Procurement Agency*
- 10:15 – 11:00 **Overview of the Moldova Procurement System Characteristics**, *TBD Moldova Public Procurement Agency*
- 11:00 – 11:15 **Coffee Break**
- 11:15 – 11:45 **Overview of Food Procurement in Moldova Including Typical Challenges**, *TBD Moldova Public Procurement Agency*
- 11:45 – 12:15 **Overview of Food Procurement in Romania Including Typical Challenges**, *TBD National Public Procurement Agency of Romania*
- 12:15 – 13:15 **Lunch**
- 13:15 – 14:15 **U.S. Approach to Food Procurement – Framework Agreements and Food Service Contracts**, *Omar Saeb, U.S. General Services Administration*
- 14:15 – 14:30 **Coffee Break**
- 14:30– 15:30 **Evaluation of Prices and Best Value for Money**,
- 15:30 – 16:15 **Questions and Discussion**, *Moderated by Drew Roberts, CLDP*

Tuesday, 19 July 2022

Location: Novotel Bucharest City Centre (Calea Victoriei 37B, București 030167, Romania)

- 9:00 – 9:30 **Review of Questions or Issues from Day 1**, *Moderated by Drew Roberts, CLDP*
- 9:30 – 10:30 **U.S. Federal Government Travel Procurement – City Pair Program and Air Travel Contracts**, *Danielle Gallant, U.S. General Services Administration*

- 10:30 – 11:00 **Coffee Break**
- 11:00 – 11:45 **Summary of Government of Moldova Travel Procurement Processes,**
TBD Government of Moldova
- 11:45 – 13:00 **Lunch**
- 13:00 – 13:45 **Summary of Government of Romania Travel Procurement,** *TBD*
Government of Romania
- 13:45 – 15:00 **New Hampshire Statewide Purchasing Agreements,** *Adam Boltik, State of*
New Hampshire
- 15:00 – 15:15 **Coffee Break**
- 15:15 – 16:15 **Questions and Discussion,** *Moderated by Drew Roberts, CLDP*

Wednesday, 20 July 2022

Location: Novotel Bucharest City Centre (Calea Victoriei 37B, București 030167, Romania)

- 9:00 – 9:30 **Review of Questions or Issues from Day 2,** *Moderated by Drew Roberts, CLDP*
- 9:30 – 10:30 **Interactive Framework Agreement Purchasing Exercise.**
Moderated by Adam Boltik, State of New Hampshire
- 10:30 – 10:45 **Coffee Break**
- 10:45 – 11:45 **Framework Agreements in U.S. Federal Government Procurement** *Omar Saeb, U.S. General Services Administration*
- 11:45 – 13:00 **Lunch**
- 13:00 – 14:00 **Interactive Discussion on Value for Money in Procurement**
- 14:00 – 14:30 **Coffee Break and Survey Distribution**
- 14:30 – 15:30 **Next Steps and Recommendations.** *Moderated by Drew Roberts, CLDP*