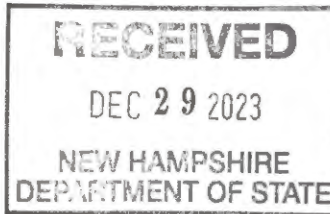


STATE OF NEW HAMPSHIRE
Honorarium or Expense Reimbursement Report
Executive Branch - RSA 15-B



Type or Print all Information Clearly:

Name: SAMUEL ROSARIO Work Phone No 603-556-4360
First Middle Last

Work Address: 35 ACADEMY STREET LACONIA, NH 03246

Office/Appointment/Employment held: CHAIR OF NH MENTAL HEALTH BOARD

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

Name of source: _____
First Middle Last

Post Office Address: _____

Occupation: _____

Principal Place of Business: _____

If source is a Corporation or other Entity:

Name of Corporation or Entity: ASWB (Association of Social Work Boards)

Name of Corporate/Entity Representative: _____

Work Address of Representative: 17126 Mountain Run Vista Ct.

SR 449 \$1200 \$1200 Culpeper, VA - 22701

Value of Honorarium: _____ Date Received: _____ If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate. Exact _____ Estimate _____

SD Value of Expense Reimbursement: \$1200 \$400 Date Received: 11/10/23 A copy of the agenda or an equivalent document must be attached to this filing. Exact _____ Estimate _____

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:

ANNUAL DELEGATES HELD BY ASWB

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Samuel Rosario
Signature of Filer

11/13/23
Date Filed

RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, 107 North Main Street, State House Room 204, Concord, NH 03301



ANNUAL MEETING
OF THE DELEGATE ASSEMBLY

2023 ASWB Annual Meeting of the Delegate Assembly
The Peabody Memphis
Memphis, TN
November 3 – 4, 2023

We are looking forward to seeing you in Memphis, TN! Below is important information about the meeting. Please contact veo@aswb.org if you have any questions!

Agenda At-A-Glance- All meetings and meals for the Delegate Assembly will be located on the **Mezzanine Level**.

Date	Time CDT.	Meeting	Location
Thursday, November 2	7:30 am – 4:30 pm	Registration	West Mezzanine
	7:30 am – 9:00 am	Breakfast	Hernando Desoto
	9:00 am – 4:00 pm	Administrators Forum	Louis XVI
	9:00 am – 4:00pm	Board Member Exchange	Continental Ballroom
	Noon – 1:00 pm	Lunch	Hernando Desoto
	4:30 pm – 5:00 pm	The Peabody Duck March (with Duckmasters Roxroy Reid and Brian Philson)	Lobby (or reserved area on Mezzanine Level)
	6:00 pm – 9:00 pm	Welcome Reception & Dinner <i>(Cash bar- credit cards accepted; non-alcoholic drinks free of charge)</i>	Peabody Rooftop and Skyway (S level)
Friday, November 3	7:30 am – 5:00 pm	Registration	West Mezzanine
	7:30 am – 9:00 am	Breakfast	Hernando Desoto
	9:00 am – 4:40 pm	General Session	Continental Ballroom
	Noon – 1:00 pm	Lunch	Hernando Desoto
	4:40 pm – 6:00 pm	Meet the Candidates Reception	Louis XVI
	<i>Dinner on your own</i>		
Saturday, November 4	7:30 am – 2:45 pm	Registration	West Mezzanine
	7:30 am – 9:00 am	Breakfast	Hernando Desoto
	9:00 am – 2:30 pm	General Session	Continental Ballroom
	11:45 am – 12:45pm	Lunch	Hernando Desoto
	3:00 pm – 5:30 pm	Optional Tour of the National Civil Rights Museum (registration required and cost of attendees is covered by ASWB)	Attendees who registered to attend the tour will meet in the lobby according to the time provided on name badge and follow signage to depart for tour.
	<i>Dinner on your own</i>		

Delegates and Alternates

Delegates are responsible for representing their jurisdiction through the election and voting process. Should the delegate be unable to vote, the alternate will be designated as the delegate. All delegates and alternates should review the important information below.

- Elections and bylaws voting take place on Saturday, November 4.
- Please review information about election candidates at [elections](#).
- Election candidate speeches take place on Friday, November 3. Candidates will also be available during the *Meet the Candidates* reception at 4:30 p.m. on Friday.
- Please review information about the vote related to the ASWB bylaws [2023-ASWB-bylaws-amendment-proposal-and-rationale.pdf](#)
- Saturday morning, delegates will be called by jurisdiction to come to the front to receive the electronic voting device.
- After delegates have been issued the voting devices, staff will provide instructions for casting electronic votes.

If you have any questions about the voting process before the annual meeting, contact Melissa Ryder at 540.829.6880, ext. 3060, or Mryder@aswb.org. During the meeting, you may ask any ASWB staff member onsite.

Confidentiality Statement

Please review the **CONFIDENTIALITY AGREEMENT**. At registration, all member board members and staff are required to sign the agreement in order to attend the executive session Friday afternoon.

ASWB's Welcome Reception/Dinner and Entertainment!

The meeting kicks off with a complimentary reception and dinner that is open to attendees and their guests beginning at 6:00 p.m. on Thursday evening. Hors d'oeuvres, dinner, dessert, unlimited nonalcoholic beverages, and entertainment are included. *Alcoholic beverages will be available for purchase for \$5 USD.*

Ground Transportation

Airport: The Memphis International Airport (MEM)

Travel Distance: Approximately 12 miles/20 minutes.

Ride Sharing/Ground Transportation

- The hotel does not offer a complimentary shuttle service to and from the airport.
- **If you are interested in sharing a ride with other attendee(s) from the MEM Airport to the Peabody Memphis, and/or from the Peabody Memphis to the MEM Airport, please use the following link to sign up, as well as view other sign ups prior to traveling:**
 - **ASWB 2023 Delegate Assembly- Ride Share Sign Up**
 - **Please note will not be managing or arranging the ride shares but would like to provide attendees with the option to connect to share rides. ASWB does reimburse for ground transportation to/from the airport.**
- Please visit the following website for more information on ground transportation:
 - **Parking & Transportation - Memphis International Airport - MEM (flymemphis.com)**

Experience Memphis!

If you are interested in exploring Memphis, please click the link below for an exclusive pass for convention attendees in Memphis that delivers savings on some of the city's most iconic attractions and experiences, including discounted admission at Elvis Presley's Graceland and the Stax Museum of American Soul Music, dining discounts and more.

<https://www.memphistravel.com/savings-pass>

Accommodations

The Peabody Memphis

149 Union Avenue
Memphis, TN 38103
901 529 4000

Valet Parking is \$33/night and Self-Parking is \$24/night in the Peabody Parking Garage. The parking entrance is located at 118 South Second Street. If you are driving to the meeting, ASWB will cover the cost of hotel parking for the days associated with attending the meeting.

Hotel Confirmation- Check in: 4:00 pm Check out: 11:00 am

Please review your arrival and departure dates carefully and notify Jeanie Middlemas as soon as possible if any changes need to be made. Please be aware that specific room requests are granted depending on availability at the time of arrival. You may be asked to provide a credit card upon check in for incidentals.

Last Name	First Name	Arrival Date	Departure Date	Confirmation #
Adams	Dennis	02-Nov-23	05-Nov-23	135786789
Alcala	Kristin	01-Nov-23	05-Nov-23	133791085
Anderson	Kenya	01-Nov-23	05-Nov-23	133790160
Applebee	Ann	01-Nov-23	05-Nov-23	133791089
Austin	Latasha	02-Nov-23	05-Nov-23	135172154
Batter	Sara	01-Nov-23	05-Nov-23	133790963
Bilkhu	Sonia	01-Nov-23	05-Nov-23	133791268
Breau	Denitha	01-Nov-23	05-Nov-23	133627808
Brumley	Brian	01-Nov-23	05-Nov-23	133791339
Calloway	Nadine	01-Nov-23	06-Nov-23	133790969
Carnahan	Brian	01-Nov-23	05-Nov-23	133790192
Cecil	Hank	01-Nov-23	04-Nov-23	133791095
Chatman	Jessica	02-Nov-23	05-Nov-23	133791259
DeLille	Angie	01-Nov-23	05-Nov-23	133790957
Dennis	Brenda	01-Nov-23	05-Nov-23	133791274
Diaz	Julian	01-Nov-23	05-Nov-23	133791099
Dickson	Angela	01-Nov-23	05-Nov-23	135787044
Engelking	Jolene	01-Nov-23	05-Nov-23	133791567
Erickson	Terry	01-Nov-23	05-Nov-23	135172135
Erickson	Vikki	01-Nov-23	05-Nov-23	133791561
Fant	John	01-Nov-23	05-Nov-23	135927400
Findlay	Melanie Robinson	01-Nov-23	05-Nov-23	133790867
Francis	Aracelis	01-Nov-23	05-Nov-23	135716493
Franklin	Fran	01-Nov-23	05-Nov-23	136418671
Freeman-James	Ebon	01-Nov-23	05-Nov-23	133791277
Fulcher	Jennifer	01-Nov-23	05-Nov-23	133790897
Fye	David	01-Nov-23	05-Nov-23	135527023
Gallant	Carole	01-Nov-23	05-Nov-23	135940068
Goodman	Kate	01-Nov-23	05-Nov-23	133791530
Gosline	Yvette	01-Nov-23	05-Nov-23	134077714
Grady	Jayelee	01-Nov-23	05-Nov-23	133790977
Gresham	Kay	01-Nov-23	05-Nov-23	133791253
Hale	Shelley	01-Nov-23	05-Nov-23	133791356
Harner	Andrew	01-Nov-23	04-Nov-23	135399079
Henagan	Leanne	02-Nov-23	04-Nov-23	135716500
Hudson	Phylandria	01-Nov-23	05-Nov-23	133791114
Irving	Ashley	01-Nov-23	05-Nov-23	135398901
Kapfunde	Dayirai	02-Nov-23	05-Nov-23	133791533
Knievel	Amanda	31-Oct-23	05-Nov-23	135172157

Kwok	Siu Ming	01-Nov-23	05-Nov-23	135172147
Lam	Jason	01-Nov-23	05-Nov-23	135398952
Langston	Esther	31-Oct-23	05-Nov-23	134077472
Lape	Angelina	01-Nov-23	04-Nov-23	135527131
Malenfant	Pierre-Paul	02-Nov-23	05-Nov-23	133790997
McFeaters	Susan	01-Nov-23	04-Nov-23	134077525
McKee	Hyacinth	01-Nov-23	05-Nov-23	135761015
McNeill	Sarah	01-Nov-23	04-Nov-23	133790162
Meixner	Jennifer	01-Nov-23	06-Nov-23	133791139
Michel	Erin	01-Nov-23	05-Nov-23	133791367
Misbach	Alan	02-Nov-23	05-Nov-23	135527171
Monson	Marette	01-Nov-23	05-Nov-23	133791370
Muhammed	Alverta	01-Nov-23	05-Nov-23	133790156
Orellana	Walter	01-Nov-23	06-Nov-23	135171959
Outland	Kathy	01-Nov-23	05-Nov-23	133791536
Peek	Wendy	01-Nov-23	05-Nov-23	133791143
Perdomo-Morales	Andrea	02-Nov-23	04-Nov-23	135527295
Rosario	Sam	01-Nov-23	05-Nov-23	133791147
Saenz-Davila	Dolores	01-Nov-23	05-Nov-23	133790173
Seiden	Evan	01-Nov-23	05-Nov-23	135761020
Shaarda	Marcy	01-Nov-23	06-Nov-23	133791336
Shields Cunningham	Christian	01-Nov-23	05-Nov-23	135674145
Sodergren	Steve	01-Nov-23	05-Nov-23	135786739
Spriggs	Velva	01-Nov-23	05-Nov-23	133791022
Stephens	Scott	02-Nov-23	05-Nov-23	133791332
Turner	Sandra	01-Nov-23	05-Nov-23	133791344
Vang	Pa Der	02-Nov-23	04-Nov-23	133791388
Vicencio	Claudia	01-Nov-23	04-Nov-23	135927473
Viehweg	Stephan	01-Nov-23	05-Nov-23	133791347
Washington	Stephanie	02-Nov-23	05-Nov-23	133791265
Webber	Jeanette	01-Nov-23	05-Nov-23	133790164
Wehrmann	Kathryn	01-Nov-23	05-Nov-23	133791540
Wilkes	Scott	01-Nov-23	05-Nov-23	135527195
Wilson	Jamie	01-Nov-23	05-Nov-23	135716488
Zamora	Alejandro	01-Nov-23	05-Nov-23	135172129
Zavala	Tobi	01-Nov-23	05-Nov-23	133791352

Travel Information

If for some reason you need to cancel your flight or change the flight date on your itinerary to a later travel date sponsored by ASWB, **please call the airline directly or if you booked through Covington Travel, you may call 877.685.4762.** Please also contact Jeanie at 540.829.6880 EXT 3007 so that your hotel reservations can be cancelled or extended as well. If you make changes to your ticket while you are traveling, contact the airline directly and pay for the change using your credit card **or** you may call Covington Travel with the number listed above. **You will be asked to hold for a representative. Please be advised, there may be a wait time to connect with a representative. If you are unable to connect with a representative from Covington, please contact the airline directly.** Please keep in mind changes will

not be reimbursed by ASWB unless there is an extenuating circumstance. If your flight is cancelled by the airline, it is the airline's responsibility to do everything in its power to accommodate you.

With travel becoming more and more of a challenge due to delays, restrictions, prohibited items etc., a traveler's best course of action is awareness. Below are links to information about traveling and your rights as a traveler.

<https://www.tsa.gov/>

<https://www.transportation.gov/airconsumer/fly-rights>

<https://otc-cta.gc.ca/eng/air-travel>

For more information about COVID-19 regulations and tips for all sectors of travel, please visit the following links:

[Domestic Travel During COVID-19 | CDC](#)

[Travel.gc.ca - Home](#)

Reimbursements

- Please submit requests for reimbursement to payables@aswb.org as soon as possible, but in all cases within 30 days of the meeting. You may access the current reimbursement form online at:

ASWB Reimbursement Form & Travel Policy

- Reimbursement checks may take **3-4 weeks** to be processed.
- Meals will be reimbursed up to \$25 for breakfast, \$30 for lunch, and \$60 for dinner inclusive of travel days. Receipts must accompany the form to receive reimbursement.
- When meals are provided by ASWB in conjunction with the meeting, only the cost of the remaining meal(s) will be reimbursed.
- If an attendee is driving to the meeting instead of traveling by air or rail transportation, reimbursement shall be at the current federal government rate for mileage, up to the cost of the lowest round-trip airfare.

Questions/Emergencies: Jeanie Middlemas at 800-225-6880, ext. 3007 or cell: 540-672-8622.



PRE-AUTHORIZATION TRAVEL REQUEST FORM

PLEASE PRINT OR TYPE - ALL FIELDS MUST BE COMPLETED AND SUBMITTED TO THE FINANCE DIRECTOR

Name: <u>SAMUEL ROSARIO</u>	Job Title: <u>CHAIR OF NH BMT</u>
Bureau:	Supervisor: <u>Lindsey Courtney</u>
Work Phone # <u>603-556-4360</u>	
Home Address: <u>29 WEST RIDGE DR PETERBOROUGH, NH</u>	
Proposed Travel Dates: <u>NOV 1 - NOV 5 - 2023</u>	<u>03458</u>
Proposed Travel Destination: <u>Memphis - TENN</u>	
Travel Will Occur By: <input checked="" type="checkbox"/> Air <input type="checkbox"/> State Vehicle <input type="checkbox"/> Personal Vehicle <input type="checkbox"/> Other (describe):	
Funding Source: <u>ASWB PROVIDED BY ASWB, Airfare, Hotel, Food</u>	
Purpose of Travel: <u>ASWB ANNUAL DELEGATES MTG.</u> <u>(Funding provided by ASWB Airfare, Hotel, Food)</u>	
Supervisor Comments:	

TO BE COMPLETED ONLY BY THE EMPLOYEE. In submitting this request, I understand and agreed to abide by OPLC's Travel Policy.

Employee Signature: Samuel Rosario Date: 10/30/23

TO BE COMPLETED BY SUPERVISOR & DIRECTOR: In supporting this request, I understand my responsibility to manage this change to ensure all the operational needs are met.

Supervisor Signature: _____ Date: _____
Division Director Signature: Beehoney Coltrane Date: 11/6/23

FOR FINANCE USE ONLY

Finance Director: _____ Approved Denied

Comments: